

Municipality of Anchorage

Chin'an gu ninyu
Thank you, you came here

Suzanne LaFrance
Chair

Jamie Allard
Forrest Dunbar
Crystal Kennedy
Kameron Perez-Verdia
Pete Petersen



Dave Bronson
Mayor

Christopher Constant
Vice-Chair

Austin Quinn-Davidson
Felix Rivera
John Weddleton
Meg Zaletel

Barbara A. Jones, Municipal Clerk

Jennifer Veneklasen, Deputy Municipal Clerk

Assembly Agenda

November 9, 2021

Regular Meeting

Assembly Chambers

Loussac Library

3600 Denali, Room 108

5:00 p.m. Business Meeting

5:15 p.m. Appearance Requests

Live Streaming and Archived meetings/Podcasts at <http://www.muni.org/watchnow>

Live on Channel 9; Rebroadcast Wednesday/Friday at 5:00 p.m.

Live Broadcast on UAA KRUA 88.1 at 5:00 p.m. See www.kruaradio.org

How to Testify: The Assembly receives public comments during Audience Participation, as well as public testimony on all open Public Hearing items. Initial Audience Participation (Agenda Section 9) ends at 6 p.m. Final Audience Participation (Agenda Section 16) lasts, as time allows, until adjournment.

The public may submit written comments at www.muni.org/testimony and may also participate (1) in-person, or (2) by phone. If you would like to provide comments or testimony *over the phone*, please sign up online at this link www.muni.org/testimony by 5:00 p.m. the day before the meeting. There is no sign-up list for in-person testimony – the Chair will invite the public to speak on a first come basis. Please do not sign up to provide phone testimony if you plan to attend in person.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE AND LAND ACKNOWLEDGMENT

A land acknowledgement is a formal statement recognizing the Indigenous people of a place. It is a public gesture of appreciation for the past and present Indigenous stewardship of the lands that we

now occupy. It is an actionable statement that marks our collective movement towards decolonization and equity.

The Anchorage Assembly would like to acknowledge that we gather today on the traditional lands of the Dena'ina Athabascans. For thousands of years the Dena'ina have been and continue to be the stewards of this land. It is with gratefulness and respect that we recognize the contributions, innovations, and contemporary perspectives of the upper Cook Inlet Dena'ina.

4. MINUTES OF PREVIOUS MEETINGS

5. MAYOR'S REPORT

6. ASSEMBLY CHAIR'S REPORT

7. COMMITTEE AND LIAISON REPORTS

The Assembly Committees and members are listed on the Assembly website at [http://www.muni.org/Departments/Assembly/Pages/Committees and Liaisons.aspx](http://www.muni.org/Departments/Assembly/Pages/Committees%20and%20Liaisons.aspx). The Assembly Committee meeting schedule can be found on the Municipal website at <http://www.muni.org/Departments/Assembly/Events/Pages/default.aspx>.

8. ADDENDUM TO AGENDA

The Addendum includes items to be added to the agenda and is prepared the Friday before the Assembly meeting. The Assembly formally does this through a motion to “incorporate” the addendum, as well as possible “laid on the table” items consistent with the Assembly rules of procedure.

9. APPEARANCE REQUESTS AND INITIAL AUDIENCE PARTICIPATION

(SHALL BEGIN NO EARLIER THAN 5:15 P.M. AND TESTIMONY BY THE LAST PERSON FOR INITIAL AUDIENCE PARTICIPATION SHALL BEGIN NO LATER THAN 6:00 P.M.)

9.A. **Michael Oakes.**

10. CONSENT AGENDA

Consent agenda items numbered 10.A. through 10.F. are typically routine items such as bid awards, new business, and information and reports. Under the Assembly rules of procedure, items in 10.A. through 10.F. are not required to be set for public hearing. If you wish to provide testimony on these agenda items, you may sign up for initial audience participation.

10.A. RESOLUTIONS FOR ACTION - PROCLAMATIONS AND RECOGNITIONS

10.A.1. Resolution No. AR 2021-359, a resolution of the Anchorage Municipal Assembly **recognizing November 11, 2021, as Veterans Day, and celebrating and honoring all veterans for their service to our country**, Assembly Chair LaFrance, Assembly Vice-Chair Constant, Assembly Members Allard, Dunbar, Kennedy, Perez-Verdia, Petersen, Quinn-Davidson, Rivera, Weddleton, Zaletel and Mayor Bronson.

10.A.2. Resolution No. AR 2021-364, a resolution of the Anchorage Municipal Assembly **recognizing November as Purple Heart Month And remembering and honoring all of the military personnel wounded or killed in combat with hostile forces**, Assembly Chair LaFrance, Assembly Vice-Chair Constant, Assembly Members Allard, Dunbar, Kennedy, Perez-Verdia, Petersen, Quinn-Davidson, Rivera, Weddleton, Zaletel and Mayor Bronson.

10.B. RESOLUTIONS FOR ACTION - OTHER**10.C. BID AWARDS**

- 10.C.1. Assembly Memorandum No. AM 725-2021, Recommendation of Award of a Non-Encumbering Contract to **Western Construction and Equipment to furnish year-round road maintenance services to Upper O'Malley Limited Road Service Area (LRSA)** for the Municipality of Anchorage, Public Works Administration Department (PW) (ITB 2021B075) (\$650,000), Purchasing Department.
- 10.C.2. Assembly Memorandum No. AM 726-2021, Recommendation of Award to **Roger Hickel Contracting, Inc. for 42nd Avenue Sewer Upgrades** for the Municipality of Anchorage (MOA), Anchorage Water and Wastewater Utility (AWWU) (ITB 2021C050) (\$1,605,263), Purchasing Department.
- 10.C.3. Assembly Memorandum No. AM 727-2021, Recommendation of Award to **Roger Hickel Contracting, Inc. for King St and Turpin St Septage Receiving Station Upgrades** for the Municipality of Anchorage (MOA), Anchorage Water and Wastewater Utility (AWWU) (ITB 2021C046) (\$828,760.00), Purchasing Department.

10.D. NEW BUSINESS

- 10.D.1. Assembly Memorandum No. AM 713-2021, Application for the **Transfer of Ownership of Beverage Dispensary-Duplicate Liquor License, #5260**, and Restaurant Designation Permit, for E Street Dining, LLC DBA Downtown Bear Paw Bar & Grill (Downtown Community Council), Municipal Clerk's Office.
- 10.D.2. Assembly Memorandum No. AM 714-2021, Application for the **Transfer of Ownership of Beverage Dispensary Liquor License, #4157**, and Restaurant Designation Permit, for E Street Dining, LLC DBA Downtown Bear Paw Bar & Grill (Downtown Community Council), Municipal Clerk's Office.
- 10.D.3. Assembly Memorandum No. AM 721-2021, Application for **Transfer of Ownership of Beverage Dispensary Liquor License, #814** for Manhattan LLC DBA Manhattan Restaurant & Lounge (Bayshore/Klatt Community Council), Municipal Clerk's Office.
- 10.D.4. Assembly Memorandum No. AM 728-2021, Sole Source Purchase from **Productive Solutions for upgrade of Productive Solutions Software** for the Municipality of Anchorage (MOA), Public Transportation Department (PTD) (\$86,380), Purchasing Department.
- 10.D.5. Assembly Memorandum No. AM 729-2021, Cooperative Purchase from **Craig Taylor Equipment Co. (Craig Taylor) for One (1) John Deere 1600 Turbo Series III Commercial Wide Area Mower** for the Municipality of Anchorage (MOA), Parks & Recreation Department (PR) (\$45,527.23), Purchasing Department.

- 10.D.6. Assembly Memorandum No. AM 701-2021, Public Safety Advisory Commission appointments (Evan Budd, Keith Manternach, Jeremy Price), Mayor's Office.
- 10.D.7. Assembly Memorandum No. AM 702-2021, Watershed & Natural Resources Advisory Commission appointment (Luke Graham), Mayor's Office.
- 10.D.8. Assembly Memorandum No. AM 703-2021, Youth Advisory Commission appointments (Kelsey Berger, Isobela Clopton, Rebekah Dunfee, Andrew Duryea, Megan Nelson, London Taylor, Denali Tshibaka, Josiah Tshibaka, Brice Wilbanks, Sarah Price), Mayor's Office.
- 10.D.9. Assembly Memorandum No. AM 704-2021, Anchorage Equal Rights Commission (AERC) appointments (Erica Johnson, Jeff Martin, Cheston McCrea), Mayor's Office.
- 10.D.10. Assembly Memorandum No. AM 705-2021, Board of Building Regulations Examiners & Appeals appointments (Craig Fredeen, Dan Vannoy), Mayor's Office.
- 10.D.11. Assembly Memorandum No. AM 706-2021, Election Commission appointments (Heather Clopton, Ward Hinger), Mayor's Office.
- 10.D.12. Assembly Memorandum No. AM 707-2021, Homeless, Housing & Neighborhood Development Commission (HHAND) appointments (Julie Coulombe, Kathy Henslee), Mayor's Office.
- 10.D.13. Assembly Memorandum No. AM 708-2021, Public Transit Advisory Board (PTAB) appointment (CB Brady), Mayor's Office.
- 10.D.14. Assembly Memorandum No. AM 709-2021, Sister Cities Commission appointments (Hiroko Harada, Tetyana Robbins, Whitney Wigren), Mayor's Office.
- 10.D.15. Assembly Memorandum No. AM 710-2021, Board of Ethics appointment (Joan Wilson), Mayor's Office.
- 10.D.16. Assembly Memorandum No. AM 711-2021, Historic Preservation Commission appointment (Loren Leman), Mayor's Office.
- 10.D.17. Assembly Memorandum No. AM 712-2021, Houseless Lived Experience Advisory Board appointments (Rachelle Griffiths, Robin Platt, Jason Robinson, Terrance Shanigan, Sarah Short), Mayor's Office.
- 10.D.18. Assembly Memorandum No. AM 730-2021, Anchorage Regional Landfill Closure & Post-Closure Investment Fund Board Jeffrey Sinz reappointment, Mayor's Office,

10.E. APPROPRIATION ITEMS

- 10.E.1. Resolution No. AR 2021-366, a resolution of the Municipality of Anchorage appropriating \$3,000 from Arbor Day Foundation as a restricted contribution

to the Miscellaneous Operational Grants Fund (261010) Parks and Recreation Department for the purpose of **Community Tree Recovery Planting**.

10.E.1.a. Assembly Memorandum No. AM 731-2021.

- 10.E.2. Resolution No. AR 2021-367, a resolution appropriating \$5,038.62 from Arbor Day Foundation as a restricted contribution to the Miscellaneous Operational Grants Fund (261010) for the purpose of **Community Tree Recovery Planting in the Department of Parks and Recreation**.

10.E.2.a. Assembly Memorandum No. AM 732-2021.

- 10.E.3. Resolution No. AR 2021-368, a resolution of the Municipality of Anchorage Appropriating, when tendered, \$472,157 as a grant from the U.S. Department of Justice, Office of Justice Programs, Edward Byrne Memorial Justice Assistance Grant; and appropriating \$10,383 as a contribution from the 2021 Anchorage Police Department Operating Budget, Anchorage Metropolitan Police Service Area Fund (151000), all to the Federal Grants Fund (241) Anchorage Police Department, for the **Mobile Data Computer Laptop Refresh and Facilities Security Upgrade Project**.

10.E.3.a. Assembly Memorandum No. AM 733-2021.

- 10.E.4. Resolution No. AR 2021-369, a resolution of the Municipality of Anchorage appropriating, when tendered, \$124,854 as a grant from the U.S. Department of Justice, Office of Community Oriented Policing Services, Law Enforcement Mental Health and Wellness Act; and appropriating \$2,746 as a contribution from the 2021 Anchorage Police Department Operating Budget, Anchorage Metropolitan Police Service Area Fund (151000), all to the Federal Grants Fund (241) Anchorage Police Department, for the **Anchorage Police Wellbeing Program**.

10.E.4.a. Assembly Memorandum No. AM 735-2021.

- 10.E.5. Resolution No. AR 2021-370, a resolution of the Municipality of Anchorage appropriating \$180,000 of Alaska Center for the Performing Arts (ACPA) Capital Reserve Revenues within the Areawide General Capital Improvement Projects Fund (401800), for **facility and equipment repairs, replacements, and improvements at the ACPA** in Community Development.

10.E.5.a. Assembly Memorandum No. AM 735-2021.

10.F. INFORMATION AND REPORTS

- 10.F.1. Information Memorandum No. AIM 181-2021, **Ombudsman Recommendation Regarding AMC 9.28.035**, Assembly Chair LaFrance.
- 10.F.2. Information Memorandum No. AIM 182-2021, **Notice of Upcoming Collective Bargaining Agreement Negotiations with International Union of Operating Engineers, Local 302 (L302)**, Human Resources Department.
- 10.F.3. Information Memorandum No. AIM 183-2021, **Notice of Upcoming Collective Bargaining Agreement Negotiations with Plumbers and Steamfitters, Local 367 (PLU)**, Human Resources Department.
- 10.F.4. Information Memorandum No. AIM 184-2021, **Status Report for Collective Bargaining Agreement Negotiations with Anchorage**

Municipal Employees Association (AMEA), Human Resources Department.

- 10.F.5. Information Memorandum No. AIM 185-2021, **2021 3rd Quarter Expenditure Reports for General Government, Utility, and Enterprise Departments**, Office of Management and Budget.
- 10.F.6. Information Memorandum No. AIM 186-2021, **Monthly General Government Revenue Status Report to the Assembly – as of October 19, 2021**, Finance Department.

10.G. ORDINANCES AND RESOLUTIONS FOR INTRODUCTION

11. UNFINISHED BUSINESS AND UNFINISHED ACTION ON PUBLIC HEARING ITEMS

– Agenda items in this category are typically previous public hearing agenda items for which the public hearing was closed and the Assembly “postponed” Assembly action, including debate and discussion, until a future date.

- 11.A. Assembly Memorandum No. AM 644-2021, **Municipal Airports Aviation Advisory Commission (MAAAC) appointments** (Dave Frazier, Michael McCauley, Michael Williams, Keenan Zerkel), Mayor’s Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.B. Assembly Memorandum No. AM 647-2021, **Investment Advisory Commission appointments** (Ed Hendrickson, Chad Hufford, Brandon Rinner), Mayor’s Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.C. Assembly Memorandum No. AM 649-2021, **Human Resources Advisory Board appointment** (Bernadette Bradley), Mayor’s Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.D. Assembly Memorandum No. AM 650-2021, **Salaries & Emoluments appointment** (Paul Perkins), Mayor’s Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.E. Assembly Memorandum No. AM 653-2021, **49th State Angel Fund appointments** (Steve Zelener, Lee Cruise, Shane Kanady, Matt Thorpe, Jason Warfield), Mayor’s Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.F. Assembly Memorandum No. AM 654-2021, **Anchorage Port Commission appointments** (Chris Manculich, Mike Robbins, Peggy Rotan, Scott Selzer, Aves Thompson, Ronald Ward II, Garret Ward Wong), Mayor’s Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.G. Assembly Memorandum No. AM 655-2021, **Anchorage Women’s Commission appointments** (Heather Clopton, Alexis Johnson, Renee’ Scott), Mayor’s Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.H. Assembly Memorandum No. AM 656-2021, **Bidding Review Board appointments** (Kristine Stoechner, Don Winchester), Mayor’s Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)

- 11.I. Assembly Memorandum No. AM 657-2021, Board of Building Regulations Examiners and Appeals appointments (Larry Kunder, Richard Verreydt), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.J. Assembly Memorandum No. AM 658-2021, Budget Advisory Commission appointment (Randall Sulte), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.K. Assembly Memorandum No. AM 659-2021, Geotechnical Advisory Commission appointments (Cody Kreitel, John Thornley, Amy Steiner), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.L. Assembly Memorandum No. AM 660-2021, Heritage Land Bank Advisory Commission appointments (Brian Flynn, Ryan Hansen, Scott Myers, Tammy Oswald, Carmela Warfield, Brett Wilbanks), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.M. Assembly Memorandum No. AM 661-2021, On-Site Water and Wastewater Technical Review Board appointment (Steve Henslee, Brad Scott), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.N. Assembly Memorandum No. AM 662-2021, Parks & Recreation Commission appointments (Edwin Blair, Bruce Graham, Shane Rinner), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.O. Assembly Memorandum No. AM 663-2021, Senior Citizens Advisory Commission appointments (Abrianna Haring-Brito, Suzanne Hickel, Amanda Rinner, Traci Willet), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.P. Assembly Memorandum No. AM 664-2021, Watershed & Natural Resources Advisory Commission appointment (Luke Graham), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.Q. Assembly Memorandum No. AM 666-2021, Anchorage Memorial Park Cemetery Advisory Commission appointments (Diane Courtney, Robert "Bob" Ferrell, Robin Platt), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.R. Assembly Memorandum No. AM 667-2021, Election Commission appointments (Cecelia Donelson), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.S. Assembly Memorandum No. AM 668-2021, Health & Human Services Commission appointments (Shawn Degler, Sarah Slater, Gerry York), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.T. Assembly Memorandum No. AM 669-2021, Arts Advisory Commission appointments (Amie Haakenson, Tammy Hogge, Lauren Hughes, V Rae), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)

- 11.U.** Assembly Memorandum No. AM 670-2021, Library Advisory Board appointments (Dennis Dupras, Travis Gularte, Doug Weimann, Debra Bronson), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.V.** Assembly Memorandum No. AM 671-2021, Military and Veterans Affairs appointments (Joy Botson, Rick Castillo, Steve Childers, Stephenie Wheeler, Michael Hayward, Jonathon Orzechowski, Michael Paulsen, David Foli, Lauren Whitman), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021. NO MOTION PENDING.)
- 11.W.** CLERK'S NOTE: This item was bifurcated and Frisk, Trombley and Mills were approved on 11-1-2021. Action on Stacia Green appointment continued to 11-9-2021.
Assembly Memorandum No. AM 665-2021, Anchorage Community Development Authority Board of Directors appointments (Stacia Green, Travis Frisk, Adam Trombley, Mike Mills), Mayor's Office.
(ACTION WAS POSTPONED FROM 10-12-2021, 10-27-2021, 10-28-2021, AND 11-1-2021 TO PERMIT A TEN-DAY PUBLIC COMMENT PERIOD. NO MOTION PENDING.)
- 11.X.** Assembly Memorandum No. AM 634-2021(A), Executive Appointment – Confirmation Hearing (Daniel Zipay, Solid Waste Services Director), Human Resources Department.
(POSTPONED FROM 10-27-2021 AND 10-28-2021. NO MOTION PENDING.)
- 11.Y.** Assembly Memorandum No. AM 651-2021(A), Executive Appointment – Confirmation Hearing (Joe Gerace, AHD Director), Human Resources Department.
(POSTPONED FROM 10-27-2021 AND 10-28-2021. MS. ALLARD MOVED TO APPROVE, SECONDED BY MS. KENNEDY. MOTION TO APPROVE IS ON THE FLOOR.)
- 11.Z.** Information Memorandum No. AIM 175-2021, Emergency Procurements Awarded Under AMC 7.20.090, Purchasing Department.
(POSTPONED FROM 10-27-2021 AND 10-28-2021. NO MOTION PENDING.)
- 11.AA.** Assembly Memorandum No. AM 690-2021, Platting Board appointments (Rick Castillo, Jana Weltzin, Ryan Morman, Zach Young), Mayor's Office.
(POSTPONED FROM 10-27-2021 AND 10-28-2021 TO PERMIT A TEN-DAY PUBLIC COMMENT PERIOD. NO MOTION PENDING.)
- 11.AB.** Assembly Memorandum No. AM 693-2021, Urban Design Commission appointments (Mark Anthony Cox, Edith McKee), Mayor's Office.
(POSTPONED FROM 10-27-2021 AND 10-28-2021 TO PERMIT A TEN-DAY PUBLIC COMMENT PERIOD. NO MOTION PENDING.)
- 12.** RESERVED
Items in this agenda category are NOT public hearing items and may involve applications for a liquor or marijuana license and/or a special land use permit for alcohol or marijuana for which the public hearing was closed. This category may also include administrative matters that are NOT public hearing items based on the municipal code.
- 13.** CONTINUED PUBLIC HEARINGS
(SHALL BEGIN NO EARLIER THAN 6:00 P.M., AND SHALL BE TAKEN UP IMMEDIATELY FOLLOWING COMPLETION OF OLD BUSINESS AND UNFINISHED ACTION ON PUBLIC HEARING ITEMS) – Agenda items in this category are typically previous

public hearing agenda items for which the public hearing was NOT closed and the Assembly “continued” the public hearing. Persons who previously testified may not testify a second time unless the testimony is on the differences in a substitute version (S version) of an ordinance. In addition, if a previous Assembly meeting ended before all public hearing items were completed, those items would be “carried over” to this agenda category.

- 13.A. Ordinance No. AO 2021-92, an ordinance of the Anchorage Assembly **amending Anchorage Municipal Code Sections 2.30.095 and 3.20.020, and Chapter 3.30, regarding mayoral appointments to principal executive or department head positions and Assembly confirmation**, Assembly Chair LaFrance and Assembly Vice-Chair Constant.**

13.A.1. Ordinance No. AO 2021-92(S), an ordinance of the Anchorage Assembly amending Anchorage Municipal Code Sections 2.30.095 and 3.20.020, and Chapter 3.30, regarding mayoral appointments to principal executive or department head positions and Assembly confirmation, Assembly Chair LaFrance and Assembly Vice-Chair Constant. (CONTINUED FROM 9-28-2021, 9-29-2021, 9-30-2021, 10-4-2021, 10-5-2021, 10-7-2021, 10-27-2021, 10-28-2021 AND 11-1-2021)

14. NEW PUBLIC HEARINGS

(SHALL BEGIN NO EARLIER THAN 6:00 P.M. AND END NO LATER THAN 11:00 P.M. AND SHALL BE TAKEN UP IMMEDIATELY FOLLOWING COMPLETION OF CONTINUED PUBLIC HEARINGS) – Agenda items in this category are typically NEW public hearing agenda items or certain items that require two public hearings (i.e. budget). Ordinances in this category, except emergency ordinances, must be introduced at a previous meeting. Resolutions in this category may be introduced at a previous meeting, but some resolutions by code are automatically set for a public hearing

- 14.A. SECOND PUBLIC HEARING: Ordinance No. AO 2021-96**, an ordinance of the Municipality of Anchorage **adopting and appropriating funds for the 2022 General Government Operating Budget** for the Municipality of Anchorage. Office of Management and Budget.
 14.A.1. Assembly Memorandum No. AM 604-2021.
 14.A.2. Information Memorandum No. AIM 180-2021, Library Advisory Board Resolution opposing moving the Anchorage Public Library under the Parks Department, Assembly Chair LaFrance.
- 14.B. SECOND PUBLIC HEARING: Ordinance No. AO 2021-97**, an ordinance **adopting the 2022 General Government Capital Improvement Budget**, Office of Management and Budget.
 14.B.1. Assembly Memorandum No. AM 605-2021.
- 14.C. SECOND PUBLIC HEARING: Resolution No. AR 2021-323**, a resolution **adopting the 2022-2027 General Government Capital Improvement Program**, Office of Management and Budget.
 14.C.1. Assembly Memorandum No. AM 606-2021.
- 14.D. SECOND PUBLIC HEARING: Resolution No. AR 2021-324**, a resolution **adopting the 2022-2027 Six Year Fiscal Program**, Office of Management and Budget.
 14.D.1. Assembly Memorandum No. AM 607-2021.
- 14.E. SECOND PUBLIC HEARING: Ordinance No. AO 2021-98**, an ordinance **adopting and appropriating funds for the 2022 Municipal Utilities/Enterprise Activities Operating Budgets** and the 2022 Municipal Utilities/Enterprise Activities Capital Improvement Budgets, Office of Management and Budget.

14.E.1. Assembly Memorandum No. AM 608-2021.

- 14.F. SECOND PUBLIC HEARING: Resolution No. AR 2021-325, a resolution **approving the 2022-2027 Municipal Utilities/Enterprise Activities Capital Improvement Programs**, Office of Management and Budget.**

14.F.1. Assembly Memorandum No. AM 609-2021.

- 14.G. SECOND PUBLIC HEARING: Ordinance No. AO 2021-99, an ordinance **adopting and appropriating funds for the 2022 Operating and Capital Budgets of Anchorage Community Development Authority**, Office of Management and Budget.**

14.G.1. Assembly Memorandum No. AM 610-2021.

- 14.H. Ordinance No. AO 2021-106, an ordinance **amending the zoning map to modify the zoning district boundary and special limitations for Alpine View Estates Subdivision, Phase 3, Tract B-2B, per Plat 2014-38**; generally located south of the Alyeska Highway, west of Timberline Drive, north of Tanner Circle, and east of the Barren Avenue Right-Of-Way Alignment, in Girdwood. (Girdwood Board of Supervisors) (Planning and Zoning Commission Case 2021-0067), Planning Department.**

14.H.1. Assembly Memorandum No. AM 641-2021.

- 14.I. Ordinance No. AO 2021-107, an ordinance **amending the zoning map and providing for the rezoning of approximately 6.64 acres of land from I-1 SL (Light Industrial with Special Limitations) District and RO SL (Residential Office with Special Limitations) District to B-3 (General Business) District for Northway Business Park Subdivision**, Czar Alexander Tract and Wickersham Tract-1 (Plats 86-226 and 96-59); generally located west of Northway Drive, north of Debarr Road, east of Airport Heights Drive, and south of Penland Parkway, in Anchorage, (Airport Heights Community Council) (Case 2021-0087), Planning Department.**

14.I.1. Assembly Memorandum No. AM 674-2021.

- 14.J. Ordinance No. AO 2021-113, an ordinance of the Anchorage Assembly **amending Anchorage Municipal Code to codify management authority over Assembly premises, and regarding use of municipal resources by the Assembly**, to ensure that the Assembly may safely, efficiently, and effectively conduct business, Assembly Chair LaFrance and Vice Chair Constant.**

14.J.1. Assembly Memorandum No. AM 724-2021.

15. QUASI-JUDICIAL OR ADMINISTRATIVE MATTERS AND SPECIAL ORDERS

Items in this agenda category typically involve applications for a liquor or marijuana license and/or a special land use permit for alcohol or marijuana. These items are typically public hearing items.

Administrative matters in this category may include Election Certification or Assembly reorganization and are NOT public hearing items based on the municipal code. A Clerk's Note may identify certain items as non-public hearing items.

- 15.A. Resolution No. AR 2021-365, a resolution of the Anchorage Municipal Assembly stating its **conditional protest regarding the Transfer of Location of Package Store, Liquor License #686, for Liquor Stores USA North Inc. DBA Brown Jug-Whaler located at 530 Muldoon Road, Anchorage, AK 99504**; pending satisfaction of municipal requirements and authorizing the Municipal Clerk to take certain action (Northeast Community Council), Department: Assembly Chair LaFrance, Assembly Vice-Chair Constant and Public Safety Committee Co-Chairs Perez-Verdia and Kennedy.**

16. FINAL AUDIENCE PARTICIPATION

17. ASSEMBLY COMMENTS

18. EXECUTIVE SESSIONS

19. ADJOURNMENT

(SHALL BE PROMPTLY AT 11:00 P.M. PROVIDED, HOWEVER, BY TWO THIRDS VOTE OF THE ASSEMBLY, ADJOURNMENT AND BUSINESS BEFORE THE ASSEMBLY MAY BE CONTINUED PAST 11:00 P.M. UNTIL 12:00 MIDNIGHT)

ALL DOCUMENTS LISTED ON THIS AGENDA ARE AVAILABLE ONLINE www.muni.org/watchnow AND IN THE MUNICIPAL CLERK'S OFFICE, 632 WEST 6TH AVENUE, SUITE 250, ANCHORAGE, ALASKA, TELEPHONE (907) 343-4311.

FOR AUXILIARY AIDS, SERVICES, OR SPECIAL MODIFICATIONS TO PARTICIPATE PLEASE CONTACT THE MUNICIPAL CLERK'S OFFICE TO REQUEST REASONABLE ACCOMMODATIONS AT 343-4311; FAX 343-4313; OR wwmasmc@muni.org.



Municipality of Anchorage #9.A.

Office of the Municipal Clerk

632 West Sixth Avenue Anchorage, Alaska 99501 Suite 250

Phone: 907-343-4311 Fax: 907-343-4313

Mailing Address: P.O. Box 196650 Anchorage, AK 99519-6650

Municipal Clerk: Barbara A. Jones

www.masmc@anchorageak.gov

Assembly Appearance Request

Anchorage Municipal Code: Chapter: 2.30.040

Brief Description of Topic: _____

Print Name of Applicant: _____

Mailing Address: _____

City

State

Zip Code

Phone Number and Email Address: _____

Preferred Meeting Date: _____

(Please reference schedule of Assembly Meetings)

Signature of Applicant: Michael Oaker Date: _____

AMC 2.30.040D: Appearance requests accepted by the municipal clerk must be placed before the assembly no later than 14 days after acceptance.

AMC 2.30.035A.9: Appearance requests and initial audience participation (shall begin no earlier than 5:15 p.m. and testimony by the last person for initial audience participation shall begin no later than 6:00 p.m.).

Anchorage Municipal Code: 2.30.040 Appearance requests and audience participation.

- A. A person wishing to speak before the assembly under "appearance requests" must **file an appearance request with the municipal clerk** specifying the topic on which the person intends to speak.
- B. Appearance requests will be heard by the assembly when placed on the agenda by the municipal clerk. A person may only file one appearance request per meeting. Each speaker is limited to three minutes of testimony.
- C. In determining whether or not municipal requests are placed on the agenda, the municipal clerk, in conjunction with the assembly chair, shall adhere to the following:
 - 1. If the appearance request has clearly defined administrative channels of resolution that have not yet been utilized by the person requesting an appearance before the assembly, the municipal clerk shall refer the person to the appropriate administrative channels of resolution.
 - 2. Except under special circumstances as determined by the chair, appearance requests which involve the following shall not be accepted.
 - a. Items that have clearly defined administrative channels of resolution that have not yet been utilized by the person.
 - b. Items that the assembly or administration has no jurisdiction over and/or responsibility or authority to resolve per the Municipal Charter, Municipal Code, or Municipal Code of Regulations.
 - c. Subjects currently under labor negotiations.
 - d. Items upon which litigation involving the person or the person's representative is currently pending.
- D. Appearance requests accepted by the municipal clerk must be placed before the assembly no later than 14 days after acceptance.
- E. In lieu of appearance requests, the assembly will accept brief written communications on any subject at the electronic transmission address assigned to assembly members by the Municipality of Anchorage. Other written communications directed to the assembly will be reproduced, if necessary, and distributed to assembly members by the municipal clerk no later than 14 days after receipt.
- F. Persons who do not wish to speak before the assembly under "appearance requests," persons who had their appearance request denied under subsection C.2. of this section, or persons who do not wish to submit written communications, may be heard under "audience participation."
- G. If time is available, final audience participation shall be scheduled at each regular meeting. Audience participation is limited to three minutes of testimony per speaker, whether during initial or final scheduled audience participation. A person may testify on any topic; however, a person shall not testify on the speaker's own appearance request.

Revised May 26, 2020.

Submitted by: Assembly Chair LaFrance,
Assembly Vice-Chair Constant,
Assembly Members Allard, Dunbar,
Kennedy, Perez-Verdia, Petersen,
Quinn-Davidson, Rivera, Weddleton,
Zaletel, and Mayor Bronson.

Prepared by: Municipal Clerk's Office
For reading: November 9, 2021

**ANCHORAGE, ALASKA
AR No. 2021-359**

**A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY RECOGNIZING
NOVEMBER 11, 2021, AS VETERANS DAY, AND CELEBRATING AND HONORING ALL
VETERANS FOR THEIR SERVICE TO OUR COUNTRY.**

WHEREAS, in 1919, President Woodrow Wilson proclaimed November 11 as the first commemoration of Armistice Day, recognizing the end of World War I; and

WHEREAS, in 1926, Congress wrote, "Whereas it is fitting that the recurring anniversary of this date should be commemorated with thanksgiving and prayer and exercises designed to perpetuate peace through good will and mutual understanding between nations"; and

WHEREAS, Congress made Armistice Day, November 11, into an annual national holiday in 1938, in honor of the veterans of World War I, and dedicated the day to world peace; and

WHEREAS, Congress changed the holiday's name to Veterans Day in 1954 in order to honor the veterans of all wars, including World War II and the Korean War; and

WHEREAS, in 2017, the Department of Veterans Affairs estimated there were almost 20 million U.S. veterans and almost 69,000 veterans in Alaska; and

WHEREAS, Alaska has the highest share of all states of its population who are veterans, at over 10 percent; and

WHEREAS, in a Veterans Day speech in 1989, General Colin L. Powell stated, "The nation owes a great debt to its veterans, whose service to the nation spans every decade, every year, every day of our country's existence. Through untold courage and sacrifice, America's veterans have secured the liberty which the founding fathers sought to establish here in the new world. Whenever and wherever the nation has called – in times of darkness and danger as well as in times of peace and prosperity – America's veterans have been there. Veterans have proudly carried the torch of liberty for all to see."

NOW, THEREFORE, THE ANCHORAGE ASSEMBLY RECOGNIZES November 11, 2021, as Veterans Day, and celebrates and honors all U.S. military veterans for their service to our community, state, and nation.

PASSED AND APPROVED by the Anchorage Assembly this 9th day of November, 2021.

Chair

ATTEST:

10.A.1.

1 | Municipal Clerk

Submitted by: Assembly Chair LaFrance,
Assembly Vice-Chair Constant,
Assembly Members Allard,
Dunbar, Kennedy, Perez-Verdia,
Petersen, Quinn-Davidson,
Rivera, Weddleton, Zaletel, and
Mayor Bronson.

Prepared by: Municipal Clerk's Office
For reading: November 9, 2021

ANCHORAGE, ALASKA
AR No. 2021-364

**A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY RECOGNIZING
NOVEMBER AS PURPLE HEART MONTH AND REMEMBERING AND HONORING ALL
OF THE MILITARY PERSONNEL WOUNDED OR KILLED IN COMBAT WITH HOSTILE
FORCES.**

WHEREAS, created in 1782, the Purple Heart is a combat decoration originally known as the
Badge of Military Merit and is the Nation's oldest military medal; and

WHEREAS, the Purple Heart Medal is awarded to members of the armed forces who are
wounded in military combat or killed in action or die of wounds received in action; and

WHEREAS, Purple Heart Day is August 7th, when the nation acknowledges and remembers
the sacrifices made by the brave wounded members of our military and on November 5, 2019,
the Assembly passed AR 2019-386 which designated November as Purple Heart Month to
recognize and honor all the Purple Heart recipients within the Municipality of Anchorage; and

WHEREAS, although the exact number of Purple Heart recipients in the Municipality of
Anchorage is unknown, the members of the Military Order of the Purple Heart local chapter
#593 are all Purple Heart recipient veteran volunteers who work to identify and provide aid to
all Purple Heart recipients and their families within the Municipality of Anchorage; and

WHEREAS, there are many organizations, services and recognitions for the Anchorage
Purple Heart recipients including the Military Order of the Purple Heart Chapter 593, free
parking at EasyPark garages, Paws for Purple Hearts, and the tribute highway of the Alaska
Highway from Fairbanks to the Canadian border to be part of the nationwide Purple Heart
Trail.

**NOW, THEREFORE, THE ANCHORAGE ASSEMBLY RECOGNIZES NOVEMBER AS
PURPLE HEART MONTH AND HONORS ALL OF THE PURPLE HEART RECIPIENTS
WITHIN ANCHORAGE.**

PASSED AND APPROVED by the Anchorage Assembly this 9th day of November, 2021.

Chair

ATTEST:

Municipal Clerk



MUNICIPALITY OF ANCHORAGE # 10.C.1.

ASSEMBLY MEMORANDUM

No. AM 725-2021

Meeting Date: November 9, 2021

1 **From: MAYOR**

2
3 **Subject: RECOMMENDATION OF AWARD OF A NON-ENCUMBERING CONTRACT**
4 **TO WESTERN CONSTRUCTION AND EQUIPMENT TO FURNISH YEAR-**
5 **ROUND ROAD MAINTENANCE SERVICES TO UPPER O'MALLEY LIMITED**
6 **ROAD SERVICE AREA (LRSA) FOR THE MUNICIPALITY OF ANCHORAGE,**
7 **PUBLIC WORKS ADMINISTRATION DEPARTMENT (PW) (ITB 2021B075)**
8 **(\$650,000).**
9

10 Award of this contract will provide year-round road maintenance services to Upper O'Malley
11 LRSA on an "as required" basis. This contract work is based on an hourly rate for equipment
12 with operators "as needed" for snow removal and other road maintenance.
13

14 PW opened two (2) bids on October 14, 2021, with Western Construction & Equipment being
15 the low-responsive and responsible bidder.
16

17 The contract also provides for minor construction on a per task basis. The contract
18 performance period will be for one year, in the amount Not to Exceed (NTE) \$650,000, with
19 options to extend for four additional one-year periods, the total contract value will be an
20 amount of \$3,250,000 subject to appropriation of funds and mutual consent of the parties.
21

22 Based upon the above information and attached and Department Memorandum, it is
23 recommended that the Non-Encumbering contract award to Northern Gravel be approved in
24 the amount NTE \$650,000.
25

26 Recommended by: Maury Robinson, Public Works Manager
27 Concurrence: Rachelle A. Alger, Purchasing Director
28 Fund Concurrence: Travis C. Frisk, CFO
29 Concur: Amy Demboski, Municipal Manager
30 Respectfully submitted: Dave Bronson, Mayor
31



Municipality of Anchorage

Public Works Administration

Road Service Areas

Upper O'Malley LRSA



#10-C.1.

MEMORANDUM

DATE: October 15, 2021

TO: Rachelle Alger, Purchasing Director

FROM: *MFR*
Maurice Robinson, Manager, Public Works Administration

SUBJ: Recommendation of Award to Western Construction & Equipment, to provide Year-Round Road Maintenance Services for Upper O'Malley Limited Road Service Area (LRSA) on an "As Needed" basis to Municipality of Anchorage (MOA), Public Works Administration, for ITB No. 2021B075.

The Purchasing Department received and opened bids for the subject Invitation to Bid on October 14, 2021.

PROJECT INFORMATION

Description: Western Construction & Equipment

To provide Year-Round Road Maintenance Services for Upper O'Malley LRSA on an "As Needed" basis to Municipality of Anchorage (MOA), Public Works Administration. Period of performance shall be November 15, 2021, or date of award, through October 31, 2022, with an option to renew for four (4) additional one (1) year periods upon mutual consent of both parties.

All bid items have met or exceeded specification requirements for all items requested in ITB #2021B075.

Recommendation of Award Amount: Annual NTE \$650,000.00

BID INFORMATION

BIDDER		BASIC BID
Bid Proposal Items #1 thru #16		
Western Construction & Equipment	2% 15 Days Discount	\$196,710.00
Northern Gravel & Trucking LLC	2% 15 Days Discount	\$207,504.00

FUND SOURCE

- ☒ Non-Encumbering
540640.143000.743400
(2021 – 2022 Operating Funds)
- ☐ Encumbered Funds:

Attachments: Bid Abstract



MUNICIPALITY OF ANCHORAGE # 10.C.2.

ASSEMBLY MEMORANDUM

No. AM 726-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: **RECOMMENDATION OF AWARD TO ROGER HICKEL CONTRACTING, INC. FOR 42ND AVENUE SEWER UPGRADES FOR THE MUNICIPALITY OF ANCHORAGE (MOA), ANCHORAGE WATER AND WASTEWATER UTILITY (AWWU) (ITB 2021C050) (\$1,605,263).**

Award of this bid will provide construction services to the MOA, AWWU for the 42nd Ave. Sewer Rehabilitation Project.

The MOA opened three (3) bids on August 24, 2021, with Roger Hickel Contracting, Inc. being the low responsive and responsible bidder. Southcentral Construction Inc. was the original apparent low bidder, however, their paperwork was submitted with errors and therefore deemed Non-Responsive.

The work for this contract consists of four modified type A manholes, installation of 665 LF of 12-inch insulated DI sewer pipe, 149 LF of 6-inch insulated DI sewer pipe, 180 helical pile supports, 865 SY of removing and replacing asphalt, 10 SY of the sidewalk, 105 LF of curb and gutter, 6700 tons of classified fill, sewer flow control, and dewatering.

The substantial work under this contract shall be completed on December 3, 2021. The contractor shall complete all work under this contract by January 14, 2022.

Based upon the above information and attached Department Memorandum, it is recommended that the Assembly approve the contract to be awarded to Roger Hickel Contracting, Inc. in the amount of \$1,605,263.

Recommended by: Mark A. Corsentino, PE, General Manager, AWWU

Concurrence: Rachelle A. Alger, Purchasing Director

Fund Concurrence: Travis C. Frisk, CFO

550200 – WWH7717 – 570150 \$1,605,263.00

(Capital)

Concur: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor

MEMORANDUM

10.C.2.

DATE: October 18, 2021

TO: Rachelle Alger, Purchasing Director, MOA

THRU: Mark A. Corsentino, PE, General Manager, AWWU

THRU: Grant Yutrzenka, CFO, Director, Finance Division, AWWU

THRU: Wendy Drew, DBE Program Officer, AWWU

THRU: Mark Schimscheimer, PE, Director, Engineering Division, AWWU

FROM: James Armstrong, PE, Project Manager, Engineering Division, AWWU

SUBJECT: Invitation to Bid No. 2021C050

Recommendation of Award, 42nd Avenue Sewer Upgrade

Bids for construction of the subject project were opened August 24, 2021 at 3:00 pm (local time). The bids are summarized below:

Roger Hickel Contracting Inc.	\$1,605,263.00
<i>Granite Construction Company</i>	<i>\$2,524,230.00</i>
<i>Southcentral Construction Inc.*</i>	<i>\$1,431,823.40</i>
Engineer's Estimate	\$1,505,466.00

*Southcentral Construction Inc.'s bid was deemed non-responsive due to errors in submitted paperwork.

This contract is for construction of approximately 665 lf of 12-inch insulated ductile iron sewer pipe, approximately 153 lf of 6-inch insulated ductile iron sewer pipe and 4 manholes. The pipe and manholes will have helical pile supports due to the poor soils in the area. The contract also includes sewer flow control, dewatering abandonment of the existing pipe and restoration of the site.

Funds for this contract are certified as available in SAP as follows:

*Fund: 550200 GL Acct: 570150 WBS: WW.H7717.4.7.514
BP2021 -\$1,605,263.00 - (Capital)*

AWWU recommends this contract be awarded to Roger Hickel Contracting Inc., as the lowest responsive and responsible bidder.

cc: Brian Baus, PE, Capital Program Manager, Engineering Division, AWWU

Attachments:

Vicinity Map
Bid Tabulations
Fund Cert
Non-responsive memorandum

Anchorage Water & Wastewater Utility



Clearly

RECEIVED
By Cris at 11:40 am, Oct 25, 2021





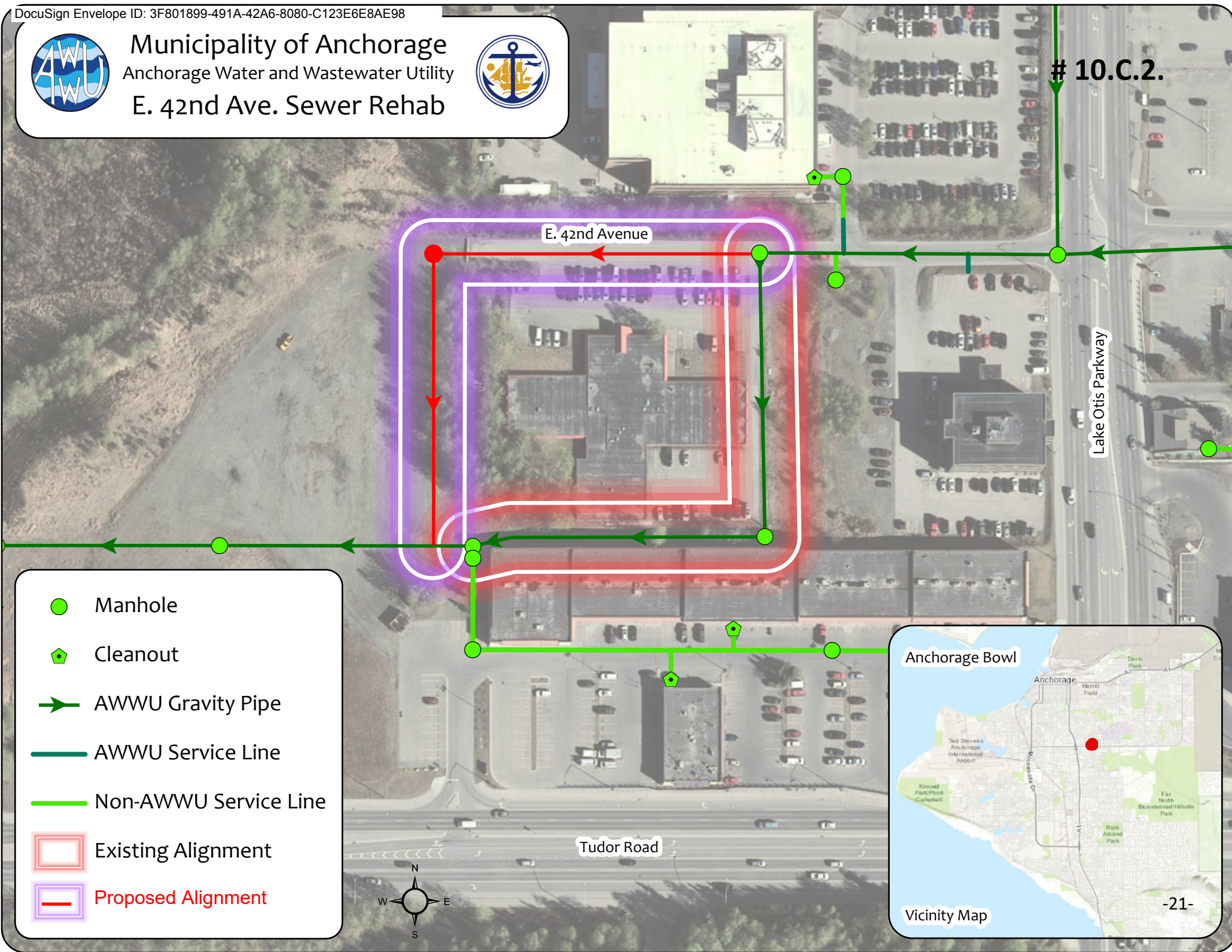
Municipality of Anchorage

Anchorage Water and Wastewater Utility

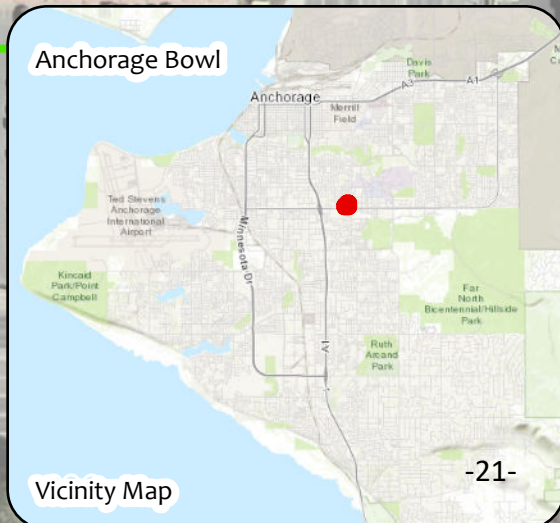
E. 42nd Ave. Sewer Rehab



10.C.2.



- Manhole
- ⬠ Cleanout
- ➔ AWWU Gravity Pipe
- AWWU Service Line
- Non-AWWU Service Line
- Existing Alignment
- Proposed Alignment



Municipality of Anchorage
Anchorage Water & Wastewater Utility

Bid Tabulation

10.C.2.

Project: 42nd Avenue Sewer Upgrade

Bid Opening: August 24, 2021, 3:00pm

Engr. File No.: WW.H7717

ITB # 2021C050

Bidder No. 1

Item	Spec. No.	Work Description	Units	Est. Qty.	Engineer's Estimate		Roger Hickel Contracting	
					Unit Bid Price	Total Bid Price	Unit Bid Price	Total Bid Price
1	20.02	Storm Water Pollution Prevention Plan (Type III)	LS	1	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00
2	20.04	Clearing and Grubbing	LS	1	\$10,000.00	\$10,000.00	\$60,000.00	\$60,000.00
3	20.12	Dewatering	LS	1	\$50,000.00	\$50,000.00	\$110,000.00	\$110,000.00
4	20.16	Bedding Material (Class E)	Ton	1,200	\$35.00	\$42,000.00	\$30.00	\$36,000.00
5	20.21	Classified Fill and Backfill (Type II)	Ton	500	\$24.00	\$12,000.00	\$14.00	\$7,000.00
6	20.21	Classified Fill and Backfill (Type II-A)	Ton	5,000	\$24.00	\$120,000.00	\$16.00	\$80,000.00
7	20.26	Insulation Board R-20	SF	108	\$8.00	\$864.00	\$7.00	\$756.00
8	20.27	Disposal of Unusable or Surplus Material	CY	4,250	\$20.00	\$85,000.00	\$26.00	\$110,500.00
9	20.27	Removal, Handling, and Disposal of Asbestos Cement Pipe	LF	10	\$200.00	\$2,000.00	\$268.00	\$2,680.00
10	30.02	P.C.C Curb and Gutter (Type 1-A)	LF	200	\$50.00	\$10,000.00	\$70.00	\$14,000.00
11	30.03	P.C.C Sidewalk (6")	SY	10	\$150.00	\$1,500.00	\$220.00	\$2,200.00
12	40.11	Remove & Replace Asphalt Surfacing (Class E)	SY	950	\$45.00	\$42,750.00	\$33.00	\$31,350.00
13	50.02	Furnish and Install Pipe (6-inch Insulated CL52 DI)	LF	153	\$285.00	\$43,605.00	\$278.00	\$42,534.00
14	50.02	Furnish and Install Pipe (12-inch Insulated CL52 DI)	LF	665	\$365.00	\$242,725.00	\$334.00	\$222,110.00
15	50.03	Construct Sanitary Sewer Manhole (Modified Type A)	Each	2	\$15,000.00	\$30,000.00	\$16,000.00	\$32,000.00
16	50.03	Construct Sanitary Sewer Manhole (Modified Type A - Horseshoe)	Each	2	\$20,000.00	\$40,000.00	\$18,000.00	\$36,000.00
17	50.04	Cleanout (6-inch)	Each	2	\$3,500.00	\$7,000.00	\$6,000.00	\$12,000.00
18	50.04	Connect Sanitary Sewer Service (6-inch)	Each	1	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
19	50.05	Sewer Main (8"-16" Ø) Flow Control	LS	1	\$10,000.00	\$10,000.00	\$40,000.00	\$40,000.00
20	50.05	Sewer Service (4" Ø +) Flow Control	LS	1	\$3,000.00	\$3,000.00	\$8,500.00	\$8,500.00
21	50.06	Remove Existing Sanitary Sewer Manhole	Each	1	\$2,000.00	\$2,000.00	\$1,200.00	\$1,200.00
22	50.07	Acceptance of New Pipe CCTV	LF	818	\$4.00	\$3,272.00	\$6.00	\$4,908.00
23	50.09	Abandon Pipeline In Place	CY	25	\$500.00	\$12,500.00	\$650.00	\$16,250.00
24	55.02	Furnish and Install Pipe (24-inch CMP)	LF	15	\$250.00	\$3,750.00	\$132.00	\$1,980.00
25	65.02	Construction Survey Measurement	LS	1	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00
26	65.02	Structure Survey	LS	1	\$15,000.00	\$15,000.00	\$3,200.00	\$3,200.00
27	70.12	Traffic Maintenance	LS	1	\$10,000.00	\$10,000.00	\$150,000.00	\$150,000.00
28	70.22	Reset and Protection of Surface Features	LS	1	\$10,000.00	\$10,000.00	\$24,000.00	\$24,000.00
29	70.23	Helical Pile Pipe Support (12" Pipe)	Each	67	\$7,000.00	\$469,000.00	\$3,900.00	\$261,300.00
30	70.23	Helical Pile Pipe Support (6" Pipe)	Each	16	\$5,500.00	\$88,000.00	\$3,900.00	\$62,400.00
31	70.23	Helical Pile Manhole Support	Each	4	\$10,000.00	\$40,000.00	\$10,000.00	\$40,000.00
32	70.23	Additional Helical Pier Embedment (> 20 feet)	LF	500	\$125.00	\$62,500.00	\$268.00	\$134,000.00
33	75.03	Topsoil (4" depth)	MSF	15	\$500.00	\$7,500.00	\$572.00	\$8,580.00
34	75.04	Seeding (Schedule A)	MSF	15	\$500.00	\$7,500.00	\$321.00	\$4,815.00
TOTAL BASIC BID						\$1,505,466.00		\$1,605,263.00

Municipality of Anchorage
Anchorage Water & Wastewater Utility

Bid Tabulation

10.C.2.

Project: 42nd Avenue Sewer Upgrade

Bid Opening: August 24, 2021, 3:00pm

Engr. File No.: WW.H7717


ITB # 2021C050

Bidder No. 2

Bidder No. 3

Item	Spec. No.	Work Description	Units	Est. Qty.	Granite Construction Company		Southcentral Construction Inc.	
					Unit Bid Price	Total Bid Price	Unit Bid Price	Total Bid Price
1	20.02	Storm Water Pollution Prevention Plan (Type III)	LS	1	\$50,000.00	\$50,000.00	\$20,000.00	\$20,000.00
2	20.04	Clearing and Grubbing	LS	1	\$50,000.00	\$50,000.00	\$40,000.00	\$40,000.00
3	20.12	Dewatering	LS	1	\$375,000.00	\$375,000.00	\$45,000.00	\$45,000.00
4	20.16	Bedding Material (Class E)	Ton	1,200	\$35.00	\$42,000.00	\$37.00	\$44,400.00
5	20.21	Classified Fill and Backfill (Type II)	Ton	500	\$15.00	\$7,500.00	\$15.50	\$7,750.00
6	20.21	Classified Fill and Backfill (Type II-A)	Ton	5,000	\$15.00	\$75,000.00	\$18.00	\$90,000.00
7	20.26	Insulation Board R-20	SF	108	\$5.00	\$540.00	\$4.30	\$464.40
8	20.27	Disposal of Unusable or Surplus Material	CY	4,250	\$10.00	\$42,500.00	\$20.00	\$85,000.00
9	20.27	Removal, Handling, and Disposal of Asbestos Cement Pipe	LF	10	\$500.00	\$5,000.00	\$145.00	\$1,450.00
10	30.02	P.C.C Curb and Gutter (Type 1-A)	LF	200	\$100.00	\$20,000.00	\$89.00	\$17,800.00
11	30.03	P.C.C Sidewalk (6")	SY	10	\$300.00	\$3,000.00	\$260.00	\$2,600.00
12	40.11	Remove & Replace Asphalt Surfacing (Class E)	SY	950	\$50.00	\$47,500.00	\$40.00	\$38,000.00
13	50.02	Furnish and Install Pipe (6-inch Insulated CL52 DI)	LF	153	\$700.00	\$107,100.00	\$520.00	\$79,560.00
14	50.02	Furnish and Install Pipe (12-inch Insulated CL52 DI)	LF	665	\$800.00	\$532,000.00	\$595.00	\$395,675.00
15	50.03	Construct Sanitary Sewer Manhole (Modified Type A)	Each	2	\$35,000.00	\$70,000.00	\$16,000.00	\$32,000.00
16	50.03	Construct Sanitary Sewer Manhole (Modified Type A - Horseshoe)	Each	2	\$40,000.00	\$80,000.00	\$17,400.00	\$34,800.00
17	50.04	Cleanout (6-inch)	Each	2	\$20,000.00	\$40,000.00	\$2,740.00	\$5,480.00
18	50.04	Connect Sanitary Sewer Service (6-inch)	Each	1	\$20,000.00	\$20,000.00	\$3,730.00	\$3,730.00
19	50.05	Sewer Main (8"-16" Ø) Flow Control	LS	1	\$100,000.00	\$100,000.00	\$5,750.00	\$5,750.00
20	50.05	Sewer Service (4" Ø +) Flow Control	LS	1	\$25,000.00	\$25,000.00	\$2,840.00	\$2,840.00
21	50.06	Remove Existing Sanitary Sewer Manhole	Each	1	\$5,000.00	\$5,000.00	\$1,220.00	\$1,220.00
22	50.07	Acceptance of New Pipe CCTV	LF	818	\$5.00	\$4,090.00	\$5.50	\$4,499.00
23	50.09	Abandon Pipeline In Place	CY	25	\$1,000.00	\$25,000.00	\$725.00	\$18,125.00
24	55.02	Furnish and Install Pipe (24-inch CMP)	LF	15	\$100.00	\$1,500.00	\$200.00	\$3,000.00
25	65.02	Construction Survey Measurement	LS	1	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00
26	65.02	Structure Survey	LS	1	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00
27	70.12	Traffic Maintenance	LS	1	\$50,000.00	\$50,000.00	\$127,000.00	\$127,000.00
28	70.22	Reset and Protection of Surface Features	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
29	70.23	Helical Pile Pipe Support (12" Pipe)	Each	67	\$7,000.00	\$469,000.00	\$2,800.00	\$187,600.00
30	70.23	Helical Pile Pipe Support (6" Pipe)	Each	16	\$7,000.00	\$112,000.00	\$1,630.00	\$26,080.00
31	70.23	Helical Pile Manhole Support	Each	4	\$9,000.00	\$36,000.00	\$1,750.00	\$7,000.00
32	70.23	Additional Helical Pier Embedment (> 20 feet)	LF	500	\$160.00	\$80,000.00	\$115.00	\$57,500.00
33	75.03	Topsoil (4" depth)	MSF	15	\$1,000.00	\$15,000.00	\$1,200.00	\$18,000.00
34	75.04	Seeding (Schedule A)	MSF	15	\$300.00	\$4,500.00	\$500.00	\$7,500.00
TOTAL BASIC BID						\$2,524,230.00		\$1,431,823.40

Shaded cells indicate values that are different from the bid schedule

Fund Cert:	42nd Avenue Sewer Upgrade # 10.C.2.	
Expenditure		
FUND	Cost Center	Acct #
550200	889320	570150
IO or WBS (Funded Program)	WW.H7717	
Unencumbered Balance	\$ 2,133,452.89	
This Expenditure	\$ 1,605,263.00	
Resulting Balance	\$ 528,189.89	
Today's Date	September 2, 2021	
By (electronic)	Grant Yutzenka, Director, Finance Division, AWWU	Initial:
Fiscal Year	2021	

MEMORANDUM

10.C.2.

DATE: September 2, 2021**TO:** Joel Hayenga, Deputy Purchasing Officer, MOA Purchasing Department**FROM:** Wendy Drew, Project Support Supervisor/DBE Officer, Engineering Division, AWWUDS
WD**SUBJECT:** 2021C050 42nd Ave Sewer Upgrade Non-Responsive Bid

As this project is funded in part with financial assistance from the Alaska Department of Environmental Conservation (ADEC) Alaska Clean Water Fund (ACWF) revolving loan, compliance concerning the use of the Disadvantaged Business Enterprise (DBE) program is required.

Included in the 2021C050 42nd Ave Sewer Upgrade Invitation to Bid was a copy of the Anchorage Water & Wastewater Utility (AWWU) Disadvantaged Business Enterprise Program Specifications for Utility Contracts outlining the DBE program compliance submittal requirements.

Part IV: Submission of Minority and Women's Business Enterprises Information, in the Anchorage Water & Wastewater Utility (AWWU) Disadvantaged Business Enterprise Program Specifications for Utility Contracts clearly states: "Bids without Contact Documentation or Subcontractor Information, completed and signed ADEC DBE Compliance Statement, and completed and signed AWWU Form 6100-3 form(s) will be considered non-responsive." While Southcentral Construction met the Subcontractor Information and ADEC DBE Compliance Statement submittal requirements, they failed to submit a completed and signed AWWU Form 6100-3 form, making their DBE bid documents incomplete and their bid non-responsive.

Cc: Cris Chavez, MOA Purchasing
Evonne Nguyen, MOA Purchasing
James Armstrong, P.E., AWWU Project Manager
Tanya Williams AWWU Loan Administrator





MUNICIPALITY OF ANCHORAGE # 10.C.3.

ASSEMBLY MEMORANDUM

No. AM 727-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: RECOMMENDATION OF AWARD TO ROGER HICKEL CONTRACTING, INC. FOR KING ST AND TURPIN ST SEPTAGE RECEIVING STATION UPGRADES FOR THE MUNICIPALITY OF ANCHORAGE (MOA), ANCHORAGE WATER AND WASTEWATER UTILITY (AWWU) (ITB 2021C046) (\$828,760.00).

Award of this bid will provide construction services to the MOA, AWWU for King Street and Turpin Street Septage Receiving Station Upgrades.

The MOA opened two (2) bids on July 27, 2021, with Roger Hickel Contracting, Inc. being the low responsive and responsible bidder.

The work for this project consists of various improvements to the septage receiving stations, including installation of groundwater wells and expansion of the existing concrete masonry unit (CMU) buildings to provide year-round washdown at each facility. The project also includes improvements to the receiving manhole at the King St. and Turpin St. septage receiving station to provide better access for cleaning and maintenance along with the other miscellaneous upgrades.

The substantial work under this contract shall be completed on December 3, 2021. The contractor shall complete all work under this contract by January 14, 2022.

Based upon the above information and attached Department Memorandum, it is recommended that the Assembly approve the contract to be awarded to Roger Hickel Contracting, Inc. in the amount of \$828,760.00.

Recommended by: Mark A. Corsentino, PE, General Manager, AWWU

Concurrence: Rachelle A. Alger, Purchasing Director

Fund Concurrence: Travis C. Frisk, CFO

550200 – WWH7402 – 570150 \$455,580
(Capital)

550200 – WWH7403 – 570150 \$373,180
(Capital)

Concur: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor

MEMORANDUM

10.C.3.

DATE: October 18, 2021**TO:** Rachelle A. Alger, Purchasing Director**THRU:** Mark A. Corsentino, PE, General Manager, AWWU**THRU:** Grant Yutrzenka, CFO, Director, Finance Division, AWWU**THRU:** Wendy Drew, DBE Program Officer, AWWU**THRU:** Mark Schimscheimer, PE, Director, Engineering Division, AWWU**FROM:** Willie O'Malley, PE, Project Manager, Engineering Division, AWWU**SUBJECT:** Invitation to Bid No. 2021C046**Recommendation of Award, King St. & Turpin St. Septage Receiving Station Upgrades**

Bids for construction of the subject project were opened July 27, 2021 at 2:30 (local time). The bids are summarized below:

<u>Roger Hickel Contracting, Inc.</u>	<u>\$828,760.00</u>
<i>Point MacKenzie Construction and Management, Inc.</i>	<i>\$971,095.91</i>
Engineer's Estimate	\$542,345.52

This contract is for construction of various improvements to the septage receiving stations, including installation of groundwater wells and expansion of the existing CMU buildings to provide year-round washdown at each facility. The project also includes improvements to the receiving manhole at the King St. station to provide better access for cleaning and maintenance along with other miscellaneous upgrades.

Funds for this contract are certified as available in SAP as follows:

*Fund: 550200 GL Acct: 570150 WBS: WW.H7402.4.A.900
BP2021 - \$455,580.00 - (Capital)*
*Fund: 550200 GL Acct: 570150 WBS: WW.H7403.4.A.900
BP2021 - \$373,180.00 - (Capital)*

AWWU recommends this contract be awarded to Roger Hickel Contracting, Inc., as the lowest responsive and responsible bidder for the amount of \$828,760.00.

cc: Brian Baus, PE, Capital Program Manager, Engineering Division, AWWU

Attachments:

Bid Variance Memo dated 10/18/21
Vicinity Map
Bid Tabulations
Fund Cert

Anchorage Water & Wastewater Utility



Clearly

RECEIVED

By Cris at 11:54 am, Oct 25, 2021



7402_09_02 ROAREV 02/2020



10.C.3.

October 18, 2021

Anchorage Water and Wastewater Utility
3000 Arctic Boulevard
Anchorage, Alaska 99503

Attn: Will O'Malley, Project Manager

Re: Septage Receiving Station Upgrades Project
Bid Variance

Dear Mr. O'Malley,

Bids for construction of the Septage Receiving Station Upgrades project were opened on July 27, 2021, at 2:30 pm. The project includes installation of groundwater wells and expansion of the existing CMU building to provide year-round washdown at each facility. Additionally, the King Street station receiving manhole and slab will be reconstructed.

Two bids were received with the low bid submitted by Roger Hickel Contracting, Inc. (Hickel) in the amount of \$828,760.00. Bid amounts ranged between the low of \$828,760 to a high of \$971,095. The average of the two bids was \$899,927.50; Hickel's bid is 7.9% lower than the average of the two bids, and 14.7% lower than the next higher bid. The project solicited lump sum bids for the upgrades at each septage receiving station, so a detailed analysis of cost variances is difficult.

Hickel's bid amount was 53% higher than the Engineers estimate (prepared by Estimations, Inc.). The Engineers estimate is 40% lower than the average bid. The project team met with Hickel to discuss their bid and found the following discrepancies between the Engineer's estimate and Hickel's bid:

- The concrete curb detail and overall concrete work at King Street is more complicated than assumed in the Engineer's estimate. The concrete quantities are small for the individual pours, which results in over-ordering concrete and extra cost. Furthermore, the formwork and reinforcing in these areas requires more time than estimated. The difference in cost was approximately \$30,000.
- The electrical pricing was higher than estimated. Hickel received four quotes on the electrical work, all of which were nearly twice the estimated amount (approximately \$90,000 compared to \$50,000 in the Engineer's estimate).
- The pricing of the groundwater wells was higher based on actual quotes than the estimated amounts; a difference of \$40,000.
- The overall production rates for the work were estimated to be higher than is likely achievable due to the relatively small size of the project. The cost difference for this is on the order of \$30,000.
- Recent bids on other projects have demonstrated higher prices per unit costs for subcontractor bids, especially within electrical and mechanical trades. The thresholds for the size of project that attracts multiple bidders has been escalating quickly due to the current labor and material markets.

October 18, 2021
Septage Receiving Station Upgrades Project
Bid Variance

10.C.3.

Additionally, material pricing throughout 2021 has been very volatile, with low inventory and uncertain supply driving up the cost of all goods. The labor market is fairly tight, with skilled labor demanding premium pay. In general, an increase in demand for construction services combined with pandemic related supply chain disruptions led to a spike in construction costs throughout the first half of 2021. Based on this analysis, Hickel's bid price of \$828,760.00 is the fair market value for this work.

Sincerely,
CRW Engineering Group, LLC



Rebecca Venot, P.E.
Civil Engineer
Phone: (907) 646-5673 / email: rvenot@crweng.com

10.C.3.

Municipality of Anchorage
Anchorage Water & Wastewater Utility

Bid Tabulation

Project: King St and Turpin St. Septage Receiving Station Upgrades
Bid Opening: 07/27/2021, 2:30 pm
Engr. File No.: WW.H7402/WW.H7403

ITB # 2021C046

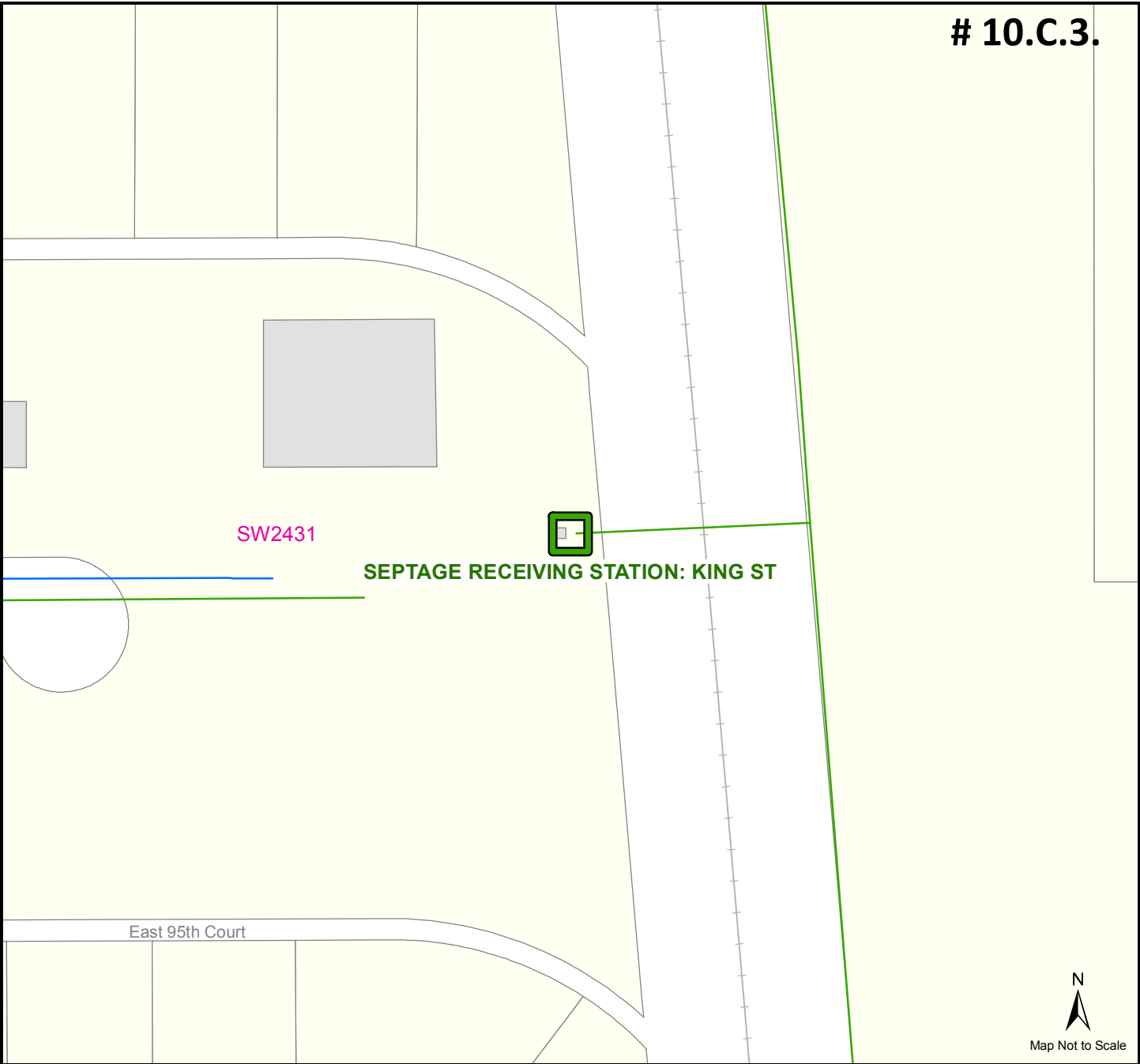
Bidder No. 1

Bidder No. 2

					Engineer's Estimate		Roger Hickel Contracting, Inc.		Point MacKenzie Construction and Maintenance	
Item	Spec. No.	Work Description	Units	Est. Qty.	Unit Bid Price	Total Bid Price	Unit Bid Price	Total Bid Price	Unit Bid Price	Total Bid Price
Schedule A - King Street Septage Receiving Station Upgrades										
A-1		Construct King Street Septage Receiving Station Upgrades	LS	1	\$276,709.80	\$276,709.80	\$404,000.00	\$404,000.00	\$527,060.51	\$527,060.51
A-2		Furnish & Install Groundwater Supply Well (6-inch Casing)	LF	200	\$116.451	\$23,290.20	\$257.90	\$51,580.00	\$189.57	\$37,914.00
Schedule A Total:						\$300,000.00		\$455,580.00		\$564,974.51
Schedule B - Turpin Street Septage Receiving Station Upgrades										
B-1		Construct Turpin Street Septage Receiving Station Upgrades	LS	1	\$220,381.56	\$222,036.12	\$340,600.00	\$340,600.00	\$382,053.40	\$382,053.40
B-2		Furnish & Install Groundwater Supply Well (6-inch Casing)	LF	100	\$203.094	\$20,309.40	\$325.80	\$32,580.00	\$240.68	\$24,068.00
Schedule B Total:						\$242,345.52		\$373,180.00		\$406,121.40
TOTAL BASIC BID						\$542,345.52		\$828,760.00		\$971,095.91

Shaded cells indicate values that are different from the bid schedules.

10.C.3.

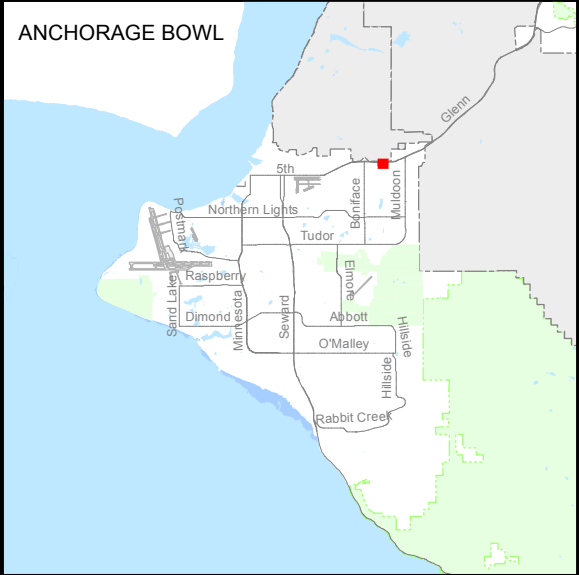
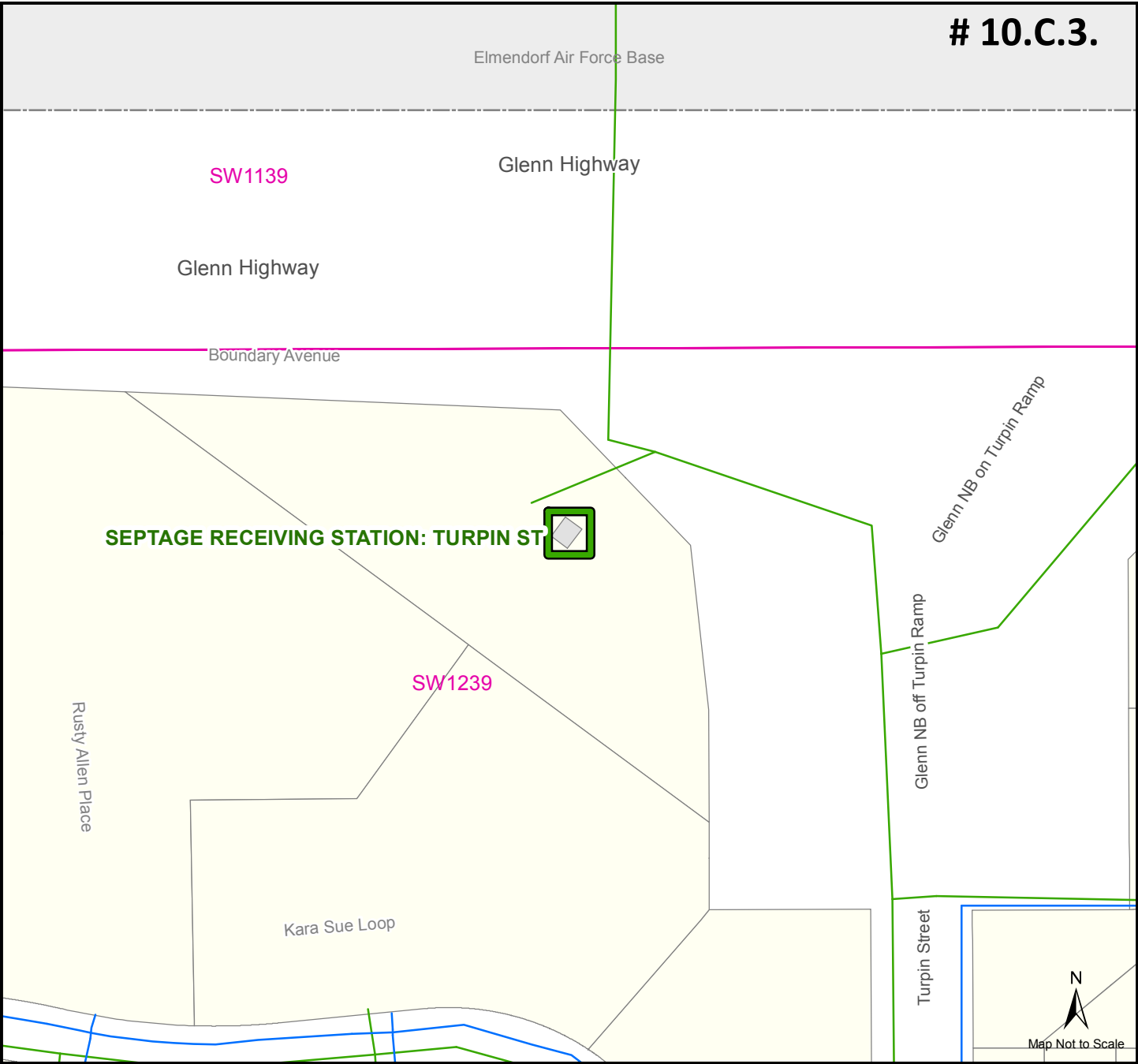


Municipality of Anchorage
Anchorage Water and Wastewater Utility

People Soft Information:
Name: King_St_Septage_Receiving_Sta
Number: 0000007402-551

Plan Set Information:
Name: King St Septage Station
Number: 10790

- | Proposed Project | Existing Infrastructure |
|------------------|-------------------------|
| Water | AWWU Water Main |
| Wastewater | AWWU Sewer Main |
| Water | |
| Wastewater | |





Municipality of Anchorage
Anchorage Water and Wastewater Utility

People Soft Information:
Name: Turpin_Septage_Receiving_Sta
Number: 0000007403-551

Plan Set Information:
Name: Turpin St. Septage Station
Number: 10791

- | Proposed Project | Existing Infrastructure |
|------------------|-------------------------|
| Water | AWWU Water Main |
| Wastewater | AWWU Sewer Main |
| Water | |
| Wastewater | |

Fund Cert:	King St. & Turpin St. Septage Receiving Station Upgrades # 10.C.3.	
Expenditure		
FUND	Cost Center	Acct #
550200	889320	570150
IO or WBS (Funded Program)	WW.H7402	
Unencumbered Balance	\$ 842,590.12	
This Expenditure	\$ 455,580.00	
Resulting Balance	\$ 387,010.12	
Today's Date	October 12, 2021	
By (electronic)	Grant Yutzenka, Director, Finance Division, AWWU	Initial:
Fiscal Year	2021	

Fund Cert:	King St. & Turpin St. Septage Receiving Station Upgrades	
Expenditure		
FUND	Cost Center	Acct #
550200	889320	570150
IO or WBS (Funded Program)	WW.H7403	
Unencumbered Balance	\$ 488,146.16	
This Expenditure	\$ 373,180.00	
Resulting Balance	\$ 114,966.16	
Today's Date	October 12, 2021	
By (electronic)	Grant Yutzenka, Director, Finance Division, AWWU	Initial:
Fiscal Year	2021	



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
No. AM 713-2021

10.D.1.

Meeting Date: November 9, 2021

From: Municipal Clerk

**Subject: Application for the transfer of ownership of beverage dispensary-duplicate liquor license, #5260, and restaurant designation permit, for E Street Dining, LLC DBA Downtown Bear Paw Bar & Grill.
(Downtown Community Council)**

On **September 21, 2021** the Municipal Clerk's Office received from the Alaska Alcohol and Marijuana Control Office (AMCO), for consideration by the Alcoholic Beverage Control (ABC) Board, notice for the application of the transfer of beverage dispensary-duplicate liquor license with restaurant designation permit for the following establishment:

E Street Dining, LLC
DBA Downtown Bear Paw Bar & Grill
415 E Street, Anchorage, AK 99501

Any ABC Board violations and/or incidents that would lead to an ABC Board violation are attached for the Assembly's evaluation.

There are no taxes owing.

Anchorage Municipal Code 21.50.160 requires that any use, whether principal or accessory, involving the retail, sale or dispensing of alcoholic beverage is permitted only by conditional use approved by the Assembly. **There is an approved conditional use permit for this location.**

Alaska Statute 04.11.480 provides that if the Assembly wishes to protest the issuance, renewal, relocation, or transfer of a liquor license, it may protest within 60 days following receipt of the application and the protest will be honored unless the AMCO finds the protest to be arbitrary, capricious, and unreasonable. **The last day to protest is November 20, 2021.** November 9, 2021 is the last scheduled regular Assembly meeting before the end of the protest period.

Approval of this memorandum waives the Assembly's right to protest the application filed with AMCO for the ABC Board, for the transfer of ownership of beverage dispensary-duplicate liquor license, and restaurant designation permit, for the establishment named above. The Municipal Clerk is authorized to notify the AMCO of the Assembly's action and is authorized to sign on its behalf.

Respectfully submitted,

1
2 Barbara A. Jones
3 Municipal Clerk



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

September 21, 2021

Municipality of Anchorage

VIA Email: miranda.honest@anchorageak.gov; munilicenses@muni.org

License Type:	Beverage Dispensary - Duplicate	License Number:	5260
Licensee:	E Street Dining, LLC.		
Doing Business As:	Downtown Bear Paw Bar & Grill		
Premises Address:	415 E Street		

☐ New Application

☐ Transfer of Location Application

☒ Transfer of Ownership Application

☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application**What is this form?**

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Bear Paw Restaurant, LLC	License #:	5260		
License Type:	Beverage Dispensary - Duplicate	Statutory Reference:	04.11.090		
Doing Business As:	Bear Paw Restaurant				
Premises Address:	415 E Street				
City:	Anchorage	State:	AK	ZIP:	99501
Local Governing Body:	MOA				

Transfer Type:

Regular transfer



Transfer with security interest



Involuntary retransfer

OFFICE USE ONLY

Complete Date:	9/21/21	Transaction #:	100092327
Board Meeting Date:	11/2/21	License Years:	2020 - 2021
Issue Date:		BRE:	

AMCO

AUG 06 2021



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 2 – Transferee Information

Enter information for the **new** applicant and/or location seeking to be licensed.

Licensee:	E Street Dining, LLC				
Doing Business As:	Downtown Bear Paw Bar & Grill				
Premises Address:	415 E Street				
City:	Anchorage	State:	AK	ZIP:	99501
Community Council:	Downtown CC				

Mailing Address:	4240 Old Seward Hwy., Ste. 13,				
City:	Anchorage	State:	AK	ZIP:	99503

Designated Licensee:	Robert Bruce Burnett			
Contact Phone:	907-727-9333	Business Phone:	907-279-9333	
Contact Email:	burnettrealty@yahoo.com			

Seasonal License? ☐ Yes ☒ No If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

0.8 Miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

0.2 Miles



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1100
Anchorage, AK 99501
alcohol.marijuana@alaska.gov
https://www.comptroller.alaska.gov/ambc/ambc.htm
Phone: 907.269.0350

10.D.1.

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official:	Robert Bruce Burnett				
Title(s):	organizer	Phone:	907-727-9333	% Owned:	100
Address:	4640 Sandy Beach Dr.				
City:	Anchorage	State:	AK	ZIP:	99502

AUG 06 2021



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	10168455	AK Formed Date:	7/14/21	Home State:	AK
Registered Agent:	MICHAEL PULCIFIER	Agent's Phone:	907-279-9333		
Agent's Mailing Address:	4240 OLD SEWARD HWY, STE 13				
City:	Anchorage	State:	AK	ZIP:	99503

Residency of Agent:

Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 2500
Anchorage, AK 99501
alcohol.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907 269 0350

#10.D.1.

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?



If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

BDL #4279 The Bear Paw Bar & Grill, on Tudor Road in Anchorage.

BDL #4157 (Robert B Burnett).

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?



If "Yes", disclose the name of the individual and the reason for this authorization:

The Law Offices of Ernouf & Coffey, P.C. is assisting with the transfer application process.

AUG 06 2021



10-D-1

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

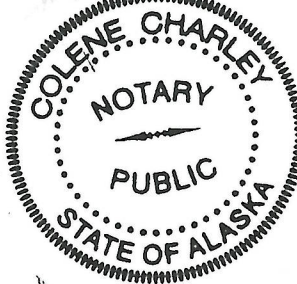
Robert Bruce Burnett

Signature of transferor

Robert Bruce Burnett

Printed name of transferor

Subscribed and sworn to before me this 21 day of July, 2021.



Colene Charley

Signature of Notary Public

Notary Public in and for the State of Alaska.

My commission expires: June 21, 2023

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this ____ day of _____, 20____.

Signature of Notary Public

Notary Public in and for the State of _____.

My commission expires: _____



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

RBB

I certify that all proposed licensees have been listed with the Division of Corporations.

RBB

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

RBB

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

RBB

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

RBB

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Signature of transferee

Robert Bruce Burnett

Printed name

Subscribed and sworn to before me this 21 day of July, 2021.

Signature of Notary Public

Notary Public in and for the State of AlaskaMy commission expires: June 21, 2023



#10.D.1.

Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



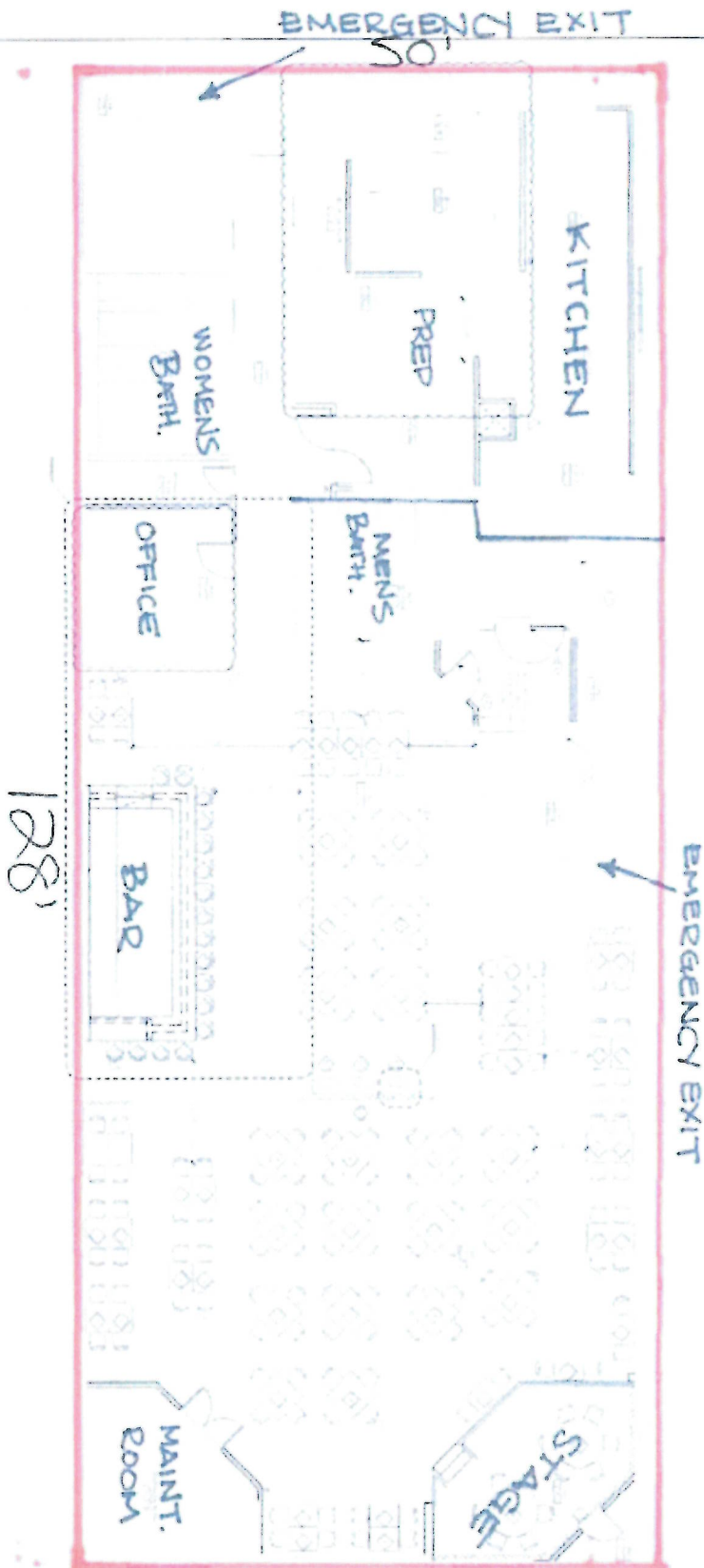
Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	E Street Dining, LLC	License Number:	5260		
License Type:	Beverage Dispensary - Duplicate				
Doing Business As:	Downtown Bear Paw Bar & Grill				
Premises Address:	415 E Street				
City:	Anchorage	State:	AK	ZIP:	99501

10.D.1.

SECOND FLOOR



NO.	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1					
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F103



HARD ROCK INTERNATIONAL
HARD ROCK CAFE
4511 180TH
NORFOLK, VA 23502

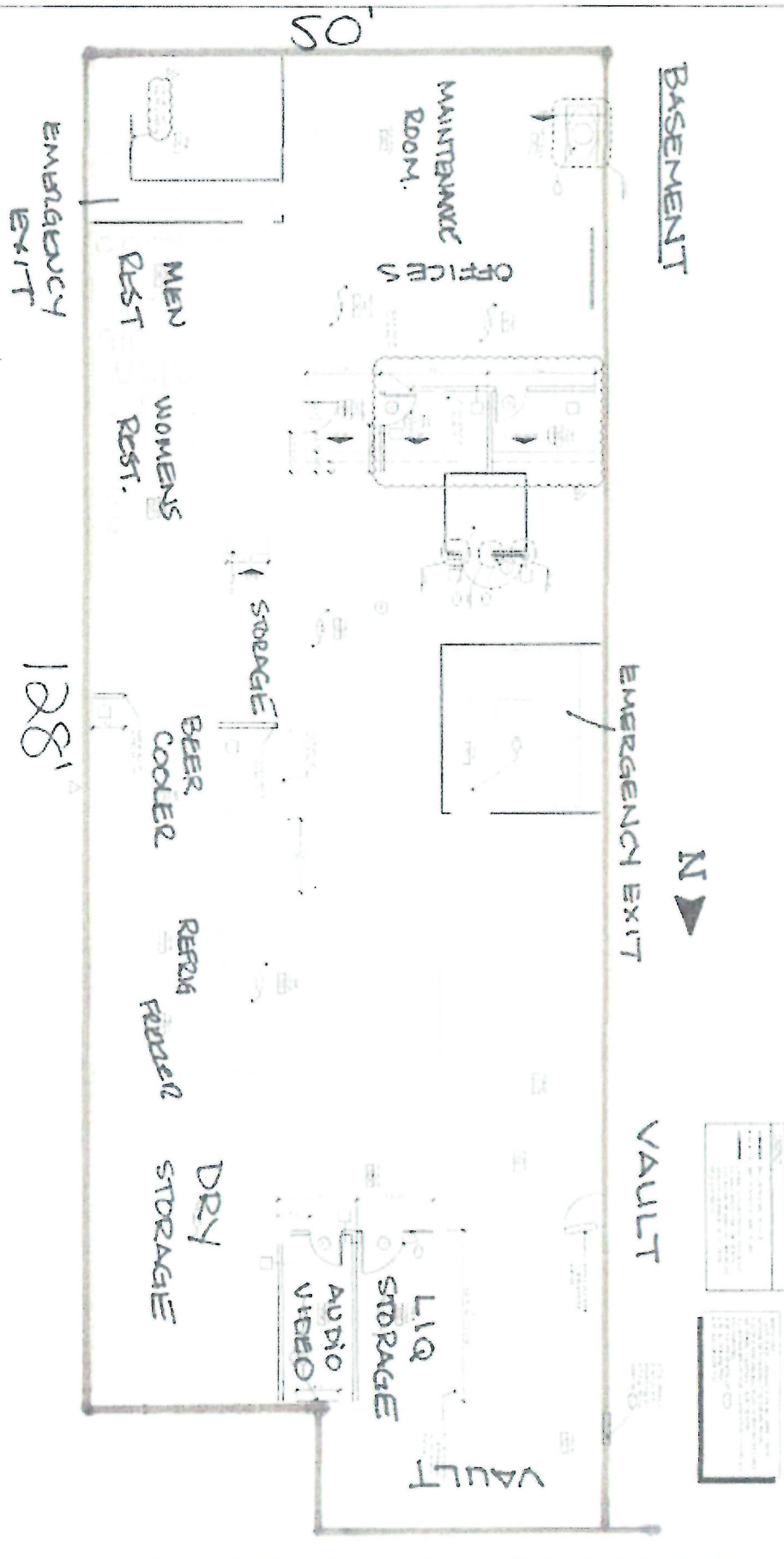
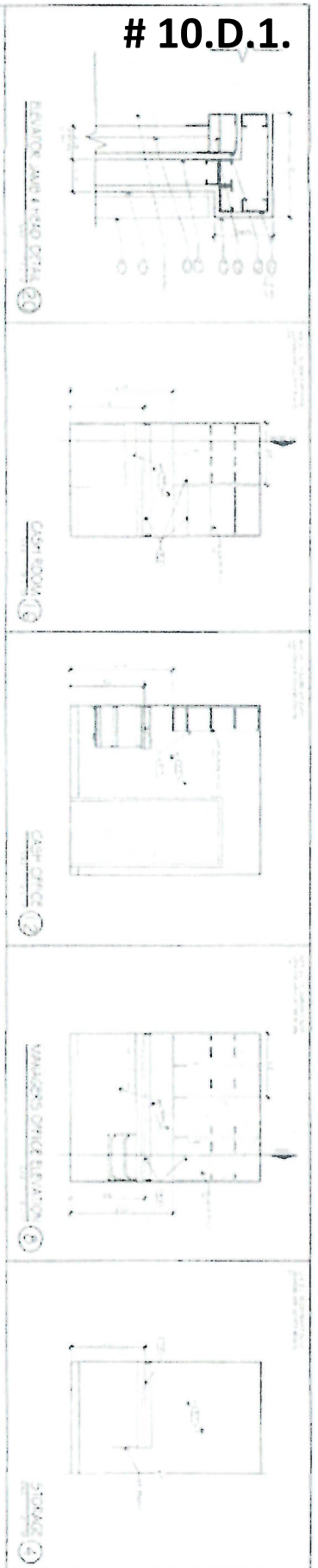
AMCO

AUG 06 2021

hckloverarchitect

AMCO Received-5/25/2021

10.D.1.



BOL # 4157

BASEMENT FLOOR PLAN

A100

HARD ROCK INTERNATIONAL
HARD ROCK CAFE
ALL TEXT
ARCHITECTURE

AMCO
AUG 06 2021

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-46-

BDL #4157

N ➤

(415 E STREET)

E STREET

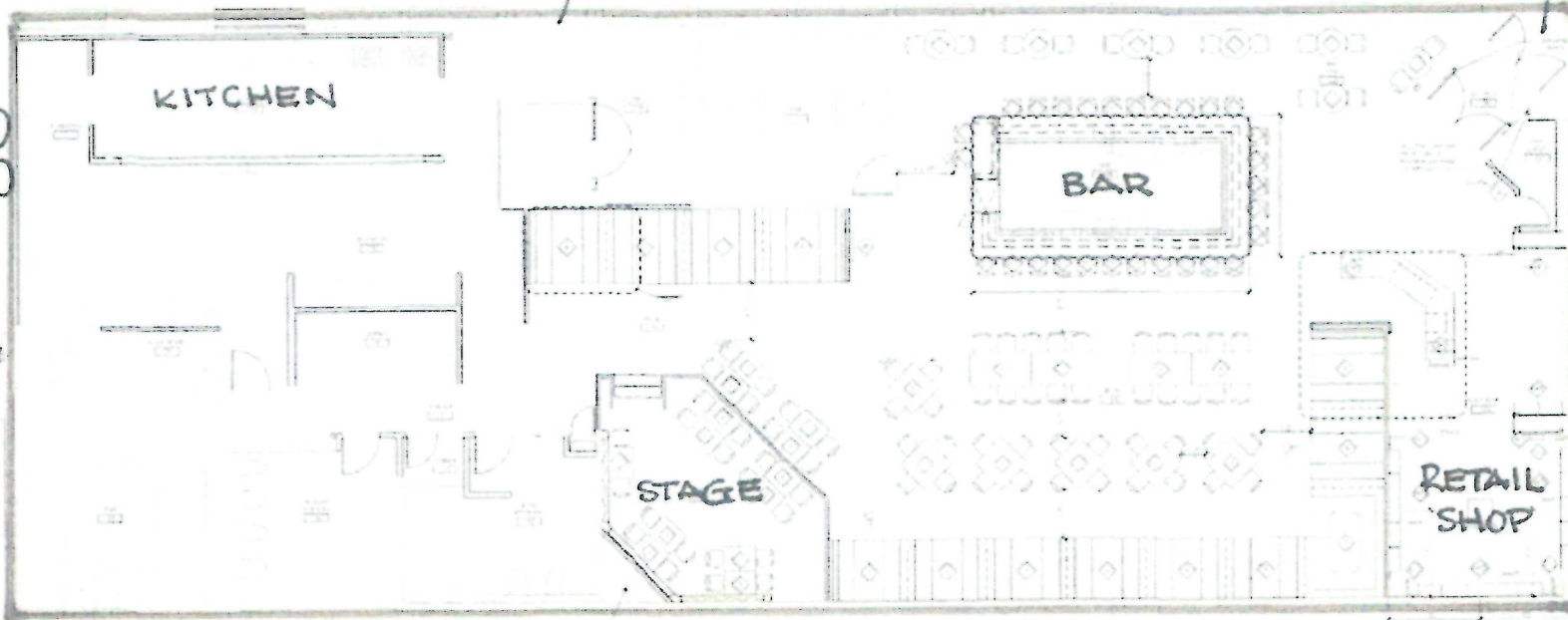
FURNITURE AND EQUIPMENT
1. BAR
2. KITCHEN
3. STAGE
4. RETAIL SHOP
5. ENTRANCE
6. EMERGENCY EXIT
7. ELEVATOR
8. STAIRS
9. RESTROOMS
10. OFFICE
11. STORAGE
12. LOBBY
13. CORRIDOR
14. ELEVATOR SHAFT
15. STAIR SHAFT
16. RESTROOM SHAFT
17. OFFICE SHAFT
18. STORAGE SHAFT
19. LOBBY SHAFT
20. CORRIDOR SHAFT

MEETING ROOMS OF FLOOR
1. MEETING ROOM 1
2. MEETING ROOM 2
3. MEETING ROOM 3
4. MEETING ROOM 4
5. MEETING ROOM 5
6. MEETING ROOM 6
7. MEETING ROOM 7
8. MEETING ROOM 8
9. MEETING ROOM 9
10. MEETING ROOM 10
11. MEETING ROOM 11
12. MEETING ROOM 12
13. MEETING ROOM 13
14. MEETING ROOM 14
15. MEETING ROOM 15
16. MEETING ROOM 16
17. MEETING ROOM 17
18. MEETING ROOM 18
19. MEETING ROOM 19
20. MEETING ROOM 20

FIRST FLOOR

EMERGENCY EXIT

ENTRANCE



128'

4TH AVENUE

RETAIL SHOP

STAGE

KITCHEN

BAR

FIRST FLOOR FUTURE PLAN ①

#10.D.1.1.

hckloverarchitect

AMCO

HARD ROCK INTERNATIONAL
HARD ROCK CAFE
JALING
MORRISVILLE, NC

AUG 6 2021



F101

47-



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application**What is this form?**

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A **menu** or expected menu listing the meals, including entrees prepared onsite and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required \$50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

Licensee:	E Street Dining, LLC				
License Type:	Beverage Dispensary-Duplicate	License Number:	5260		
Doing Business As:	Downtown Bear Paw Bar & Grill				
Premises Address:	415 E Street				
City:	Anchorage	State:	AK	ZIP:	99501
Contact Name:	Robert Bruce Burnett	Contact Phone:	907-279-9333		

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

- ☐ Dining after standard closing hours: AS 04.16.010(c)
- ☒ Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
- ☒ Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
- ☐ Employment for persons 16 or 17 years of age: AS 04.16.049(c)

NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY			
Transaction #:		Initials:	



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Minor customers will only be permitted in the dining area, and restroom areas.
Minor employees will only be permitted in the kitchen.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

Storage: All alcohol will be locked in secure storage. This will only be accessible by the restaurant owners, general manager and bar tender. Each of these individuals will be at least 21 years old and will hold on their persons a current TAP or eTIP card verifying that they have been trained to control the distribution and service of alcoholic beverages in Alaska.

Access/Service: There will be no alcohol sales or delivery outside the building walls. Dining guests must walk in and out the same door, which controls the transfer of alcohol. An owner or manager is always on site and monitors the consumption of alcohol.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes

No



Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: <http://dec.alaska.gov/eh/fss/food/>

Please follow this link to the Municipality Food Safety Website:

<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

If you are unable to certify the below statement, please discuss the matter with the AMCO office:

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.

*Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 200
Anchorage, AK 99501
alcohol.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

10.D.1.

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 5 – Hours of Operation

Review AS 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

Sunday - Thursday 11am to 11^{pm}
Friday and Saturday 11am to 12am

Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes ☒ No ☐

If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

Live music for special events going until midnight only. No set days or start times at this time.

Food and beverage service offered or anticipated is:

☒ table service ☐ buffet service ☒ counter service ☐ other

If "other", describe the manner of food and beverage service offered or anticipated:

AUG 6 2021



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 7 – Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

There are tables or counters at my establishment for consuming food in a dining area on the premises.

RBB

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.

This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.

RBB

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.

RBB

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted.

(AB-03 applications that accompany a new or transfer license application will not be required to submit an additional copy of their premises diagram.)

RBB

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Robert Bruce Burnett

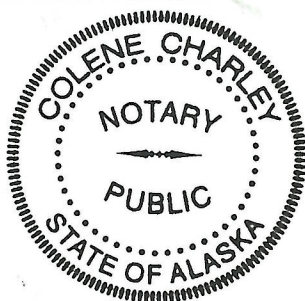
Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: June 21, 2023

Subscribed and sworn to before me this 21 day of July, 2021.



Local Government Review (to be completed by an appropriate local government official):

Approved

Denied

☐☐

Signature of local government official

Date

Printed name of local government official

Title



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review:

Enforcement Recommendation:

Approve

Deny

☐☐

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

Date

Enforcement Recommendations:

AMCO Director Review:

Approved

Denied

☐☐

Signature of AMCO Director

Printed name of AMCO Director

Date

Limitations:

WELCOME TO ALASKA!

Now that you're here... What do you do now?
Here are a few of our suggestions:



50 YEARS and GOING!

Since 1969, the Alaska Zoo have cared for orphaned and injured wildlife as the only zoo in Alaska. As Alaskan's, we are proud of how far they have come to care for wildlife in need and provide quality education and conservation programs. August of 2019 marked 50 years since the Alaska Zoo (then the Alaska Children's Zoo) opened its doors to its first animals and visitors.

The Alaska Zoo is located just up O'Malley Road. The staff are friendly and helpful and its a favorite of most visitors to Alaska. The Animal exhibits are set in a rugged environment, so you feel like you are out in the wild when you come across your favorite animal.

THE ALASKA ZOO

(907) 346-2133 alaskazoo.org

BEAR TRIVIA

This uniquely Alaskan bear is the largest brown bear and rivals the polar bear for the title of largest bear overall. It is named for the archipelago on which these bears live - what's its name?

☐

Kodiak Bear
Afognak Bear

☐

Shuyak Bear
Chirikof Bear

Alaska Wildlife Conservation Center

The Alaska Wildlife Conservation Center is a sanctuary dedicated to preserving Alaska's wildlife through conservation, research, education. AWCC takes in injured and orphaned animals year-round and provides them with spacious enclosures and quality animal care. Most of the animals that arrive at the AWCC become permanent residents and will always have a home there. The Center maintains over 200 spacious acres of habitats for animals to

feel at home and display their natural "wild" behavior. Visitors may see brown bears cooling off in the water, foxes peeking out from their dens, a bull moose strutting, wood bison roaming on pastures and much, much more.

Get up close & personal, with their Animal Programs. Call for Times.

ALASKA WILDLIFE CONSERVATION CENTER

(907) 783-0058
alaskawildlife.org

PROUD *to be*
ALASKAN



LOCALLY OWNED
and OPERATED

AMCO

AUG 06 2021



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NIBBLERS

Calamari \$14.00

Hand battered calamari strips, made with an Alaskan Husky IPA beer batter and served with a spicy chili sauce.

Nachos \$13.00

Corn tortilla chips topped with a melted cheese blend, seasoned beef, black beans, Pico De Gallo, olives, jalapenos, sour cream & guacamole.

Corn Fritters \$8.00

Fresh corn fritters served with a cinnamon honey butter spread.

Fried Zucchini \$8.00

Breaded zucchini served with a chipotle ranch sauce.

Maple Bacon Brussels Sprouts \$9.00

Brussel sprout halves pan seared and served with our house made maple bacon butter.

Denali Sticks \$9.00

Breadsticks smothered in mozzarella cheese and house made seasoning blend served with our chipotle ranch sauce.

Buffalo Wings \$12.00

10 juicy, hot, traditional wings served with your choice of dipping sauce.

Spinach/Crab Dip \$14.00

HOT spinach & crab dip served with fresh house made tortilla chips.

Reindeer Sausage Stuffed
Jalapenos \$10.00

Jalapeno halves stuffed with Colby Jack cheese, reindeer sausage, cream cheese, green onions, and bread crumbs.

HAND FOODS

Bison Burger \$17.00

1/2 LB bison burger with Sharp Cheddar Cheese.

Blue Cheese Stuffed Burger \$15.00

Hand Crafted 1/2 LB Burger, stuffed with Bleu Cheese Crumbles and topped with buffalo cheese spread.

Cheese Burger \$13.00

1/2 LB burger with your choice of cheese.

Mushroom Swiss Burger \$15.00

1/2 LB Burger with caramelized onions, mushrooms and Swiss Cheese.

Sriracha Jalapeno Burger \$15.00

1/2 LB burger with Sriracha chili, Pepper Jack Cheese, and fresh jalapenos.

Girdwood Burger \$14.00

House made vegetarian lentil patty pan seared and served with caramelized onion relish, arugula, tomato, and a garlic hummus spread.

Classic Club \$14.00

Toasted white bread, mayo, ham, turkey, lettuce, tomatoes, bacon and American Cheese. Served with fries.

Reuben Sandwich \$15.00

Toasted marble rye bread, hot sliced corned beef, roasted onions, Swiss Cheese, thousand island & sauerkraut. Served with fries.

Philly Cheesesteak \$17.00

Fresh cut prime rib, sauteed onions & mushrooms, Provolone Cheese, in a fresh baked hoagie. Served with fries.

Meatball Sub \$14.00

House made meatballs with seasoning, smothered in our signature marinara sauce, Provolone Cheese, baked to perfection and topped with Parmesan cheese.

Pulled Pork Sandwich \$14.00

Slow cooked pulled pork, with house made BBQ sauce, pickles, and topped with fried onions. Served with fries.

Barbecue Meatloaf Sandwich \$15.00

Our Chef's family recipe for meatloaf, made with our signature BBQ sauce, Swiss Cheese, Caramelized onions, and served on toasted sourdough bread.

All Burgers come with lettuce, tomatoes, pickles and onions. Served with fries.

SUB ONION RINGS OR SWEET POTATO FRIES \$1.50
ADD BACON \$1.50 ADD AVOCADO \$1.50

The Italian Baked Sub \$16.00

Salami, seasoned pastrami, Mortadella, Capocollo, baked in our pizza dough with Provolone Cheese, then served with lettuce, tomato, red onions, black olives, and drizzled with olive oil. Served with pickles upon request.

Ham & Cheese Baked Sub \$14.00

Canadian Bacon and Boar's Head Mozzarella Cheese baked in our pizza dough and served with lettuce, tomato, and mayonnaise.

Roast Beef & Cheddar Baked Sub \$15.00

Freshly sliced roast beef, Boar's Head Sharp Cheddar Cheese baked in our pizza dough then served with lettuce, tomato, and mayonnaise.

SOUPS & SALADS

Soups \$7.00 Side salads \$7.00

Soup of the Day or Onion Soup

Classic Caesar Salad \$10.00

Chopped romaine, caesar dressing, croutons & Parmesan Cheese.

Greek Mediterranean Salad \$12.00

Chopped romaine, sliced grape tomatoes, cucumber, red onions, Kalamata Olives, and Feta Crumbles all tossed in a Greek Dressing.

Berry Berry Salad \$12.00

Mixed greens, strawberries & blueberries, sliced almonds, tossed in a poppy seed vinaigrette.

Santa Fe Salad \$14.00

Chopped romaine, halved grape tomatoes, black beans, tortilla chips, Shredded Monterey Jack & Cheddar Cheese, avocado with chipotle ranch.

Mandarin Orange Salad \$12.00

Mixed Greens, mandarin oranges, dried cranberries, dried celery, sliced almonds, with a balsamic vinaigrette.

Salad Add Ons

Customize your salad with grilled chicken \$4.00, grilled steak \$7.00 or grilled salmon \$8.00.

AMCO

AUG 06 2021



#10.D.1.

CLASSIC PIZZAS

12" 16"

12" 16"

The Gold Rush \$15. \$17.

Our chef's house made BBQ sauce perfectly blended with peaches, grilled chicken, red onion, goat cheese, mozzarella, and fresh cilantro.

Chipotle Steak \$19. \$23.

Sliced prime rib, red onions, green peppers, mushrooms, house made chipotle sauce, mozzarella cheese, and drizzled with our cilantro lime ranch sauce.

Alaskan Meat Lovers \$19. \$23.

Reindeer sausage, pepperoni, hamburger, mozzarella and marinara sauce.

The Aloha \$15. \$17.

Pineapple and Canadian bacon, with mozzarella and marinara sauce.

The Denali \$17. \$20.

Reindeer sausage, green peppers, onions, olives, with mozzarella and marinara sauce.

Garlic Chicken & Spinach \$17. \$20.

Chicken grilled, mushroom, spinach, tomatoes, garlic sauce, mozzarella and parmesan cheese.

The Chinook \$18. \$22.

Shredded slow roasted pork, pineapple, red onions, mozzarella cheese, and our house made BBQ sauce.

Borealis Buffalo Chicken \$18. \$22.

Grilled chicken, house made buffalo sauce, red onions, green peppers, blue cheese crumbles and a drizzle of ranch dressing.

The Grizzly \$19. \$23.

Prime rib, pepperoni, grilled chicken, bacon, red pepper, mozzarella, our signature marinara sauce, and lightly finished with cilantro.

Alyeska Alpine \$15. \$18.

For our veggie lovers! Green peppers, onions, olives, mushrooms, spinach, mozzarella, and our signature marinara sauce.

SMOKE'N HOT DISHES

Halibut Tacos \$19.00

Two beer battered halibut tacos topped with cabbage, Pico de Gallo, spicy won sauce wrapped in flour tortillas and served with a side of rice.

AK Fish & Chips \$23.00

Hand battered Alaskan halibut, made with an Alaskan Husky IPA. Served with fries and coleslaw.

Pork Chop with Apple Pear Chutney \$17.00

10oz bone-in pork chop, pan seared with a bourbon apple pear chutney. Served with Mashed Potatoes and Green Bean Casserole.

IPA Fried Shrimp \$19.00

10 hand battered prawns, made with Alaskan Husky IPA. Served with fries and coleslaw.

Country Fried Chicken \$17.00

Country fried chicken with house made country gravy. Served with mashed potatoes and green bean casserole.



FOR THE CARNIVORE

Filet Mignon \$32.00

8oz pan seared filet mignon, with a sweet wine berry reduction sauce. Served with your choice of Two Sides.

RIBEYE \$29.00

12oz grilled ribeye topped with garlic butter. Served with your choice of two sides.

T-Bone Steak \$34.00

Kodiak sized 16oz T-Bone grilled and topped with garlic butter. Served with your choice of two sides.

Moose Sized Ribs \$26.00

Slow cooked and grilled to perfection. Your choice of dry rub or our house made BBQ Sauce. Served with your choice of two sides.

Alaskan Salmon \$23.00

7oz grilled fillet of Alaskan wild caught salmon topped with Garlic Butter. Served with your choice of two sides.

PASTA

Blackened Salmon Alfredo \$23.00

7oz blacked Alaskan salmon fillet, alfredo sauce, fettuccine noodles, tomatoes & green onions.

Seafood Pasta \$23.00

Juicy jumbo shrimp, scallops, alfredo sauce, fettuccine noodles, red peppers & green onions.

Tuscany Chicken \$18.00

Golden pan fried chicken, fresh grape tomatoes, bacon, spinach & mushrooms. Topped with alfredo sauce and fresh basil.

SIDES

- Baked potato
- French fries
- Sweet potato fries
- Onion rings
- Coleslaw
- Grilled asparagus
- Mashed potatoes
- Rice
- Green bean casserole

ADD ONS

1/2 Rack of Ribs: \$9.00 Shrimp: \$6.00

AMCO

AUG 06 2021

-55-



#10.D.1.

415 E Street

ANCHORAGE, ALASKA

(907) xxx-xxxx

**LARGEST CHOCOLATE
WATERFALL in the WORLD!**

EVERY SUMMER SINCE 1946, CHILDREN AND ADULTS IN ALASKA have had a favorite summer activity — picking wild berries. For Alaska Wild Berry Products, They have always welcome these harvests with open arms; that's how they make the finest wild berry jams and jellies in Alaska. That great tradition continues today, 60 years later. Their berries come from all corners of the state and their goal remains the same: to bring the taste of delicious and wild Alaskan berries to as many people as possible. Their wild berry products started in 1946 with just a few items and have since expanded to 19 jams and jellies, six syrups and sauces, dozens of chocolates and fudges, and other candies as well. So sit back and marvel at the magnificent gifts that Alaska has to offer, then share them with everyone you know! Watch and candies being made and sample them after. They have a wide selection of gift ideas.

We invite you to check them out.

ALASKA WILD BERRY PRODUCTS

(907) 562-8858

alaskawildberryproducts.com

AK**Alaska****ACROSS**

- 3. State fish
- 5. The AK State, nickname
- 7. State bird
- 10. State fossil
- 11. State capital
- 12. State gem

DOWN

- 1. State flower
- 2. State mineral
- 4. Oldest town
- 6. State tree
- 8. Largest city
- 9. State dog

Again, Welcome to Alaska, and Thank You for choosing our
Restaurant for your dining/drinking experience.

Some further advise for your Alaskan Adventure. KEEP YOU EYES OPEN! You'll never know what you may come across. If you see cars pulled over to the side of the road, you may want to check it out. Most likely, they have found something you'd want to see. Just be careful.

Please enjoy this Beautiful State, one that we are very Proud of.

House Made Desserts!

Peanut Butter Cheesecake	\$8.00
House made cheese cake filled with peanut butter, drizzled with chocolate ganache and topped with a caramel chocolate bear claw and cashews.	
Hot Fudge Brownie	\$7.00
Freshly baked hot gooey brownie with vanilla ice cream and hot fudge.	
German Chocolate Cake	\$6.00
Baked in-house layers of chocolatey goodness and coconut frosting.	
Berry Crumble	
Fresh Baked Hot crumbles with raspberries, blueberries, and blackberries. Served with a berry ice cream and a bourbon berry drizzle.	

AUG 06 2021

10.D.1.

THIS PERMIT MUST BE CONSPICUOUSLY POSTED IN A PUBLIC PLACE IN THE ESTABLISHMENT

Municipality of Anchorage
DEPARTMENT OF HEALTH & HUMAN SERVICES

PERMIT

FACILITY NAME DOWNTOWN BEAR PAW BAR AND GRILL
OWNER'S NAME E STREET DINING LLC
LOCATION 415 E ST

PERMIT NO
FA0017211

ISSUED BY THE DEPARTMENT OF HEALTH & HUMAN SERVICES AND SUBJECT TO THE ANCHORAGE MUNICIPAL CODE OF
ORDINANCES TITLES 15 AND 16. UNLESS THE OWNERSHIP CHANGES, THIS PERMIT IS VALID FROM 1/1/2021 TO 12/31/2021

DOWNTOWN BEAR PAW BAR AND GRILL
4240 OLD SEWARD HWY 13
ANCHORAGE, AK 99503

THIS CERTIFICATE AND PERMIT IS NOT TRANSFERABLE
AND IS THE PROPERTY OF THE MUNICIPALITY OF ANCHORAGE

THIS PERMIT MUST BE CONSPICUOUSLY POSTED IN A PUBLIC PLACE IN THE ESTABLISHMENT

Municipality of Anchorage
DEPARTMENT OF HEALTH & HUMAN SERVICES

PERMIT

FACILITY NAME DOWNTOWN BEAR PAW BAR AND GRILL - LOWER BAR
OWNER'S NAME E STREET DINING LLC
LOCATION 415 E ST

PERMIT NO
FA0017212

ISSUED BY THE DEPARTMENT OF HEALTH & HUMAN SERVICES AND SUBJECT TO THE ANCHORAGE MUNICIPAL CODE OF
ORDINANCES TITLES 15 AND 16. UNLESS THE OWNERSHIP CHANGES, THIS PERMIT IS VALID FROM 1/1/2021 TO 12/31/2021

DOWNTOWN BEAR PAW BAR AND GRILL - LOWER
4240 OLD SEWARD HWY 13
ANCHORAGE, AK 99503

THIS CERTIFICATE AND PERMIT IS NOT TRANSFERABLE
AND IS THE PROPERTY OF THE MUNICIPALITY OF ANCHORAGE

THIS PERMIT MUST BE CONSPICUOUSLY POSTED IN A PUBLIC PLACE IN THE ESTABLISHMENT

Municipality of Anchorage
DEPARTMENT OF HEALTH & HUMAN SERVICES

PERMIT

FACILITY NAME DOWNTOWN BEAR PAW BAR AND GRILL - UPPER BAR
OWNER'S NAME E STREET DINING LLC
LOCATION 415 E ST

PERMIT NO
FA0017213

ISSUED BY THE DEPARTMENT OF HEALTH & HUMAN SERVICES AND SUBJECT TO THE ANCHORAGE MUNICIPAL CODE OF
ORDINANCES TITLES 15 AND 16. UNLESS THE OWNERSHIP CHANGES, THIS PERMIT IS VALID FROM 1/1/2021 TO 12/31/2021

DOWNTOWN BEAR PAW BAR AND GRILL - UPPER
4240 OLD SEWARD HWY 13
ANCHORAGE, AK 99503

THIS CERTIFICATE AND PERMIT IS NOT TRANSFERABLE
AND IS THE PROPERTY OF THE MUNICIPALITY OF ANCHORAGE



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
No. AM 714-2021

10.D.2.

Meeting Date: November 9, 2021

From: Municipal Clerk

**Subject: Application for the transfer of ownership of beverage dispensary liquor license, #4157, and restaurant designation permit, for E Street Dining, LLC DBA Downtown Bear Paw Bar & Grill.
(Downtown Community Council)**

On **September 21, 2021** the Municipal Clerk's Office received from the Alaska Alcohol and Marijuana Control Office (AMCO), for consideration by the Alcoholic Beverage Control (ABC) Board, notice for the application of the transfer of beverage dispensary liquor license with restaurant designation permit for the following establishment:

E Street Dining, LLC
DBA Downtown Bear Paw Bar & Grill
415 E Street, Anchorage, AK 99501

Any ABC Board violations and/or incidents that would lead to an ABC Board violation are attached for the Assembly's evaluation.

There are no taxes owing.

Anchorage Municipal Code 21.50.160 requires that any use, whether principal or accessory, involving the retail, sale or dispensing of alcoholic beverage is permitted only by conditional use approved by the Assembly. **There is an approved conditional use permit for this location.**

Alaska Statute 04.11.480 provides that if the Assembly wishes to protest the issuance, renewal, relocation, or transfer of a liquor license, it may protest within 60 days following receipt of the application and the protest will be honored unless the AMCO finds the protest to be arbitrary, capricious, and unreasonable. **The last day to protest is November 20, 2021.** November 9, 2021 is the last scheduled regular Assembly meeting before the end of the protest period.

Approval of this memorandum waives the Assembly's right to protest the application filed with AMCO for the ABC Board, for the transfer of ownership of beverage dispensary liquor license, and restaurant designation permit, for the establishment named above. The Municipal Clerk is authorized to notify the AMCO of the Assembly's action and is authorized to sign on its behalf.

Respectfully submitted,

1
2 Barbara A. Jones
3 Municipal Clerk



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

September 21, 2021

Municipality of Anchorage

VIA Email: miranda.honest@anchorageak.gov; munilicenses@muni.org

License Type:	Beverage Dispensary	License Number:	4157
Licensee:	E Street Dining, LLC.		
Doing Business As:	Downtown Bear Paw Bar & Grill		
Premises Address:	415 E Street		

- ☐ New Application
 ☒ Transfer of Ownership Application
☐ Transfer of Location Application
 ☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

What is this form?

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Bear Paw Restaurant, LLC	License #:	4157
License Type:	Beverage Dispensary	Statutory Reference:	04.11.090
Doing Business As:	Bear Paw Restaurant		
Premises Address:	415 E Street		
City:	Anchorage	State:	AK
		ZIP:	99501
Local Governing Body:	MOA		

Transfer Type:

- ☒ Regular transfer
☐ Transfer with security interest
☐ Involuntary retransfer

OFFICE USE ONLY			
Complete Date:	9/21/21	Transaction #:	106092325
Board Meeting Date:	11/2/21	License Years:	2021 - 2022
Issue Date:		BRE:	



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application**Section 2 – Transferee Information**Enter information for the **new** applicant and/or location seeking to be licensed.

Licensee:	E Street Dining, LLC				
Doing Business As:	Downtown Bear Paw Bar & Grill				
Premises Address:	415 E Street				
City:	Anchorage	State:	AK	ZIP:	99501
Community Council:	Downtown CC				

Mailing Address:	4240 Old Seward Hwy., Ste. 13,				
City:	Anchorage	State:	AK	ZIP:	99503

Designated Licensee:	Robert Bruce Burnett				
Contact Phone:	907-727-9333	Business Phone:	907-279-9333		
Contact Email:	burnettrealty@yahoo.com				

Seasonal License? Yes ☐ No ☒ If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

0.8 Miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

0.2 Miles



#10.D.2.

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.
If more space is needed, please attach a separate sheet with the required information.
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.
If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official:	Robert Bruce Burnett				
Title(s):	organizer	Phone:	907-727-9333	% Owned:	100
Address:	4640 Sandy Beach Dr.				
City:	Anchorage	State:	AK	ZIP:	99502



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	10168455	AK Formed Date:	7/14/21	Home State:	AK
Registered Agent:	MICHAEL PULCIFIER	Agent's Phone:	907-279-9333		
Agent's Mailing Address:	4240 OLD SEWARD HWY, STE 13				
City:	Anchorage	State:	AK	ZIP:	99503

Residency of Agent:

Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☒ ☐

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

BDL #4279 The Bear Paw Bar & Grill, on Tudor Road in Anchorage.

Dup. BDL # 5260 (Robert B Burnett).

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒ ☐

If "Yes", disclose the name of the individual and the reason for this authorization:

The Law Offices of Ernouf & Coffey, P.C. is assisting with the transfer application process.

AUG 06 2021



10-D-2

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

Robert Bruce Burnett

Signature of transferor

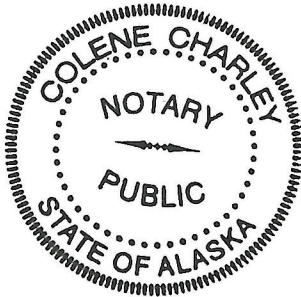
Robert Bruce Burnett

Printed name of transferor

Subscribed and sworn to before me this 21 day of July, 2021.

Coleene Charley

Signature of Notary Public



Notary Public in and for the State of Alaska.

My commission expires: June 21, 2023

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this ____ day of _____, 20____.

Signature of Notary Public

Notary Public in and for the State of _____.

My commission expires: _____



#10-D-2

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

RBB

I certify that all proposed licensees have been listed with the Division of Corporations.

RBB

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

RBB

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

RBB

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

RBB

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Robert Bruce Burnett

Signature of transferee

Robert Bruce Burnett

Printed name

Subscribed and sworn to before me this 21 day of July, 2021.

Colene Amley

Signature of Notary Public

Notary Public in and for the State of Alaska.

My commission expires: June 21, 2023



10.D.2.

Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

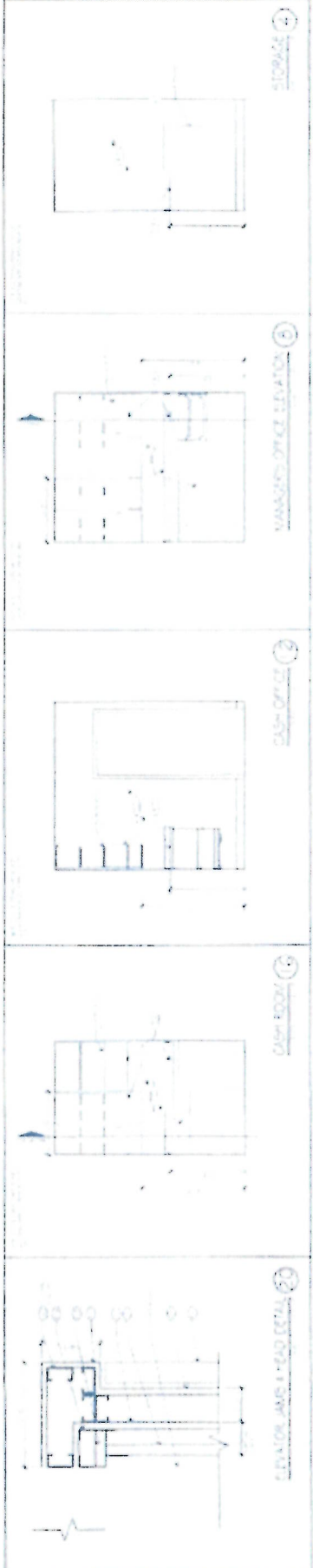
I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



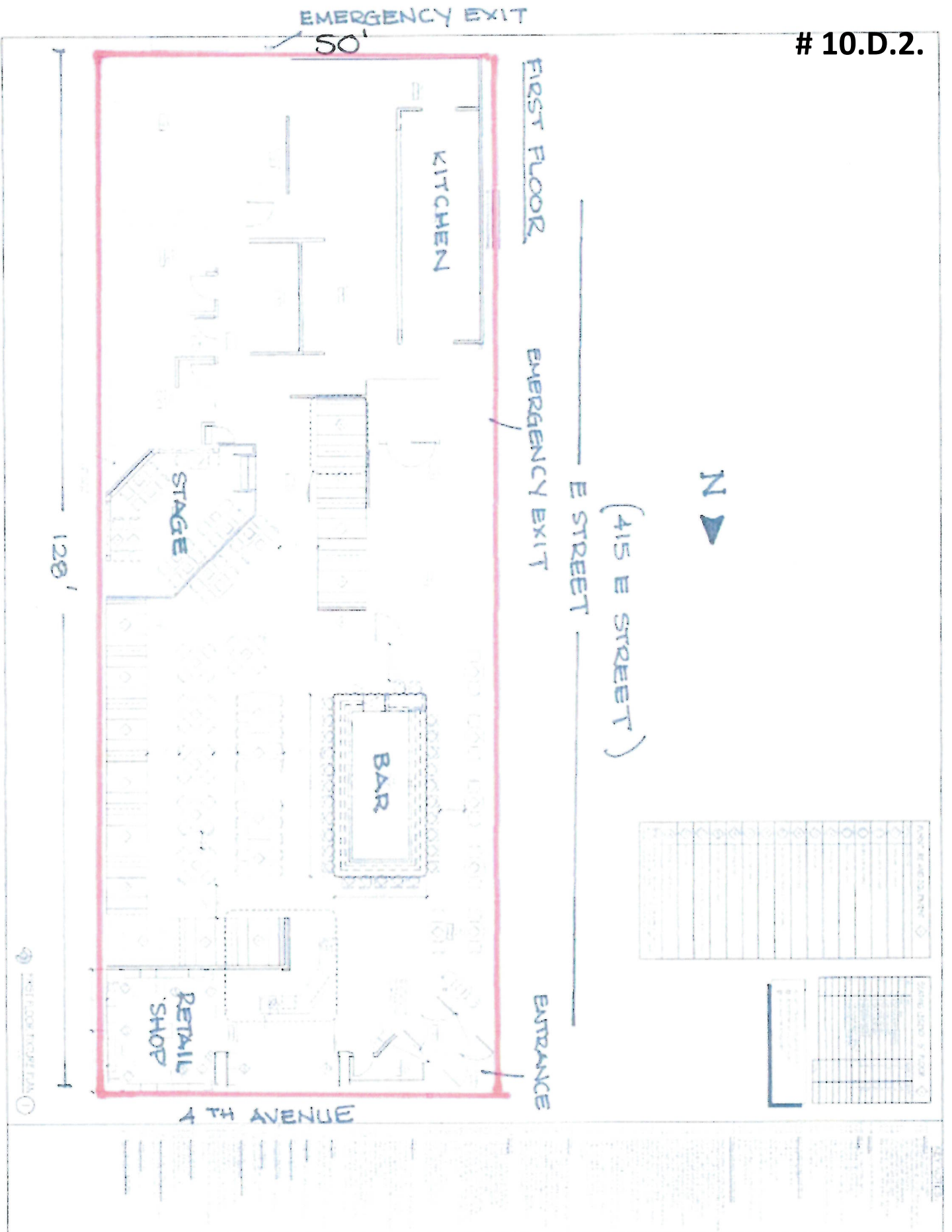
Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	E Street Dining, LLC	License Number:	4157		
License Type:	Beverage Dispensary				
Doing Business As:	Downtown Bear Paw Bar & Grill				
Premises Address:	415 E Street				
City:	Anchorage	State:	AK	ZIP:	99501



10.D.2.



F101



HARD ROCK INTERNATIONAL
HARD ROCK CAFE
11111
HARD ROCK CAFE

AMCO
AUG 06 2021

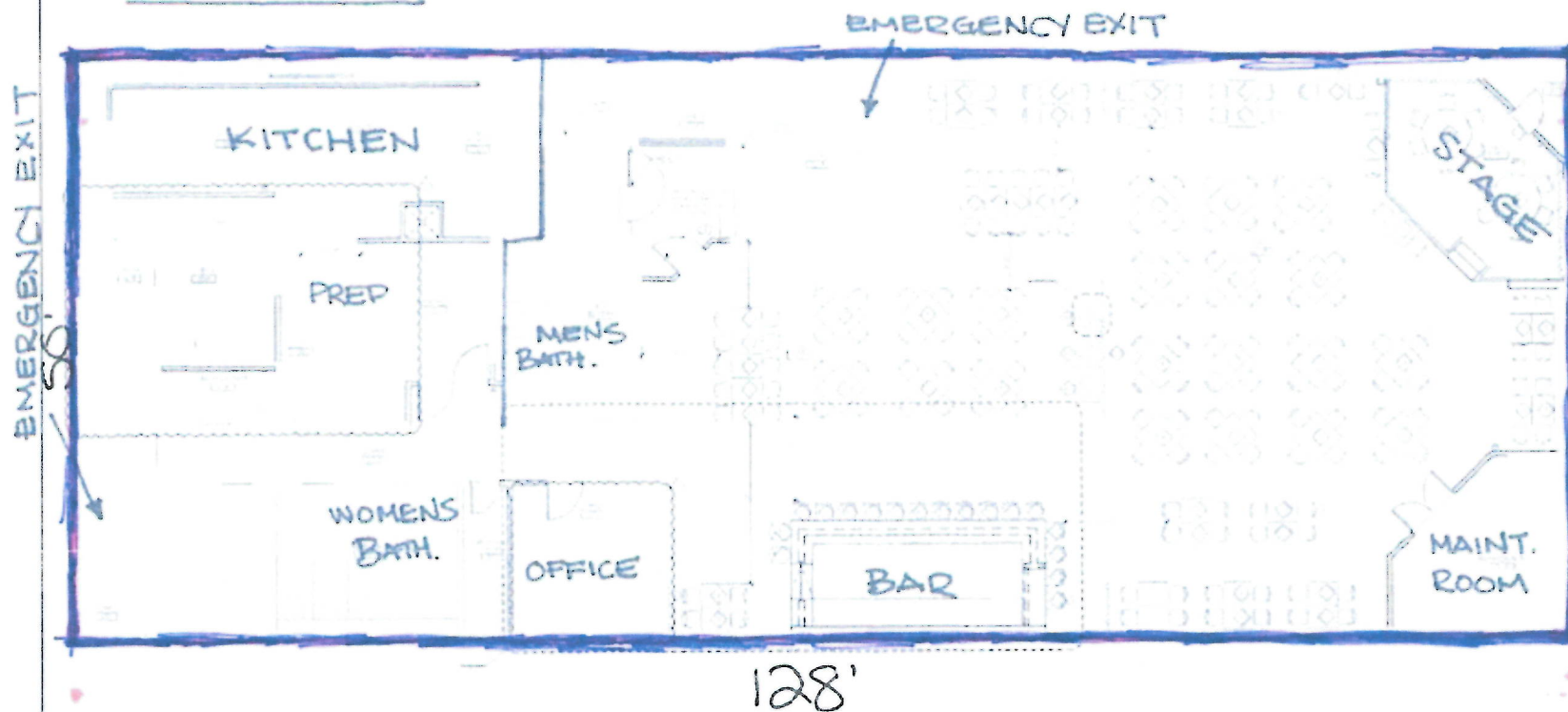
hektoverarchitect
AMCO Records 5/25/2021
-70-

10.D.2.

Duplicate License
#5260

N ➤

SECOND FLOOR



PLANTING AND EQUIPMENT

NO.	DESCRIPTION	QTY
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SEATING AND FLOOR

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Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application**What is this form?**

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A menu or expected menu listing the meals, including entrees prepared onsite and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required \$50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

Licensee:	E Street Dining, LLC				
License Type:	Beverage Dispensary	License Number:	4157		
Doing Business As:	Downtown Bear Paw Bar & Grill				
Premises Address:	415 E Street				
City:	Anchorage	State:	AK	ZIP:	99501
Contact Name:	Robert Bruce Burnett	Contact Phone:	907-279-9333		

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

- ☐ Dining after standard closing hours: AS 04.16.010(c)
- ☒ Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
- ☒ Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
- ☐ Employment for persons 16 or 17 years of age: AS 04.16.049(c)
NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY			
Transaction #:		Initials:	



10.D.2.

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Minor customers will only be permitted in the dining area and restroom areas.

Minor employees will only be permitted in the kitchen

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

Storage: All alcohol will be locked in secure storage. This will only be accessible by the restaurant owners, general manager and bar tender. Each of these individuals will be at least 21 years old and will hold on their persons a current TAP or eTIP card verifying that they have been trained to control the distribution and service of alcoholic beverages in Alaska.

Access/Service: There will be no alcohol sales or delivery outside the building walls. Dining guests must walk in and out the same door, which controls the transfer of alcohol. An owner or manager is always on site and monitors the consumption of alcohol.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes No

☒ ☐

Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: <http://dec.alaska.gov/eh/fss/food/>

Please follow this link to the Municipality Food Safety Website:

<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

If you are unable to certify the below statement, please discuss the matter with the AMCO office.

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.

RB

*Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

#10.D.2.

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 5 – Hours of Operation

Review AS 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

Sunday - Thursday 11am to 11pm
Friday and Saturday 11am to 12am

Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes ☒ No ☐

If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

Live music for special events going until midnight only. No set days or start times at this time.

Food and beverage service offered or anticipated is:

☒ table service ☐ buffet service ☒ counter service ☐ other

If "other", describe the manner of food and beverage service offered or anticipated:



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 7 – Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

There are tables or counters at my establishment for consuming food in a dining area on the premises.

RBB

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.
This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.

RBB

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site,
golf course, or restaurant or eating place license.

RBB

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted.

*(AB-03 applications that accompany a new or transfer license application will
not be required to submit an additional copy of their premises diagram.)*

RBB

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true,
correct, and complete.

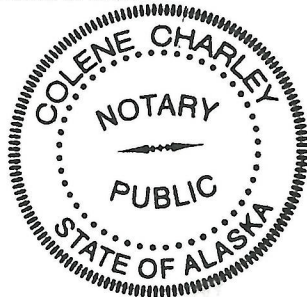
Robert Bruce Burnett
Signature of licensee

Coleen Charley
Signature of Notary Public

Robert Bruce Burnett

Notary Public in and for the State of Alaska

Printed name of licensee

My commission expires: June 21, 2023Subscribed and sworn to before me this 21 day of July, 2021.

Local Government Review (to be completed by an appropriate local government official):

Approved

Denied

☐☐

Signature of local government official

Date

Printed name of local government official

Title



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review:

Enforcement Recommendation:

Approve

Deny

☐☐

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

Date

Enforcement Recommendations:

AMCO Director Review:

Approved

Denied

☐☐

Signature of AMCO Director

Printed name of AMCO Director

Date

Limitations:

WELCOME TO ALASKA!

Now that you're here...What do you do now?
Here are a few of our suggestions:



50 YEARS and GOING!

Since 1969, the Alaska Zoo have cared for orphaned and injured wildlife as the only zoo in Alaska. As Alaskan's, we are proud of how far they have come to care for wildlife in need and provide quality education and conservation programs. August of 2019 marked 50 years since the Alaska Zoo (then the Alaska Children's Zoo) opened its doors to its first animals and visitors.

The Alaska Zoo is located just up O'Malley Road. The staff are friendly and helpful and its a favorite of most visitors to Alaska. The Animal exhibits are set in a rugged environment, so you feel like you are out in the wild when you come across your favorite animal.

THE ALASKA ZOO

(907) 346-2133 alaskazoo.org

BEAR TRIVIA

This uniquely Alaskan bear is the largest brown bear and rivals the polar bear for the title of largest bear overall. It is named for the archipelago on which these bears live - what's its name?

☐

Kodiak Bear
Alognak Bear

☐

Shuyak Bear
Chirikof Bear

Alaska Wildlife Conservation Center

The Alaska Wildlife Conservation Center is a sanctuary dedicated to preserving Alaska's wildlife through conservation, research, education. AWCC takes in injured and orphaned animals year-round and provides them with spacious enclosures and quality animal care. Most of the animals that arrive at the AWCC become permanent residents and will always have a home there. The Center maintains over 200 spacious acres of habitats for animals to

feel at home and display their natural "wild" behavior. Visitors may see brown bears cooling off in the water, foxes peeking out from their dens, a bull moose strutting, wood bison roaming on pastures and much, much more.

Get up close & personal, with their Animal Programs. Call for Times.

ALASKA WILDLIFE CONSERVATION CENTER

(907)783-0058
alaskawildlife.org

PROUD to be
ALASKAN



LOCALLY OWNED
and OPERATED

AMCO

AUG 06 2021



#10.D.2.

NIBBLERS

Calamari \$14.00

Hand battered calamari strips, made with an Alaskan Husky IPA beer batter and served with a spicy aioli sauce.

Nachos \$13.00

Corn tortilla chips topped with a melted cheese blend, seasoned beef, black beans, Pico De Gallo, olives, jalapenos, sour cream & guacamole.

Corn Fritters \$8.00

Fresh corn fritters served with a cinnamon honey butter spread.

Fried Zucchini \$8.00

Breaded zucchini served with a chipotle ranch sauce.

Maple Bacon Brussels Sprouts \$9.00

Brussel sprout halves pan seared and served with our house made maple bacon butter.

Denali Sticks \$9.00

Breadsticks smothered in mozzarella cheese and house made seasoning blend served with our chipotle ranch sauce.

Buffalo Wings \$12.00

10 juicy, hot, traditional wings served with your choice of dipping sauce.

Spinach/Crab Dip \$14.00

HOT spinach & crab dip, served with fresh house made tortilla chips.

Reindeer Sausage Stuffed Jalapenos \$10.00

Jalapeno halves stuffed with Colby jack cheese, reindeer sausage, cream cheese, green onions, and bread crumbs.

HAND FOODS

Bison Burger \$17.00

1/2 LB bison burger with Sharp Cheddar Cheese.

Blue Cheese Stuffed Burger \$15.00

Hand Crafted 1/2 LB Burger, stuffed with Bleu Cheese Crumbles and topped with buffalo cheese spread.

Cheese Burger \$13.00

1/2 LB burger with your choice of cheese.

Mushroom Swiss Burger \$15.00

1/2 LB Burger with caramelized onions, mushrooms and Swiss Cheese.

Sriracha Jalapeno Burger \$15.00

1/2 LB burger with Sriracha aioli, Pepper Jack Cheese, and fresh jalapenos.

Girdwood Burger \$14.00

House made vegetarian lentil patty pan seared and served with caramelized onion relish, arugula, tomato, and a garlic hummus spread.

Classic Club \$14.00

Toasted white bread, mayo, ham, turkey, lettuce, tomatoes, bacon and American Cheese. Served with fries.

Reuben Sandwich \$15.00

Toasted marble rye bread, hot sliced corned beef, roasted onions, Swiss Cheese, thousand island & sauerkraut. Served with fries.

Philly Cheesesteak \$17.00

Fresh cut prime rib, sauteed onions & mushrooms, Provolone Cheese, in a fresh baked hoagie. Served with fries.

Meatball Sub \$14.00

House made meatballs with seasoning, smothered in our signature marinara sauce, Provolone Cheese, baked to perfection and topped with Parmesan Cheese.

Pulled Pork Sandwich \$14.00

Slow cooked pulled pork, with house made BBQ sauce, pickles, and topped with fried onions. Served with fries.

Barbecue Meatloaf Sandwich \$15.00

Our Chef's family recipe for meatloaf, made with our signature BBQ sauce, Swiss Cheese, caramelized onions, and served on toasted sourdough bread.

All Burgers come with lettuce, tomatoes, pickles and onions. Served with fries.

SUB: ONION RINGS OR SWEET POTATO FRIES \$1.50
ADD BACON \$1.50 ADD AVOCADO \$1.50**The Italian Baked Sub** \$16.00

Salami, seasoned pastrami, Mortadella, Capocollo, baked in our pizza dough with Provolone Cheese, then served with lettuce, tomato, red onions, black olives, and drizzled with olive oil. Served with pepperonis upon request.

Ham & Cheese Baked Sub \$14.00

Canadian Bacon and Boar's Head Mozzarella Cheese baked in our pizza dough and served with lettuce, tomato, and mayonnaise.

Roast Beef & Cheddar Baked Sub \$15.00

Freshly sliced roast beef, Boar's Head Sharp Cheddar Cheese baked in our pizza dough then served with lettuce, tomato, and mayonnaise.

SOUPS & SALADS

Soups \$7.00 Side salads \$7.00

Soup of the Day or Onion Soup

Classic Caesar Salad \$10.00

Chopped romaine, caesar dressing, croutons & Parmesan Cheese.

Greek Mediterranean Salad \$12.00

Chopped romaine, sliced grape tomatoes, cucumber, red onions, Kalamata Olives, and Feta Crumbles all tossed in a Greek Dressing.

Berry Berry Salad \$12.00

Mixed greens, strawberries & blueberries, sliced almonds, tossed in a poppy seed vinaigrette.

Santa Fe Salad \$14.00

Chopped romaine, halved grape tomatoes, black beans, tortilla chips, Shredded Monterey Jack & Cheddar Cheese, avocado with chipotle ranch.

Mandarin Orange Salad \$12.00

Mixed Greens, mandarin oranges, dried cranberries, dried celery, sliced almonds, with a balsamic vinaigrette.

Salad Add Ons

Customize your salad with grilled chicken \$4.00, grilled steak \$7.00 or grilled salmon \$5.00.

AMCO

AUG 06 2021



#10.D.2.

CLASSIC PIZZAS

12" 16"

12" 16"

The Gold Rush

\$15. \$17.

Our chef's house made BBQ sauce perfectly blended with peaches, grilled chicken, red onion, goat cheese, mozzarella, and fresh cilantro.

Chipotle Steak

\$19. \$23.

Sliced prime rib, red onions, green peppers, mushrooms, house made chipotle sauce, mozzarella cheese, and drizzled with our cilantro lime ranch sauce.

Alaskan Meat Lovers

\$19. \$23.

Reindeer sausage, pepperoni, hamburger, mozzarella and marinara sauce.

The Aloha

\$15. \$17.

Pineapple and Canadian bacon, with mozzarella and marinara sauce.

The Denali

\$17. \$20.

Reindeer sausage, green peppers, onions, olives, with mozzarella and marinara sauce.

Garlic Chicken & Spinach

\$17. \$20.

Chicken, grilled, mushroom, spinach, tomatoes, garlic sauce, mozzarella and parmesan cheese.

The Chinook

\$18. \$22.

Shredded slow roasted pork, pineapple, red onions, mozzarella cheese, and our house made BBQ sauce.

Borealis Buffalo Chicken

\$18. \$22.

Grilled chicken, house made buffalo sauce, red onions, green peppers, blue cheese crumbles and a drizzle of ranch dressing.

The Grizzly

\$19. \$23.

Prime rib, pepperoni, grilled chicken, bacon, red pepper, mozzarella, our signature marinara sauce, and lightly finished with cilantro.

Alyeska Alpine

\$15. \$18.

For our veggie lovers! Green peppers, onions, olives, mushrooms, spinach, mozzarella, and our signature marinara sauce.

SMOKE'N HOT DISHES

Halibut Tacos

\$19.00

Two beer battered halibut tacos topped with cabbage, Pico de Gallo, spicy anch sauce, wrapped in flour tortillas and served with a side of rice.

AK Fish & Chips

\$23.00

Hand battered Alaskan halibut, made with an Alaskan Husky IPA. Served with fries and coleslaw.

Pork Chop with Apple Pear Chutney

\$17.00

10oz bone-in pork chop, pan seared with a bourbon apple pear chutney. Served with Mashed Potatoes and Green Bean Casserole.

IPA Fried Shrimp

\$19.00

10 hand battered prawns, made with Alaskan Husky IPA. Served with fries and coleslaw.

Country Fried Chicken

\$17.00

Country fried chicken with house made country gravy. Served with mashed potatoes and green bean casserole.



FOR THE CARNIVORE

Filet Mignon

\$32.00

8oz pan seared filet mignon, with a sweet wine berry reduction sauce. Served with your choice of Two Sides.

RIBEYE

\$29.00

12oz grilled ribeye topped with garlic butter. Served with your choice of two sides.

T-Bone Steak

\$34.00

Kodiak sized 16oz T-Bone grilled and topped with garlic butter. Served with your choice of two sides.

Moose Sized Ribs

\$26.00

Slow cooked and grilled to perfection. Your choice of dry rub or our house made BBQ Sauce. Served with your choice of two sides.

Alaskan Salmon

\$23.00

7oz grilled fillet of Alaskan wild caught salmon topped with Garlic Butter. Served with your choice of two sides.

PASTA

Blackened Salmon Alfredo

\$23.00

7oz blacked Alaskan salmon fillet, alfredo sauce, fettuccine noodles, tomatoes & green onions.

Seafood Pasta

\$23.00

Juicy jumbo shrimp, scallops, alfredo sauce, fettuccine noodles, red peppers & green onions.

Tuscany Chicken

\$18.00

Golden pan fried chicken, fresh grape tomatoes, butternut, spinach & mushrooms. Topped with alfredo sauce and fresh basil.

SIDES

- Baked potato
- French fries
- Sweet potato fries
- Onion rings
- Coleslaw
- Grilled asparagus
- Mashed potatoes
- Rice
- Green bean casserole

ADD ONS

1/2 Rack of Ribs: \$9.00

Shrimp: \$6.00

AMCO

AUG 06 2021



#10.D.2.

415 E Street

ANCHORAGE, ALASKA

(907) xxx-xxxx

**LARGEST CHOCOLATE
WATERFALL in the WORLD!**

EVERY SUMMER SINCE 1946, CHILDREN AND ADULTS IN ALASKA have had a favorite summer activity — picking wild berries. For Alaska Wild Berry Products, They have always welcome these harvests with open arms; that's how they make the finest wild berry jams and jellies in Alaska. That great tradition continues today, 60 years later. Their berries come from all corners of the state and their goal remains the same: to bring the taste of delicious and wild Alaskan berries to as many people as possible. Their wild berry products started in 1946 with just a few items and have since expanded to 19 jams and jellies, six syrups and sauces, dozens of chocolates and fudges, and other candies as well. So sit back and marvel at the magnificent gifts that Alaska has to offer, then share them with everyone you know! Watch and candies being made and sample them after. They have a wide selection of gift ideas.

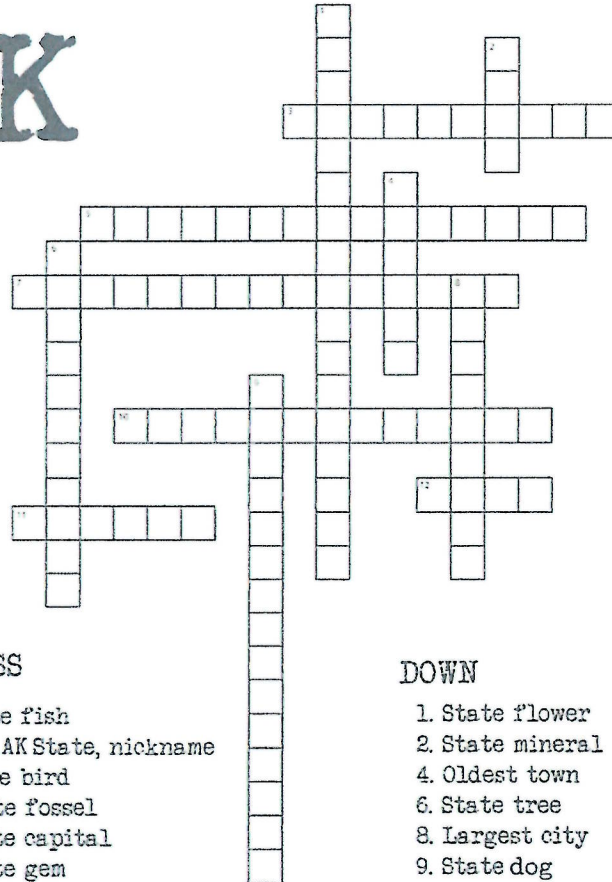
We invite you to check them out.

ALASKA WILD BERRY PRODUCTS

(907) 562-8858

alaskawildberryproducts.com

AK

Alaska**ACROSS**

- 3. State fish
- 5. The AK State, nickname
- 7. State bird
- 10. State fossil
- 11. State capital
- 12. State gem

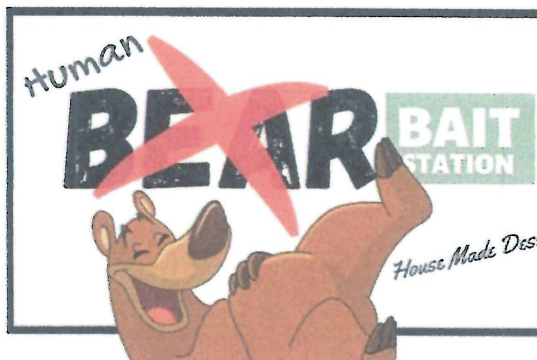
DOWN

- 1. State flower
- 2. State mineral
- 4. Oldest town
- 6. State tree
- 8. Largest city
- 9. State dog


Again, Welcome to Alaska, and Thank You for choosing our
Restaurant for your dining/drinking experience.

Some further advise for your Alaskan Adventure, KEEP YOU EYES OPEN! You'll never know what you may come across. If you see cars pulled over to the side of the road, you may want to check it out. Most likely, they have found something you'd want to see. Just be careful.

Please enjoy this Beautiful State, one that we are very Proud of.



Peanut Butter Cheesecake	\$8.00
<small>House made cheese cake filled with peanut butter, drizzled with chocolate ganache and topped with a caramel chocolate bear claw and cashews.</small>	
Hot Fudge Brownie	\$7.00
<small>Freshly baked hot gooey brownie with vanilla ice cream and hot fudge.</small>	
German Chocolate Cake	\$6.00
<small>Baked in house layers of chocolatey goodness and coconut frosting.</small>	
Berry Crumble	\$7.00
<small>Fresh baked hot crumbles with raspberries, blueberries, and blackberries. Served with a berry ice cream and a bountiful berry drizzle.</small>	


AUG 06 2021-80-

10.D.2.

THIS PERMIT IS NOT BE LOANED, REPRODUCED, POSTED OR PUBLICALLY DISPLAYED WITHOUT THE PERMIT NO. 10.D.2.

Municipality of Anchorage
DEPARTMENT OF HEALTH & HUMAN SERVICES
PERMIT

FACILITY NAME	DOWNTOWN BEAR PAW BAR AND GRILL	PERMIT NO.
OWNER'S NAME	E STREET DINING LLC	FA0017211
LOCATION	415 E ST	

ISSUED BY THE DEPARTMENT OF HEALTH & HUMAN SERVICES AND SUBJECT TO THE ANCHORAGE MUNICIPAL CODE OF ORDINANCES TITLES 15 AND 16. UNLESS THE OWNERSHIP CHANGES, THIS PERMIT IS VALID FROM 1/1/2021 TO 12/31/2021

DOWNTOWN BEAR PAW BAR AND GRILL
4240 OLD SEWARD HWY 13
ANCHORAGE, AK 99503

THIS CERTIFICATE AND PERMIT IS NOT TRANSFERABLE
AND IS THE PROPERTY OF THE MUNICIPALITY OF ANCHORAGE

Municipality of Anchorage
DEPARTMENT OF HEALTH & HUMAN SERVICES
PERMIT

FACILITY NAME	DOWNTOWN BEAR PAW BAR AND GRILL - LOWER BAR	PERMIT NO.
OWNER'S NAME	E STREET DINING LLC	FA0017212
LOCATION	415 E ST	

ISSUED BY THE DEPARTMENT OF HEALTH & HUMAN SERVICES AND SUBJECT TO THE ANCHORAGE MUNICIPAL CODE OF ORDINANCES TITLES 15 AND 16. UNLESS THE OWNERSHIP CHANGES, THIS PERMIT IS VALID FROM 1/1/2021 TO 12/31/2021

DOWNTOWN BEAR PAW BAR AND GRILL - LOWER
4240 OLD SEWARD HWY 13
ANCHORAGE, AK 99503

THIS CERTIFICATE AND PERMIT IS NOT TRANSFERABLE
AND IS THE PROPERTY OF THE MUNICIPALITY OF ANCHORAGE

Municipality of Anchorage
DEPARTMENT OF HEALTH & HUMAN SERVICES
PERMIT

FACILITY NAME	DOWNTOWN BEAR PAW BAR AND GRILL - UPPER BAR	PERMIT NO.
OWNER'S NAME	E STREET DINING LLC	FA0017213
LOCATION	415 E ST	

ISSUED BY THE DEPARTMENT OF HEALTH & HUMAN SERVICES AND SUBJECT TO THE ANCHORAGE MUNICIPAL CODE OF ORDINANCES TITLES 15 AND 16. UNLESS THE OWNERSHIP CHANGES, THIS PERMIT IS VALID FROM 1/1/2021 TO 12/31/2021

DOWNTOWN BEAR PAW BAR AND GRILL - UPPER
4240 OLD SEWARD HWY 13
ANCHORAGE, AK 99503

THIS CERTIFICATE AND PERMIT IS NOT TRANSFERABLE
AND IS THE PROPERTY OF THE MUNICIPALITY OF ANCHORAGE



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
No. AM 721-2021

10.D.3.

Meeting Date: November 9, 2021

From: Municipal Clerk

**Subject: Application for transfer of ownership of beverage dispensary
liquor license, #814 for Manhattan LLC DBA Manhattan
Restaurant & Lounge.
(Bayshore/Klatt Community Council)**

On **October 19, 2021** the Municipal Clerk's Office received from the Alaska Alcohol and Marijuana Control Office (AMCO), for consideration by the Alcoholic Beverage Control (ABC) Board, notice for the application of the transfer of ownership of beverage dispensary liquor license, #814, for the following establishment:

Manhattan LLC
DBA Manhattan Restaurant & Lounge
11321 Old Seward Highway, Anchorage, AK 99515

Any ABC Board violations and/or incidents that would lead to an ABC Board violation are attached for the Assembly's evaluation.

There are no taxes owing.

Anchorage Municipal Code 21.03.040C.4.a states that any use that includes the retail sale of alcoholic beverages, with the exception of a restaurant or eating place that sells beer and wine for consumption only on the licensed premises, shall be considered by the assembly. **There is a special land use permit approved by the Assembly for this location.**

Alaska Statute 04.11.480 provides that if the Assembly wishes to protest the issuance, renewal, relocation, or transfer of a liquor license, it may protest within 60 days following receipt of the application and the protest will be honored unless the AMCO finds the protest to be arbitrary, capricious, and unreasonable. **The last day to protest is December 18, 2021.** December 7, 2021 is the last scheduled regular Assembly meeting before the end of the protest period.

Approval of this memorandum waives the Assembly's right to protest the application filed with AMCO for the ABC Board, for the transfer of ownership of the beverage dispensary liquor license for the establishment named above. The Municipal Clerk is authorized to notify the AMCO of the Assembly's action and is authorized to sign on its behalf.

Respectfully submitted,

Barbara A. Jones

1 | Municipal Clerk



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development **# 10-D-3**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 19, 2021

Municipality of Anchorage

VIA Email: miranda.honest@anchorageak.gov; kiana.belser@anchorageak.gov; munilicenses@muni.org

License Type:	Beverage Dispensary	License Number:	814
Licensee:	Manhattan LLC.		
Doing Business As:	Manhattan Restaurant & Lounge		
Premises Address:	11321 Old Seward Highway		

- ☐ New Application
☐ Transfer of Location Application
☒ Transfer of Ownership Application
☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Director
amco.localgovernmentonly@alaska.gov



10.D.3.

Anchorage, AK 99501
alcohol.licensing@alaska.gov<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application**What is this form?**

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review Title 04 of Alaska Statutes and Chapter 304 of the Alaska Administrative Code. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

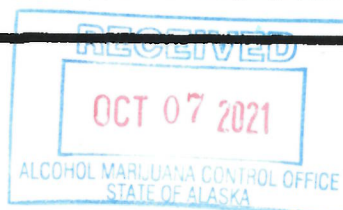
Section 1 – Transferor InformationEnter information for the *current* licensee and licensed establishment.

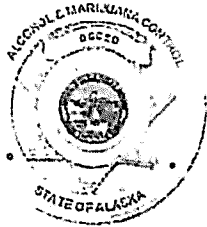
Licensee:	Nakada Corporation	License #:	814
License Type:	Full Beverage Dispensary	Statutory Reference:	04.11.090
Doing Business As:	Bradley House		
Premises Address:	11321 Old Seward Highway		
City:	Anchorage	State:	Alaska
		ZIP:	99515
Local Governing Body:	Anchorage Assembly		

Transfer Type:

- ☒ Regular transfer
☐ Transfer with security interest
☐ Involuntary retransfer

OFFICE USE ONLY			
Complete Date:		Transaction #:	100230995
Board Meeting Date:		License Years:	2020 - 2022
Issue Date:		BRB:	CRB





10.D.3.
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 2 – Transferee Information

Enter information for the *new* applicant and/or location seeking to be licensed.

Licensee:	Manhattan, LLC.				
Doing Business As:	Mahattan Restaurant & Lounge				
Premises Address:	11321 Old Seward Highway				
City:	Anchorage	State:	AK	ZIP:	99515
Community Council:	Bayside/KIAH @				
Mailing Address:	P.O. Box 111846				
City:	Anchorage	State:	AK	ZIP:	99511-606
Designated Licensee:	Ezequiel Rodriguez				
Contact Phone:	907-885-8612	Business Phone:	907-336-7177		
Contact Email:	rene.gallos@outlook.com				

Seasonal License? ☐ Yes ☒ No
If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

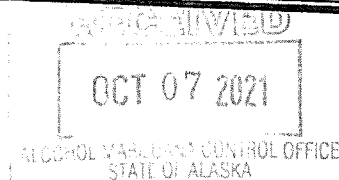
What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

More than 1 mile away, Ocean View Elementary

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

More than 1000 feet Sunset Hills Baptist

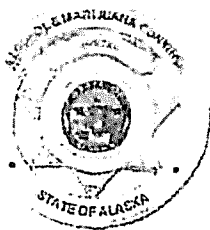
[Form AB-01] (rev 10/10/2016)



AMCO

Page 2 of 7

SEP 10 2021



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

10 D 3.
Alcohol and Marijuana Control Office
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.
If more space is needed, please attach a separate sheet with the required information.
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an: ☐ applicant ☐ affiliate

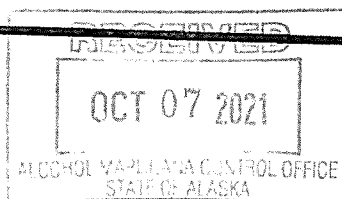
Name:					
Address:					
City:		State:		ZIP:	

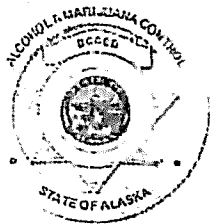
Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.
If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:	Abraham Gallo				
Title(s):	Member	Phone:	907-444-4929	% Owned:	51%
Address:	135 W. Dimond Blvd. Suite 201				
City:	Anchorage	State:	AK	ZIP:	99515





10.D.3.
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Ezekiel *EK*

Entity Official:	<u>Ezekiel</u> Rodriguez				
Title(s):	Member	Phone:	907-885-1612	% Owned:	49%
Address:	135 W. Dimond Blvd. Suite 201				
City:	Anchorage	State:	AK	ZIP:	99515

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

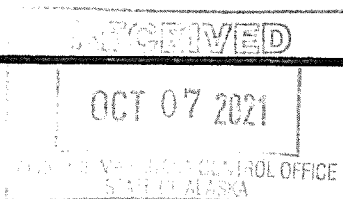
DOC Entity #:	10169754	AK Formed Date:	7-28-2021	Home State:	Alaska
Registered Agent:	Abraham Gallo	Agent's Phone:	907-444-4929		
Agent's Mailing Address:	135 W. Dimond Blvd. Suite 201				
City:	Anchorage	State:	AK	ZIP:	99515

Residency of Agent:

Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

☒ ☐





10.D.3.
Alcohol and Marijuana Control Office
550.W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 - Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☒ ☐

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Abraham Gallo - ALL Liquor Licenses
Gallos Mexican Rest#2 - 3572
Coyote Santo LLC, dba Saint Coyote - 4350
Northern Lights Business - 4314.
Gallos Mexican Rest - 2833
BK, LLC - 4109.
Eureka Serv. Co - 2973
(see attachment #1)

Section 7 - Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒ ☐

If "Yes", disclose the name of the individual and the reason for this authorization:

Renee Johnston - office administrator



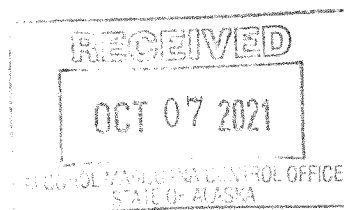
Form AB-01

Section 6- Other Licenses

Attachment #1

Please list each individual who has financial interest in any other alcoholic beverage business in Alaska, license number and license type:

- Abraham Gallo #3572 Beverage Dispensary
- Abraham Gallo #4350 Beverage Dispensary
- Abraham Gallo #4314 Beverage Dispensary
- Abraham Gallo #4109 Beverage Dispensary
- Abraham Gallo #2833 Beverage Dispensary
- Abraham Gallo #2973 Beverage Dispensary
- Ezequiel Rodriguez #5987 Restaurant Eating Place - Pending





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

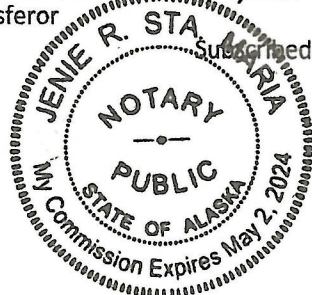
Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

Bernadette Bradley
Signature of transferor

BERNADETTE BRADLEY
Printed name of transferor



Subscribed and sworn to before me this 16th day of August, 2021.

Jennie R. St. Maria
Signature of Notary Public

Notary Public in and for the State of Alaska.

My commission expires: 5-2-2024

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this _____ day of _____, 20____.

Signature of Notary Public

Notary Public in and for the State of _____.

My commission expires: _____

AMCO
SEP 10 2021



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.



I certify that all proposed licensees have been listed with the Division of Corporations.



I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.



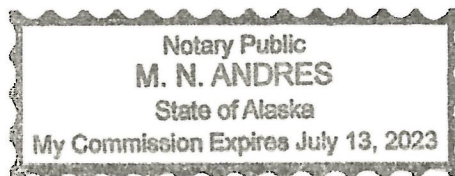
I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.



I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.



As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Signature of transfereeEzequiel Rodriguez
Printed nameSubscribed and sworn to before me this 17 day of AUGUST, 2021.

Signature of Notary Public

Notary Public in and for the State of ALASKAMy commission expires: JULY 13, 2023



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram**What is this form?**

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

☒ ☐**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	MANHATTAN, LLC	License Number:	814
License Type:	Full Beverage Dispensary		
Doing Business As:	MANHATTAN Restaurant + Lounge		
Premises Address:	11321 Old Seward Hwy		
City:	Anchorage	State:	AK
		ZIP:	99515

ALCOHOL BEVERAGE CONTROL BOARD
Licensed Premises Diagram

Page 1/2

INSTRUCTIONS: Draw a detailed floor plan of your present or proposed licensed premises on the graph below:
show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc.

DBA: THE BRADLEY HOUSE

PREMISES LOCATION: 11321 OLD SEWARD

Indicate scale by x after appropriate statement or show length and width of premises.

1 SQ. = 4 FT.

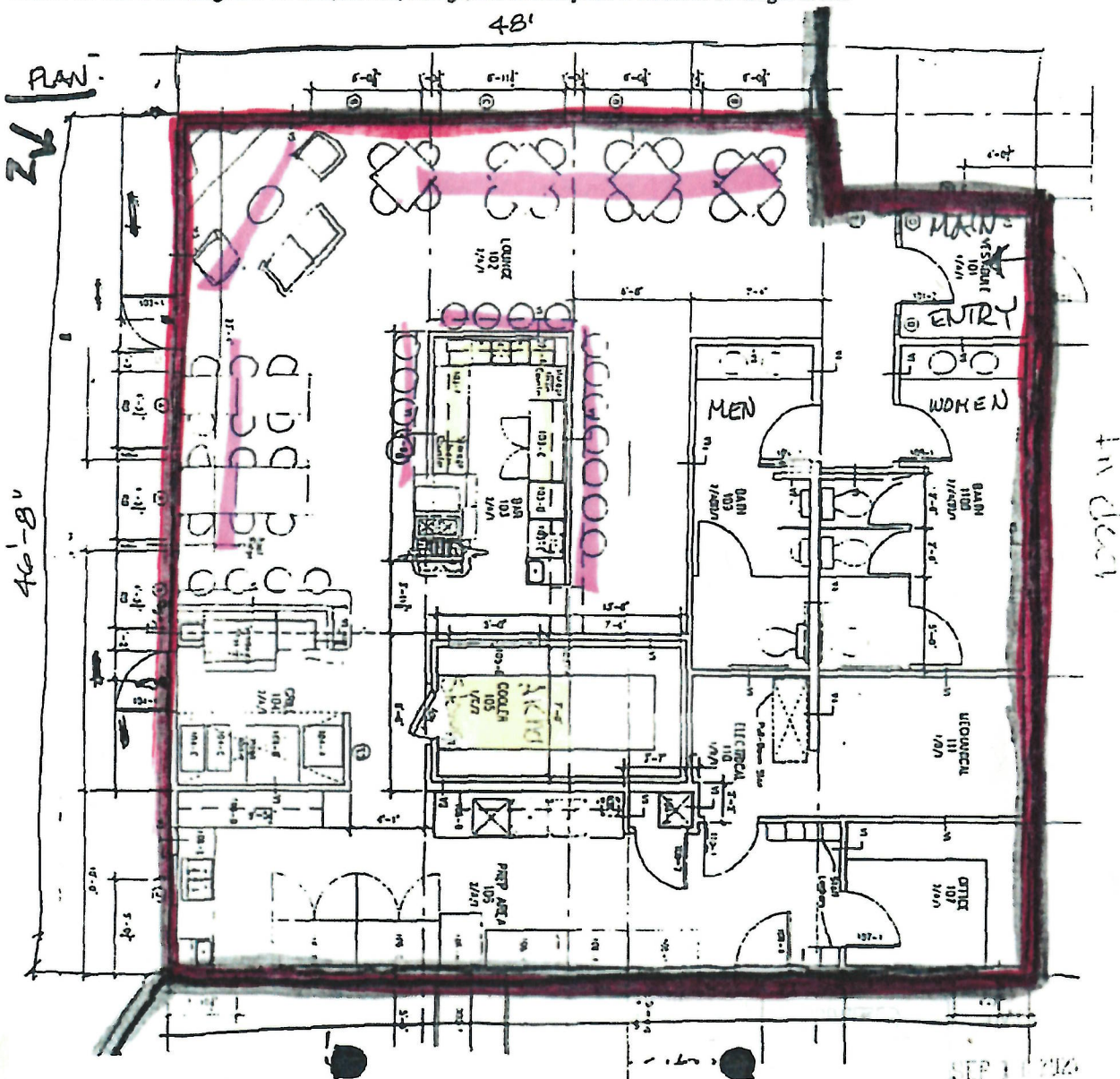
SCALE A: 1 SQ. = 1 FT.

SCALE B:

$\frac{1}{8}" = 1'-0"$

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red.

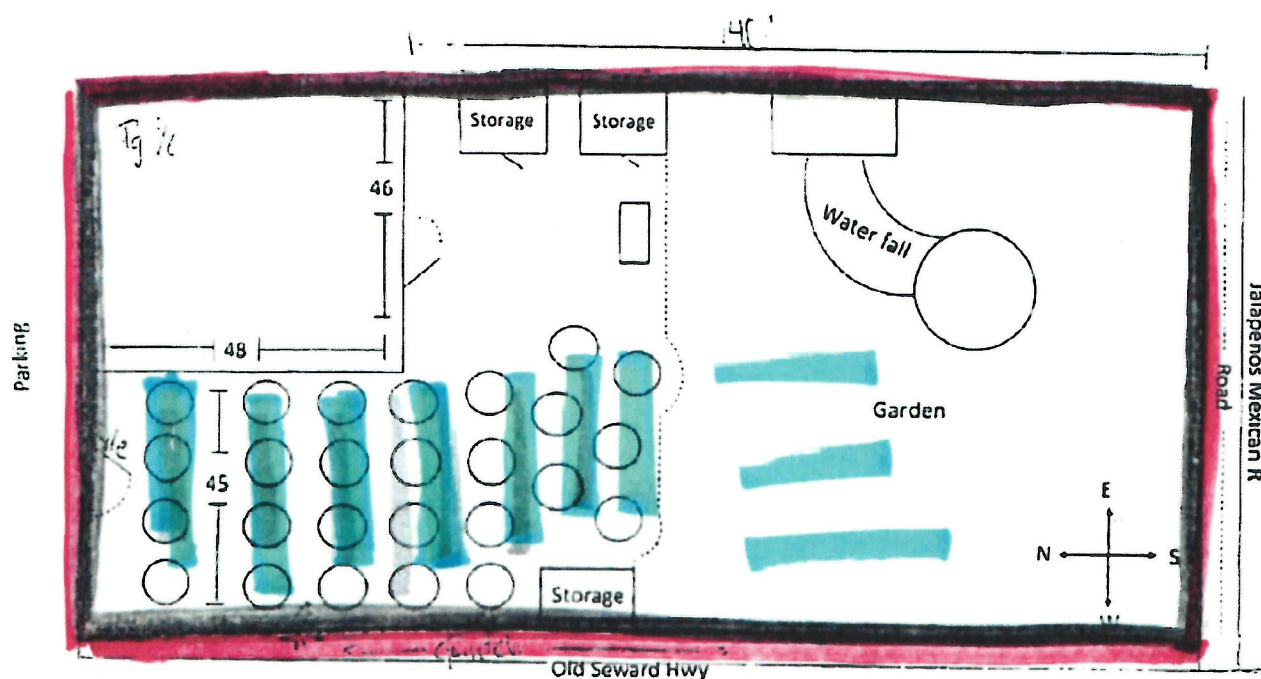


Security Plan:

10.D.3.

Perimeter has a 7 ft fence surrounding street side and 6 ft fence along parking side. Garden area is only used for special events. Therefore alcohol will be allowed in that area at certain times.

Employees always check ID before serving alcohol and will be diligent when anyone underage is dining.



 alcohol consumed

alcohol served

AMCO RECEIVED 10/14/21

AMCO RECEIVED 10/15/21



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

What is this form?

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A menu or expected menu listing the meals, including entrees prepared onsite and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required \$50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

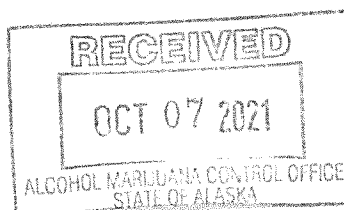
Licensee:	MANHATTAN, LLC				
License Type:	Full Beverage Dispensing	License Number:	814		
Doing Business As:	MANHATTAN Restaurant & Lounge				
Premises Address:	11321 Old Seward Hwy				
City:	Anchorage	State:	AK	ZIP:	99515
Contact Name:	Ezequiel Rodriguez	Contact Phone:			

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

1. ☐ Dining after standard closing hours: AS 04.16.010(c)
 2. ☒ Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
 3. ☒ Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
 4. ☐ Employment for persons 16 or 17 years of age: AS 04.16.049(c)
- NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY			
Transaction #:	100230795	Initials:	C R B



AMCC
SEP 10 2021



10.D.3.

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application**Section 3 – Minor Access**

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

minors will be allowed in dining room or
the garden (when in use seasonally).
We will not employ minors.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

All employees will be required to:
ask patrons for ID when ordering
alcoholic beverages

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes ☒ No ☐

Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: <http://dec.alaska.gov/eh/fss/food/>

Please follow this link to the Municipality Food Safety Website:

<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

If you are unable to certify the below statement, please discuss the matter with the AMCO office:

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.



*Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.



SEP 10 2021



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 5 – Hours of Operation

Review AS 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

Tuesday - Sunday 11am - 12am

Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes

☐

No

☒

If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

Food and beverage service offered or anticipated is:

☒

table service

☐

buffet service

☒

counter service

☐

other

If "other", describe the manner of food and beverage service offered or anticipated:



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 7 – Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

There are tables or counters at my establishment for consuming food in a dining area on the premises.



I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.
This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.



I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.



I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted.
(AB-03 applications that accompany a new or transfer license application will
not be required to submit an additional copy of their premises diagram.)



I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of

Alaska

My commission expires:

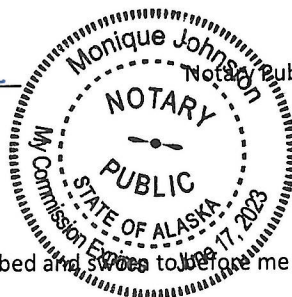
June 17, 2023

Subscribed and sworn to before me this

day of

September

2021



Local Government Review (to be completed by an appropriate local government official):

Approved

Denied



Signature of local government official

Date

Printed name of local government official

Title



Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review:

Enforcement Recommendation:

Approve

Deny

☐☐

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

Date

Enforcement Recommendations:

AMCO Director Review:

Approved

Denied

☐☐

Signature of AMCO Director

Printed name of AMCO Director

Date

Limitations:



Municipality of Anchorage
Anchorage Health Department
Food Safety and Sanitation
825 L Street
P.O. Box 196650 Anchorage, AK 99519-6650
www.muni.org/health



Estab. Name: MANHATTAN RESTAURANT & LOUNGE

Facility ID: FA0017281

Inspection Date: 10/15/2021

Program/Element: F003 - FOOD PERMIT: TYPE 3

Inspector: EE0000058-Saige Thomas

Owner: MANHATTAN LLC

Inspection Duration: 60 minutes

Site Address: 11321 OLD SEWARD HWY
ANCHORAGE

Service: 008 - Change of Ownership

Result: 01 - INSPECTION PASSED

Food worker cards are now available online at: <http://www.muni.org/foodcard>
Food safety information and posters available online at: <http://www.muni.org/foodinfo>

Notice of Inspection Violations

Inspection Comments

Potentially hazardous food (time/temperature control for safety food) shall be maintained at 41°F or below during cold holding. AMC 16.60.140(3-501.16.A.2) Bacterial growth and/or toxin production can occur if time/temperature control for safety (TCS) food remains in the temperature "Danger Zone" 41°F to 135°F long. Maintaining TCS foods under the cold temperature control requirements prescribed in this code will limit the growth of pathogens that may be present on the food and may help prevent foodborne illness.

***OBSERVED SOMEWHAT ELEVATED FOOD TEMPERATURES IN THE WALK IN COOLER. ENSURE PERSONNEL ARE TRAINING TO CONFIRM HOLDING TEMPERATURES IN ALL COOLERS, ESPECIALLY THE WALK IN.

Non food-contact surfaces of equipment shall be cleaned at a frequency necessary to preclude accumulation of soil residues. AMC 16.60.150(4-602.13)

***OBSERVED BLACK MOLD BEHIND THE THREE COMPARTMENT SINK. ENSURE SURFACES ARE CLEANED OFTEN ENOUGH TO PREVENT MOLD AND OTHER RESIDUE ACCUMULATION.

Non-food-contact surfaces of equipment that are exposed to splash, spillage, or other food soiling or that require frequent cleaning shall be constructed of a corrosion-resistant, nonabsorbent, and smooth material. AMC 16.60.150(4-101.19)

***OBSERVED GAPS BETWEEN WALLS AND THE BACK OF SINKS THROUGHOUT THE FACILITY. ENSURE CAULKING OR A BEAD OF SMOOTH SILICON SEALS SUCH JUNCTIONS.

***CONTINUE EMPLOYEE TRAINING TO BE MINDFUL OF WIPING CLOTHS - ENSURE USED WIPING CLOTHS ARE KEPT IN A SANITIZING SOLUTION. SOILED WIPING CLOTHS PROVIDE A MEDIUM FOR PATHOGEN GROWTH.

***THIS INSPECTOR LEFT INFORMATION FOR USING TIME AS A FOOD SAFETY CONTROL FOR BRUNCH ITEMS.

IF THERE ARE ANY QUESTIONS REGARDING THIS INSPECTION, THE VIOLATIONS DISCUSSED, THIS INSPECTOR (S. S. THOMAS) MAY BE REACHED AT 343-4081. INFORMATION COULD BE EMAILED TO samantha.thomas@anchorageak.gov OR FAXED TO 249-7694.

Received By:

Print:

Saige Thomas

Environmental Health Specialist

5999.10.30.13



Municipality of Anchorage
Anchorage Health Department
Food Safety and Sanitation
825 L Street
P.O. Box 196650 Anchorage, AK 99519-6650
www.muni.org/health



Estab. Name:	MANHATTAN RESTAURANT & LOUNGE - BAR	Facility ID:	FA0017282	Inspection Date:	10/15/2021
Program/Element:	F001 - FOOD PERMIT: TYPE 1	Inspector:	EE0000058-Saige Thomas		
Owner:	MANHATTAN LLC	Inspection Duration:	45	minutes	
Site Address:	11321 OLD SEWARD HWY ANCHORAGE	Service:	008	- Change of Ownership	
		Result:	01	- INSPECTION PASSED	

Food worker cards are now available online at: <http://www.muni.org/foodcard>
Food safety information and posters available online at: <http://www.muni.org/foodinfo>

Notice of Inspection Violations

Inspection Comments

A sign or poster that notifies food employees to wash their hands shall be provided at all handwashing sinks used by food employees and shall be clearly visible to food employees. AMC 16.60.170(6-301.14)

***A sign or poster is required to remind food employees to wash their hands.

***OBSERVED NO HAND WASH SIGN AT THE HAND WASH SINK IN THE BAR. THIS INSPECTOR PROVIDED NUMEROUS VINYL HAND WASH SIGNS. ENSURE ALL HAND SINK HAVE A SIGN OR POSTER REMINDER.

Non-food-contact surfaces of equipment that are exposed to splash, spillage, or other food soiling or that require frequent cleaning shall be constructed of a corrosion-resistant, nonabsorbent, and smooth material. AMC 16.60.150(4-101.19)

***OBSERVED GAPS BETWEEN THE WALL AND THE BACK OF THE HAND WASH SINK, AS WELL AS UNSEALED JUNCTIONS IN STAINLESS STEEL SURFACES. ENSURE ALL GAPS ARE SEALED WITH SMOOTH CAULKING OR SILICON.

IF THERE ARE ANY QUESTIONS REGARDING THIS INSPECTION, THE VIOLATIONS DISCUSSED, THIS INSPECTOR (S. S. THOMAS) MAY BE REACHED AT 343-4081. INFORMATION COULD BE EMAILED TO samantha.thomas@anchorageak.gov OR FAXED TO 249-7694.

Received By:

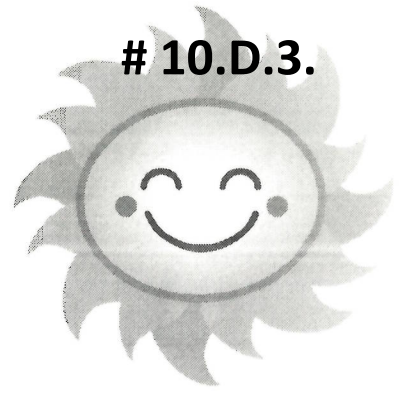
Print:

Saige Thomas

Environmental Health Specialist

5999.10.30.13

10.D.3.



MANHATTAN

BRUNCH SPECIALS

AVAILABLE SAT-SUN 11AM - 3PM

TRADITIONAL EGGS BENEDICT

CANADIAN BACON POACHED EGGS
TOASTED ENGLISH MUFFIN
HOUSE MADE HOLLANDAISE 15.5

EGGS FLORENTINE

POACHED EGGS TOMATO SPINACH
TOASTED MUFFIN HOLLANDAISE 12.5

VEGGIE OMELET

SPINACH MUSHROOMS TOMATO
CHEESE BLEND 13

BREAKFAST SANDWICH

TWO FRIED EGGS CHEDDAR
HAM SOURDOUGH 14.75

REINDEER SAUSAGE

TWO EGGS POTATOES TOASTED ENGLISH
MUFFIN OR SOURDOUGH 12.25

WESTERN OMELET

ONIONS GREEN PEPPERS HAM
CHEESE BLEND 14

CHICKEN FRIED STEAK

SAUSAGE GRAVY TWO EGGS
POTATOES 16.5

4 BACON SLICES

TWO EGGS POTATOES TOASTED ENGLISH
MUFFIN OR SOURDOUGH 13.25

EXTRAS

TOAST

(ENGLISH MUFFIN OR SOURDOUGH) 2.75

REINDEER SAUSAGE 6.25

4-BACON 4.75

EGG 2.75

AMCO

SEP 10 2021

-103-

DINE-IN/CURBSIDE HOURS
 4PM - 10PM TUESDAY - FRIDAY
 11AM - 10PM SATURDAY
 11AM - 9PM SUNDAY
 CLOSED MONDAY

WE DEEP FRY WITH
 PEANUT OIL

(907)336-7177

MANHATTAN

DISCLAIMER: DUE TO PRODUCT SHORTAGES SOME ITEMS ON THE MENU MAY NOT BE AVAILABLE

SMALL PLATES

- | | | |
|---|--|---|
| CALAMARI STRIPS
SEASONED PANKO
HONEY JALAPENO SAUCE 15.75 | STEAK APPETIZER
GRILLED TOP SIRLOIN
SPICY CHIPOTLE BARBECUE SAUCE
CROSTINI 15.5 | SEARED AHI
LIGHTLY SEASONED AHI SEARED
SOY WASABI SAUCE 16.5 |
| CHICKEN WINGS
1LB OF CHICKEN WINGS BLEU
CHEESE, RANCH, BBQ HOT SAUCE. 14 | CHICKEN STRIPS
CHICKEN BREAST JAPANESE PANKO
HONEY JALAPENO SAUCE 15 | SINGLE ENGINE HALIBUT
HALIBUT HAND DIPPED IN SINGLE
ENGINE RED ALE BATTER, POTATO
FRENCH FRIES. 24.75 |
| HUMMUS
CHICKPEAS & GARLIC OIL PUREE.
VEGGIE MEDLEY & PITA BREAD.
15 | JUST FRIES
FOR WHEN YOU ARE ON A TIGHT
BUDGET. HUNGRY, BUT DON'T WANT
TO WASTE YOUR MONEY ON FOOD. 7 | SHRIMP COCKTAIL
6 PLUMP SHRIMP W/COCKTAIL SAUCE
16 |

SALADS & SOUP

- | | |
|---|--|
| CASHEW CHICKEN SALAD
PANKO/CASHEW ENCRUSTED CHICKEN
MIXED GREENS MANDARINS SOY GINGER DRESSING
ROASTED RED PEPPER TOMATOES 18.75 | STEAK & BLUE
TOP SIRLOIN MIXED GREENS RED WINE VINAIGRETTE
BLUE CHEESE ONIONS TOMATOES 19 |
| WARM GOAT CHEESE & WALNUT SALAD
BREADED PAN SEARED GOAT CHEESE
MIXED GREENS TOMATOES WALNUT VINAIGRETTE
DRIED CRANBERRIES WALNUTS 16.50 | SIDE SALAD
CRISP ROMAINE MUSHROOMS DICED TOMATOES
CUCUMBER YOUR CHOICE OF DRESSING 8 |
| MANHATTAN CAESAR
CRISP ROMAINE HOUSE CAESAR DRESSING ASIAGO
CROUTONS 12.5 | SOUP
WE SERVE OUR AWARD-WINNING SOUP
PEPPER/JACK CHICKEN & RICE EVERYDAY OF THE WEEK
QUART 18 BOWL 7.5 CUP 6 |

MEALS

BURGERS ARE SERVED WITH LETTUCE, SLICED TOMATO, RED ONIONS, AND PICKLES
 SELECTIONS COME WITH YOUR CHOICE OF FRENCH FRIES OR A CUP OF SOUP.
 2.75 FOR SALAD SUBSTITUTE, 2 FOR BOWL SUBSTITUTE, 4 FOR CAESAR SALAD SUBSTITUTE.

MANHATTAN BEEF DIP

THE MOST REQUESTED SANDWICH AND THE ULTIMATE
 FOR DIP LOVERS. THIN SLICES OF TENDER ROAST BEEF
 PILED HIGH ON A TOASTED BAGUETTE SERVED WITH A
 SIDE OF HOUSE AU JUS, FRENCH FRIES 17

LETTUCE BURGER

GRILLED GROUND PATTY TOMATO ONION WRAPPED IN
 LETTUCE 13

THE MANHATTAN BACON

CHEESE BURGER
 GRILLED GROUND BEEF BACON
 MELTED CHEDDAR 17.5

TRIPLE B BURGER

BLACKENED BLUE CHEESE BACON
 18

PARADISE CHEESEBURGER

GRILLED GROUND PATTY CHOICE OF CHEDDAR, SWISS OR
 PEPPER JACK 15

BEEF TACOS

BEER BRAISED BEEF CHEESE CABBAGE PICO DE GALLO 14

PLAIN BURGER

GRILLED HOUSE GROUND PATTY 13.5

10.D.3.

*PLEASE NOTE: CONSUMING RAW OR UNDERCOOK MEATS, POULTRY, SEAFOOD, SHELLFISH, OR EGGS MAY
 INCREASE YOUR RISK OF FOODBORNE ILLNESS. ESPECIALLY IF YOU HAVE CERTAIN MEDICAL CONDITIONS

AMCO

SEP 10 2021



MUNICIPALITY OF ANCHORAGE # 10.D.4.

ASSEMBLY MEMORANDUM

No. AM 728-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: **SOLE SOURCE PURCHASE FROM PRODUCTIVE SOLUTIONS FOR UPGRADE OF PRODUCTIVE SOLUTIONS SOFTWARE FOR THE MUNICIPALITY OF ANCHORAGE (MOA), PUBLIC TRANSPORTATION DEPARTMENT (PTD) (\$86,380).**

PTD is requesting approval of a Sole Source purchase from Productive Solutions for a one-time upgrade to the point-of-sale software utilized by the People Mover system. The Not to Exceed (NTE) amount will be \$86,380 and will be installed by December 31, 2021.

The Productive Solutions point-of-sale software has been utilized by the MOA since 2012. This software supports revenue collection, bus passes, tracking, and reporting for the People Mover system. The MOA Office of Information Technology (OIT) identified the current version of the software poses a significant safety and security risk and is not compatible with recent PTD computer upgrades.

This is a proprietary system and Productive Solutions owns the copyright and licenses to perform the required updates. Productive Solutions will provide technical support and training with the upgrades. Without this upgrade, PTD will need to replace the entire point-of-sale system. This would be cost-prohibitive.

This purchase has been approved by OIT Approval # 403750.

Based upon the above information and attached Department Memorandum, it is recommended the Assembly approve this Sole Source purchase from Productive Solutions, in the NTE amount of \$86,380, to upgrade the PTD point-of-sale software.

This is the written determination of the Purchasing Director as required by Title 7.

Recommended by: Jamie Acton, Public Transportation Director

Concurrence: Rachelle A. Alger, Purchasing Director

Fund Certification: Travis C. Frisk, CFO

101000-613000-570220 FY2021 \$86,380

(Operating Budget)

Concur: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor



10.D.4.
Municipality of Anchorage
Public Transportation Department
Memorandum

DATE: Oct. 11, 2021
TO: Rachelle Alger, Purchasing Director
FROM: Cherie Easley, Customer Service Manager
THRU: Jennifer Hardy, Public Transportation Accountant
APPROVED: Jamie Acton, Public Transportation Director *jma*
SUBJECT: Sole Source Justification for Purchasing Productive Solutions Upgrade

The Public Transportation Department (PTD) requests a sole source purchase of Productive Solutions Point of Sale software. The Office of Information Technology (OIT) identified our current version of the software, designed in 2012 and requires a Windows 7 operating platform, as posing significant safety and security risks and further, that the existing version of Productive Solutions Point of Sale Software is outdated and not be compatible with the required upgrades for our computers. The cost of this one-time upgrade is \$86,380.00.

PTD requires upgraded software for Productive Solutions Point of Sale to support revenue collection, bus passes, tracking, and reporting for the People Mover system. Productive Solutions owns the copyright and license to create the sequentially numbered SmartCards we use for the PeopleMover fare collection system. Productive Solutions provides technical support and training with the upgrades which would be installed by 12/31/2021.

This is a proprietary system and Productive Solutions does not have any authorized resellers of this product. Our only other option would be to replace the current fare collection system, but this would be cost prohibitive.

Based on these facts, PTD recommends the one time, sole source purchase of the Productive Solutions software upgrade in the amount of \$86,380.00.

Funds Availability:
101000-613000-570220 FY2021 \$86,380.00
(Operating Budget)

RECEIVED

By Melanie Clark at 3:32 pm, Oct 12, 2021



MUNICIPALITY OF ANCHORAGE # 10.D.5.

ASSEMBLY MEMORANDUM

No. AM 729-2021

Meeting Date: November 9, 2021

1 **From: MAYOR**

2
3 **Subject: COOPERATIVE PURCHASE FROM CRAIG TAYLOR EQUIPMENT CO.**
4 **(CRAIG TAYLOR) FOR ONE (1) JOHN DEERE 1600 TURBO SERIES III**
5 **COMMERCIAL WIDE AREA MOWER FOR THE MUNICIPALITY OF**
6 **ANCHORAGE (MOA), PARKS & RECREATION DEPARTMENT (PR)**
7 **(\$45,527.23).**
8

9 PR is requesting approval of a Cooperative Purchase from Craig Taylor for one (1) John Deere
10 1600 Turbo Series III Commercial Wide Area Mower under the NASPO Cooperative
11 Purchasing Contract No. E194-81037-DC (Addendum N2020-GME-0001). This order is for the
12 scheduled replacement of PR equipment that has reached its end of service life. Delivery is no
13 more than 180 days from receipt of order and a not to exceed (NTE) amount of \$45,527.23.
14

15 NASPO provides public agencies goods and service contracts that have been awarded through
16 an open competitive process. Purchasing through the Cooperative Contract provides
17 competitive pricing that meets the requirements of Title 7 and saves the MOA \$18,215.77 off
18 the list price.
19

20 The John Deere 1600 Turbo Series III Commercial Wide Area Mower has a total cost of
21 \$62,183.23. The Alaska Community Foundation is paying \$16,656.00 of the purchase cost
22 directly to Craig Taylor, leaving PR responsible for the remaining \$45,527.23.
23

24 Based upon the above information and attached Department Memorandum, it is recommended
25 the Assembly approve this Cooperative Purchase from Craig Taylor for the purchase of one
26 (1) John Deere 1600 Turbo Series III Commercial Wide Area Mower in the NTE amount of
27 \$45,527.23.
28
29

30 Recommended by: Josh Durand, Parks & Recreation Director

31 Concurrence: Rachelle A. Alger, Purchasing Director

32 Fund Certification: Travis C. Frisk, CFO

33 161000-550200-570200 \$31,527.23

34 (Operating Budget)

35 261010-550200-29000000063-570200 - BY2021 \$14,000.00

36 (Soccer Goal Donation Kincaid)

37 Concur: Amy Demboski, Municipal Manager

38 Respectfully submitted: Dave Bronson, Mayor



MUNICIPALITY OF ANCHORAGE
ANCHORAGE PARKS & RECREATION

Memorandum



DATE: October 19, 2021

TO: Rachelle Alger, Director, Purchasing

THRU: Josh Durand, Director, Parks & Recreation Department JD

FROM: John Alexander, Contract Administrator

SUBJECT: Request for Cooperative Purchase Order with Craig Taylor
Equipment for John Deere 1600 Series III Commercial Mower

Request: Parks and Recreation in conjunction with Alaska Community Foundation is requesting the purchase of a John Deere 1600 Turbo Series III Commercial Wide Area Mower with 2-Post Folding ROPS in the amount of \$62,183.23. This is an additional mower to support grounds maintenance of Anchorage parks. Due to standardization of Parks and Recreation mower fleet no Substitutions allowed. Craig Taylor is the only reseller in Anchorage Alaska for John Deere equipment. Purchasing through the Cooperative Agreement with NASPO Master Agreement # E194-81037-DC Participating Addendum # N2020-GME-0001 saves MOA \$18,215.77 off the List Price. Delivery will be on or before 180 days from receipt of order.

The Alaska Community Foundation has agreed to pay \$16,656.00 directly to the vendor. Anchorage Parks and Recreation will fund the remaining \$45,527.23.

Funding:

Fund: 161000, Cost Center: 550200, GL: 570200, \$31,527.23 – Operational
Fund: 261010, Cost Center: 550200, Funded Program: 2900000063, GL: 570200,
\$14,000 – Miscellaneous Operating

RECEIVED

By Melanie Clark at 11:55 am, Oct 19, 2021



MUNICIPALITY OF ANCHORAGE # 10.D.6.

Assembly Memorandum

No. AM 701-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: PUBLIC SAFETY ADVISORY COMMISSION APPOINTMENTS
(Evan Budd, Keith Manternach, Jeremy Price)

I have appointed the following individuals to the Public Safety Advisory Commission:

Evan Budd	To Replace:	VACANCY (Seat 5)
	Term Expires:	10/14/2022
Keith Manternach	To Replace:	VACANCY (Seat 6)
	Term Expires:	10/14/2022
Jeremy Price	To Replace:	VACANCY (Seat 8)
	Term Expires:	10/14/2022

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

MILITARY EXPERIENCE

ALASKA AIR NATIONAL GUARD: ALASKA RESCUE COORDINATION CENTER

Superintendent/SEL, Senior SAR Controller (1C591), 2017-Present

- Senior Enlisted Leader, responsible for the development, morale and welfare of the AKRCC. Manages budget and ensures resources available for mission accomplishment.
- Leads development of AKRCC SAR and ALCOM PR planning activities in support of international agreements and NORTHCOM concept plans. Manage and authors interagency SAR MOUs and agreements.
- Manage NOAA SARSAT program for AKRCC. Advocates to National SAR Committee for technology advances and operator support for distress beacons. Operated at a cost benefit of over \$1B to the US Government.
- Member FAA SAR Tiger Team. Assist FAA in general aviation SAR best practices. Identified and provided solid improvement plans for ATC services in support to civil SAR.
- Spearheads public and DoD community outreach program. Attends aviation council and tradeshow to educate public on aviation safety and distress incident best practices.
- Analyze SAR/PR mission tasking to identify shortfalls and author corrective actions. Develop exercise objectives and scenario architecture to validate mission integrity.
- Search and Rescue Mission Coordinator (SMC), coordinate DoD assistance to SAR/PR activities in the AKRCC/ALCOM JOA. Plan, execute, supervise and maintains operational authority on behalf of COMALCOM for all SAR/PR missions

ALASKA AIR NATIONAL GUARD: 176TH AIR DEFENSE SQUADRON

C2BMO (1C571), 2002-2017

- Mission Crew Commander Technician, supervise squadron operations during execution of the NORAD Air Sovereignty mission. Ensure time critical information is accurately provided to key decision makers. Lead and mentor section NCOICs; assist in developing their leadership and technical abilities.
- Reports directly to the Commander as the Unit's SORTS Monitor, DRRS Monitor, ART Monitor, Unit Fitness Program Manager, and Unit Deployment Manager.
- NCOIC of Command Post Exercises, Alaska NORAD Region. Responsible for exercise design, life cycle management and execution of NORAD/USNORTHCOM and Alaska NORAD Region sponsored exercises. Supervised up to twenty personnel during Operations Exercises.
- NCOIC of Live Fly Exercises. Directs the proper utilization of live aircraft during NORAD and Region sponsored Live Fly Exercises. Communicates directly with FAA and 3rd WG for the planning and execution of all Live Fly Exercises.
- Assists in weapons control of military combat aircraft during NORAD Air Defense, Air Sovereignty, Contingency missions and 3rd Wing daily training activities.
- Developed training courseware for Weapons qualifications. Developed training courseware for Simulation Cell certifications.
- BCS-F i3.1 & i3.2 Operational Test & Evaluation Team Member. Served as NORAD's Subject Matter Expert for Simulation and Modeling during multiple phases of mission system Operational Test & Evaluation.
- BCS-F i3 Instructor. Selected to serve as unit's instructor during the transition to BCS-F i3. Ensured all operations personnel were properly trained on latest mission system upgrade.
- PACAF IG Team Member. Hand selected to augment PACAF IG as a Command & Control Inspector during the 15 AW's Operational Readiness Inspection.

EDUCATION & TRAINING

FEMA ICS 300/400	2020
Personnel recovery 300	2020
Defense Support of Civil Authorities (DSCA) 1 & 2	2018
USAF Inland Search and Rescue	2017
SNCO ACADEMY	2015
Senior Enlisted Joint-PME	2015
AIR FORCE TRAINING COURSE	2011
COMMAND AND CONTROL WEAPON SYSTEM PART TASK TRAINER	2010
BCS-F 13 TRAIN THE TRAINER	2008
NCO ACADEMY	2007
UNIT DEPLOYMENT MANAGER COURSE	2007
STATUS OF RESOURCES AND TRAINING SYSTEM COURSE	2007
AEROSPACE CONTROL & WARNING SYSTEMS	2002

PROFESSIONAL ACHIEVEMENTS AND ACTIVITIES

- Alaska Governor's Trophy, 2020
- AK Governor's Distinguished Unit, 2020
- Red Cross of Alaska, Real Heroes Award, 2018, 2019, 2020
- 176th Wing, SNCO of the Quarter, 2014
- 176th Air Defense Squadron, SNCO of the Quarter, 2014
- 176th Wing, SNCO of the Quarter, 2013
- 176th Air Defense Squadron, SNCO of the Quarter, 2013
- NORAD Deputy Commander's Commendation, 2011
- 611 AOC Commander's Commendation, 2011
- Alaska NORAD Region Deputy Commander's Commendation Award, 2010
- Member of "11AF Flight of the Quarter", 2010
- Member of "611 AOC Flight of the Quarter", 2010
- 176th Air Control Squadron NCO of the Year, 2008
- Awarded Air Force Commendation Medal, 2007

KEITH MANTERNACH

10.1.6.

SUMMARY

Forward-thinking with solid history of accomplishment in board settings. Keep operations smooth and consistent to maintain stability and sustainability. Articulate and personable leader with excellent program management, strategic planning and operational oversight abilities.

SKILLS

- Policy evaluation
- Inspections and reviews
- Conflict mediation
- Planning and coordination
- Team building and leadership

EXPERIENCE

BOARD MEMBER | 05/2017 to Current

Armed Services YMCA of USA - Woodbridge, VA

- Met with committee members on a quarterly basis to review and develop ideas.
- Evaluated financial statements to monitor performance to devise solutions for improvement and cost reduction.
- Developed corporate objectives and strategies collaborating on quality metrics and key performance indicators (KPI), as well as strategizing with cross-functional teams on improvement measures related to quality.

PRESIDENT, BOARD OF DIRECTORS | 10/2016 to Current

Armed Service YMCA of Alaska - Anchorage, AK

- Thoughtfully contributed to committee plans and strategic decision making.
- Offered recommendations to board on ways to improve success of proposed plans and assure efficient execution.
- Directed regular monthly business meetings of Board of Directors for decision-making on budget expenditures, strategic planning and personnel issues.
- Provided counsel to Executive Director to help determine correct choice for decisions.
- Oversaw strategic business decision-making to develop, enhance and enforce business mission.
- Provided organizational leadership and collaborated with executive partners to establish long-term goals, strategies and company policies.
- Built relationships with strategic partners leading to business development opportunities.
- Recruited and hired talented professionals with drive and dynamic skills to build success within organization.
- Created and implemented marketing campaigns and directory services to help clients capitalize on new media and Internet advertising opportunities.
- Strategized and implemented plans to transform and revitalize operations, capitalizing on emerging non-profit funding trends.
- Promoted brand awareness by increasing market penetration across all markets.

PRESIDENT | 08/1993 to Current

Specialty Truck & Auto Inc. - Anchorage, AK

- Led startup and opening of business and provided business development, creation of operational procedures and workflow planning.
- Administered day-to-day operations, including accounting and budget management, business development, performance metrics and customer service.

BOARD TREASURER | 08/2016 to Current
Iron Dog Inc - Anchorage, AK

10.D.6.

- Developed annual budget and compared actual expenses against projected budget.
- Designed and formatted financial reports for internal and external users.
- Resolved account variances and reconciled bank statement histories.
- Reviewed account reconciliations and journal entries and resolved discrepancies to maintain record and account accuracy.
- Oversaw month-end closing process, prepared financial statements and managed advanced reconciliations.
- Oversaw financial reporting, accounts payable and receivable, asset coordination, account management and budgets.
- Maintained internal controls and safeguards for revenues, costs, budgets and expenditures.
- Produced financial reports and audit documentation to facilitating internal and external auditing.
- Created internal controls and corrective actions to reduce risk or deficiencies.
- Coordinated timely dissemination of financial management reports such as internal and external financial statements, annual audits and annual budgets.

**EDUCATION AND
TRAINING**

Cascade High School - Cascade, Iowa
High School Diploma

ACCOMPLISHMENTS

- *JBER Honorary Commander from 2017-present
- *Anchorage Police Citizens Academy 15-1 graduate
- *2019 FBI Citizens Academy

JEREMY PRICE

PROFESSIONAL EXPERIENCE

Alaska Oil and Gas Conservation Commission, Anchorage, AK

Commissioner

2019-

- Chair of state oil and gas regulatory agency, overseeing the public interest in protecting correlative rights, promoting safe oilfield practices, and preserving underground safe drinking water sources.

Office of Governor Mike Dunleavy, Anchorage, AK

Deputy Chief of Staff

2018-2019

- Liaison between Office of Governor and state agencies to ensure streamlined approvals, open communication, and frequent collaboration on goals and objectives.

Americans for Prosperity, Anchorage, AK

State Director

2014-2018

- Established Alaska chapter of a national grassroots advocacy organization dedicated to informing and engaging citizens on issues of local, state, and national importance.

American Petroleum Institute, Washington, DC

Federal Relations Manager

2013-2014

- Developed and implemented legislative plans to inform Congress and the Administration for the leading national oil and natural gas industry trade association.

Office of Senator Lisa Murkowski, Washington, DC

Legislative Assistant

2011-2013

- Served as liaison between personal office and Senate Appropriations Committee. Crafted strategies for addressing regulatory overreach, promote resource development, and improve infrastructure.

Office of Congressman Don Young, Washington, DC

Legislative Director / Legislative Assistant

2005-2011

- Directed legislative operations, supervised staff of 6, created and implemented legislative strategy for former chairman of Committees on Resources and Transportation and Infrastructure.

VOLUNTEER / MEMBERSHIP

Interstate Oil and Gas Compact Commission, Official State Rep

2019-

Alaska Chamber, Associate Member

2014-2018

Alaska Support Industry Alliance, Associate Member

2017-2018

Alaska Miners Association, Associate Member

2017-2018

Alaska Business Week, Company Advisor

2015-2016

EDUCATION

High School Diploma, Ben Eielson High School
B.S. in Business Administration, Utah State University
M.A. in Government, Johns Hopkins University

1997
2005
2011



MUNICIPALITY OF ANCHORAGE # 10.D.7.

Assembly Memorandum

No. AM 702-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: WATERSHED & NATURAL RESOURCES ADVISORY
COMMISSION APPOINTMENT**
(Luke Graham)

I have appointed the following individual to the Watershed & Natural Resources
Advisory Commission:

Luke Graham

To Replace: VACANCY
(Seat 5)

Term Expires: 10/14/2023

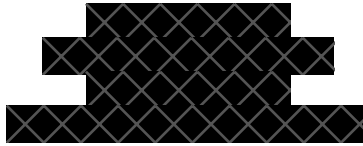
Resume is attached for your information. Confirmation is requested at the
regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

Luke Graham



Education

University of Idaho
Bachelor of Science in Biology

Moscow, Idaho
(May 2012)

Currently Board member on Kenai River Professional Guides Association

Professional Experience

59° North Outfitters (May 2013-Present)

Owner/Operator of a licensed fishing charter service on the Kenai River (Alaska). Developed and managed all aspects of the business to include: obtaining all federal and state operator's permits/insurance, guiding daily trips, delivery of safety briefings, marketing and promotion of business, website development, and financial management/recordkeeping.

Scott's Mill Hydropower Project (Nov 2015-Present)

Assisted in planning for and attending FERC Joint meeting for 4.8 MW hydropower project on James River, Virginia. Developed project web site (scottsmillhydro.com). Assisted in developing study plan, including coordination with resource agencies. Managed and conducted bathymetric survey of reservoir and downstream area. Prepared 401 Water Quality Application and Draft License Application. Currently working on final license application.

Bedford Hydropower Project (October 2016-Present)

Prepared Notice of Intent and Pre-Application Document (PAD) for FERC relicensing of 5 MW project on James River, Virginia.

Confidential Client

Assisted in development of information for due diligence of several hydropower projects, including generation and FERC-related information.

Jordan's Point Dam

Prepared preliminary permit application to the Federal Energy Regulatory Commission to install hydropower at an existing dam.

American Dams

Developed website and content for American Dams. This is a non-profit dedicated to assisting small dam owners to maintain and operate their dams safely and in harmony with the environment.

Fishing Vessel "Stanley K" (Summer 2015 & 2016)

Deckhand for commercial fishing vessel F/V Stanley K. Assisted with daily fishing operations while seining for salmon in Prince William Sound, Alaska.

10.D.7.

Nabors Alaska Drilling

(Dec 2013-Apr 2015)

Roustabout on drilling rig 27E for Exxon-Mobile Point Thomson Project. Assisted with drilling operations for natural gas wells on the North Slope of Alaska.

Qualifications

- **United States Coast Guard 50 Ton Masters License (February 2012)**
- **American Red Cross First Aid and Adult CPR Certified (November 2012)**
- **Transportation Worker Identification Credential (July 2012)**
- **Kenai River Guide Academy Graduate (March 2012)**

References Available upon request



MUNICIPALITY OF ANCHORAGE # 10.D.8.

Assembly Memorandum

No. AM 703-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: YOUTH ADVISORY COMMISSION APPOINTMENTS

(Kelsey Berger, Isobela Clopton, Rebekah Dunfee, Andrew Duryea, Megan Nelson, London Taylor, Denali Tshibaka, Josiah Tshibaka, Brice Wilbanks, Sarah Price)

I have appointed the following individuals to the Youth Advisory Commission:

Kelsey Berger	To Replace:	Rainer Herczeg (Seat 1)
	Term Expires:	10/14/2024
Isobela Clopton	To Replace:	Ali Stover (Seat 2)
	Term Expires:	10/14/2024
Rebekah Dunfee	To Replace:	VACANCY (Seat 3)
	Term Expires:	10/14/2023
Andrew Duryea	To Replace:	Natalie Fraser (Seat 4)
	Term Expires:	10/14/2024
Megan Nelson	To Replace:	VACANCY (Seat 5)
	Term Expires:	10/14/2023
London Taylor	To Replace:	VACANCY (Seat 6)
	Term Expires:	10/14/2024
Denali Tshibaka	To Replace:	VACANCY (Seat 7)
	Term Expires:	10/14/2023

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Josiah Tshibaka

To Replace:

VACANCY
(Seat 8)

10.D.8.

Term Expires:

10/14/2022

Brice Wilbanks

To Replace:

VACANCY
(Seat 10)

Term Expires:

10/14/2022

Sarah Price

To Replace: Eriana Smith Vanilau
(Seat 9)

Term Expires:

10/14/2024

Moses Vakulich

To Replace:

Wyatt Alexander
(Seat 12)

Term Expires:

10/14/2023

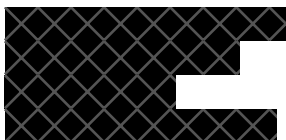
Resumes are attached for your information. Confirmation is requested at the
regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

Kelsey Berger



Skills

Self Directed, Time management skills, Personable, Microsoft Outlook, Microsoft Teams, Adobe Software, Conversational, Critical thinking

Experience

Feb 2019 - Jan 2020

Alaska Serigraphics. Anchorage - *Artist*

- Organized and prioritized assignments to complete in an efficient and timely manner
- Designed and delivered customer orders with ample communication.
- Served as an influential contributor for content development projects.
- Received constructive criticism well and turned it into an opportunity to grow and improve

August 2016 - Sep 2019

Caregiver, Anchorage - *Part-time Caregiver*

- Served as a friendly, hardworking, and punctual helper.
- Worked in a fast-paced environment with many assigned duties.
- Provided emotional and spiritual support.
- Completed tasks efficiently and effectively to maximize time worth.

Sep 2021 - Current

Keller Williams Realty Alaska Group - *Realtor*

- Work diligently to meet client needs and expectations.
- Coordinated communication between many companies and groups for optimal streamlined transactions.
- Is knowledgeable about the housing market, state housing/land laws, and relating businesses
- Is capable of handling large and important transactions with all types of people.
- Doing self-compelled research on the behalf of others to present the best results.

Education

Aug 2016 - May 2019

South High School, Anchorage

- Graduated with a 3.8 GPA.
- Worked in a team as the Chief Editor for the Yearbook.

- Was actively involved in school events.

Feb 2020 - Jun 2020

Whitecliffe College of Art and Design, Auckland, NZ

- Worked in a high-stress environment with limited communication.
- Worked with a team over online platforms in different time zones.
- Completed all coursework with excellence and punctuality.

Aug 2019 - May 2019

King Tech, Anchorage

- Involved with workplace management and training my peers.
- Excelled in self-directed tasks
- Received the Student of the Semester award.

Isobela D. Clopton**Objective**

Position within Anchorage's Youth Advisory Commission.

Education

2016 - 2020 South Anchorage High School

2019 - 2020 King Tech High School

- Oct – Dec 2019, Computer Fundamentals
- Jan – Apr 2020, Alaska Railroad Tour Guide Program

Business Technology Skills

Phone Answering

Experience with office equipment, printers

Professionalism

Microsoft Office (Word), Google Docs, Practice Perfect

Customer service

Other Skills

Organizing

Alaska driver's license

Filing experience

Communication skills

Self-initiative

People Person

Childcare

HIPAA training

Honors and Awards

High School Diploma

Elected Treasurer

Student of the Month

Varsity Letters

Coaches Choice

Alaska State Fair Teen Runner Up

Volunteer and Organizations

Crisis Pregnancy Center

Young Adults leader

Hashtaglunchbag program

Peer Mentorship

Wrestling Management

Camp Counselor

Work and Volunteer Experience

2019-present Reading Write Alaska, Student Assistant, and Administrator Assistant

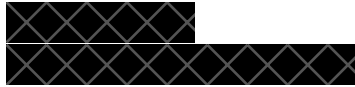
2020 Faltz Landscaping and Nursery, Nursery-hand and Sales

2019 South Anchorage High School, Student Office Aide

2015-2019 South Anchorage High School, Wrestling Team Manager

2014-present Babysitting - ages 5 months to 13 years old,
Elder companion and care service

Rebekah Dunfee



Objective

To obtain a seat on the Youth Advisory Commission.

Education Highlights

TeenPact Leadership Schools, 2 years

Public speaking training with Child Evangelism Fellowship, 6 years

Extensive study of American Government and Civics

Eight hours in college credit at Grand Canyon University

Experience with Excel, Word, and Canva

High school senior at Interior Distance Education of Alaska (IDEA)

Awards

Winner of Tim Echols Political Involvement Scholarship

Senator in Teen Pact mock election

Winner of highest grade-point average in Chemistry at Anchorage Christian Schools

Experience

Currently working as an intern for Mayor Dave Bronson

Testified to and corresponded with the Anchorage Assembly

Worked as a Private tutor

Currently teaching fifth grade girls on Sundays

References



Andrew Duryea

Resume/Curriculum Vitae

10.D.8.

Contact



Experience

2018-

Founder and Director – Andy’s Bears and Cares

2020-2021

Member – West Anchorage High School Student Government

2020

Campaign Volunteer – U.S. Senator Dan Sullivan for Alaska

Skills and Traits

Time Management

Hard-Working

Inquisitive

Resilient

Education

2021-

Stanford Online High School

2021-2022 (*GPA 4.0; Overall Grade: A*)

Georgetown University College Credit Courses

- International Relations
- Justice and Media

2020-2021

Summer Academies at Georgetown University

- U.S. Campaigns and Elections
- American Politics

2020-2021 (*GPA Unweighted 4.0*)

West Anchorage High School – Honor Roll Student

Awards and Recognitions

- President’s Education Award (Gold) for Outstanding Academic Excellence (2020)
- West Anchorage High School Honor Roll Student (2020-2021)
- Holy Rosary Academy Grammar Award (2020)
- Holy Rosary Academy magna cum laudae (2019)

Megan Nelson

High School Student



SKILLS

Competent written and oral communicator, self-starter, timely, integrity-driven, passionate learner, team-player, and highly focused

EXPERIENCE

McDonald's Restaurant, Jewel Lake - *Crew Member*

May 2020 - October 2020

- Provide customer service through the drive-thru by administering food and drink
- Restocked necessary items throughout the store
- Cleaned surfaces and mopped floors
- Worked as a cashier

Babysitting - *Child Care Taker*

2015 - Present

- Provide babysitting services by overseeing child activities, preparing food, cleaning houses, and watching houses

EDUCATION

Homeschool and Grace Christian School, Anchorage AK - *Junior*

2009 - Present

ACHIEVEMENTS

- National Honor Society: 2020- Present
- Academic Honor Roll: 2019- Present
- Varsity Cross Country Team Captain: Present



London Taylor

10.D.8.

Profile

I love to discover the world around me. I took Covid as an opportunity to get ahead in school and am now tracked to graduate at 16 years old and attend college at 17. During that time my family also traveled around the US to see US and our Church history, National Parks, and great restaurants! I care about my community and seek to improve it however I can. Children are of particular concern for me.

Education

South Anchorage High School, Anchorage

August 2019 — May 2022

- 3.94 GPA
- Enrolled in BYU-I Concurrent Enrollment

Extra-curricular activities

Science Olympiad at Northern Lights ABC, Anchorage

2016 — 2018

I was part of a team in middle school that competed in science specific events at UAA. We researched and ran labs for months. My team came in first place on a state level, and went to New York to compete on a national level.

Class Presidency at The Church of Jesus Christ of Latter-day Saints

2017 — Present

Ever since being old enough to join my Church's Young Women Program at twelve, I've served in leadership roles. We help plan service projects, dances, youth activities, and council about how we can help meet the needs of our youth.

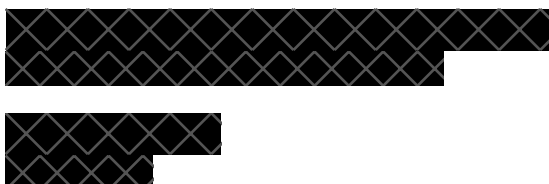
Service

2015 — Present

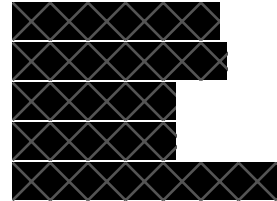
Participated in several volunteer activities, including:

- Foster Kids Christmas Party
- Foster Kids Back to School Events
- Foster Parent Appreciation
- Hoops for Unity
- Days for Girls
- Food Bank of Alaska Food Drive for the past 5 years

References



Details



Skills

Social Media



Hobbies

Swimming, Flag Football, Reading, Traveling

10.D.8.

Denali D. A. Tshibaka

PROFILE Enthusiastic individual eager to contribute to team success through hard work, attention to detail, and excellent organizational skills. Clear understanding of tasks. Motivated to learn, grow, and excel in any given work.

SKILLS

- Highly organized
- Creative thinker
- Strong writer
- Collaboration experience
- Fundraising experience
- Management experience
- Childcare experience
- Scheduling experience
- Customer experience
- Administrative experience
- Travel experience
- Theatre experience
- Surveys experience
- Leadership experience
- Barista experience

WORK

SALVATION ARMY VOLUNTEER/ Salvation Army Apr. 2020-Jun. 2020
1712 A St, Anchorage, AK 99501

Meal Packer Apr. 2020-Jun. 2020

- Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving at work ready to start immediately.
- Maintained an excellent attendance record, consistently arriving to work on time.
- Packed pre-made meals for the homeless and elderly population.

EXPERIENCE/Brandy Pennington Realtor Feb. 2019-Jun. 2020
1302 W 31st Ave, Anchorage, AK 99503

- Maximized strategic approaches by keeping close eye on performance and making appropriate adjustments.
- Maintained an excellent attendance record, consistently arriving to work on time.
- Administrative work scanning and filing real estate documents.
- Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving at work ready to start immediately.

MISSIONS WORK/ The Lighthouse Fellowship Nov. 2019-present
PO Box: 6676 Alexandria, VA

- Provided necessary support.
- Educated adolescents in biblical knowledge.

10.D.8.

- Daily tasks: setup, cleanup, meal preparation, serving meals.

LOCAL MUNICIPALITY GOVERNMENT CAMPAIGN VOLUNTEER/ Rick Castillo Mar. 2020-Apr. 2020

- Called local registered voters to discuss campaign platforms.
- Led grassroots effort to encourage voter turnout.

WOMEN IN MINISTRY LEADERSHIP (WIML) VOLUNTEER/ WIML Feb. 2020-Feb. 2020. Feb 2021-Feb 2021. 4135 W Opportunity Way, Phoenix, AZ 85086

- Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving at work ready to start immediately.
- Maintained an excellent attendance record, consistently arriving to work on time.
- Increased customer satisfaction by resolving scheduling issues.
- Resolved scheduling problems, improved operations and provided excellent client support.
- Worked with ministry leading customers to understand needs and provide appropriate service.
- Led Hospitality Team in delivery of Relaxation Project, resulting in 100% customer satisfaction.
- Managed Relaxation Project.
- Hospitality Team tasks included: conference setup, daily tasks (setup and cleanup), preparing meals, waiting tables, and customer relations.
- Provided temporary childcare service.
- Café cashier.

YOUTH ALLIANCE FOR A HEALTHIER ALASKA (YAHA)/ YAHA Sept. 2020-Aug. 2021 3601 C Street, Suite 322 Anchorage, AK 99503

- Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving at work ready to start immediately.
- Maintained an excellent attendance record, consistently arriving to work on time.
- Established and oversaw administrative procedures to meet objectives set by boards of directors or senior management.
- Directed activities of professional and technical staff members and volunteers.
- Implemented and evaluated staff, volunteer, or community training programs.
- Represented organizations in relations with governmental and media institutions.
- Act edas consultants to agency staff and other community programs regarding the interpretation of program-related federal, state, and county regulations and policies.
- Spoke to community groups to explain and interpret agency purposes, programs, and policies.
- Submitted reports and review reports or problems with superior.
- Encouraged clients to express their feelings and discuss what is happening in their lives, helping them to develop insight into themselves or their relationships.
- Guided clients in the development of skills or strategies for dealing with their problems.
- Directed or conducted recruitment, hiring and training of personnel.
- Established objectives and evaluative or operational criteria for units they manage.
- Prepared activity reports to inform management of the status and implementation plans of programs, services, and quality initiatives.
- Provided professional consulting services to government or industry.
- Established and maintained relationships with other agencies and organizations in community to meet community needs and to ensure that services are not duplicated.
- Researched and analyzed member or community needs to determine program directions and goals.
- Designed new programs and operations.
- Outreach art published on COVID emotional support website.
- Writing contribution published in suicide awareness for youth book.
- Participated in community events to benefit the mental health of youth.

10.D.8.

- Hosted online workshop to educate youth in poetic arts.

ALASKA NATIVE SCIENCE AND ENGINEERING PROGRAM (ANSEP)/ANSEP Sept. 2020-present 3600 University Lake Dr Anchorage, AK 99508

- Co-leader of student educational advancement sessions.
- Devotes special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving at work ready to start immediately.
- Maintains an excellent attendance record, consistently arriving to work on time.
- Directed student communication and connection building exercises

EDUCATION

Polaris K-12 School, May 2020

Anchorage, AK

Honors: 4.0 grade point average; Dean's List; accepted into Alaska Native Science and Engineering Program (ANSEP) and Alaska Middle College School (AMCS).

Alaska Native Science and Engineering Program (ANSEP), August, 2020--present Anchorage, AK

Honors: 4.0 grade point average; Dean's List. Student of the Week, Sept. 4, 2020. Student of the Week, Jan. 22, 2021. Nominated and selected for Student Effort Award and Scholarship, Jan. 2021.

Activities: Theatre productions: *Miss Nelson is Missing!* (2018), *Dorothy Meets Alice* (2019), *Chitty Chitty Bang Bang* (2020). Softball with Abbott O' Rabbit, June 2019.

JOSIAH W. TSHIBAKA**PROFILE**

Driven and disciplined sophomore seeking politically oriented opportunities, that align with my values, in which I can make a substantive difference.

EXPERIENCE**KELLY FOR ALASKA, U.S. SENATE CAMPAIGN**

Apr. 2021--present

645 G St, Ste 100-561 Anchorage, AK 99501

Intern

- Staffed the candidate through fundraisers, speaking publicly at events, raising more than \$20,000 in 2 days. Actively engaged thousands of Alaskans through outreach, conversation, and distribution of promotional material, effectively boosting candidate name recognition over a 2-week event.

FORK UNION MILITARY ACADEMY

June 2021--July 2021

4744 James Madison Hwy, Fork Union, VA 23055

Summer Academy Cadet

- Excelled in high-quality academic and athletic environment within a military structure built around character development, self-discipline, responsibility, leadership training, and Christian values. Studied Leadership and SAT/ACT Prep, as well as basic training for Color Guard.

ANCHORAGE YOUTH COURT

Dec. 2019--present

838 West 4th Avenue Anchorage, Alaska 99501

Youth Court Attorney

- Volunteered on cases as a clerk, bailiff, defense attorney, and prosecution attorney. Earned 36 credit hours for participation in Anchorage Youth Court.

EDUCATION**ANSEP ACCELERATION ACADEMY HIGH SCHOOL**, Degree expected May 2024

Anchorage, AK

Dual Enrolled Full-Time at the UNIVERSITY OF ALASKA, ANCHORAGE GPA: 3.95

Honors: ANSEP Acceleration Academy Student of the Week

PERSONAL

Enjoy hunting, parkour, reading, skateboarding, and playing guitar. Mom is from Alaska, father is from Democratic Republic of the Congo; I grew up in Alaska and the Washington, D.C. area.

REFERENCES

- James Stinson, Public Advocate, Office of Public Advocacy, (907) 317-3389
- Matt Sparks, Political Director, Kelly for Alaska, +1 512-731-7991

Brice Wilbanks

10.D.8.

Overview

- Senior at Pacific Lutheran University majoring in Computer Science (B.S.) with Minors in Statistics and Economics. Expected completion date: May 2022
- Strong verbal and written communication skills learned from interacting interpersonally with small business owners and voters
- Contributing and motivated team member and leader that thrives in challenging and collaborative work environments
- 6 years as an independent small business owner working with customers to develop multiple web applications for their brands reaching over 2 million visitors annually

Job Experience

- Jan 2021 - June 2021 - *Organization:* Bronson for Mayor - *Position:* Campaign Manager
 - Worked with general consultants and stakeholders to create an effective campaign strategy leading to a decisive victory
 - Lead a team of 400 active volunteers to connect with 62,000 voters over the course of the campaign; actively lead 4 paid staff to run daily operations
 - Conducted fundraising operations to fund the campaign
 - Won both the primary election against 15 candidates and general election
- Sep 2020 - Nov 2020 - *Organization:* Vanguard Field Strategies - *Position:* Field Canvasser
 - Used technology to effectively target voters and persuade them to vote for a specific candidate; trained and assisted others in verbal communication skills
- 2020-Present - *Organization:* Visit Girdwood / Girdwood Chamber of Commerce *Position:* Contractor
 - Built new custom website from scratch allowing local businesses to be searched, filtered, and discovered by visitors
 - Integrated a new style and design for the organization across all their platforms
- 2019-Present - *Organization:* Iron Dog Race Inc. *Position:* Contractor
 - Transferred website from Wordpress to a new designed Squarespace website
 - Built a custom web-app for end-user race tracking; web traffic of over 1.5 million page views during the race
- Feb 2019-May 2019 - *Organization:* Pacific Lutheran University *Position:* Web Design Intern
 - Used Wordpress Multisite to conduct UX modifications
 - Coded in Python for web scraping, search algorithms, systematic changes on individual sites, and other functions as needed
 - Analyzed data in Monsido to suggest and make UX changes
- 2019-Present - *Organization:* Regents' Investment Fund *Position:* Chief Economist & Alternate Investments Director
 - Assist in managing a fund of \$200,000 with a 10% goal return rate

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- Conduct market/industry research and prepare pitches to buy or sell individual assets in all financial sectors
- Provide economic outlook presentations and information
- 2014-Present - *Organization:* Starfish Enterprise *Position:* Owner - Develop, design,, and maintain multiple websites for 15 plus companies/organizations in Alaska
 - Develop and maintain websites on a wide range of CMS, including Wordpress, Squarespace, Joomla, and Flarum.
 - Websites developed receive over 1.5 million visitors a year
- Apr 2018 - Aug 2019 - *Organization:* Aleut Community of St. Paul Island *Position:* Contractor
 - Developed a student progress management system used to help track student success on St. Paul Island in Alaska
 - Built using JS and HTML to communicate with a central server
- Nov 2016 - Aug 2018 - *Organization:* Trinity Presbyterian Church *Position:* Media and Technology Director
 - Maintained and edited their Wordpress website
 - Developed new website and facilitated transfer to Squarespace
 - Consulted and migrated church to new Office 365 platform for communication and organization

Volunteer Experience

- 2020 - Worked multiple political campaigns for both web development and other volunteer tasks as assigned such as door-to-door canvassing, phone and text banking, and ballot curing and rehabilitation
- 2018 - Events coordinator for Video Awards, an event hosted at South High School bringing in 2000+ participants; coordinated sponsors, developed event, logistically organized, and lead a large team for the event
- 2016-2018 - Debate and Public Speaking coach and judge

Education & Training

- Pacific Lutheran University student majoring in Computer Science (B.S.) and Economics (B.A.) with a minor in Statistics.
- Analytical and data science skills in R, Python, Google BigQuery, Cloud Dataprep, Jupyter Notebook, Google CoLab
- Proficient in the following web programming languages/structural languages: Typescript/Javascript, Java, Python, Ruby, Dart, HTML, CSS - 2013-2020
- Training in Google Cloud Platform and Google BigQuery including Machine Learning on Coursera - See [Linkedin](#) for Official Certificates
- Fluent in German - Achieved the Seal of Biliteracy

Sarah Price

Resume

10.D.8.

Sarah Price



Education

Eagle River High School

August 2018 - May 2022

GPA: 4.26

SAT: 1360

Extracurriculars

AFJROTC / Cadet Lt. Colonel

July 2018 - PRESENT

Dedicated cadet of JROTC unit AK-20061, served countless community service hours, captained our Academic Bowl Team, managed logistic inventory, and currently hold the honorable position of Group Commander.

Drill Team / National Champion

October 2018 - PRESENT

Commanded the First-Year Color Guard team which won state and placed 6th at the 2019 National High School Drill Team Competition. Currently march on Varsity Color Guard and Varsity Unarmed Regulation team, and for the last two years, our corps has held the overall Drill State Champion title.

JBER Aero Club / Student Pilot

May 2018 - PRESENT

Completed a formal ground school, passed the FAA written exam, and have 18 hours of flight time logged.

Mock Trial / State Champion

February 2021 - PRESENT

Team competed in the 2021 Alaska State Mock Trial Competition, and though we were only able to meet and collaborate virtually, our team placed first in Alaska.

World Language Declamation Contest / State Champion

February 2020 - PRESENT

Placed 1st in French 1 poetry and impromptu speaking in the 2020 Alaska World Language Declamation Contest.

National Ocean Science Bowl / State Champion

September 2019 - February 2020

Member of my school's four-person Nation Ocean Science Bowl Team which placed second in State for our presentation and scientific paper.

Athletics

Cross Country Running / Varsity

August 2019 - PRESENT

Volleyball / Junior Varsity

August 2018 - August 2019

Other Activities

Snowboarding, nordic skiing, hiking, archery, riflery, ice skating, and kayaking.

Volunteer Service**Anchorage Youth Court / President**

September 2017 - PRESENT

Hours: 250+

Restorative justice program in which I serve as a youth attorney and judge for real court cases in my municipality, as well as serve on the Board of Directors and Executive Board as the current Bar Association President.

National Honor Society / Memb

September 2019 - PRESENT

Hours: 30

School club focused on service to the community and local city.

Political Campaign / Campaigner

April 2021 - May 2021

Hours: 20

Campaigner for local mayoral election; served as a campaigner in which I encouraged those in my community to let their voices be heard through voting.

AFJROTC / Volunteer

April 2018 - PRESENT

Hours: 55

Commanding color guards to present the American flag at ceremonies, leading community events, and supporting school activities.

**Leadership
Experience**

Delegate / Girls Nation

June 2021 - July 2021

Selected as one of two delegates to represent Alaska at American Legion Auxiliary Girls Nation 2021. Wrote, proposed, and advocated for an Alaska resource bill that passed by two-thirds majority. Ran for Presidential Nominee of my party, gave several speeches, and lost by only two votes.

Group Commander / AFJROTC

May 2021 - PRESENT

Cadet Group Commander of AFJROTC unit which consists of over 10% of my school. Responsible for the management, communication, and organization of corps, however, my most important responsibility is to ensure that cadets develop into citizens of character.

President / Anchorage Youth Court

May 2021 - PRESENT

Elected Bar Association President by a body of several hundred members. In this position I mentor new members, manage our finances, plan events, and responsible for the overall functionality of our organization.

Awards

The President's Volunteer Service Bronze Award / National**National JROTC Awards / National**

Air Education and Training Command Outstanding Cadet: 2018-19, 2019-2020

The Retired Enlisted Association Award of Merit: 2019

Alaska Army National Guard Recruiting & Retention Battalion Certificate of Achievement: 2020

National Sojourners: 2020

Distinguished Unit of Merit: 2018-19, 2019-20

American Legion Samsung Scholarship / National**Academic Letter / Local**

For maintaining a 4.0 GPA throughout all of high school.

10.D.8.

MOSES VAKULICH

Looking to serve my city by holding a seat on the Anchorage Municipality Youth Advisory Commission.

EXPERIENCE:

MAY 2019 –PRESENT

VOLUNTEER, NEW CHANCE

Assist in event organizing, sound engineer, as well as part of the music band.

JAN 2019 – PRESENT

CONSTRUCTION, HOME RENEWAL

Construction labor, maintain relationships with clients, work independently and on a team.

JAN 2021 – APRIL 2021

VOLUNTEER, ANCHORAGE MAYORAL CAMPAIGN

Phone banking, canvassing, sign waving, and event participation.

FEB 2020

VOLUNTEER, DOWNTOWN SOUP KITCHEN

Serve in most kitchen positions and encourage soup kitchen guests.

EDUCATION:

AUG 2016 - PRESENT

FRESHMAN, FAMILY PARTNERSHIP CHARTER SCHOOL

Successfully completing my first semester with a GPA of 4.0 and on the National Junior Honor Society.

SEP 2018 – MAY 2019

MEMBER, TEENPACT LEADERSHIP SCHOOL

Honors graduate, seal of biliteracy, musical honor society cord, soccer club.

Aug 2018 – Present

DEBATE STUDENT, DEBATE AND PUBLIC SPEAKING

AUG 2018 – MAR 2020

OUTREACH MINISTRY, NEW CHANCE TEEN CLASS

SKILLS:

- | | |
|---|----------------------------------|
| ● Trilingual: English, Ukrainian, Russian | ● People oriented |
| ● Strong communication skills | ● Self-Motivated |
| ● Proven to have strong critical thinking | ● Knowledge of modern technology |

REFERENCE:

ARCHIBALD CAMPBELL, MOTIV8ED HOMESCHOOL

907-830-8661 motiv8ednow@gmail.com

TARAS IZNITSKI, HOME RENEWAL

907-317-0413 info@homerenewalak.com

ZORI OPANASEVYCH, NEW CHANCE

907-980-0835 zopanasevych@gmail.com



MUNICIPALITY OF ANCHORAGE # 10.D.9.

Assembly Memorandum

No. AM 704-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: ANCHORAGE EQUAL RIGHTS COMMISSION (AERC)
APPOINTMENTS**
(Erica Johnson, Jeff Martin, Cheston McCrea)

I have appointed the following individuals to the Anchorage Equal Rights Commission (AERC):

Erica Johnson	To Replace:	Kimberly Pace (Seat 5)
	Term Expires:	10/14/2024
Jeff Martin	To Replace:	VACANCY (Seat 7)
	Term Expires:	10/14/2023
Cheston McCrea	To Replace:	Minoo Minaei (Seat 8)
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

ERICA JOHNSON ~ SOCIAL WORKER

PROFILE



CONTACT



"Alone we can do so little;
together we can do so much."
-Helen Keller

HOBBIES

Gardening/ foraging
Hiking/fat biking
Homeschooling (2003-2021)
Coaching Beach Volleyball
(Pass to Play AK 5/2013-current)

WORK EXPERIENCE

Child Protection

Permanency Specialist/Protective Services II. State of Alaska Office of Children's Services (OCS). 8/2017 to current. Anchorage, AK.

Social Worker II. State of Alaska OCS. 11/2002-8/2004. Anchorage, AK.

Social Services Caseworker II. Garfield County Department of Social Services. 6/1997-9/1998. Glenwood Springs, CO.

Social Services Caseworker Intern. Routt County Department of social Services. 9/1996- 5/1997. Steamboat Springs, CO.

- Identify barriers, prepare others, complete documents for legal permanency hearing. Provide support guidance and training to caseworkers and managers. Establish permanency for legally free unmatched youth. Influenced change to establish four positions in unit.
- Investigated reports of abuse/neglect. Interviewed children, parents, collaterals. Linked parents and children to services and supports. Created collaborative case plans. Wrote court reports. Maintained records. Assessed and tracked client progress. Advocated for children. Testified in court.

Adoption / Guardianship

Homestudy Writer. Family Solutions. (Contracted through Catholic Social Services). 8/2008-12/2016. Anchorage, AK.

Adoption Recruiter. Wendy's Wonderful Kids Alaska (Contracted through Catholic Social Services). 12/2011 – 5/2013. Anchorage, AK.

- Assessed over 250 families and children's readiness for adoption/ guardianship through home study process. Adhered to deadlines.
- Established over 10 adoptive matches for children/youth stuck in foster care. Promoted community adoption awareness. Conducted file mining and family finding. Met with teams. Prepared youth and families in a collaborative setting.

Homelessness / Domestic Violence

Case Manager. Beacon Hill. 12/2009-8/2011. Anchorage, AK.

Advocate. AWAIC. 1/2005-5/2008. Anchorage, AK.

- Established faith based transitional living home for five women/children sets referred by churches until housing crisis subsided. Set housing rules and policies and supports amongst board. Linked to supports.
- Assessed client lethality for entrance into domestic violence shelter/ safety planned. Provided crisis intervention. Accompanied to court. Referred to housing/jobs. Provided education and support to victims and children.

Mental Health

School Based Clinician. CMHC. 9/1998-4/1999. Homer, AK.

Activity Therapist. Lifequest. 1/1995-6/1995. Wasilla, AK.

- Piloted mental health program in two elementary schools through individual and group therapy. Supervised activity therapists. Tracked progress.
- Counseled youth while providing access to social activities.

Administrative

Clubhouse Director. Boys and Girls Club. 10/1999-3/2001. Managed clubhouse, staff and programming for newly founded program.

At Risk Youth

Wilderness Guide Intern. KMAC. 2/1996-9/1996. Estes Park, CO.

Foster Care Provider. ASETS. 8/1994-2/1995. Anchorage, AK.

Shelter Care Worker. Dorothy Saxton Shelter. 1/1995-6/1995. Palmer, AK.

Case Manager. Salvation Army Booth Home. (DJJ Day Tx). 5/1993-8/1994.

EDUCATION

Colorado State University. Fort Collins, CO. MSW. May 1997

Gonzaga University. Spokane, WA. BA Sociology. May 1991

Municipality of Anchorage

With pending vacancies of various Boards and Commissions within the Municipality of Anchorage and in accordance with procedures set forth in the process that govern these appointments, I wish to submit my name as a candidate for the Election Commission, the Equal Rights Commission and the Board of Ethics.

OBJECTIVE

I am committed to representing the Municipality of Anchorage in regards to the vested interests of the City, while specifically working diligently to protect and safeguard the interests of the Anchorage citizenry.

QUALIFICATIONS

- Superior leadership abilities and communications skills.
- Demonstrated success and achievement in police patrol environment.
- Sound intellectual capacity to comprehend goals and objectives.
- Demonstrated ability to successfully work in small group environments.
- Communicate effectively with a broad range of individuals and organizations.
- Commendable employment history.

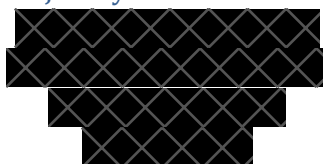
EXPERIENCE

- 1990 to present – Senior Patrol Officer, Anchorage Police Department, Anchorage Alaska. Responsible for general patrol duties, which can include initial incident command and coordination as needed.
- 1993 to present – Uniformed Investigator responsible for crime scenes processing not investigated by the Major Crime Scene Team.
- 1995 to 2012 – Certified Field Training Officer (FTO); Responsible with the supervision and training of recruit officers.
- 1995-1998 – Certified Canine Officer; responsible for the tracking of fleeing criminals, building searches for hidden or barricaded suspects and miscellaneous search and/or rescues missions.
- Served on the APD's Safety Committee, FTO Steering Committee, Training Committee, Academic Achievement Committee and the Financial Planning Committee.
- Elected board member of the Anchorage Police Department Employees Association (APDEA).
- Elected board member of the Anchorage Police & Fire Retirement System (APFRS).
- Elected President and Chair of the Avalanche Wrestling Association (AWA) 2013-2017.

EDUCATION

- Bachelor of Science in Occupational Education (BSOE); Wayland Baptist University
 - Major; Justice Administration
 - Minor; Human Services
 - Graduated Cum laude.
 - Presidents list.
- Associates of Applied Science; Wayland Baptist University

Jeffrey Allen Martin



Cheston McCrea

Associate Pastor

Cheston McCrea



Skills

- Strategic church official/ ecclesiastical planning
- Communication skills
- Event organizer
- Counseling/ Mentoring
- Social Inspirational Personality
- Public Speaking

Experience

Praise Temple Ministries/ Associate Pastor

MONTH 2019 - PRESENT, ANCHORAGE, AK

Church Hospitality Department/ Ecclesiastical Adjutant | 2008-present
Visionary/Coordinator of Annual Youth Empowerment Conference (YES)

Director of Evangelistic Street Ministry | 2015-2018

Executive Chief Adjutant of Ecclesiastical Protocol and Church Government | 2016-present

Chief Coordinator of Iron Man Young Male Mentoring Program | 2017-2019

Providence Hospital/ Church Chaplain

2008 -PRESENT, ANCHORAGE, AK

International Youth for Christ (IYFC) Executive Global Chaplain for the Way of the Cross Organization

JAN 2016 - DEC 2019, WORLDWIDE

Hope Community Resources/

2011 -2015, ANCHORAGE, AK

Behavior Matters/

2010 - 2011, ANCHORAGE, AK

Education

IMI Apostolic Bible College

2017 – 2020 – self educated online studies

Leadership and General Christian Studies

East Anchorage High School/ Diploma

2005 - 2008, ANCHORAGE, AK

Personality/Work Style

-
- Enthusiastic and persistent
 - Creative
 - Idealistic
 - Forward thinking
 - People-oriented and embrace diversity
 - High moral standards
 - Open-minded and flexible



MUNICIPALITY OF ANCHORAGE # 10.D.10.

Assembly Memorandum

No. AM 705-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: BOARD OF BUILDING REGULATIONS EXAMINERS &
APPEALS APPOINTMENTS**
(Craig Fredeen, Dan Vannoy)

I have appointed the following individuals to the Board of Building Regulations
Examiners & Appeals:

Craig Fredeen
(Mechanical Engineer)

To Replace: REAPPOINTMENT
(Seat 3)

Term Expires: 10/14/2024

Dan Vannoy
(Electrical Contractor)

To Replace: VACANCY
(Seat 12)

Term Expires: 10/14/2023

Resumes are attached for your information. Confirmation is requested at the
regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

COLD CLIMATE ENGINEERING, LLC

Craig Fredeen has 25 years of experience providing solutions to unique and challenging projects in some of the most remote and coldest environments in the world, from Utqiagvik to the South Pole, Antarctica. He has extensive design experience in HVAC, plumbing, power generation/CHP, recovered heat systems, controls, fuels, and fire protection systems.

His designs are centered on minimizing long-term operational costs through a common sense application of energy efficient design with a hyper-focus on maintenance and constructability. His designs are innovative, yet simple and reliable.

Craig has worked on projects for numerous private, local, state, and federal agencies throughout his career. He has a wide breadth of project type experience including industrial, institutional, healthcare, commercial, and residential. His project experience ranges from small renovation projects to large, complex projects including a data center in McMurdo Station, Antarctica and the \$200M+ major renovation to the Ted Stevens Anchorage International Airport Terminal. He is adept at leading multi-discipline design projects including multi-phase and multi-team procurements and open term contracts.

Craig has a reputation of working closely with each client to fully understand what their definition of success is for that specific project. He understands that every client and every project is unique and has different priorities including first cost, energy efficiency, redundancy, and operational cost. His designs are a collaboration with stakeholders to ensure that it is the correct solution and that there is buy-in by both project and facility managers.

He is highly knowledgeable on the interpretation and application of building codes. He has been a member of the Municipality of Anchorage's Building Board since 2007 and has chaired or co-chaired a code adoption committee every code cycle since 2006. He was recently the Chair of the 2018 Uniform Plumbing Code and a member of the 2018 International Energy Conservation Code review/adoption committees.

In addition to his extensive knowledge of the building codes, Craig is also knowledgeable of client and industry specific design guidelines such as the AIA and Facility Guidelines Institute healthcare guides, Corps of Engineers UFC guides, and numerous ASHRAE design standards. He is used to working for clients who have their own specific design guides as well as helped write design guides for clients. These guides ensure uniformity among facilities to facility maintenance through system familiarity as well as spare part inventory. He understands the importance of not only knowing what the guides say, but the reasoning behind each guideline.

10.D.10.
CRAIG FREDEEN
PE, LEED-AP BD+C

Mechanical Engineer

LICENSES AND CERTIFICATIONS

Professional Mechanical
Engineer, Alaska – ME10364

LEED Accredited
Professional, Building Design
+ Construction

EDUCATION

B.S., Mechanical Engineering,
Oregon State University, 1996

PROFESSIONAL AFFILIATIONS

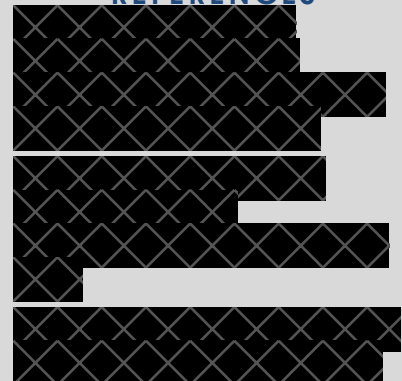
2015 Alaska Engineering
Societies Engineer of the Year

Member, Municipality of
Anchorage Building Board

Chair, Municipality of
Anchorage 2018 UPC, 2012,
2009, 2006 IMC Code Review
Committee, 2018 IECC Code
Review Committee, and
Member of the 2012, 2009,
2006 IFGC Code Review
Committee

Member and Co-Author,
ASHRAE Cold Climate
Buildings Design Guide
Technical Committee

REFERENCES



EXPERIENCE

24 years in Alaska

Craig has an extensive knowledge of mechanical engineering design, particularly in cold and remote locations. He has shared that knowledge in both presentations at local and international conventions as well as a co-author of ASHRAE's latest Cold-Climate Building Design Guide. Through these outreach efforts he has been able to network and learn from mechanical engineering experts across the arctic.

He applies his vast knowledge of codes, design, and industry construction standards to provide owner's with a myriad of non-design services including condition surveys, energy audits, master planning, third party design reviews, and commissioning services. He has been involved in Project Analysis Reports (PAR) and similar pre-design proposal scoping surveys as well as site surveys to assist clients in developing long term capital improvement budgets.

He is focused on system maintenance and specifically how to design and layout systems to minimize long term operating costs. He has spearheaded a state-wide documentation of maintenance and operation best practices as it pertains to regularly scheduled tasks, optimal usage of capital funds to reduce operating costs, and design best practices that provide high quality and lasting installations.

All of Craig's designs incorporate energy efficiency at a project specific level that balances the goals of the project with the client's ability to maintain the system. This can be as simple as a seven-day programmable thermostat to complex heat recovery and demand ventilation control systems that are automated through a Building Automation System. Some systems include heat recovery, Combined Heat and Power (CHP), variable speed technology, heat pumps, and continuous building commissioning integration. He enjoys finding simple ways to reduce utility costs while keeping systems simple and easy to maintain.

Craig's plumbing experience includes domestic water, non-potable water, sanitary sewer, and storm water systems. He has completed designs for a multitude of sources for water and wastewater management including honey buckets, vacuum waste systems, flush and haul, well and septic, and of course utility water and sewer. He has provided plumbing designs for a wide variety of applications including residential, educational, penal, hospital and laboratory.

He has extensive experience with heating systems including boilers, furnaces, heat pumps (ground and air source), biomass, and the use and generation of recovered heat systems from sources such as reciprocating generators, chillers, and microturbines. Craig has designed recovered heat capture systems as well as community utility heat distribution systems. He has decades of experience of generating and using heat in applications that support the functions of the facility.

Craig's experience with ventilation systems includes everything from natural ventilation to complex industrial ventilation systems. His experience includes Variable Air Volume (VAV) box systems, humidification, dehumidification, and heat recovery systems. He is experienced with critical environment systems including operating rooms, pharmacies, and laboratories. He has experience in industrial exhaust systems including wood and welding dust collection systems, chemical booths, paint booths, commercial kitchen exhaust, vehicle exhaust, and applying these systems in Class I, Division 1 classified areas.

Craig has experience with utility distribution of water, wastewater, and central heating systems. His design experience includes utility water and wastewater treatment plants including the design of process water piping, pressure and high demand pumping systems, filtration and backwash discharge, process heating, heat-add systems, humidity control, space cooling, chemical rooms and chemical injection/monitoring systems.

His specialty system experience includes designing fuel storage, distribution, and use for multiple fuels including fuel oil, natural gas, propane, solid fuel, and AN-8 which is an arctic grade jet fuel that is unique to facilities in Antarctica. He has designed Petroleum, Oil, and Lubricant (POL) storage and distribution systems as well as compressed air systems.

BOARD OF BUILDING REGULATION EXAMINERS AND APPEALS
ATTENDANCE RECORD
CRAIG FREDEEN

TERM EXPIRES: October 14, 2021

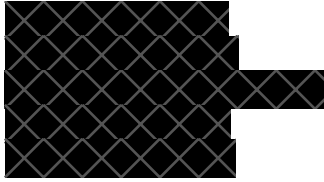
DATE OF ORIGINAL APPOINTMENT: October 6, 2006

<u>YEAR</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>EXCUSED/UNEXCUSED</u>
2021	7/15/21 9/22/21		
2020	June 18 July 16		
2019	March 7		
2018	April 26 November 7		
2017	January 11 – 3M	March 16	
2016	March 17 September 15	February 18	Excused
2015	April 22	January 29	Excused
2014	January 28 – 3M February 6 March 6 April 17 September 18 December 11		
2013	February 7 August 13		
2012	February 21 March 29 May 15 August 8 August 29 September 12 December 6	July 31	Excused
2011	May 13		
2010	September 2 October 7		
2009		NO MEETINGS HELD	
2008	June 5 July 17	December 11	

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2007	February 15 April 19 August 16		
2006	November 2		

Dan Vannoy



Work Experience:

Aurora Electric – May 1999 thru April 2006

Apprenticeship, Foreman, Service Department Manager

Samson Electric – May 2006 thru Oct 2008

Worked with Service Manager, Ran Small Projects crew, Foreman

Vannoy Electric – Oct 2008 thru current

Owner/Operator

Education:

Graduated Associated Builders and Contractors Alaska 2003

Recognized in 2002 as ABC's Apprentice of the Year

NICET Level II

Electrical Administrator since 2008

Board/Committee Experience:

Board of Directors for ABC of AK – current

King Tech Construction Education Advisory Board – current

Career Tech Construction Board of Directors – current

Mat Su Home Builders Asc Board of Directors – current

MOA NEC Code adoption committee – 2017 and 2020 participant





MUNICIPALITY OF ANCHORAGE # 10.D.11.

Assembly Memorandum

No. AM 706-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: ELECTION COMMISSION APPOINTMENTS
(Heather Clopton, Ward Hinger)

I have appointed the following individuals to the Election Commission:

Heather Clopton	To Replace:	Cynthia Hawkins (Seat 3)
	Term Expires:	10/14/2024

Ward Hinger	To Replace:	Patricia Abney (Seat 4)
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

Heather Clopton

Homemaker



SKILLS

Planning, Nutrition, Finance, Crisis Management, and Life Coach

EXPERIENCE

Clopton Household, Anchorage, Alaska - *Homemaker / Mom*

2000 - PRESENT

- Director of Social Development
- Managing Home
- Volunteer at school all through school years, Elementary through High School

Alaska Division of Elections, Anchorage, Alaska - *Chair of Polling Precinct*

2020

- Volunteer position
- 2020 General and Primary Presidential Elections
- Training for polling process, equipment operation, and procedures
- Organized polling place volunteer team
- Setup and breakdown of polling place

South High School Store, Anchorage, Alaska - *Co-manager, Operator*

2015 - 2020

- Volunteer position - full time
- Purchasing, inventory, sales, deposit reconciliation
- Forecast sales and managed operating budget
- Managed Volunteers
- Interacted with students

Williams Employee Credit Union, Tulsa, Oklahoma - *Member Services Representative / Teller*

1997 - 2000

- Conducted teller transactions, customer service
- Opened checking and savings accounts, opened IRAs
- Maintained cash drawer, cash handling and balancing

EDUCATION

Tulsa Community College, Tulsa, Oklahoma - *Associate in Science*

1996 - 1998

10.D.11.

Ward Hinger (MBA) is a healthcare administrator with over 20 years of experience, from hands-on administration overseeing various sized healthcare operations to working at the highest levels of strategy and policy development. He currently serves as the CEO for Imaging Associates and the Chief Administrative Officer for Alaska Radiology Associates.

Ward began his healthcare administrator career in April 1995 by overseeing the operations of Reese Air Force Base Hospital in West Texas. His tenure in the Air Force Medical Service (AFMS) allowed him opportunities to develop and execute the programs, policies and processes to enhance the health of Air Force members and build healthy communities. He led the AFMS in rolling out an accountable and interventional program - Population Health Management - which moved the DoD from an episodic healthcare platform to one based on preventive care. He was also instrumental in working with Alaska's Congressional Delegation, healthcare systems, and physicians throughout the state to build the DoD's first TRICARE network in the Last Frontier. That network included the entire continuum of care ensuring that over 85,000 TRICARE beneficiaries had timely access to quality healthcare.



Ward retired from the AFMS in 2006 after a successful and distinguished career. Since then, he has served various healthcare organizations and independent physician groups in the NW demonstrating significant success in driving quality, containing costs and opening access to innovative services while exceeding customer expectations. He has also been intricately involved in assisting partner healthcare systems in developing, refining and expanding their product lines to better meet the needs of the communities they serve. A brief interruption in his for profit healthcare service took place in 2009 when Governor Parnell asked for his assistance in establishing strategy and developing relationships between the State of Alaska's Executive and Legislative branches. He also served as liaison between Governor of Alaska and Commissioners associated with the Departments of Health and Social Services, Military and Veterans Affairs, Corrections and Public Safety.

Ward feels blessed to have spent nineteen years in Alaska which he considers the most beautiful place on earth. He has been married to his high school sweetheart Cristin for over 30 years and together they enjoy many outdoor activities including hiking, fishing, biking and snow skiing. They also enjoy gourmet cooking and love to gather with friends and family over great food and fellowship.



MUNICIPALITY OF ANCHORAGE # 10.D.12.

Assembly Memorandum

No. AM 707-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: HOMELESS, HOUSING & NEIGHBORHOOD DEVELOPMENT
COMMISSION (HHAND) APPOINTMENTS**
(Julie Coulombe, Kathy Henslee)

I have appointed the following individuals to the Homeless, Housing, &
Neighborhood Development Commission (HHAND):

Julie Coulombe (Homeless Population)	To Replace: Giovanna Gambardella (Seat 3)
	Term Expires: 10/14/2024
Kathy Henslee (Real Estate Industry)	To Replace: Niki Burrows (Seat 4)
	Term Expires: 10/14/2024

Resumes are attached for your information. Confirmation is requested at the
regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

Julie Coulombe

Summary

I am a 25-year resident of Alaska and passionate about helping the vulnerable people in our community. I have worked in the retail sector for almost twenty years with a lot of experience with managing people, problem solving and operational excellence. Although my resume is a list of the positions I've held, my real assets born of experience are conflict resolution skills, leadership skills, knowledge of financial analysis and budget, and a drive to improve the lives of others around me.

Education

B.A. Journalism/Public Communications - UAA

Executive Team Leader – Target/Anchorage

3/2016 to 8/2019

- Responsible for the Salesfloor and Guest Experience of the North Target Store in Anchorage.
- Select, develop and manage a team of six team leads that oversaw 75+ team members.
- Assisted in exceeding sales goals for over 30m store.
- Analyze business performance in order to execute business goals in sales, KPI's, payroll, inventory shrink, customer satisfaction, merchandising and team member morale.

General Manager – The Alaska Club South/Summit/Jewel Lake Clubs 6/2014 to 2/2016

- Directed staff of 50+ including a front desk, cleaning, fitness, spa, and aquatics staff
- Responsible for maintenance for three clubs/buildings including boilers, HVACs, hot water heaters, steam rooms, saunas, laundry room, hot tubs, and one five lane pool.
- Followed
- budgets including labor, supplies, repairs, and special events.
- Responsible for the execution of all athletic programming for all three clubs.

Assistant Store Manager, Operations, Sears/Anchorage

11/2013 to 5/2014

- Proactively led the operations departments of a \$30m dollar store
- Achievement of business goals in expenses, payroll, inventory shrink, customer satisfaction, and associate morale.
- Improved store ranking from 570 to 320 out of 775 in measured store metrics.
- Hired, coached, and developed strong and effective lead associates into a diverse, high performing team.

Assistant Store Manager, Lands' End Shop/Sears/Anchorage

4/2011-11/2013

- Responsible for all shop operations including maintenance, human resources, customer experience, sales, training, merchandising and LE Brand.
- Brought a 20% increase from the year before my assumption of management duties.
- Awarded two years in a row by corporate for Highest Productivity for an LE Shop.

10.D.12.

Lands' End Sales Consultant	9/2002 to 3/2011
Teacher Assistant/Anchorage School District	9/2010 to 4/2011
USTRavel, Marketing Director/Anchorage	1/1992 to 12/1992

Volunteer Experience

- Food Bank of Alaska
- Cold Weather Shelter, Changepoint
- Various Bible Studies/Sunday School teacher
- Foster care parent
- Teen Mom mentor
- Currently in orientation with Covenant House to be a mentor to kids that age out of the foster care system

References provided upon request

Objective

To be and active and contributing member of a board in Anchorage. I believe our great city has incredible potential to have a prosperous and thriving future. For myself, my family and all Alaskans.

Professional Work History

- Realty ONE Group Aurora, AK Gold Homes (Realtor) May 2021-Present
- The Henslee Group (2018-Present)
Owner
Duties include: buying and managing vacation and executive rentals.
- Priceless Alaskan Non-profit (2017-2018)
Program Director
Duties include: working closely with all Anchorage Social Service Organizations, maintaining grant reporting, recruiting and training volunteers, processing survivors of human trafficking to receive assistance, working with local and federal law enforcement, seeking and budgeting private funding.
- Alaska Airlines(2014-2017)
Human services
Duties include: Drug abatement, hiring process.
- Ravenberry (Elmendorf Air Force Base –Fitness Center) (2007-2013)
Owner
Duties include: staff management, government contract negotiation, product procurement, maintaining health department standards, customer service and advertising.

In addition to the work listed above, I have also been a Preschool Director at Change Point Church for three years and also at Change Point Church for three years. From 1997-1999 I was a Family Contract Facilitator for the Anchorage School District.

Education

- Service Highschool (1981-1984)
Anchorage, Alaska
Diploma
-

Skills Summary

The skills I bring are: Leadership, hard work ethic, communication, honesty and commitment. I am reliable, friendly and I take initiative to get things done.

Vision

I believe Anchorage has an incredible future. As part of this board I would be working hard to support you as you represent the interests of our state. My involvement with so many aspects of business, education, Health and Human Services, the military (military wife for 33 years) and a huge, loud and loving Alaskan family has prepared me to be a unique asset for Anchorage. I love Alaska and I am excited to participate as we continue to shape this amazing state into everything it can be!



MUNICIPALITY OF ANCHORAGE # 10.D.13.

Assembly Memorandum

No. AM 708-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: PUBLIC TRANSIT ADVISORY BOARD (PTAB) APPOINTMENT
(CB Brady)**

I have appointed the following individual to the Public Transit Advisory Board (PTAB):

CB Brady

To Replace: Genevieve Mina
(Seat 4)

Term Expires: 10/14/2024

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

[REDACTED]
[REDACTED]
[REDACTED] mobile
[REDACTED]

EXPERIENCE

- 2020 - Present *Executive Director, Alaska Center for the Blind and Visually Impaired, Anchorage, Alaska*
- Teach all Alaskans to succeed in life and work
- 2006 - 2020 *Owner, Benchmark Construction, Anchorage, Alaska*
- Completed over \$60m in Commercial, Industrial & Custom Residential Projects
- 1999-2006 *Vice President, Benchmark Construction, Portland, Maine*
- Managed company operations and project management of \$45M in Commercial Projects

MEMBERSHIPS

- 2009 - 2020 *Board President, Alaska Center for the Blind and Visually Impaired (non-Profit)*
- 2007 - 2009 *Board Member, Alaska Center for the Blind and Visually Impaired (non-profit)*
- 2010 - Present *Vice President, Alaska Skate Club (non-profit)*
- 2016 - Present *Board Member, Board of Building Regulation Examiners and Appeals*
- 2007 - Present *First Alaskan Member of US Green Building Council in Alaska*

REFERENCES

[REDACTED] [REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED]
[REDACTED] [REDACTED]



MUNICIPALITY OF ANCHORAGE # 10.D.14.

Assembly Memorandum

No. AM 709-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: SISTER CITIES COMMISSION APPOINTMENTS
(Hiroko Harada, Tetyana Robbins, Whitney Wigren)

I have appointed the following individuals to the Sister Cities Commission:

Hiroko Harada	To Replace:	VACANCY (Seat 1)
	Term Expires:	10/14/2023
Tetyana Robbins	To Replace:	VACANCY (Seat 7)
	Term Expires:	10/14/2023
Whitney Wigren	To Replace:	VACANCY (Seat 9)
	Term Expires:	10/14/2022

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

Hiroko Harada

Curriculum Vitae

Center for Japanese Language & Culture Homepage: <https://www.uaa.alaska.edu/mdc>Center for Japanese Language & Culture Facebook: <https://www.facebook.com/MDCJLC/>**Current Title:**

- Professor and Coordinator of Japanese, UAA Department of Languages, 1998-present
- Director, Montgomery Dickson Center for Japanese Language & Culture, 2012-present

Nation-wide Recognition:

- 2021 Pacific Northwest Council for Languages (PNCFL)'s 2021 Ray Verzasconi Northwest Postsecondary Educator of the Year award.
- 2015 American Association of Teachers of Japanese Teacher Award, November, 2015

Recent highlights:

- Organizer, Monty's *Bridge to Tomorrow: 10th Year Commemoration of the 2011 Tsunami*. Zoom event. More than 100 participants from Japan, Australia, Alaska, Seattle, California, Chicago, D.C. and New York.
- Publication of *Anchorage, An ICAN City: What Future Can We Choose?*, a booklet for youths, Center for Japanese Language & Culture, July, 2020.
- Organizer. *Hiroshima –Amchitka Legacies: What Future Can We Choose?* (9/14/19). Among the 7 speakers were, two 2017 Nobel Peace Prize Laureates from the International Campaign to Abolish Nuclear Weapons.
- Co-organizer, *Out of the Holocaust: Remembrance of Chiune Sugihara, Japanese Vice-Consul to Lithuania*, February 19, 2019.
- Co-organizer, The 75th Commemoration of the Battle of Attu, May 17-19, 2018.
- Translation: [into English] 「ある戦争体験」 (*One War Experience*) Diary by Tsugio Yamaguchi, for the upcoming publication of *Voices of Attu*, prepared by Ephriam Dickson, Deputy Chief, Field Museums Division, U.S. Army Center of Military History
- Completion of 「アッツ島の少年」 (Japanese translation of *Attu Boy*) July, 2017. Submitted to U.S. Park Service for publication, August 2017.
- Establishment of Agreement between UAA and Kumamoto University, Kumamoto, Japan, Spring 2018.
- Organizer, Disaster Preparedness Education Conference at UAA, Spring, 2017.
- Tea Room welcomed Shunsuke Takei, Parliamentary Vice Minister for Foreign Affairs for Japan, 7/26/17
- Organizer, Disaster Preparedness Education Conference, UAA, 4/21/2017. Invited three speakers from Iwate University, Research Center for Regional Disaster Management.
- Grand Opening of UAA Japan Center Tea Room in memory of Montgomery Dickson¹, 11/28/16
- Kamishibai reader and translator for a film project initiated by the Alaska State Museum, Juneau, 6/9/2016. This project is part of their WWII installation. The piece featured a Kamishibai reading from the era and used illustrated boards from the museum's collection. Filmed at PBS Alaska Public Media Studio, (6/9).
*Kamishibai: A traditional form of Japanese story telling.
- Co-organizer, Cyber-Ethics Symposium, UAA, 2/26-27/2016
- Establishment of Agreement between UAA and Iwate University, Iwate, Japan, March, 2016
- Award: 2015 American Association of Teachers of Japanese Teacher Award, November, 2015
- Faculty Appreciation Award, 2015 & 2016
- Grants and Awards:
 - \$3,900 Alaska Humanities Forum Mini Grant, 2019
 - \$10,000 Sumitomo Pogo Mining, 2018-2019

¹The MDCJLC was established in part of the Japan Foundation CGP-UAA joint Montgomery Dickson Memorial Project to commemorate Montgomery Dickson who died in the 2011 Great East Japan Earthquake and Tsunami and Japan in. He was a UAA graduate with a B.A. in Japanese. After graduation in 2009, he served as a JET ALT in Rikuzentakata, Iwate, Japan.

\$100,000 Japan Foundation Montgomery Dickson Memorial Grant, 2016-2017

\$22,000 Rasmuson Foundation Grant for the remodeling SSB into a tearoom, 2016-2017

- NHK (Japan Broadcasting) TV broadcasting on Montgomery Dickson and Japan Center. The English version was aired through the NHK World on 3/11/16, and the Japanese version, on NHK NewsWatch 9 on 3/14/16. Video: <https://www3.nhk.or.jp/nhkworld/en/news/editors/3/20160311/>
- Publication: Harada, Hiroko, et.al., *Monty's Kakehashi (Bridge) to Tomorrow*, 2014. A Japanese textbook for advanced learners, which is relating to the 3/11/11 Great East Japan Earthquake and Tsunami. <https://www3.nhk.or.jp/nhkworld/en/news/editors/3/20160311/>

Professional Appointments:

- Director, Montgomery Dickson Center for Japanese Language & Culture, 2012-Present
- Coordinator, UAA Department of Languages, Anchorage, Alaska, 1998-Present
- Chair, UAA Department of Languages, 2003-2009
- Professor of Japanese, 2009-Present
- Associate Professor of Japanese, 2003-2009
- Assistant Professor of Japanese, 1998-2003
- Visiting Assistant Professor, Colby College, East Asian Studies, Waterville, Maine, 1995-1998

Terminal Degree:

Ph. D., Comparative Literature, University of Illinois, Urbana-Champaign, Illinois, January, 1998.

*Dissertation: Reflections on War, Guilt and Responsibility: Aspects of Post-war German and Japanese Drama (1945-1970). Published in 2000.

Courses taught at UAA (Fall 1998-Present):

- All levels of Japanese language courses (1st Year through 3rd year core courses, Japanese Calligraphy)
- Business Japanese
- Studies in Japanese Culture and Society
- Studies in Japanese Literature and Culture. Topics courses including:
 - Meiji-Ishin (Meiji Restoration) and Alaska
 - Kimitachi wa Do Ikiruka (How do you live?)
 - 200 years of Japan-Alaska Relationships
 - Hiroshima
 - Go for Broke: Nisei (Second-generation Japanese Americans) and WWII
 - Kamikaze: Special Attack Force
 - Bushi-do: The Soul of Japan
 - Natural Disasters in Japan
 - Kurosawa's Ikiru
- Repeated and one-time Advanced-Japanese-level Independent Studies and a Directed Study
- Four courses taught in other disciplines: English, International Studies, History, and Creative Writing & Literary Arts.

Publication: Although "Research" is not included in my bipartite contract, I have following accomplishments:

- Single author: *Aspects of Post-War German and Japanese Drama: Reflections of War, Guilt and Responsibility*. Lewiston, NY: Edwin Mellen Press, 2000.
- Co-author: *Monty's Kakehashi to Tomorrow*, ScholarWorkd@UA, 2014. [Advanced Japanese Textbook]
- Translation: [into English] 「ある戦争体験」 (*One War Experience*) Diary by Tsugio Yamaguchi, for the upcoming publication of *Voices of Attu*, prepared by Ephriam Dickson, Deputy Chief, Field Museums Division, U.S. Army Center of Military History.
- Translation: [into English] 「船舶工兵警備規定案」 (Proposed Defensive Plan for Shipping Engineers) for the publication of *Voices of Attu*. See above.
- Translation: On the Trail of the Picture. Partial translation from Japanese to English for the "Lost Villages of the Aleutians" project by the National Park Service, Alaska. Published in *Remembering and Revisiting the Lost Villages of the Aleutians* (2010).
- Forthcoming: 「アツツ島の少年」 Japanese translation of *Attu Boy* by Nick Golodoff. The completed

version was submitted to National Park Service in August 2017 for publication. Will be published in 2020.

- Forthcoming: Editor, *Disaster Preparedness Drill Book*. (Working on the 2nd draft.)
Article about Hiroshima and Amchitka for Alaska Humanities Forum Magazine (January, 2020)

Contributions to UAA:

- Director, Montgomery Dickson Center for Japanese Language & Culture, 2012-present
- Coordinator, Japanese Program, Department of Languages, 1998-present
- Chair, Department of Languages, 2003-2009
- Chair, Department of Languages Outcome Assessment, 2003-2011
- Faculty advisor, Majors and Minors in Japanese, 1998-present
- Faculty advisor, UAA-Iwate University Exchange Programs, 2016-present
- Faculty advisor, UAA-Hokkaido University of Education Exchange Program, 2006-present
- Faculty advisor, International Studies Northeast Asia Track, 2007-present
- Member, UAA Educational Abroad Committee
- Faculty advisor, JET Program candidates, 1998-present
- Faculty advisor to and supervisor of the Japanese Club, 1998-present
- Main writer, the UAA Prioritization-Japanese section, 2014
- Departmental faculty representative, UAA Commencement, UAA Freshmen Convocation, CAS Convocation, Campus Kickoff, Campus Preview, and Global Opportunities, Departmental events, etc. 1999-present
- NCBI team leader, 2009-present
 - Tri Leader, NCBI Social Inclusion & Equity 1/2 day Workshop, 3/26/21
- Founder, UAA Montgomery Dickson Center for Japanese Language & Culture, 12/3/2012
- Search Committee Chair, a tenure track faculty of Japanese, 2010
- UAA Representative, ASD World Languages Committee, 1998-2010

Contribution to UAA, community, state, and international levels through organizing Workshop, Institute, Symposium, and service:

- Invited Speaker, Japan Foundation Center for Global Partnership's Online Seminar No. 4, 3/28/21
- Organizer, Monty's *Bridge to Tomorrow: 10th Year Commemoration of the 2011 Tsunami*, 3/10/21
- Co-organizer with the Alaska Association of Teachers of Japanese, *Japanese Pedagogy Workshop: TPR through Storytelling*, UAA, 2/22/20
- Organizer, *Hiroshima – Amchitka Legacies: What Future Can We Choose?*, Anchorage Museum, 9/14/19
- Led the Anchorage Delegates including Mayor Ethan Berkowitz, two Assembly members - Christopher Constant and Forrest Dumbor -- to Chitose, Hokkaido, Japan for the 50th Anniversary celebration of Anchorage-Chitose sister cities, 8/31-9/5, 2019.
- Led the above Anchorage Delegates to Rikuzentakata, Iwate, Japan, where our graduate, Montgomery Dickson died in the 2011 Great East Japan Earthquake and Tsunami, 9/6-7, 2019.
- Co-organizer with the Japan Alaska Association, *The Kotatsu (Community Discussion) Series*. The total of eight Kotatsu series was held at the UAA Japanese Tea Room, 2017-2020
- Co-organizer with Alaska for the Alaska Association of Teachers of Japanese, Alaska Nihongo Contest, 2003-Present
- Co-organizer with Japanese American Citizens League, *Out of the Holocaust: Remembrance of Chiune Sugihara, Japanese Vice-Consul to Lithuania*, 2/19/19
- Co-organizer with the Alaska Association of Teachers of Japanese, *Japanese Pedagogy Workshop: Japanese Language Education in the 21st Century*, UAA, 2/16/19
- Supervisor and trainer, UAA-Hokkaido University of Education Hakodate Japanese Language Internship Program, 2011-2019
- CO-organizer with Consular Office of Japan in Anchorage, *Japanese Film Screening*, Fall 2018-Spring 2019
- Co-organizer, with Consular Office of Japan in Anchorage, *The JET Information Night*, Fall 2018
- Co-organizer, *The 75th Commemoration of the Battle of Attu*, 5/17-19/2018. Co-organizers: Aleutian Pribilof Islands Association, Alaska Aviation Museum, UAA Center for Japanese Language & Culture, U.S. Army Center of Military History, U.S. Fish and Wildlife Service, Alaska Chapter of Japanese American Citizens League, U.S. National Park Service, and Alaska Veterans Museum. Venues: UAA, Anchorage Museum of Rasmuson Center, Loussac Library, Aleutian Pribilof Islands Association, Alaska Aviation Museum. Participants includes: Descendants of Japanese soldiers died on Attu, U.S. veterans who fought on Attu,

descendants of Unangans people, who used to live there and were forcefully taken to Japan and forever lost their hometown after the war.

- Representative of UAA Center for Japanese Language & Culture at Municipality of Anchorage's Welcoming Anchorage "Community Celebration" in downtown (B Street), September 15, 2018
- Japanese Program Representative at the Museum Event: *Ever Changing Lenz: UAA Department of Languages Students Reflect upon the Art of the North Exhibition*, Anchorage Museum of History and Art, 4/6/18
- Co-organizer with Alaska Association of Teachers of Japanese, *Japanese Pedagogy Workshop: Content Based Instruction – Japanese Immersion Education*, UAA, 2/24/18
- Organizer, Anchorage delegates to Japan (Rikuzentakata, Iwate University, Kyoto, Hiroshima, and Tokyo), 5/8-16, 2017. The delegates are: Amy Coffman, Special Assistant to Anchorage Mayor Ethan Berkowitz; and Brandon Locke, Director of Anchorage School District World Languages. Establishing relationship between Takata High School and Anchorage Service High School.
- Organizer, *Disaster Preparedness Education Conference*, UAA, 4/21/2017. Invited three speakers from Iwate University, Research Center for Regional Disaster Management.
- Worked on the second draft of a *Disaster Preparedness Guide Book* with three speakers mentioned above attended. 4/20-21/17
- Co-organized with AKATJ, *Japanese Pedagogy Workshop: Japanese Tadoku (Extensive Reading) Workshop* at UAA for all AKATJ members, 2/25/17
- Co-organizer with Advancement, *Grand Opening of Montgomery Dickson Center for Japanese Language & Culture Tea Room*, 11/28/16
- Organizer, *Alaska Summer Institute for Post-Secondary Teachers of Japanese* at UAA, 7/17-20/2016
Worked on the first draft of *Monty's Disaster Preparedness Drill Book*.
- Kamishibai reader and translator for a film project initiated by the Alaska State Museum, Juneau, 6/9/2016
This project is part of their WWII installation. The piece featured a Kamishibai reading from the era and used illustrated boards from the museum's collection. Filmed at PBS Alaska Public Media Studio, (6/9).
*Kamishibai: A traditional form of Japanese story telling.
- Organizer, UAA delegates to Japan (Rikuzentakata, Iwate Univ. Ministry of Foreign Affairs, Embassy of the United States, Japan Foundation Headquarter, and Gakushuin University). The delegates are: John Stalvey, Dean, UAA College of Arts and Sciences; and Ian Dutton, Montgomery Dickson Center Community Advisory Board Chair. 5/9-17/2016.
- Disaster-relief activity: Sent relief goods to Kumamot Earthquake Disaster Stricken Area through the Dickson Japan Center, 5/9/16. The relief goods were collected by UAA Japanese language students.
- Co-organizer with the Departments, History and Philosophy, *Cyber-Ethics Symposium*, UAA, 2/26-27/2016
Keynote speakers: T. Shibata, National Institute of AIST, Tsukuba, Tokyo; J. Robertson, University of Michigan.
- Visit to Anchorage Pioneer Home and Dimond High School to introduce a seal robot, PARO, the world's most effective therapeutic robot as part of the pre-Cyber Ethics Conference activities, 2/25/16
- Organizer, *Welcome of Iwate University delegates to UAA*: Vice President, faculty and staff members, 2/14-16/2016
- Co-organizer, AKATJ (Alaska Association of Teachers of Japanese) *Japanese Pedagogy Workshop*, 2/13/16
- Organizer and Project Leader, *UAA-Iwate University Joint Program (UAA International Faculty-led Program)*, 5/8-15/2015. Took 10 UAA students to Rikuzentakata and Iwate University. 12 Iwate University students joined this program. This trip was made possible by the \$30,000 grant from the U.S. Council's TOMODACHI Initiative.
- Co-Organizer, the 45th Anniversary of the Anchorage-Chitose Sister City relationship, 8/4-9/2014
- Alaska Summer Institute for Post-Secondary Teachers of Japanese, UAA (LIB 307), 6/28-7/1/2014
Completed *Monty's Kakehashi (Bridge) to tomorrow* (Advanced Japanese language textbook) and published through ScholarWorks@UA.
- Alaska Summer Institute for Post-Secondary Teachers of Japanese, UAA (LIB 307), 6/28-7/1/2013
Worked on the First draft of *Monty's Kakehashi (Bridge) to tomorrow*.
- Launched Alaska Summer Institute for Post-Secondary Teachers of Japanese, UAA, 6/18-21/2012
- Organizer, *ePortfolio Workshop for UAA faculty*, UAA, 1/26-27/2012. Lecturer: H. Barret, Seattle.
- Founder, *UAA Koten no Hi (Classics Day)* celebrating 1000 years of *Tale of Genji*, Fall, 2009
- Founder, Japanese Conversational Table for UAA Japanese language students, 1999-2016
- Reviewer, Foreign Language Annals, Spring 2011

- Reviewer, Critical Language Scholarship Program (Japanese applications), Fall 2010
- Coordinator, *Dept. Multilingual, Multicultural, and Multimedia Showcase*, 1998-2004
- Guest commentator for the theatre performance of *Thousand Cranes* (presented by the Anchorage Theatre of Youth). Performing Arts Center, 1999
- Presider, Consul-General Tsujimoto's talk on Japan's hero Chiune Sugihara who saved thousands of Jewish people during the World War II in the Annual Holocaust Memorial, Spring 2000
- Representative from the Center for Japanese Language & Culture for the Meet the World, February, 2012-present
- Chitose Representative, Anchorage Municipal Sister Cities Commission, 2010-Present
- Co-organizer with Japan Alaska Association, the Annual Summer Festival, 2006-Present
- Judge, high School Declamation Contest (Japanese section) (regional and/or statewide), 1999-present
- Welcoming Anchorage Project team member under Mayor Ethan Berkowitz, 2016-Present
- Translator for National Park Service, 2009-present
- Executive Board Member, Japanese Society of Alaska, 2017-, 2010-2013
- Co-organizer, AKATJ Alaska Nihongo Contest, 2006-present
- Co-founder, Alaska Association of Teachers of Japanese (AKATJ), 2005
- Organizer, Alaska Statewide Japanese Speech Contest, 2003-2005
- Co-founder, Alaska Statewide Japanese Speech Contest, 2003
- Co-founder, Japanese Society of Alaska "Let's Speak Japanese," 2001-2008
- Vice President of Japan America Society of Alaska (JASA), 2001-2007
- AFLA (Alaskan's for Language Acquisition) Conference Planning Committee member, 1998-2000

Contribution to UAA, Community, and beyond through organizing Cultural Events. All public event unless specified:

- Kotatsu Series, community discussions to honor, preserve, and reflect on Anchorage's unique Japanese community, at UAA Japan Center Tea Room, 2/26/17, 3/26/17, 4/23/17.
 - ❖ The 7th Kotatsu Series (1/24/19)
 - ❖ Speaker: Mead Treadwell, former Lt. Governor.
 - ❖ The 6th Kotatsu Series (4/28/19)
 - ❖ Speaker Greg Wolf, Executive Director of World Trade Center Anchorage
 - ❖ The 5th Kotatsu Series (3/18/18):
 - Speaker: Tony Nakazawa, former Professor of Economics, University of Alaska Fairbanks.
 - Moderator: Carole Anderson, JAA Board member
 - ❖ The 4th Kotatsu Series (2/18/18):
 - Speaker: Marie Matsuno Nash, Alumna of 2013 Alaska Women's Hall of Fame
 - Moderator: Carole Anderson
 - ❖ The 3rd Kotatsu Series (4/23/17):
 - Speakers: Immigration Attorney Margaret Stock
 - Moderator: Christopher Vaughan, President, AK JET Alumni Association
 - ❖ The 2nd Kotatsu Series (3/26/17):
 - Speakers: Dr. Syun-ichi Akasofu, Geophysicist and the founding director of UAF's International Arctic Research Center of the University of Alaska Fairbanks.
 - Moderator: Christopher Vaughan, President, AK JET Alumni Association
 - ❖ The 1st Kotatsu Series (2/26/17):
 - Speakers: Sensei Tanaka, Tanaka's Martial Arts Academy; Shunji Ninoyu, Colony High School, President, AK Assoc of Teachers of Japanese; and Hiroko Harada, UAA.
 - Moderator: Christopher Vaughan, President, AK JET Alumni Association
- Co-organizer with Consular Office of Japan: Japanese Film Screening, 2018-2019
- Co-hosted with UAA Japanese Club and AK JET Alumni Association, Discover Japan from Alaska, 4/21/17:
- Doll day Festival Tea Ceremony in honor of Monty, 2017-2020. *Monty died in the Tsunami in Japan on 3/11/11. *The event schedule in March 2020 was cancelled due to COVID-19.
- Hina Doll Exhibition for Doll Day Festival, 2017-2019.
- Kimono 101, demonstration and try-on, 2/26/17

- Grand Opening of UAA Japan Center Tea Room and Tea Ceremony Event, 11/28/2016
- *New Year Tea Ceremony*, Palmer, AK, 1/16/2016
- *Winter Tea Ceremony*, SSB 156, UAA, 12/11/2015
- *Moon-Viewing Tea Ceremony* for invited supporters of the Dickson Center. SSB 156, UAA, 10/2/2015
- *Doll Festival Tea Ceremony*, SSB 156, UAA, 3/1/2015
- *Double Ninth Festival*, LIB 307, UAA. Joint presentation with the Confucius Institute, 10/7/2014
- *Ramen Day: Lecture & Tasting*, Dimond High School Auditorium, 2/15/2014
Lecturer: B. Kushner, Cambridge University, England.
- *Rediscovery of Japan*, ARTS 150, UAA, 11/1/2013
Lecturer: Charles Sprekley, President, BeBespoke, Tokyo.
- *Japan-U.S. Cherry Blossoms Centennial Kimono: Lecture & Fashion Show*. ARTS 150, UAA, 10/7/2012
Presenter and Lecturer: Kimono SK, LA.
- *Shamisen Night*, Asian Culture Center, 3/10/2012
Shamisen Player Mike Penny from LA.
- *Kabuki Night: Lecture & Demonstration*. Actors: T. Fujima (Tokyo) & G. Nakamura (LA), 2010
- Fall semester 09, *Tale of Genji Emaki Lecture series and Exhibition*.

Presentations:

- Invited Speaker, Japan Foundation Center for Global Partnership's Online Seminar No. 4, 3/28/21
- Presenter, Monty's *Bridge to Tomorrow: 10th Year Commemoration of the 2011 Tsunami*, 3/10/21
- Presenter, *The Rescue of the Texan Lost Battalion by the Nisei's (Japanese American's) 44th Infantry Regimental Combat Team*, 75th Anniversary of Victory in WW2: Contribution of Nations/Ethnic Groups of Russia and USA (Zoom Conference), 9/2/20, Anchorage, AK.
- Presenter & Organizer, *Hiroshima-Amchitka Legacies: What Future Can You Choose?*, Anchorage Museum, 9/14/19
- Presenter, *Updates of the MDCJLC* activities at the World Trade Center Alaska Japan Business Update & Outlook, 2/14/2018
- Presenter, *Teaching Hiroshima; Implementation of CBI (or CLIL)*. AKATJ Japanese Pedagogy Study Session, 9/8/17
- Presented the updates of the MDCJLC activities at the World Trade Center Alaska Japan Business Update & Outlook, 3/14/17
- Presenter, *Updates of The Montgomery Dickson Center*, the World Trade Center AK "Japan Business Update and Outlook" conference, Anchorage, 3/14/17, 2/16/16, 2/11/15, 9/16/14, 3/13/13
- Presenter, *Japanese concept of the Moon*, The Moon and Japanese Culture, Moon-Viewing Tea Ceremony, UAA. 10/2/15
- Panelist, *Building a Bridge to the Pacific Through Japanese Language Education*, AATJ Chicago, 3/25/15
- Presenter, *Chrysanthemum and Japanese Culture*, Double Ninth Festival, UAA, 10/7/14
- Panelist, Panel Discussion after the screening *Speaking in Tongues*, UAA, 4/5/2014
- Presenter, *eConnection Across Campuses* (Collaboration with Dr. Junko Tokuda, University of Memphis): ACTFL Orlando, 11/24/13
- Presenter, *My ePortfolio Project*, UAA Rapid Fire Research Event, UAA, 1/24/13
- Invited speaker, *Japanese translation of Attu Boy*, Attuan Reunion, Anchorage, 10/9/12
- Panel Chair and Presenter, *Implementation and Outcome of a Thematic Based Approach*, AATJ Hawaii, 4/2/11
- Presenter, *Tale of Genji, Tale of Genji Lecture Series and Emaki (Imagea) Exhibition*, UAA, 11/6/09
- Presenter, *HyperMirror*, HyperMirror teams from the Osaka University Graduate School of Human Sciences joined from the Osaka University site. AFLA Conference, (Fall 2006 [Girdwood] & 2007 [UAS, Juneau]) and UAA CAFE (Fall 2006 and 2007).
- Presenter, *Language Through Literature: 4 Approaches*, AFLA Conference, Girdwood, 10/7/06
- Presenter, *Aspects of Post-War German and Japanese Drama: Reflections of War, Guilt and Responsibility*, 4th Annual UAA Faculty Authors Celebration, UAA, 10/9/06
- Presider, Dr. Seiichi Makino: Japanese Proficiency Test and Technology, AFLA, October, 2003
- Session Chair, *K-12 Japanese Language Alaska Standards*, AFLA, Oct. 2000
- Presider, Consul-General Tsujimoto on Chiune Sugihara, Annual Holocaust Memorial, Spring/00
- Invited commentator, *About Thousand Cranes* (a play presented by Alaska Theatre of Youth). Performing Arts Center (Fall/99).

Professional Development (in addition to attending AFLA, ACTFL, AATJ conferences):

- AKATJ Japanese Pedagogy Study Group, UAA, 2017-Present
- 4th Draft of *Monty's Disaster Preparedness Drill Book*, 4/20-21/17; Also 5/16/17 (at Iwate University)
- Planning Meeting, Welcoming Anchorage, bi-monthly, 2016-2017. The last planning meeting: 8/31/17
- Participant, Welcoming Anchorage Week 2016, Think Tank with Mayor Ethan Berkowitz. Topic: What contributes to a Welcoming Community? UAA, LIB 307, 9/15/16
- Preparation for *Monty's Disaster Preparedness Drill Book*, 5/23-29/2016
Met with Municipality of Rikuzentakata Deputy Mayor, Iwate University faculty members (co-authors), former JETs.
- Project Leader, Alaska Summer Institute for Post-Secondary Teachers of Japanese, UAA, 2012-2017
 - * Second Draft of *Monty's Disaster Preparedness Drill Book*, at Iwate University, 5/16/17
 - * Second Draft of *Monty's Disaster Preparedness Drill Book*, at UAA, 4/20-21/17
 - * First Draft of *Monty's Disaster Preparedness Drill Book*, at UAA, 7/17-20/16
 - * Preparation of the first draft of *Monty's Disaster Preparedness Drill Book*, Japan, 5/23-29/16
 - * Published *Monty's Kakehashi (Bridge): Hope for Tomorrow* through ScholarWorks@UA, 7/31/14.
 - * Finalized *Monty's Kakehashi: Hope for Tomorrow*, UAA, 6/27-7/1/14
 - * Preliminary meeting for the creation of on-line textbook at the 2013 AATJ, San Diego, 3/21.2013.
 - * Japanese Language Education at the College Level with a Focus on 21st Century Skills, 7/18-21/12
 - * Draft of a Japanese textbook: *Monty's Kakehashi: Hope for Tomorrow*, 6/28-7/2/13
- Organizer/Participant, Cyber Ethics Conference, 2/26-27/2016
- UAA-Iwate University Joint Program (International Faculty-led Program). Took 10 UAA students to Rikuzentakata and Iwate University, 5/8-15/2015
- 18 months of preparation period for the UAA-Iwate University Joint Program (International Faculty-led Program): UAA-Iwate University Joint Program to visit Rikuzentakata, Japan, Jan 2014-May 2015
- Making Learning Visible Book Group, Spring 2015
- Dickson Center Representative, UAA Advisory Board Breakfast hosted by Chancellor Tom Case, UAA 2/5/2015
- Participated at the 21st Princeton Japanese Pedagogy Forum 5/10-11/2014
- Joint program with the Japanese class in the University of Memphis: eConnection Across Campuses: Thematic Units, ePortfolios, Social Networking, Spring semester, 2013
- Participated in the UAA ePortfolio Summer Institute: Pilot Program Training & Support 5/9-13/11
- UAA ePortfolio Working Group. Japanese Program Representative. 2010-2011
- The Japan Foundation Institute for Japanese Language Teachers, Saitama, Japan 6/14-7/17, 2010
- Received HyperMirror trainings at Osaka University, Japan, Summer 2006 & 2007
- World Trade Center of Alaska Executive Breakfast Briefing: "Doing Business in Japan." Presented by the Japan External Trade Organization (JETRO), 11/18/06
- Participant, 2nd Annual Technology Fellows Program, 5/15-19/06
- University of Alaska Department Heads and Chairs Workshop, 4/6/06
- Round Table Meeting: China: Challenges and Opportunities for Alaska At UAA, 3/2/06
- Participant, Japanese Language Coordinators Meeting, Los Angeles, 2/18-19/06
- RUSSI@SIA 2005: Faculty Development Workshops at UAA, 5/23-27/05
- Asian Studies Faculty Development Workshop, 5/23-25/2000
- UAA representative, Institute on Infusing Asian Studies into the Undergraduate Curriculum, The University of Hawaii East-West Center, 7/20-8/6/99
- A Three-Day Workshop, "Teaching and Testing Speaking in the Foreign Language Classroom" with Dr. David Hipple from the University of Hawaii, UAA, Spring 1999

Awards & Recognitions:

- 2021 UAA Amazing Story:
<https://www.facebook.com/uacollegeofartsandsciences/photos/a.4433511603337204/4457840227571008/>
- 2021 Pacific Northwest Council for Languages (PNCFL)'s 2021 Ray Verzasconi Northwest Postsecondary Educator of the Year award.
- 2021 NHK World Article, "Loved and remembered: The legacies of two young Americans" :
https://www3.nhk.or.jp/nhkworld/en/news/backstories/1554/?fbclid=IwAR0ljE14yJPX65o5IsJtNU44YKN_TYKgi9DEq8uKaOc0xNSIVafntkiXhfM
- 2015 American Association of Teachers of Japanese Teacher Award, November, 2015

- UAA Faculty Appreciation Award, 2016, 2015
- Governor's North Star Award for International Excellence (Department of Languages), 2013
- UAA College of Arts and Sciences Teaching Excellence Award, 2010
- Recognition of outstanding service as Chair of the Department of Languages, 2009
- Recognition from Mayor Begich for the 4th Alaska State Japanese Speech Contest, 2007
- Commendation from Chancellor Elaine Maimon for the 3rd Alaska State Japanese Speech Contest, 2006
- Nomination for Chancellor's Award for Exemplary Group Achievement (for UAA Japanese Program), 2005
- Nomination for Chancellor's Award for Exemplary Group Achievement (for Dept. of Languages) (2004)

Grants (in addition to travel grants):

- \$3900 Alaska Humanities Forum's Mini Grant for *Hiroshima – Amchitka Legacies* event (9/14/19)
- \$1500 donations to the Center for Japanese Language & Culture for The 75th Commemoration of the Battle of Attu, May, 2018.
- \$5000 Atwood Foundation Grant to Japanese American Citizens League for The 75th Commemoration of the Battle of Attu, May, 2018.
- \$1800 UAA Diversity Action Council Grant for The 75th Commemoration of the Battle of Attu, May, 2018
- \$10,000 Sumitomo Metal Mining Pogo LLC. Grant for Center for Japanese Language & Culture, February, 2018-2019, for scholarships for University-level outstanding students of Japanese.
- \$10,000 Sumitomo Metal Mining Pogo LLC. Grant for Center for Japanese Language & Culture, November, 2017
- Japan Foundation Center for Global Partnership Montgomery Dickson Memorial Grant for hiring Director and Term Instructor, Student Scholarship, Professional Development for UAA Japan-Studies related faculty, Exchanges with Rikuzentakata and Iwate University, Cultural events, faculty travel to Japan (Rikuzentakata, Iwate University and Tokyo, etc.):
 - \$100,000 (2016-2017)
 - \$99,876 (2015-2016)
 - \$99,810 (2014-2015)
 - \$98,200 (2013-2014)
 - \$97,878 (2012-2013)
- \$22,000 Rasmuson Foundation Grant to create a tearoom in SSN 156, 2016-2017
- CAS Excellence Grant to partially cover the cost of UAA delegates' visit to Rikuzentakata, Iwate University, Ministry of Foreign Affairs, Japan Foundation Headquarter, Embassy of United States Tokyo, and Gakushuin University, Japan, 5/9-17/16
- \$30,000 U.S.-Japan Council TOMODACHI Grant for the UAA-Iwate University Joint Program, 2015
- \$500 UAA International Affairs grant to visit the Chitose Institute of Science and Technology and the Hokkaido University of Education Sapporo, both in Hokkaido, Japan, 7/12/12
- \$1328.50 from Shoyu Club, Japan, and Japan Foundation and UAA Office of Academic Affairs for ePortfolio Workshop for UAA faculty, 1/26-27, 2012
- Internship Program Fees from Japan Foundation Tokyo for Japanese Language Internship Program. (the amount varies by year), 2011-present
- \$1,000 UAA CAS Grant to attend the UAA E-Portfolio Summer Institute, 5/9-13/2011
- Grant for Kabuki Night from the Japan Foundation Mini Grant (\$700), Consular Office of Japan (\$1,350), and Shoyu Club, Japan (\$1,600), UAA CAS (\$500), and Department of Languages, 10/24/2010
- Grant for the Tale of Genji Emaki Exhibition from the Japan Foundation and Consular Office of Japan in Anchorage, Fall 2009
- Grant, HyperMirror Workshop from UAA eMedia Center, UAA, 10/3/2007
- Grant from Japan Foundation to attend the Japanese Coordinators Meeting, L.A., 2/18-19/2007
- Grant from Japan Foundation and Consular office of Japan for AKATJ Japanese Speech Contest (Amount varies yearly), 2006-present
- Received UAA President's Special Projects' Grant, Spring 1999

Professionally-related Community Service:

Board member, Anchorage Sister Cities Commission (Chitose Representative), 2010-2016, 2017-Present;
Chair 2021
Board member, Bridge Builders of Anchorage, 2019-Present
Board member, Alaska Association of Teachers of Japanese, 2005-Present

Board member, Asian Alaskan Cultural Center (Japan Representative), 2020-
Board member, Japan Alaska Association, 2010-2013; 2017-2020; Advisor
Board Advisor, Japan Alaska Association, 2020-Present

Extra-Curricular & Community Service

1st Violin Player, Anchorage Symphony Orchestra, 2009-Present
Anchorage Concert Chorus Orchestra (1st and 2nd violin section), 2009-Present

Tet ana Robbins



Personal Information: Born Kharkov, Ukraine November 15, 1974
Immigrated to the United States in January 2004.

Family: Married to Mike W Robbins 18 years;
3 Children: Elizabeth Robbins, 13, Son Daniel Robbins, 23, Step Daughter Sadie Robbins, 18

Education: Graduated high school 1991 Kharkov, Ukraine.
She attended college at Kharkov State Academy of Railway Transport, graduating in 1977 with the equivalent of a Masters in Accounting, minor in Auditing

Work Experience:

The Robbins Agency	Accountant 2006 to 2020 President November 2020 to present
Tati Broadcasting LLC	Accountant 2006 to 2010
Alaska Integrated Media Inc	CFO 2010 to 2019
Falcon Broadcasting LLC	President Founder 2016 to present
Laura Modeling and Talent Agency	President 2016 to present

Community involvement: Board of Director, Alaska Center for Families. Treasurer Assembly of God New Chance Church 2018 to present. Along with her husband Mike, she founded Pump up the Kids. This organization provides Christmas for teenage children in the foster care system that would otherwise not have a Christmas. Tetyana has supported many charities through her businesses over the years, including Hospice of Anchorage, Fur Rendezvous, Pink Ribbons Days, Change Point Church, AWAKE, The Alaska Republican Party, The Alaska Family Council and others.

Whitney Wigren

EXPERIENCE

Intelligence Analyst, TDY

Federal Bureau of Investigation – Legat Copenhagen, GS 13

Aug 2019 – present

- Assesses and maintains awareness of Legat collection posture, including liaison and CHS reporting
- Liaises with foreign partners, when appropriate, and support Ops Unit for liaison engagement, including visits
- Manages intelligence workflow to ensure appropriate review of and dissemination of all Legat-collected intelligence
- Reviews and identifies relevant USIC reporting for Legat and IOD personnel –specifically PRC CI trends in the Arctic
- Authors DI-approved strategic joint products that support the Legat, FBI, and USIC, using AIS, as applicable

Counterintelligence Embedded Intelligence Analyst

Federal Bureau of Investigation – Anchorage Field Office

Jul 2017 – Aug 2019

- Managed the field-wide intelligence collection, analysis, and dissemination as it related to PRC CI threats
- Authored numerous DI-approved strategic joint products in which all were featured in either the Presidential Daily Brief, the FBI Daily Director's Brief, the National Security Council, and the Canadian Prime Minister's Weekly Brief
- Identified foreign intelligence and other collection opportunities for exploitation
- Provided strategic briefs, including Executive Intelligence briefings to both notable USIC and international audiences

Associate Domain Manager

Federal Bureau of Investigation – Anchorage Field Office

May 2015 – Jul 2017

- Provided Executive Management with relevant strategic analysis regarding cultural factors, threat actors, and liaison relationships within the Alaska AOR
- Determined national intelligence gaps and collection requirements as it relates to Alaska's AOR and the Arctic

Cyber Embedded Intelligence Analyst

Federal Bureau of Investigation – Anchorage Field Office

Dec 2014 – May 2015

- Managed the field-wide intelligence collection, analysis and dissemination for the entire FBI AN cyber program
- Oversaw deconfliction, coordination, and dissemination of all raw and finished cyber intelligence products
- Identified and reported new cyber tactics, techniques, and procedures on multiple Chinese cyber intrusion sets

Reports Officer

Federal Bureau of Investigation – San Francisco Field Office, Oakland Resident Agency

Nov 2011-Dec 2014

- Authored, oversaw the deconfliction, and coordinated high quality counterintelligence intelligence information reports

EDUCATION

The Ohio State University

Aug 2009

Bachelor Arts Degree with honors

Double Major: Japanese, International Relations & Diplomacy

MILITARY TRAINING

United States Air Force Captain, Inactive Ready Reserves

- USAF Academy of Military Science, Maxwell AFB, TN
- USAF Survival School, Pensacola NAS, FL
- USAF Initial Flight Screening, Pueblo, CO
- USAF Undergraduate Pilot Training, Laughlin AFB, TX

ACHIEVEMENTS

- Women's Varsity Ice Hockey Athletic Scholarship recipient
- Four-time OSU Scholar-Athlete (2005-06, 2006-07, 2007-08, 2008-09)
- Three-time WCHA All-Academic Team & All-Big Ten Selection (2006-07, 2007-08, 2008-09)

SKILLS

- Conversationally fluent Japanese speaker, FAA certified Private Pilot, USAF certified Instrument rated, PADI certified Open Water scuba diver

Sister Cities Commission Attendance 2015-2019

10.D.14.

2015

<u>Commissioner's Name</u>	Jan	Feb	Mar	April	May	June	Jul	Aug
Elise Burtum	Absent	x	Absent	x	x	Commissioners		x
Susan Churchill	x	x	x	x	x	participated in	x	x
Paula Donson	x	x	-	x	x	and attended	x	Resigned
Norman Elliott	x	x	x	x	x	Municipality's	x	x
Hiroko Harada	x	x	x	x	x	"Imaging	x	x
Rada Khadjinova	x	x	x	x	Absent	Anchorage"	x	Absent
Chris Kosinski	x	x	x	x	x	Symposium	x	Absent
Colette La Rose	x	x	x	x	x	at Anchorage	x	Absent
Suzann Speckman	x	x	x	Absent	x	Museum	Absent	Absent

2016

<u>Commissioner's Name</u>	Jan	Feb	Mar	April	May	June	July	Aug
Elise Burtum	Absent	x	x	Absent	Excused	x	x	Absent
Susan Churchill	x	x	x	X	Excused	x	x	x
Penny Gage		x	Excused	X	Absent	x	x	x
Xavier Mason	x	x	x	Absent	Absent	x	x	x
Hiroko Harada	x	Excused	x	x	Excused	x	x	x
Rada Khadjinova	x	x	x	Excused	x	Excused	x	x
Chris Kosinski	x	x	Excused	x	x	x	x	x
Colette La Rose	Absent	x	x	Excused	Absent	x	Absent	x
Corey Hester	x	x	Absent	x	x	x	Excused	Excused
Chong Park	x	x	x	x	Absent	x	x	x
Marty Margeson	x	x	x	x	x	x	x	x
Jeff Chen		Absent	x	x	X	x	Excused	x
Paula Pawloski								
Brandon Locke								
Brandon Naksato								
Thomas Baye								

2017

<u>Commissioner's Name</u>	Jan	Feb	Mar	April	May	June	July	Aug
Elise Burtum	Excused	Excused	X	X	Excused	Excused	X	X
Susan Churchill	X	X	X	X	X	X	X	X
Penny Gage	Excused	X	Excused	Excused	X	X	X	X
Rada Khadjinova	X	X	X	X	X	X	X	X
Chris Kosinski	X	X	X	X	X	X	X	X
Corey Hester	X	X	Absent	X	X	X	X	Absent
Chong Park	X	X	X	X	Excused	X	X	X
Marty Margeson	X	X	X	X	X	X	X	X
Paula Pawloski	X	X	Excused	Excused	X	X	X	X

Sister Cities Commission Attendance 2015-2019

10.D.14.

Brandon Locke	Excused	Excused	X	Excused	Excused	Excused	X	X
Brandon Naksato	X	Excused	Absent	X	X	X	X	X
Thomas Baye	X	X	X	X	X	Excused	X	Excused

2018

<u>Commissioner's Name</u>	Jan	Feb	Mar	April	May	June	July	Aug
Thomas Baye	X	X	Excused	X	X	X	X	X
Stephen Blanchett	X	Excused	X	Excused	X	X	X	Absent
Jin Chen (App May)					Excused	X	Excused	X
Enke Gendendorj	X	X	Excused	X	Excused	Excused	X	Excused
Hiroko Harada	X	X	X	X	X	X	Excused	Excused
Marianne Kerr	X	X	X	X	X	X	X	X
Ruth Kvernplassen (App April)				X	X	X	X	Excused
Jeffrey Landfield	X	X	X	X	X	X	Excused	X
Marty Margeson	X	X	X	X	X	X	X	X
Chong Park	Excused	X	X	X	Excused	X	Excused	X
Paula Pawlowski	X	X	X	X	X	X	X	X
Rada Kadjanova	X	X		X	X		Resigned	
Elise Burtrum	X	Absent	Resigned					

2019

<u>Commissioner's Name</u>	Jan	Feb	Mar	April	May	June	July	Aug
Thomas Baye	X	X	N/A	N/A	N/A	X	Informal	
Stephen Blanchett	X	Excused				Absent	meeting *	
Jin Chen (App May)	X	Excused				X		
Enke Gendendorj	X	X				Absent		
Hiroko Harada	X	X				X		
Marianne Kerr	X	X				X		
Ruth Kvernplassen	x	X				X		
Jeffrey Landfield	X	Excused				X		
Marty Margeson	X	X				Excused		
Chong Park	X	X				X		
Paula Pawlowski	X	Excused				Excused		
Erin Kirkland								X
Alliana Salanguit								

10.D.14.

Yohyon Pharr

2020

Commissioner's Name	Jan	Feb	Mar No meeting COVID-19	April	May	June	July	August
Ruth Kvernplassen	x			x	Absent	x	x	x
Hiroko Harada	x			x	x	x	x	absent
Jin Chen	Absent			Absent	x	x	x	x
Alliana Salanguit	x			x	x	x	x	x
James Gaddis	x			x	x	x	x	x
Alex Post	x			Absent	x	x	x	x
Nan Ha				x	x	x	x	x
Yeon Min	x			Absent	x	x	x	x
Yohyon Pharr	x			x	x	x	x	x
Jeff Landfield	x			x	x	x	x	x
Erin Kirkland	x			x	x	x	x	x
Robin Brooks	x			x	x	x	excused	x
Lo Crawford	x			x	x	x	x	x
Aaron Leggett				x	Absent	x	absent	excused

2021

	Jan	Feb	Mar	April	May	June	July	August
					Informal gathering held, no meeting	no meeting	no meeting	
Hiroko Harada	Present	Present	Present	Present	Informal gathering held, no meeting	no meeting	no meeting	
Jin Chen	Absent	Present	Present	Present	Informal gathering held, no meeting	no meeting	no meeting	
Alliana Salanguit	Absent	Absent	Present	No longer on commission				
James Gaddis	Present	Present	Present	Present	Informal gathering held, no meeting	no meeting	no meeting	
Alex Post	Present	Excused	Present	Present	Informal gathering held, no meeting	no meeting	no meeting	
Nan Ha	Present	Present	Present	Present	Informal gathering held, no meeting	no meeting	no meeting	
Yeon Min	Present	Present	Present	Present	Informal gathering held, no meeting	no meeting	no meeting	
Yohyon Pharr	Present	Present	Excused	Present	Informal gathering held, no meeting	no meeting	no meeting	
Erin Kirkland	Present	Present	Present	Present	Informal gathering held, no meeting	no meeting	no meeting	
Robin Brooks	Present	Present	Present	Present	Informal gathering held, no meeting	no meeting	no meeting	
Lo Crawford	Present	Present	Excused	Present	Informal gathering held, no meeting	no meeting	no meeting	
Aaron Leggett	Present	Present	Absent	Present	Informal gathering held, no meeting	no meeting	no meeting	
Mike Kaplan	N/A	N/A	N/A	Present	Informal gathering held, no meeting	no meeting	no meeting	

10.D.14.

Sept	Oct	Nov	Dec
x		x	Excused
x	x	x	x
Absent	Absent	Absent	
x	x		
x	x	x	x
x	x	Absent	x
x	x	x	x
x	x	x	x
Absent	Absent	Absent	

Sept	Oct	Nov	Dec
x	x	x	x
x	x	x	x
x	Excused	Excused	Excused
x	x	Absent	N/A
x	x	x	N/A
Excused	x	x	x
x	x	x	x
x	x	Absent	N/A
x	x	x	Excused
x	x	x	x
x	x	x	x
Resigned			
			x
			x
			x
			x

Sept	Oct	Nov	Dec
	Excused	X	
	X	X	
	X	Resigned	
	X	X	
	X	X	
	X	X	
	X	X	
	X	X	
	X	X	

10.D.14.

Excused	Excused
X	Excused
X	x

Sept	Oct	Nov	Dec
			Holiday Party
X	X	X	
X	Excused	X	
Absent	X	X	
X	Excused	X	
X	X	Excused	
Excused	Excused	X	
X	Excused	X	
X	X	X	
Excused	X	X	
X	X	X	
Excused	X	X	

Sept	Oct	Nov	Dec
		Tradition Tuesday event held instead of meeting	No meeting held
	Absent		
	x		
	x		
	x		
	x		
	x		
	x		
	x		

10.D.14.

x

Sept	Oct	Nov	Dec
absent	No meeting	x	x
x		x	x
x		x	x
excused		x	excused
x		x	x
x		x	x
x		x	x
x		x	x
excused		x	x
x		x	x
x		x	x
x		x	x
x		absent	absent

Sept	Oct	Nov	Dec
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MUNICIPALITY OF ANCHORAGE # 10.D.15.

Assembly Memorandum

No. AM 710-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: BOARD OF ETHICS APPOINTMENT
(Joan Wilson)

I have appointed the following individual to the Board of Ethics:

Joan Wilson

To Replace: Jack R. McKenna
(Seat 3)

Term Expires: 10/14/2024

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

JOAN M. WILSON



Employment

ALASKA DEPARTMENT OF LAW, CIVIL DIVISION
Senior Assistant Attorney General – Anchorage
Commercial, Fair Business, and Child Support Section
January 2016 to the present

Currently advise the Alcohol Marijuana & Control Office, the Alcoholic Beverage Control Board, and the Department of Natural Resources, Division of Agriculture. Special Assignment to the Office of Special Prosecutions and Appeals, Medicaid Fraud Control Unit. Responsibilities include:

- Representing AMCO before the Office of Administrative Hearings and the Superior Court of Alaska on licensing matters
- Advising the Alcohol and Marijuana Boards on all matters regarding the regulation of both industries
- Counsel to the Board of Agriculture and Conservation regarding administration and conveyance of agricultural revolving loan funds
- Regularly advise all clients on legislative bills and regulation projects
- Regularly advise to all clients on the Open Meetings Act and requests for public records
- Successfully prosecuting *State of Alaska v. Seth Lookhart* (“hoverboard dentist”) for reckless endangerment and fraud in excess of \$2.1 million

Recipient of the United States Department of Health and Human Services, Office of Inspector General 2021 Award for Award for Excellence in Promoting Quality, Safety, and Value

ALASKA NATIVE TRIBAL HEALTH CONSORTIUM
Chief Ethics and Compliance Officer
September 2014 to May 2016

Under direct report to Chief Executive Officer and dotted line authority to Board of Directors, tasked to establish and maintain an effective ethics and compliance program as required by Federal Sentencing Guidelines and other applicable law.

Provided ongoing leadership, advice, consultation, and guidance on ethical and compliance issues for consortium averaging \$750,000,000 in annual revenues.

Supervised and oversaw development of compliance staff to build and maintain positive relationships with executive leadership and other strategic partners.

Recommended corrective and other actions to promote ethical culture, decisions and behavior; ensure effective implementation of ethics and compliance function; and to mitigate regulatory risk.

Developed and maintained a compliance work plan to address identified priorities, facilitate timely integration of new requirements and standards into policies, procedures and processes, and address ongoing compliance educational needs of workforce.

Provided regular reports and presentations to the Board of Directors and executive leadership to convey relevant and timely information about ethics and compliance activities, trends, and the status of significant investigations and corrective action plans.

SONOSKY CHAMBERS SACHSE MILLER & MUNSON LLP

Of Counsel

January 2011 to September 2014

Engaged in diverse civil practice primarily representing Alaska Tribes, tribal health care organizations, and village corporations and their subsidiaries on a variety of matters, including compliance with the Indian Child Welfare Act, the Sexual Offender Registration and Notification Act, the Indian Reservation Roads Program, construction and insurance law, CEO contracting, and regulatory compliance. Health care practice primarily focused upon HIPAA and HITECH, fraud and abuse, grant conditions, and compliance with applicable state law. Representative matters include intervention in CINA proceedings and appeals of license denials and audit findings. Left firm to serve as client's Chief Ethics and Compliance Officer.

ALASKA DEPARTMENT OF LAW, CRIMINAL DIVISION

Assistant District Attorney – Anchorage

Violent Crimes Unit

July 2008 to January 2011

Prosecuted violent crimes cases, including felony level domestic violence and DUI assaults. Responsible for juvenile justice caseload in the Municipality of Anchorage, including felony and misdemeanor level crimes. Prosecutor for approximately twenty jury or bench trials.

- Published Decision, *B.F.L. v. State*, 233 P.3d 1118 (Alaska Ct. App. 2010)

ALASKA DEPARTMENT OF LAW, CIVIL DIVISION

Assistant Attorney General – Anchorage

Transportation and Commercial/Fair Business Sections
October 2004 to July 2008

Advised the Department of Transportation and Public Facilities and additional state agencies engaging in construction or procurement activities, including Alaska Housing Finance Corporation, Department of Administration, and Department of Natural Resources. Representative matters include:

- Drafting and negotiation on behalf of the Alaska Housing Finance Corporation and Department of Administration of the Design/Build Agreement and Municipal Partnership Agreement for construction of the eight-story Linny Pacillo Parking Garage in Anchorage
- Drafting and negotiation of the Department of Natural Resources' acquisition of the old Valley Hospital in Palmer
- *Alaska Housing Finance Corporation v. Christensen Builders, et al.* (lead counsel for AHFC on a windows-defect claim)
- Representing Department of Transportation and Public Facilities on numerous construction claims, including the Swanson General Hightower claim and the Wilder Construction Kenai River Bridge claim
- Representing Department of Transportation and Public Facilities in numerous eminent domain proceedings
- Training of Construction Division project engineers and staff on proper documentation, claims avoidance, and litigation preparation

Advised the Department of Health and Social Services on HIPAA compliance and other transactional and governance matters. Representative matters include:

- Authoring HIPAA privacy policies and procedures for state government
- Conducting HIPAA preemption analysis
- Advising the Division of Behavioral Health on HIPAA and 42 CFR Part 2 compliance
- Reviewing state legislation raising medical privacy concerns

DAVIS WRIGHT TREMAINE LLP

Associate – Anchorage
Civil Litigation and Health Care Practices
September 1998 to October 2004

Engaged in diverse civil litigation practice that involved fields of commercial law, education law, employment law, disability law, environmental law, health care law, and fraud and abuse compliance. Representative cases include:

- *AT&T Corporation and Alascom, Inc. v. CenturyTel of the Northwest* (representation of plaintiffs in dispute regarding environmental representations and SPCC compliance in stock purchase agreement)

- *Digital Health Exchange v. AT&T Corporation* (representation of defendants in dispute regarding set-up of telemedicine network)
- *K&K Recycling v. Federal Coach, et al.* (representation of defendants in products liability and breach of warranty case)
- *Prudence v. Alaska Railroad Corporation* (representation of defendant in disparate treatment and impact age-discrimination case)
- *Mohon v. Anchorage Daily News* (representation of defendant in wrongful termination case)
- *United States v. Klepinger* (representation of defendant in 56-count criminal indictment involving claims of fraud and abuse and mail fraud)

Engaged in diverse health care practice representing variety of small and large health care providers on matters including HIPAA compliance, peer review, corporate governance, IRB governance, and Medicare fraud and abuse compliance.

Prior Legal Experience

Law Clerk for the Honorable H. Russel Holland – United States District Court for the District of Alaska, 1996-1998

Publications and Presentations

Alaska Bar Association, The Carrots and Sticks of Medicare Participation: From Meaningful Use to Fraud and Abuse (December 2011)

Alaska Bar Association, The Affordable Care Act and Its Impact on Employers (December 2010)

DARE Conference, Juvenile Justice 101 (February 2009)

Frequent speeches on HIPAA and other statutes governing the confidentiality of medical records

Co-author, Alaska Employment Law Deskbook (2004)

Katie John v. United States: Redefining Federal Public Lands in Alaska, 26 Environmental Law 693 (1996)

Memberships and Associations

Alaska Bar Association – Founder, Prior Chair, and Current Member of the Executive Committee of the Health Law Section and Alaska Bar Rag Contributor (Upcoming December 2011)

Davis Wright Tremaine LLP – Former Co-Chair of the Pro Bono and Public Service Committee

Education

UNIVERSITY OF ALASKA, ANCHORAGE

Master of Fine Arts, Creative Writing and the Literary Arts, 2011

Winner, Jason Wenger Award for Literary Excellence

NORTHWESTERN SCHOOL OF LAW OF LEWIS AND CLARK COLLEGE Juris
Doctorate, 1996
Graduated *magna cum laude*; Law Review, Business Law Round Table Scholar

UNIVERSITY OF CALIFORNIA, BERKELEY
Jurisprudence and Social Policy Program
Former Candidate of Doctorate in Philosophy, 1988 - 1990

NORTHWESTERN UNIVERSITY
Bachelor of Arts, Political Science, 1986
Dean's List, Graduated with Honors, Illinois State Scholar,
Senior Honors Thesis on ANCSA implementation



MUNICIPALITY OF ANCHORAGE # 10.D.16.

Assembly Memorandum

No. AM 711-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: HISTORIC PRESERVATION COMMISSION APPOINTMENT
(Loren Leman)

I have appointed the following individual to the Historic Preservation
Commission:

Loren Leman
(At Large)

To Replace: Julie Raymond-Yakoubian
(Seat 7)

Term Expires: 10/14/2024

Resume is attached for your information. Confirmation is requested at the
regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

LOREN LEMAN, P.E.

BACKGROUND

Loren Leman, a lifelong Alaskan, is an engineer, fisherman, and former elected official. He traces his family history in Alaska to a marriage in Kodiak in 1798 between a Russian shipbuilder and an Alutiiq woman from Afognak. Gold miners, Alaska Natives, fishermen and missionaries have figured prominently in his ancestry.



PUBLIC SERVICE

Loren serves on numerous community, State, and educational boards and commissions, including the Anchorage Public Safety Commission for 7 years, the UAA College of Engineering Advisory Board and School of Nursing Community Advisory Board for the last 12+ years; and the State Board of Registration for Architects, Engineers & Land Surveyors.

In November 2002, Loren Leman became the first person of Alaska Native ancestry to be elected to statewide office in Alaska when he was chosen as Alaska's eighth Lieutenant Governor. He also served in the Alaska Legislature for 14 years.

As Lieutenant Governor, Leman represented the State as one of seven commissioners on the Denali Commission, a unique State-federal cooperative effort to improve health care, energy, transportation, economic opportunities and workforce development, primarily in rural Alaska. He also chaired the Alaska Historical Commission.

WORK HISTORY

Loren Leman's other work history includes consulting civil/environmental engineering and fishing. A registered civil engineer in Alaska, his engineering work during the past 48 years has spanned the entire State.

Raised in a commercial fishing family in Ninilchik, Loren watched his father operate a fish trap during Territorial days, before this fishing method was outlawed in 1959, and subsequently has worked the family salmon setnet operation on Cook Inlet.

Loren and his wife Carolyn raised three children and are enjoying eight energetic and inquisitive grandchildren.

COMMUNITY SERVICE

Alaska Boys & Girls State mentor
Alaska Military Youth Academy Advisory Council
Anchorage Public Safety Advisory Commission
Dimond High School Engineering Academy Advisor
Judge for speech contests and scholarship pageants
LeTourneau University Board of Trustees
Salvation Army Community Advisory Board
UAA College of Engineering and School of Nursing Advisory Boards
Armed Services YMCA Advisory Board

Elmendorf AFB Honorary Commander
ASD Career & Technology Education Advisory Council
Grace Christian School Board
InterAct Ministries Board
Luis Palau Love Alaska Festival, co-chairman
FBCI Advisory Council
Youth sports coach
Friends of the Jesse Lee Home
Cook Inlet Aquaculture Assoc Board
Anchorage Local Emergency Planning Committee
Challenger Learning Center Board
Building Codes Task Force

AWARDS

In 1999 then Senator Leman was nominated by the Alaska Section of the American Society of Civil Engineers, the world's premier civil engineering professional society, and went on to win its national Civil Government award for his work in education accountability, developing resources, and improving transportation in Alaska.

Senator Leman's service has been acknowledged by several other organizations.

PRESENTATIONS AND PUBLICATIONS

Mr. Leman has taught in workforce training programs, conferences and professional society meetings and authored several publications for use by utilities, regulatory agencies, government, industry, and developers. He has been a speaker in universities, high schools, and for community and other service organizations across Alaska, often on Alaska history and its constitution. He also has made presentations to Congress, the Legislature, city councils, university classes, and civic and business organizations.

ACADEMIC BACKGROUND

M.S., Civil/Environmental Engineering, Stanford University, 1973

B.S., Civil Engineering, Oregon State University, 1972

Diploma, Ninilchik High School, Ninilchik, Alaska, 1968

REGISTRATION

Professional Engineer, Alaska (C4332) since 1977

RELEVANT EMPLOYMENT HISTORY

Loren Leman, P.E., Anchorage, October 1987 to December 2002 and February 2017 to present – Owner and principal engineer of a civil/environmental engineering firm specializing in water, wastewater and environmental compliance.

Alaska Lieutenant Governor, December 2002 to December 2006 – traditional statutory and other duties assigned as emissary for State of Alaska and advisor to Governor Frank Murkowski.

Alaska Legislature, January 1989 to December 2002 – Member of House of Representatives for four years and Senate for 10 years, chairing many standing committees and subcommittees.

CH2M HILL and MLFA, July 1973 to October 1987 and January 2007 to January 2017 – Project Manager, key employee, and Vice President for engineering consulting with focus on water, wastewater, environmental compliance, transportation, and business development.

REFERENCES

[REDACTED]

[REDACTED]

Revised and updated September 22, 2021



MUNICIPALITY OF ANCHORAGE # 10.D.17.

Assembly Memorandum

No. AM 712-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: HOUSELESS LIVED EXPERIENCE ADVISORY BOARD
APPOINTMENTS**

(Rachelle Griffitts, Robin Platt, Jason Robinson, Terrance
Shanigan, Sarah Short)

I have appointed the following individuals to the Houseless Lived Experience
Advisory Board:

Rachelle Griffitts (Substance Misuse Disorder)	To Replace:	VACANCY (Seat 1)
	Term Expires:	10/14/2024

Robin Platt (Domestic Violence Survivor)	To Replace:	VACANCY (Seat 7)
	Term Expires:	10/14/2024

Jason Robinson (At Large)	To Replace:	VACANCY (Seat 9)
	Term Expires:	10/14/2024

Terrance Shanigan (Veteran)	To Replace:	VACANCY (Seat 8)
	Term Expires:	10/14/2024

Sarah Short (Families)	To Replace:	VACANCY (Seat 1)
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the
regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

ANSEP SCHOLAR

SUMMARY OF QUALIFICATIONS

Rachelle brings over ten years of experience as a team-oriented project facilitator. Her ability to focus and make decisions while under pressure has enabled Rachelle to excel as a student in the field of Civil Engineering and Mathematics. Rachelle has proven to be a reliable team player that is highly organized, understands the value of her role and cultivates the skillsets of others.

EDUCATION

2015 - PRESENT

BACHELOR OF SCIENCE / CIVIL ENGINEERING & MATHEMATICS (Minor)

UNIVERSITY OF ALASKA, Anchorage, AK

2007

DIPLOMA

BARTLETT HIGH SCHOOL, Anchorage, AK

2003 - 2006

COLLEGE PREP-SCHOOL

MT. EDGE CUMBE HIGH SCHOOL, Sitka, AK

CORE COMPETENCIES

- Computer Aided Drafting
- Building Strategic Relationships
- Strategic Planning
- Economic Development
- Project Management
- Data Analysis

ACCOMPLISHMENTS, HONORS & AWARDS

CO-CHAIR

FRIENDS OF AK NATIVE CULTURAL CHARTER SCHOOL
2019 - 2021

STUDENT OF THE YEAR

BBNC EDUCATION FOUNDATION
2017/18

CHANCELLOR'S MLK STUDENT HONOREE

UNIVERSITY OF ALASKA
2018

VICE-PRESIDENT

MEHS ALUMNI ASSOCIATION BOARD
2016

CIVIL ENGINEERING INTERN

2021

BRISTOL ENGINEERING SERVICES COMPANY, Anchorage, AK

Key Responsibilities

- Engineering Project Support
- Preliminary Engineering Report (PER) Editing
- Project Management
- Monitor meetings and project work progress
- Assist rural villages with infrastructure improvements
- Write/Create Emergency Report Plans (ERP) in AutoCAD
- Prepare a variety of technical documents
- Learned coordination of staffing assignments

Key Achievements

Completed BBNC Intern Training in financial planning, public speaking, emotional intelligence, professionalism in the workplace, Alaska Native Claims Settlement Act, communications, Bristol Bay cultures, and leadership. Produced AutoCAD drawings: Water Treatment Plant Foundations, Traffic Sign Replacement, Water Service Lines.

PROJECT MANAGEMENT INTERN

2019

ANTHC DEHE, Anchorage, AK

Key Responsibilities

- Economic development project research
- Expense report evaluation
- Data collection for SDS & HITS information
- Actively participate in internal and external workgroups
- Travel to and consult with rural communities on needs
- Maintain strong relationships with communities
- Secure long-term funding for a ten-person team
- Development of strategic plans

Key Achievements

Field work: assisted with work on utilidors in rural villages and installed culverts and assisted leading a team of construction workers. Traveled with the Energy Department for initial design for heat recovery project. Read site plans.

RESEARCHER

2017 - 2019

UNIVERSITY OF ALASKA – BUILD EXITO, Anchorage, Alaska

Key Responsibilities

- Assisted Dr. Lewis with study on Healthy Aging
- Collaborated with team members on data themes
- Presenter – Alaska Native Health Summit
- Transcript reading, analysis and interpretation
- Coding

SHAREHOLDER DEVELOPMENT INTERN

2016

BRISTOL BAY NATIVE CORPORATION, Anchorage, Alaska

Key Responsibilities

- Assist shareholders with resume development
- Develop research materials for intern transitions
- Organized native food potluck
- Provided job search support
- Maintain shareholder confidentiality
- Volunteer and intern with ANPA

COMMUNICATIONS INTERN

2015

BBRS, Inc., Anchorage, Alaska

Key Responsibilities

- Graphic layout & Design
- Directed intern bio project promoting shareholder hire
- Web design, photography, and video productions
- Developed presentation for manager's retreat

SENIOR ADMINISTRATIVE ASSISTANT

2013-2014

COOK INLET HOUSING AUTHORITY, Anchorage, Alaska

Key Responsibilities

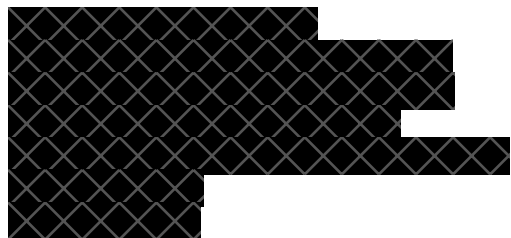
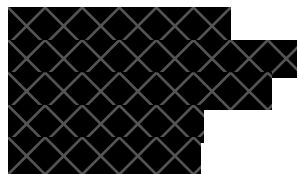
- Greet and direct clients
- Processed invoices
- Train co-workers
- Data entry
- Facilitate conflict resolution
- Project management

Key Achievements

Assisted the Vice-President with organizing CIHA events, scheduling, and meeting organization.

10.D.17.

REFERENCES



ROBIN PLATT

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

SUMMARY

- Competent, reliable, committed professional with proven record of success in assuming responsibility and dealing effectively with the public.
- Enjoy working under pressure, handling deadlines, and managing complex situations efficiently and effectively.
- Accustomed to working in cooperative, high-energy settings or independent environments.
- Experience motivating personnel and maintaining a smooth work flow in administrative environments.
- Record of being a hard worker with quality results.
- Demonstrated ability to learn, adapt and perform at a professional level.
- Strong skills in coordinating volunteers and gaining community support for a wide variety of tasks.

RELEVANT EXPERIENCE

- Experience planning, developing and implementing innovative programs.
- Able to interact effectively with in-house and contract support staff.
- Maintain client confidentiality in discussing and counseling on matters of a personal nature.
- Maintain records of clients for statistical reporting.
- Supportive team worker, able to meet deadlines and work under pressure/stress.
- Strong background in customer relations, in-person and over the telephone.
- Excellent human relations and interpersonal communications skills; resourceful and creative.
- Working knowledge of American Sign Language.

EMPLOYMENT HISTORY

Health Program Manager II, State of Alaska - Health and Social Services responsible for developing, implementing, and administering SDS programs to ensure appropriate and effective eligibility for Home & Community Based Medicaid Waiver and general fund service delivery systems and operations in the State of Alaska.

10.D.17.

Team Leader II, The Arc of Anchorage November 27, 2014 thru November 2015. Team Leader II is responsible for the over-all supervision of the Community Living Services Team to which they are assigned. These duties are accomplished through direct supervision of Case Managers and program oversight. The C.L.S. Team Leader II is responsible for the daily operation of the program by managing its resources in an efficient manner with outcomes that are aligned with the personal outcomes of the individuals served. The C.L.S. Team Leader II is accountable to the person receiving supports, their team, and the agency.

Case Manager, The Arc of Anchorage, Anchorage, AK. July 2007-November 26, 2014. Oversee the provision of services and supports to individuals in accordance with each individual's identified outcomes, developing each person's Habilitation/Treatment Plan, submits required documentation, including Medicaid billing, completes monthly visits/contacts creates, monitors and renews funding packages, creating and monitoring MRDD Waivers and Treatment Plans.

Women's Advocate, Interior Alaska Center for Non-Violent Living, Fairbanks, AK. Spring 2004 –July 2007. Provide support to clients enabling them to feel empowered. Maintain professional relationships with clientele, acting as a guide, advocate or a critical friend. Support individuals, families and groups within the community. Work closely with other health and social care staff. Undertake and write up assessments which meet specific standards. Conduct interviews with clientele and their families to assess and review their situation. Offer information, advocacy, and referrals to clients and their families. Recommend and support choices about the best course of action for a particular client.

Merchandiser, Carrs- Goldstein, Fairbanks, AK: 1997-1999. Set-up and maintained product displays in compliance with company standards. Maintained appropriate product levels in sections and throughout accounts including shelf allocation. Prepared cleaned and organized back-room and managed trade breakage in assigned accounts. Performed customer service expectations through daily communication, problem resolution, and appropriate follow-up. Maintained professional team relationship with co-workers and customers. Transported, replaced and maintained Point of Sale advertising as appropriate for account. Maintained merchandising standards while rotating products each time in designated accounts. Ability to repetitively lift, pull and push 50+ pounds, bend over, reach above head height, and kneel.

Weight Watchers of Alaska, Receptionist 1994-1998. Opened and closed meetings. Greeted members and guests. Weighed members in and logged progress of each member. Responsible for collected monies.

EDUCATION

Associates Degree, Human Services, May 2004

Bachelor's Degree, Social Work, December 2006

CONTINUING EDUCATION

Currently pursuing advanced signing skills

VOLUNTEER EXPERIENCE

Hospice of the Tanana Valley

Crisis Intervention Specialist

Interior Center for Non-Violent Living

The Sanctuary

ROBIN PLATT

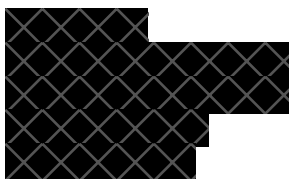
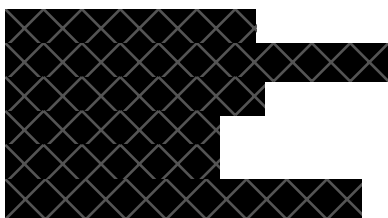
[REDACTED]

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[REDACTED]

[REDACTED]

REFERENCES



10.D.17.

Objective

This resume is being submitted for the evaluation of my work history as a Clinical supervisor, chemical dependency counselor, and mental health therapist, providing dual diagnosis (mental health and substance abuse) treatment as well as developing the clinical philosophy of the ICM program's paraprofessional and clinical staff.

**South Central
Foundation,**
Intensive Case
Management
**December 2019-
Present**

Clinical Supervisor, Program development, Clinical oversight, collaborate with community partners, and developing clinical competencies of paraprofessional and clinical staff.

- Provide clinical expertise, insight, and program development of the ICM program.
- Responsible for the ICM program's clinical documentation in accordance with CARF, state, and federal regulations.
- Provide clinical supervision for master's level clinicians pursuing their licensure, and to staff pursuing their CDC 1 and 2 certifications.
- Responsible for the development and implementation clinical competencies of the program.
- Provide clinical representation in stakeholder and community partner meetings to advocate for our programs needs and abilities in collaborative projects.

**South Central
Foundation,**
Four Directions
Outpatient Treatment
Program
**December 2016-
March 2019**

Individual therapy, Chemical Dependency Counseling, Brief Intervention counseling, Process group facilitation, and integrated assessments.

- Provide Customer Owners with integrated substance abuse and mental health assessments.
- Maintain clinical documentation in accordance with CARF, state, and federal regulations.
- Provide Brief Intervention and Crisis Counseling to individuals with acute substance abuse and/or mental health diagnosis.
- Develop individualized treatment plans tailored to meet the needs of dual diagnosis clients.
- Provide process group facilitation and curriculum development.
- Provide individual, couples, and family counseling to support the Customer Owners in a holistic healing approach.

Choices Inc.
Housing First,
Assertive Community
Treatment Team
**Sept 2015-
December 2016**

Individual therapy, Chemical Dependency Counseling, Comprehensive Case Management, Intensive stakeholder development and coordination for services,

- Provide outreach and intensive case management for the Anchorage community chronically homeless and severely mental ill population.

- Maintained patient documentation and medical charts in accordance with state and federal regulations.
- Develop rapport, and facilitate “client choice” interventions in collaboration with OPA, the Mental health court, DOC, ANMC, Providence MHU/CRC and other community mental health providers.
- Develop treatment plans tailored to meet the needs of dual and multi-axil diagnosis clients, personalized focusing on persistent problems with long term goals (9-24 months) and interventions.
- Tasked with appropriating agency funds for our clients.
- Working with multiple, layered clinical teams inside and outside of our agency to support the client’s specific needs and challenges.

10.D.17.

**Providence Alaska
Medical Center/
Mental Health Unit
July 2013-July 2015**

Individual and Family counseling/therapy, group therapy, treatment planning,

- Provide milieu management, group facilitation, and individual counseling for juveniles and adult patients in an acute hospital setting.
- Maintained patient documentation and medical charts in accordance with agency policies, state, and federal regulations.
- Independently develop and implement group curriculum.
- Coordinate between patients and their support network to facilitate a positive transition from the hospital setting to continuing care services.
- Supported the “Discharge Planners” by conducting their job duties when they were on vacation, engaged in training, or on leave.
- Was an integral part of the “treatment team” approach, coordinating with other providers weekly to support patients, as well as develop and implement treatment plans.

**Chaplain Family
Life Center
Sept 2012 to
April 2013**

Individual, Couples & Family Counselor, (practicum)

- Meet with military members and dependents, providing individual, couples, and family therapy.
- Maintained client documentation and files in accordance with federal regulations for the purpose of providing services.
- Developed and presented curriculum for healthy communication, conflict resolution, emotional distress processing and other relationship tools for couples at several “Marriage Retreats”.

**Volunteers of
America Alaska
ARCH
July 2009 to
August 2011**

Chemical Dependency Counselor/ Recreational Therapist

- Manage a case load of 4 to 6 clients for the duration of their treatment, usually between 5 to 7 months.
- Develop group curriculum and facilitate three 2-hour long groups per week.

- One of the aforementioned weekly groups utilized recreational therapy concepts that I developed, including an annual ski trip, the use of a 24/foot in diameter teepee, and the implementation of experiential learning through adventure based activities.
- Case management to include: treatment plan development, crisis management, skill building, and after care placement.
- Created, coordinated, and supervised recreational activities for 20-24 clients and staff, including but not limited to; Annual ski trip, bi-monthly rock climbing activities, hiking trips to flattop and symphony lakes, and bi-yearly week long camping trips.

**McLaughlin Youth
Detention Center
October 2007 to
February 2008**

Juvenile Justice Officer

- Supervise and manage therapeutic institutional milieu, on the Secure Treatment Unit.
- Created and implemented a feelings management group curriculum.
- Carried a caseload of 3 to 5 clients.

**Volunteers of
America Alaska
ARCH
August 2005 to
October 2007**

Milieu Specialist/ Chemical Dependency Counsellor

- Provided chemical dependency counseling and case management for 5-7 clients in a residential setting.
- Coordinated with and utilized a treatment team model to develop therapeutic interventions for my clients and the clients of other clinician's.
- As a milieu specialist: I managed and maintained a therapeutic milieu, was responsible for writing group notes in accordance with Medicaid billing requirements, and provided crisis management to clients experiencing emotional issues.

Education

**University of
Alaska, Anchorage
2001-2006**

Bachelors of Science in Psychology

- I was initially an engineering major and completed an exchange program to Oregon State University before returning to UAA to pursue my BS of Psychology degree.
- I was very active in extracurricular activities including working full time, playing intramural sports, and a member of a fraternal order.

**Alaska Pacific
University
2011-2013**

Masters of Science in Counseling Psychology

- I graduated from the APU on April 27, 2013.

Professional Development

I have had my Licensed Professional Counselor (LPC) certificate since October 2016.

I received supervision from Chris Reynolds, LPCS, Psy.D. and Rachel Johnson, LPCS completing the majority of my hours for licensing at Providence's Mental Health Unit providing clinical services to juveniles, adults, and their families.

I have been CDC I certified and am exploring pursuing my CDC supervisor certification.

My “Professional Project” thesis for the MSCP program was a comprehensive 14 weeklong feelings management process group curriculum that included a facilitators guide, group participant tools, as well as pre-test and post-test questionnaires to empirically evaluate the curriculum’s efficacy and validity.

Interests

I have been actively continuing my education by completing over 130 credit hours through RADACT and by attending the Annual School of Addiction & Behavioral Health.

In May of 2010 I was part of a four-man unguided team that climbed Denali.

References

References are available upon request

MBA, LEAN, SIX SIGMA

SUMMARY OF QUALIFICATIONS

Terrence brings over twenty years of experience developing individuals into exceptional teams. His decisive decision-making while under pressure is a trait, he is sought out for which has been cultivated throughout a distinguished professional career including military and law enforcement service. His effectiveness at facilitating organizational transitions as they navigate change has achieved success across multiple disciplines attributed to his use of qualitative performance metrics, process analytics, and a data-focused, systems-thinking framework.

EDUCATION

2021

LEADING WITH FINANCE

HARVARD BUSINESS SCHOOL, Boston, MA

2017-2019

MASTERS OF BUSINESS ADMINISTRATION (MBA)

LOUISIANA STATE UNIVERSITY, Shreveport, LA

2018

SIX SIGMA GREEN BELT

TRANSFORMANCE ADV., INC., Boulder, CO

2003-2004

EXECUTIVE NON-PROFIT LEADERSHIP

FORAKER GROUP, Anchorage, AK

1999-2000

INSTRUCTIONAL DESIGN

MONTANA STATE UNIVERSITY, Billings, MT

2021

ALTERNATIVE INVESTMENTS

HARVARD BUSINESS SCHOOL, Boston, MA

2019

LEAN PRACTITIONER

TRANSFORMANCE ADV., INC., Boulder, CO

2004

ALASKA DPS TRAINING ACADEMY

ALASKA STATE TROOPERS, Sitka, AK

2000-2003

TEAM DYNAMICS FACILITATOR

ODYSSEY P.E.N., Chico, CA

1993-1996

BACHELOR OF SCIENCE – EDUCATION

VALLEY CITY STATE UNIV., Valley City, ND

CORE COMPETENCIES

- Communication Networks
- Market Research
- Public Relations
- Strategic Planning
- Building Strategic Relationships
- Economic Development
- Building Customer Loyalty
- Project Management
- Policy Development
- Tribal Affairs
- Performance Audits
- Data Analysis

ACCOMPLISHMENTS, HONORS & AWARDS

WILDLIFE CHAMPION AWARD

ALASKA WILDLIFE CONSERV. FUND

GOVERNOR'S VOLUNTEER OF THE YEAR

OFFICE OF THE GOVERNOR-STATE OF ALASKA

ADVANCED LAW ENFORCEMENT CERTIFICATION

ALASKA POLIC STANDARDS COUNCIL

COLONEL NORMAN VAUGHN SERUM RUN

SERUM RUN '25 – 1,000 MILES

MERITORIOUS UNIT CITATION

ALASKA STATE TROOPERS

MERITORIOUS UNIT CITATION

UNITED STATES NAVY

CHIEF OF STAFF

ALASKA STATE LEGISLATURE, Juneau, AK

Key Responsibilities

- Establish & Maintain relationships with stakeholders
- Tribal Affairs Liaison
- Track all proposed legislation
- Monitor committee hearings and work sessions
- Prepare a variety of technical documents
- Oversee work of lobbyists
- Manage daily schedule for staff and the Senator
- Finance Committee aide
- Manage constituent relationships
- Provide analysis of legislation
- Coordinate staffing assignments
- Collaboratively work across party lines
- Prepare written and oral legislative testimony
- Coordinate planning for eight assigned committees

Key Achievements

- ◇ Facilitate the annual Tribal Leader Legislative Summit bringing together 231 tribes and Executive and Legislative branches.
- ◇ Researched & drafted legislation on rural/tribal crime reform, elections integrity, research of public safety failures in "Indian Country," Alaska Native/American Indian recidivism, and tribal concerns relating to healthcare, sovereignty, and subsistence.
- ◇ Coordinated project addressing Alaska Native tribal healthcare and the impacts of Medicaid expansion saving \$40 million.
- ◇ Liaison with Governor's Office and took the lead role on joint projects involving budget analysis on healthcare, education, and public safety reform that identified over \$100 million in efficiency savings.
- ◇ Develop and execute statewide outreach strategy.

DEVELOPMENT DIRECTOR

ALASKA VILLAGE INITIATIVES, Anchorage, AK

2018-2020

Key Responsibilities

- Economic Development Project Research
- Work collaboratively with Tribal Conservation Districts
- Oversee program areas for agriculture and carbon markets
- Actively participate in internal and external workgroups
- Track legislation that could impact rural development
- Grant writing
- Identify priorities and build an advocacy plan
- Secure long-term funding for a ten-person team
- Development and implement a strategic plan
- Maintain strong relationships with community leaders

Key Achievements

- ◇ Co-Developed the first Indigenous, Pacific Northwest carbon exchange model to fight the impacts of climate change.
- ◇ Conducted economic viability research on hemp production, commercial seaweed potential, beekeeping, and Aquaponics to determine how these industries might play a role in positively impacting the Alaska Native/American Indian community.
- ◇ Team leader responsible for directing a seven-person grant team that secured \$800,000 in funding in 2020.

CHIEF OPERATING OFFICER

PEAK STRATEGIES, Anchorage, Alaska

2013-2018

Key Responsibilities

- Lead projects from ideation to completion
- Develop long-term strategic plans
- Apply Lean & Six Sigma methodologies
- Public relations and communications
- Guide economic development and budget planning
- Ensure program alignment with client core values
- Conduct fiscal analysis and performance audits
- Grant writing, fundraising, and project coordination

Key Achievements

- ◇ Created Operation PAWS (People Are Worth Saving), an innovative program targeting reductions in indigenous veteran homelessness, suicide, and sexual assault.
- ◇ Co-founded the Indigenuity think tank to facilitate collaboration between government, tribes, and private organizations.
- ◇ Developed the "Warrior Project," which incorporates indigenous values into transferable knowledge to help people become warriors in different contexts.
- ◇ Lead the "Mission Critical," project team and completed a performance audit on the State of Alaska, resulting in the identification of \$1.2 Billion in waste and non-essential spending.

ALASKA STATE TROOPER/INVESTIGATOR

2004-2017

STATE OF ALASKA – DEPARTMENT OF PUBLIC SAFETY & DEPARTMENT OF CORRECTIONS, Anchorage, AK

Key Responsibilities

- Technical and Cyber Crime Investigator
- Recruiter
- Conduct and supervise criminal investigations
- Liaison with employee unions, FBI, DEA, and Tribes
- Conducted criminal and administrative interviews
- Testify in court, Grand Jury, evidentiary hearings, & trials
- School Resource Officer
- Officer in Charge
- Provide operational consultation to commanders
- Investigated deaths, money laundering, & crimes against children
- Draft search warrants, arrest warrants, and investigative reports
- Collaborate with the Department of Law prosecutors

Key Achievements

- ◇ *Founded the Professional Conduct Unit (Internal Affairs) for the Department of Corrections.*
- ◇ *Facilitated twenty-two joint-agency, undercover operations with the FBI, DEA, and municipal police departments resulting in over thirty high-profile arrests.*
- ◇ *Successfully managed an extensive caseload of over 100 administrative and criminal investigations.*
- ◇ *Conducted a record twenty-two inmate death investigations for the Department of Corrections in one year.*
- ◇ *Conducted more than two thousand five hundred investigative interviews that assisted in over three hundred arrests.*
- ◇ *Between 2005-2012, was in charge of Incident Command and managed forty successful Search and Rescue operations.*
- ◇ *Investigated over five hundred motor vehicle, watercraft, and aircraft accidents between 2004-2017.*
- ◇ *Investigated over one hundred fifty major crime/incident investigations involving motor vehicle fatalities, homicide, suicide, natural deaths, assaults, child pornography, drugs, voter fraud, and white-collar crimes.*

PRESIDENT

2001-2011

NATIVE TRIBE OF KANATAK, Wasilla, AK

Key Responsibilities

- Tribal Council President & Tribal Court Chairman
- Presided over council meetings & Tribal Court hearings
- Responsible for ICWA adoptions & child custody disputes
- Public Relations representative
- Liaison between the State and Federal Government
- Supervised three council staff a court clerk
- Oversight of election process
- Proposed and managed annual tribal budget
- Managed grants and responsible for grant reporting
- Represented the tribe on the Bristol Bay Area Health Corp. board

Key Achievements

- ◇ *Collaborated with the Tribal Administrator to create a policy and ordinance publication for members.*
- ◇ *Increased revenue by 250% during my tenure and saw tribal member enrollment double as a result of outreach efforts.*
- ◇ *Lowered tribal operating costs by 70% while increasing program support and expanding programs to members.*

EXECUTIVE DIRECTOR

2001-2004

SCHOOL BUSINESS PARTNERSHIPS, INC., Anchorage, AK

Key Responsibilities

- President of a 31-member board of directors
- Engaged 7,000 Students per year
- Coordinated over 700 School Business Partnerships
- Cultivated relationships with Chamber of Commerce businesses

Key Achievements

- ◇ *Expanded business partnerships 25% over three years by recruiting new businesses and co-developing curriculum with them, which slowed attrition of existing partnerships through a more active and supportive communication network.*
- ◇ *Increased funding by 200% in twenty-four months.*

Sr Office Manager/SCM/JMP Logistics Coordinator

Talented cross trained professional with exceptional and diverse KSA. Over 20 years experience in crew logistics, management, project coordinator, sales and HSE support. Proven quality performance and liability reduction.

Key Skills

Office Management & Supervision	Report & Document Preparation	Accounting Payables & Receivables
Efficiency Audits & Reviews	Spreadsheet & Database Creation	Meeting & Event Planning
Property Management	Procurement Records Management	iLogistics POC/FAR FAA/CDLwP
Policies & Procedures Manuals	HAZWOPER 40hr, CPR, 1 st Aid	Expense Reduction & Budgeting
Microsoft Office Suite,	Safety Training & Tracking, SETA	Logistics & Supply, QC review
Oracle, SAP, Impact, eLite, G3	Crew & Resource Management	Craft skill recruiting & development

Experience

Echo Properties, Anchorage, AK Owner /Maintenance Manager 4-01-04 to current

- Property manager with over 15 years experience in efficiently managing residential and vacation homes. Maintains property rentals by advertising and filling vacancies, negotiating and enforcing leases, and maintaining
- In-depth experience of all aspects of daily operations of property management including finance and budgeting, asset management and maintenance, marketing and leasing, developing strong tenant relationships, staff supervision and development and ensuring compliance with all applicable policies and regulations
- Hands-on management of operations and maintenance to preserve and increase the value of residential properties ranging from single family to 4 plex units. Review and approve all prospective tenant applications
- Accomplishes financial objectives by collecting rents, paying bills, and coordinating AR/AP for all properties. Establishes rental rate by surveying local rental rates and balancing costs, depreciation, taxes, and profit goals
- Negotiate, prepare and monitor all legal documents relating to tenant occupancy
- Evaluate, approve and monitor all vendor contracts, or perform duties in lieu of vendor for maintenance of properties, to include light plumbing, electrical, yard and house upkeep

CTG / BP, Anchorage, AK Admin Assistant (short call contract) 4-07-19 to 5-10-19

- Hired to train SAP end users on a upgrade to the SAP PM proprietary overlay called Fiori
- Track training progress and help users apply work management process and integrate it with the SAP PM

HAWK CONSULTANTS, Anchorage, AK Admin Assistant (short call contract) 10-06-2017 to 12-31-2017

- Hired to update filing, tracking and training tracking system and document retention review Tesoro Terminal II
- Entered and balanced inventory of tank farm products, work permits, regulatory compliance, Oracle updates, SAP
- Designed databases to track crew, OQ, HSE, expense reports, mobilization, training, project documentation

CHUGACH SVC, Alyeska Pipeline Anchorage, AK Admin Assistant 9-17-2014 to 5-5-2017

- Provide high level administrative support for 2+ Directors, trusted with confidential info and time sensitive tasks
- Review, schedule and give safety training for 190+ people, regulatory and company directed training compliance
- Perform onboarding duties to include securing travel profiles, access to secure locations, safety training, ERC updates for building safety, orientation, order and inventory office supplies, AP/AR, expense reports
- Oracle experience: procurement, materials, and financial system, creation of SPO's, SPR's and testing of systems
- Primary POC for remote travel, lodging, catering, maintain relationships in a multi-disciplinary team
- Serve as a liaison between external and internal clients, employees, and community supporting over 190 staff
- Ability to analyze issues, identify financial efficiencies, business impacts, legal implications and safety opportunities
- Compose, edit, approve and revise letters, legal documents, expense and status reports and other material Sorts, date stamps, and distributes electronic, hard mail and telephonic messages
- In coordination with Leadership Team, develop and arrange retreats, board meetings, special meetings and other special functions. Oversee material prep and agendas, negotiate meeting sites, record minutes and keep calendars
- Managed interoffice deliverables, develop, update, scan, distribute, label and maintain digital and paper files
- Schedule and organize travel and leadership team calendars and executive team meetings and mass emails

- Directed transportation, warehouse, training, contract negotiation, property contracts, on-boarding and logistics
- Customer service internal and external, office management, safety, travel, purchasing, safety, scheduling
- Designed databases to track crew, OQ, HSE, expense reports, mobilization, training, project documentation
- Negotiated and managed all contracts and vendor relationships to increase efficiency and reduced costs by over 800,000.00 in 12 months. Protect stake holder relationships, mitigate risks and enhance profits
- Managed three warehouses in three states: including hands on skid steer lifting of palletized records
- Primary POC for scheduling North Slope Shuttle services, crew rotations for remote work
- Working knowledge of regulatory standards: federal, state and local laws and regulations for oil and gas operations
- Maintained and updated job descriptions, training records, certification compliance & job safety analysis
- Apply meaningful improvements to services, programs and processes to enhance organizational effectiveness
- Oversaw training, curriculum, managed training files and matrices, implement procedures, assigned, instructed when needed and issue training certificates to ensure competencies aligned with regulatory requirements
- Define annual training plan and budget, document retention under regulatory guidelines, performance reviews, and vet external vendors for services, materials and training, reviews training material for OSHA required classes

FUGRO GEOSERVICES (Shallow Hazard Survey), Anchorage, AK Project Coordinator6-2010 to 4-2011

- Coordinate HSE and Survey teams to ensure project is on track, remove impediments and provide resources
- Management duties included: Sensitivity to confidential information, SCM-procurement duties- Oracle, crew scheduling mobilization, Operator Qualification and safety compliance, training, review and tracking
- Logistics, transportation, warehouse support, expediting by light truck and travel cost reduction by 80,000.00
- Contract management and negotiation skills for oilfield materials and equipment with regulatory compliance
- Managed crew and equipment travel to include confidential manifest checks and operation of light duty trucks
- Entered all training into Learning Management System and tracked regulatory compliance of all documentation

MUNICIPALITY OF ANCHORAGE Transportation, Anchorage, Alaska Planning Assistant10-2008 to 3-2010

- Consistently met or exceeded supervisor's expectations by reducing overhead, creating efficient training, cataloging assets, tracking income revenue to assist with transportation route planning and LRP sustainability
- Developed and maintained document tracking database. Responsible for saving the MOA over 360,000 in fees
- Responsible for scheduling travel, craft skill rotations, asset tracking, and client relations and customer service
- Managed asset database and vendor contracts with proprietary software, SAP and MS Office Suite Programs
- Assisted in managing light duty crew personnel and use of light duty trucks and hand tools as needed
- Review schedule books for accuracy prior to publication and help with publication layout and design

US TRAVEL / CTM, Anchorage, Alaska Account Manager8-2005 to 11-2005

- Managed accounts to ensure Best Management Practices experience in service for the travel industry
- Supervised State of Alaska Medicaid account. Sales and marketing of services to vast array of businesses to include oilfield companies. Traveled to meet clients and vendors. Saved company over 3.2 M by resolving travel errors
- Resolved conflicts within billing, booking and travel in conjunction with assigned FAA and company guidelines
- Negotiated client contracts and vendor services organizing client appreciation annual event major project
- Transportation/Logistics/Expediting/ Reservation knowledge and hands on experience in remote operations
- Primary POC for client contact updates, annual client appreciation and reduction of overdue billing contracts

DEPARTMENT OF CORRECTIONS EM (UAA), Anchorage, Alaska Probation Intern7-2003 to 9-2007

- Performed research, maintained database, reviewed and approved or deny applications for probation under supervision in adherence to strict state guidelines. Arranged home visits and accepted cash for program fees
- Accessed confidential information on the state ASPIN for background checks
- Cataloged probation compliance and background check. Conducted female urinalysis (1 yrs. break while in AZ)
- Exceeded supervisor's standards by increasing efficiency in monitoring parole and probation packets above my training level. Knowledge of Federal and State regulations for legal. Saved department over 80,000 yearly

#10.D.17.

- Interacted with internal staff, external clients and management to enhance the consumer experience related needs for the aviation industry. Document, track and promote sales and marketing of services
- Resolved billing, booking and travel problems within the assigned FAA and company guidelines. Frequent travel
- Sales and customer service including complaints, prepare and maintained reimbursement and resolution database
- Supervisory duties included but not limited to: customer service, conflict resolutions cost controls and training
- Ensure regulatory compliance in all document retention and tracking of training, services, and safety concerns
- Served as quality control for escalated client and travel issues to ensure customer satisfaction was promoted

ALASKA MILITARY YOUTH ACADEMY Fort Richardson, AK Team Leader

8-2001 to 9-2002

- Supervisory duties to include: scheduling, training & testing performance reviews, transportation, security, remote work coordination and daily duties. Managed daily schedules of 35+ people to include training, fitness, nutrition, transporting to and from event locations by bus, use of resources, skill building, training & HSE duties
- Assessed needs of high risk youth to facilitate employment, and job shadowing opportunities
- Facilitated behavior modification, teamwork, and success for cadets. Interpret State and Federal regulations
- Responsible for compliance and training of safety and security to include daily schedules, operations and security

DEPARTMENT OF THE ARMY AD Petroleum Logistics Supply

10-1993 to 2-1996

- Supervisory duties to include: scheduling, training & testing performance reviews, CDL, transportation, security, HSE, procurement, HAZWOPER, IATA, remote work coordination and daily duties for over 40 soldiers
- Managed BMP in fuel logistics, supply using Standard Army Retail Supply System (SARSS), receiving, inspecting, tracking, dispensing, segregating, storing, issuing, receipt and delivery of petroleum products
- Operation of HEMTT, CDL Class A, Humvee vehicles, buses and 2 Ton tankers with fuel in a safe manner
- Responsible for regulatory safety compliance training, security, HSE training documentation
- Directed transportation, warehouse activities, and logistics. Coordinated logistics with other departments
- Directed the procurement of oil and gas products, sampling and measurement of tank petroleum products
- Logistics duties included refueling moving convoys, set up and take down of fueling stations to include primary and secondary containment systems, decontamination stations and incident command station staffing

Education & Certifications

AAS Degree Aviation Management University of Alaska Anchorage GPA 3.7 Cum Laude graduate	Dec 2008
Certificate in Airline Operations, Training Rio Salado College Phoenix, AZ	Dec 2005
Certificate in MS Office applications Compu Com GPA 4.0	June 2004
Certificate in Tank Farm Operations & Fuel Logistics United States Army AD GPA 4.0	Feb 1994
HAZWOPER 40 HR, HAZMAT transport, IATA (hands on and renewed latest)	Dec 2017
CDL permit with HAZMAT Tanker, bus/passenger endorsement original obtained Feb 1996 renewing	2020
Occupational Health & Safety Degree currently attending 3.58 GPA	Graduation date pending
FAA FAR Standard Army Retail Supply System (SARSS) KSA also circular revisions and updates	
Knowledgeable of GIS, Criminal Justice and related legal regulations 2 practicums short of an AAS in Human Services	

Activities & Honors

Vice Chair Governor Tony Knowles Privatization Task Force DHHS, Juvenile Justice, OCS FY 1999-2000
 First Vice President Lions Club International Mt. McKinley Chapter Anchorage AK 2013-14 member since 2010
 UAA Debate Team 2008-2009
 Zonta member since 2012
 American Society Safety Engineers 2012- Current
 Board member for Catholic Social Services Gala 2013 & 2014
 ADA Date for Diabetes gala angel & volunteer 2017-18
 Hospice of Anchorage gala volunteer 2018
 AWAIC shelter gala volunteer supervisor 2014-2016
 Dare to Care volunteer for annual gala 2014-2017
 Sheldon Jackson Arts Center fund raising volunteer 2015
 Last Frontier Honor Flight Guardian 2019 and forward

[REDACTED]

[REDACTED]

[REDACTED]



10.D.18.

MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM

No. AM 730-2021

Meeting Date: November 9, 2021

FROM: MAYOR

SUBJECT: ANCHORAGE REGIONAL LANDFILL CLOSURE & POST-CLOSURE INVESTMENT FUND BOARD JEFFREY SINZ REAPPOINTMENT.

I have reappointed the following individual to the Anchorage Regional Landfill Closure & Post-Closure Investment Fund Board:

Jeffrey Sinz
At-large, Non-Employee

Term Expires 10/14/2024
(Reappointment)

Resumes and attendance records are attached for your information. Confirmation is requested at the regularly scheduled meeting on November 9, 2021.

Respectfully submitted,
Dave Bronson
Mayor

Attachments

Anchorage Regional Landfill (ARL) Closure & Post Closure Investment Fund Board**Attendance Record****Jeffrey Sinz**

Term Expires: October 14, 2021

Date of Original Appointment: February 26, 2019

YEAR	PRESENT	ABSENT
2019	May 2	
	August 14	
	November 1	
2020	February 24	
	May 5	
	August 7	
	November 5	
2021	March 10	
	March 17 (Special Meeting)	
	May 27	
	August 18	

Jeffrey Sinz

Professional Experience

2018 – Present Private Clients Anchorage, AK
Consultant and Community Volunteer

Since retiring in October 2018, have worked part-time as an investment and portfolio management consultant for a private client and as a volunteer board member for a government entity.

2016 – 2018 Bristol Bay Native Corporation Anchorage, AK
Senior Vice President, Chief Investment Officer

Executive management position with responsibility for BBNC's rapidly growing Corporate Development (strategic business planning, mergers and acquisitions) and portfolio management activities.

2008 – 2016 Bristol Bay Native Corporation Anchorage, AK
Senior Vice President, Chief Financial Officer

Responsible for the financial affairs of the corporation, including oversight and direct involvement in the corporation's accounting, financial reporting, financial planning, tax management, treasury, portfolio management, and M&A activities.

2003-2008 Municipality of Anchorage (MOA) Anchorage, AK
Chief Fiscal Officer

Through seven subordinate managers, responsible for financial policy and practices of general government and enterprise activities of the Municipality. Areas of responsibility included: financial planning; accounting/financial reporting; debt management; treasury, investments and banking; property appraisal; purchasing; and information technology.

1997-2003 Kenai Peninsula Borough Soldotna, AK
Director of Finance

Through subordinate supervisors and department staff, responsible for all Borough financial activities, including hands-on management of fixed income portfolio with FMV in excess of \$100 million.

1993 – 1997 MOA, Finance Department Anchorage, AK
Accounting Officer

Responsible for supervision of municipal accounting, financial reporting, payroll, accounts payable and financial information systems.

1991-1993 Alaska Railroad Corporation Anchorage, AK

Engineering Cost Supervisor/Operating Budget Specialist

Duties included design, development and implementation of department budgets and accounting systems.

1988-1991 MOA, Anchorage Telephone Utility Anchorage, AK

Director, Finance and Administrative Services

Oversaw management of Utility's financial planning, accounting, regulatory affairs, materials management, facilities maintenance and fleet management.

1983-1988 MOA, Solid Waste Services Anchorage, AK

Manager, Finance and Administration

Responsible for financial planning, accounting, customer services, billing and collections, and data processing. As a member of SWS Management Team, participated in the design and implementation of long-term solid waste disposal system which included the Anchorage Regional Landfill and Central Transfer Station.

1981-1983 MOA, Management and Budget Anchorage, AK

Senior Budget Analyst/Budget Analyst

1976-1981 Sun Prairie Joint School District Sun Prairie, WI

Transportation, Purchasing and Budgeting Coordinator

Education

Master of Business Administration (MBA), Management

University of Alaska-Anchorage – 1998

Bachelor of Business Administration (BBA), Business Finance Major

University of Wisconsin – Eau Claire – 1976

Past & Present Volunteer Activities

Municipality of Anchorage - Investment Advisory Commission Member

Alaska State Pension Investment Board - Trustee & Chair

Alaska Municipal Investment Pool - Board Member

Anchorage Community Development Authority – Board Member

Anchorage Water & Wastewater Utility – Board Member

Denali Alaskan Federal Credit Union – Member & Chair of Credit Committee and Board of Directors

ANCHORAGE, ALASKA
AR No. 2021-366

**A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING
THREE THOUSAND DOLLARS (\$3,000) FROM ARBOR DAY FOUNDATION AS
A RESTRICTED CONTRIBUTION TO THE MISCELLANEOUS OPERATIONAL
GRANTS FUND (261010) PARKS AND RECREATION DEPARTMENT FOR THE
PURPOSE OF COMMUNITY TREE RECOVERY PLANTING.**

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. The sum of Three Thousand Dollars (\$3,000.00) is hereby appropriated from the Arbor Day Foundation as a restricted contribution to the Miscellaneous Operational Grants Fund (261010) for the Purpose of Community Tree Recovery Planting in the Department of Parks and Recreation.

Section 2. This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day
of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk

Department of Appropriation:

Department of Parks and Recreation \$3,000.00



MUNICIPALITY OF ANCHORAGE # 10.E.1.

Assembly Memorandum

No. AM 731-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THREE THOUSAND DOLLARS (\$3,000) FROM ARBOR DAY FOUNDATION AS A RESTRICTED CONTRIBUTION TO THE MISCELLANEOUS OPERATIONAL GRANTS FUND (261010) PARKS AND RECREATION DEPARTMENT FOR THE PURPOSE OF COMMUNITY TREE RECOVERY PLANTING.

Community Tree Recovery and the Alliance for Community Trees, two programs of the Arbor Day Foundation, and International Paper have jointly awarded an International Paper Tree Distribution award to Anchorage Parks and Recreation for the purpose of Tree Recovery Planting.

The revenue and expense detail follows:

REVENUE

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
261010-550600-2900000729-430030	Restricted Contributions	\$3,000.00

EXPENDITURE

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
261010-550600-2900000729-511000	Operating Supplies	\$3,000.00

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Shanna Alexander, Principal Admin, P&R Dept
Approved by: Joshua Durand, Director of Parks & Recreation Dept
Concur: Marilyn Banzhaf, Acting Director, OMB
Concur: Travis C. Frisk, CFO
261010-550600-2900000729-430030 \$3,000.00
(Arbor Day Foundation)
Concur: Amy Demboski, Municipal Manager
Respectfully submitted: Dave Bronson, Mayor

ANCHORAGE, ALASKA
AR No. 2021-367

A RESOLUTION APPROPRIATING FIVE THOUSAND THIRTY-EIGHT DOLLARS AND SIXTY-TWO CENTS (\$5038.62) FROM ARBOR DAY FOUNDATION AS A RESTRICTED CONTRIBUTION TO THE MISCELLANEOUS OPERATIONAL GRANTS FUND (261010) FOR THE PURPOSE OF COMMUNITY TREE RECOVERY PLANTING IN THE DEPARTMENT OF PARKS AND RECREATION.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. The sum of Five Thousand Thirty-Eight Dollars and Sixty-Two Cents (\$5038.62) is hereby appropriated from the Arbor Day Foundation as a restricted contribution to the Miscellaneous Operational Grants Fund (261010) for the Purpose of Community Tree Recovery Planting in the Department of Parks and Recreation.

Section 2. This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk

Department of Appropriation:
Department of Parks and Recreation \$5038.62



MUNICIPALITY OF ANCHORAGE # 10.E.2.

Assembly Memorandum

No. AM 732-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING FIVE THOUSAND THIRTY-EIGHT DOLLARS AND SIXTY-TWO CENTS (\$5038.62) FROM ARBOR DAY FOUNDATION AS A RESTRICTED CONTRIBUTION TO THE MISCELLANEOUS OPERATIONAL GRANTS FUND (261010) PARKS AND RECREATION DEPARTMENT FOR THE PURPOSE OF COMMUNITY TREE RECOVERY PLANTING.

Community Tree Recovery and the Alliance for Community Trees, two programs of the Arbor Day Foundation, and FedEx have jointly awarded a FedEx Tree planting award to Anchorage Parks and Recreation for the purpose of Tree Recovery Planting.

The revenue and expense detail follows:

REVENUE

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
261010-550600-2900000731-430030	Restricted Contributions	\$5,038.62

EXPENDITURE

<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
261010-550600-2900000731-511000	Operating Supplies	\$5,038.62

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Shanna Alexander, Principal Admin, P&R Dept
Approved by: Joshua Durand, Director of Parks & Recreation Dept
Concur: Marilyn Banzhaf, Acting Director, OMB
Concur: Travis C. Frisk, CFO
261010-550600-2900000731-430030 \$5,038.62
(Arbor Day and FedEx)
Concur: Amy Demboski, Municipal Manager
Respectfully submitted: Dave Bronson, Mayor

10.E.3.

Submitted by: Chair of the Assembly at the
Request of the Mayor

Prepared by: Anchorage Police Department

For Reading: November 9, 2021

ANCHORAGE, ALASKA

AR NO. 2021-368

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING, WHEN TENDERED, FOUR HUNDRED SEVENTY-TWO THOUSAND ONE HUNDRED FIFTY-SEVEN DOLLARS (\$472,157) AS A GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT; AND APPROPRIATING TEN THOUSAND THREE HUNDRED EIGHTY-THREE DOLLARS (\$10,383) AS A CONTRIBUTION FROM THE 2021 ANCHORAGE POLICE DEPARTMENT OPERATING BUDGET, ANCHORAGE METROPOLITAN POLICE SERVICE AREA FUND (151000), ALL TO THE FEDERAL GRANTS FUND (241) ANCHORAGE POLICE DEPARTMENT, FOR THE MOBILE DATA COMPUTER LAPTOP REFRESH AND FACILITIES SECURITY UPGRADE PROJECT.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. That the sum of FOUR HUNDRED SEVENTY-TWO THOUSAND ONE HUNDRED FIFTY-SEVEN DOLLARS (\$472,157) is appropriated, when tendered, from the U.S. Department of Justice, Office of Justice Programs, Edward Byrne Memorial Justice Assistance Grant to the Federal Grants Fund (241900), Anchorage Police Department for the Mobile Data Computer Laptop Refresh and Facilities Security Upgrade Project.

Section 2. That the sum of TEN THOUSAND THREE HUNDRED EIGHTY-THREE DOLLARS (\$10,383) is appropriated from the Anchorage Metropolitan Police Service Area Fund (151000), 2021 Anchorage Police Department Operating Budget as a contribution to the Federal Grants Fund (241800), Anchorage Police Department to fund Intergovernmental Charges.

Section 3. This resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Assembly this ___ day of _____, 2021.

Chair

ATTEST:

Municipal Clerk

Departmental Appropriation:
Police Department \$482,540

10.E.3.



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 733-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING, WHEN TENDERED, FOUR HUNDRED SEVENTY-TWO THOUSAND ONE HUNDRED FIFTY-SEVEN DOLLARS (\$472,157) AS A GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT; AND APPROPRIATING TEN THOUSAND THREE HUNDRED EIGHTY-THREE DOLLARS (\$10,383) AS A CONTRIBUTION FROM THE 2021 ANCHORAGE POLICE DEPARTMENT OPERATING BUDGET, ANCHORAGE METROPOLITAN POLICE SERVICE AREA FUND (151000), ALL TO THE FEDERAL GRANTS FUND (241) ANCHORAGE POLICE DEPARTMENT, FOR THE MOBILE DATA COMPUTER LAPTOP REFRESH AND FACILITIES SECURITY UPGRADE PROJECT.

Edward Byrne Memorial Justice Assistance Grants, authorized by the Crime Identification Technology Act, 1998 (42USC14601), provide local governments with funds to underwrite projects to prevent and control crime based on local needs and conditions. The Municipality of Anchorage has been awarded a grant in the amount of \$472,157 with a required local contribution of \$10,383 for a total program budget of \$482,540. These amounts are requested to be appropriated to the Federal Grants Fund (241) for use by the Anchorage Police Department. This grant began on October 1, 2020, through September 30, 2024.

In accordance with program notice requirement, local public officials were presented with the following proposed expenditure areas thirty days prior to grant application submittal:

Panasonic Mobile Laptop Rehabilitation Project	\$372,864
Facilities Security/Safety Upgrade Project	\$ 92,049
Grant Administration/Training/Travel	<u>\$ 7,244</u>
Total Program Grant Expenditures	\$472,157

As required by the grantor, an advertised public hearing was held on July 28, 2021, at Anchorage Police Department Headquarters to provide the opportunity for comment by local citizens and community organizations. No public comments were expressed at the meeting.

10.E.3.

The budget detail is as follows:

REVENUES:**ACCOUNT NUMBER****ACCOUNT NAME****AMOUNT**

241900-4000064-80003065-405100

Federal Grant Revenue-Direct

\$472,157

241800-4000064-80003066-450010

Contributions from Other Funds

10,383

TOTAL**\$482,540****EXPENDITURES:****ACCOUNT NUMBER****ACCOUNT NAME****AMOUNT**

241900-4000064-80003065-511000

Operating Supplies

464,913

241900-4000064-80003065-520040

Travel Expenditures

7,244

241800-4000064-80003066-615200

CS IGC to Ops Grants

10,383

TOTAL**\$482,540**

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Tina Verheyen, APD Grant Manager

Approved by: Kenneth McCoy, Chief of Police

Concur: Marilyn Banzhaf, Acting Director, OMB

Fund Certification: Travis C. Frisk, CFO

241900-4000064-80003065-405100 \$472,157

(Edward Byrne Memorial Justice Assistance)

*Subject to receipt of fully executed agreement

151000-484300-580530-FY2021 \$ 10,383

(Operating Budget)

Concur: Amy Demboski, Municipal Manager

Respectfully Submitted: Dave Bronson, Mayor

Submitted by: Chair of the Assembly at the
Request of the Mayor

Prepared by: Anchorage Police Department
For Reading: November 9, 2021

**ANCHORAGE, ALASKA
AR NO. 2021-369**

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING, WHEN TENDERED, ONE HUNDRED TWENTY-FOUR THOUSAND EIGHT HUNDRED FIFTY-FOUR DOLLARS (\$124,854) AS A GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES, LAW ENFORCEMENT MENTAL HEALTH AND WELLNESS ACT; AND APPROPRIATING TWO THOUSAND SEVEN HUNDRED FORTY-SIX DOLLARS (\$2,746) AS A CONTRIBUTION FROM THE 2021 ANCHORAGE POLICE DEPARTMENT OPERATING BUDGET, ANCHORAGE METROPOLITAN POLICE SERVICE AREA FUND (151000), ALL TO THE FEDERAL GRANTS FUND (241) ANCHORAGE POLICE DEPARTMENT, FOR THE ANCHORAGE POLICE WELLBEING PROGRAM.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. That the sum of ONE HUNDRED TWENTY-FOUR THOUSAND EIGHT HUNDRED FIFTY-FOUR DOLLARS (\$124,854) is appropriated, when tendered, from the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS), Law Enforcement Mental Health and Wellness Act (LEMHWA) to the Federal Grants Fund (241900), Anchorage Police Department for the Anchorage Police Wellbeing Program.

Section 2. That the sum of TWO THOUSAND SEVEN HUNDRED FORTY-SIX DOLLARS (\$2,746) is appropriated from the Anchorage Metropolitan Police Service Area Fund (151000), 2021 Anchorage Police Department Operating Budget as a contribution to the Federal Grants Fund (241800), Anchorage Police Department to fund Intergovernmental Charges.

Section 3. This resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Assembly this ____ day of _____, 2021.

Chair

ATTEST:

Municipal Clerk

Departmental Appropriation:
Police Department \$127,600

10.E.4.



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 734-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING, WHEN TENDERED, ONE HUNDRED TWENTY-FOUR THOUSAND EIGHT HUNDRED FIFTY-FOUR DOLLARS (\$124,854) AS A GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES, LAW ENFORCEMENT MENTAL HEALTH AND WELLNESS ACT; AND APPROPRIATING TWO THOUSAND SEVEN HUNDRED FORTY-SIX DOLLARS (\$2,746) AS A CONTRIBUTION FROM THE 2021 ANCHORAGE POLICE DEPARTMENT OPERATING BUDGET, ANCHORAGE METROPOLITAN POLICE SERVICE AREA FUND (151000), ALL TO THE FEDERAL GRANTS FUND (241) ANCHORAGE POLICE DEPARTMENT, FOR THE ANCHORAGE POLICE WELLBEING PROGRAM.

The Law Enforcement Mental Health and Wellness Act of 2017 (LEMHWA) was signed into law in January 2018, recognizing that law enforcement agencies need and deserve support in their ongoing efforts to protect the mental health and well-being of their employees. Good mental and psychological health is just as essential as good physical health for law enforcement officers to be effective in keeping our country and our communities safe from crime and violence. The Office of Community Oriented Policing Services (COPS) is providing funding to improve the delivery of and access to mental health and wellness services for law enforcement through training and technical assistance and implementation of promising practices related to mentoring programs.

The Municipality of Anchorage was awarded a grant in the amount of \$124,854 with a required local contribution of \$2,746 for a total program budget of \$127,600. The grant from COPS Office will be used to contract mental health services through a licensed medical health clinician to work in Anchorage Police Department facilities. The clinician will promote healthy wellbeing by providing support through counseling, increasing awareness of effective mental health and wellness strategies, and providing tools to enhance positive mental, emotional and physical health. This grant began on September 1, 2021, through August 31, 2023.

10.E.4.

The budget detail is as follows:

REVENUES:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
241900-4000065-80003046-405100	Federal Grant Revenue-Direct	\$124,854
241800-4000065-80003047-450010	Contributions from Other Funds	<u>2,746</u>
	TOTAL	\$127,600

EXPENDITURES:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
241900-4000065-80003046-501020	Overtime	1,456
241900-4000065-80003046-501100	Benefits	345
241900-4000065-80003046-530380	Contractual	122,920
241900-4000065-80003046-605530	General Liability	66
241900-4000065-80003046-605540	Workers Compensation	67
241800-4000065-80003047-615200	CS IGC to Ops Grants	<u>2,746</u>
	TOTAL	\$127,600

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Tina Verheyen, APD Grant Manager
Approved by: Kenneth McCoy, Chief of Police
Concur: Marilyn Banzhaf, Acting Director, Office of Management and Budget
Fund Certification: Travis C. Frisk, CFO
241900-4000065-80003046-405100 \$124,854
(COPS Law Enforcement Mental Health & Wellness)
*Subject to receipt of fully executed agreement
151000-484300-580530-FY2021 \$2,746
(Operating Budget)
Concur: Amy Demboski, Municipal Manager
Respectfully Submitted: Dave Bronson, Mayor

Submitted by: Chair of the Assembly at
the **# 10.E.5.**

Request of the Mayor
Prepared by: Community Development
For reading: November 9, 2021

ANCHORAGE, ALASKA
AR No. 2021-370

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000) OF ALASKA CENTER FOR THE PERFORMING ARTS (ACPA) CAPITAL RESERVE REVENUES WITHIN THE AREAWIDE GENERAL CAPITAL IMPROVEMENT PROJECTS FUND (401800), FOR FACILITY AND EQUIPMENT REPAIRS, REPLACEMENTS, AND IMPROVEMENTS AT THE ACPA IN COMMUNITY DEVELOPMENT.

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. The sum of One Hundred Eighty Thousand Dollars (\$180,000) is hereby appropriated within the Areawide General Capital Improvement Projects Fund (401800) for facility and equipment repairs, replacements, and improvements as needed at the ACPA in Community Development.

Section 2. This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk

Department of Appropriation:
Community Development \$180,000

MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM

10.E.5.

No. AM 735-2021

Meeting Date: November 9,
2021

From: MAYOR

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000) OF ALASKA CENTER FOR THE PERFORMING ARTS (ACPA) CAPITAL RESERVE REVENUES WITHIN THE AREAWIDE GENERAL CAPITAL IMPROVEMENT PROJECTS FUND (401800), FOR FACILITY AND EQUIPMENT REPAIRS, REPLACEMENTS, AND IMPROVEMENTS AT THE ACPA IN COMMUNITY DEVELOPMENT.

The Management Agreement for the Alaska Center for the Performing Arts (ACPA) as defined in Part II, Section 7 of the General Provisions, provides for a percentage of gross revenues to be deposited in a reserve account established within Fund 401800 to: 1) replace equipment which is lost, destroyed or otherwise rendered unusable during the course of operations; 2) pay the costs for renovations or improvements; and 3) repair damages or losses caused by catastrophic occurrences or accidental damage to the ACPA.

Therefore, Community Development requests the appropriation of \$180,000 in ACPA capital reserve for facility and equipment repairs, replacements, and improvements as needed. Funding remaining after the completion of any project will be used for additional repairs, replacements, and improvements at the facility as needed.

The budget details are as follows:

Revenues:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
401800-121030-430030-PF19001	Restricted Contributions	\$180,000

Expenditures:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
401800-121030-530380-PF19001	Other Professional Services	\$180,000

10.E.5.

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Reneé Stewart, Principal Administrative Officer,
Community Development/Municipal Manager

Approved: Adam R. Trombley, Executive Director,
Community Development

Concur: Marilyn Banzhaf, Acting Director, OMB

Fund Certification: Travis C. Frisk, CFO
401800-121030-NRP-430030 \$180,000
(ACPA Capital Reserve Account Revenues)

Concur: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor



10.F.1.

MUNICIPALITY OF ANCHORAGE

Assembly Information Memorandum

No. AIM 181-2021

Meeting Date: November 9, 2021

From: CHAIR

Subject: OMBUDSMAN RECOMMENDATION REGARDING AMC 9.28.035

On February 5, 2020, after an extensive review of AMC 9.28.035 – Abatement of Vehicles Operated by Delinquent Offenders and responding to numerous complaints regarding the code and its impacts on constituents, especially vehicle owners who were not on the scofflaw list, the Municipal Ombudsman's Office issued a memo that recommended the repeal of AMC 9.28.035.

Unfortunately, the COVID – 19 global health pandemic sidetracked any response to the memo and recommendation. For your consideration, attached is the original Ombudsman memo, a new cover memo, and several charts and graphs related to the Ombudsman's recommendation to repeal AMC 9.28.035.

Prepared by: Darrel W. Hess, Ombudsman

Approved by: Suzanne LaFrance, Chair



10.F.1.

OFFICE OF THE OMBUDSMAN Memorandum

DATE: October 28, 2021

TO: Anchorage Assembly & Mayor Bronson

FROM: Darrel W. Hess, Municipal Ombudsman *DWH*
May Ramirez-Xiong, Deputy Ombudsman *MRX*

SUBJECT: AMC 9.28.035 – Abatement of Vehicles Operated by Delinquent Offenders

On February 5, 2020, after an extensive review of AMC 9.28.035 – Abatement of Vehicles Operated by Delinquent Offenders and responding to numerous complaints regarding the code and its impacts on constituents, especially vehicle owners who were not on the scofflaw list, the Municipal Ombudsman's Office issued a memo that recommended the repeal of AMC 9.28.035.

Unfortunately, the COVID – 19 global health pandemic sidetracked any response to our memo and recommendation. Consequently, we are resending the original memo, under cover of this memo. We are attaching several graphs and charts related to the recent history of scofflaw impounds by the Municipality of Anchorage. For the reasons outlined in the original memo, the Anchorage Municipal Ombudsman's Office recommends that the Assembly repeal AMC 9.28.035.

The Municipality is unable to demonstrate that the code contributes to improved public safety, which was the stated purpose for implementing the scofflaw ordinance. Unpaid fines for criminal offenses committed while operating a motor vehicle do not count for purposes of the scofflaw code; cracked windshields and burned-out headlights and taillights do count. The Municipality loses money implementing and managing the program. Multiple non-scofflaw vehicle owners have lost their vehicles because they were unable to pay the costs to retrieve their vehicles that were impounded by the Municipality.

The negative impacts to non-scofflaw vehicle owners and businesses far outweighs any other considerations. The code is regressive, unfair, and unreasonable. The Municipality seizing private vehicles, including business vehicles, to collect delinquent civil fines is government overreach at its worst. The Municipality of Anchorage should defer to the state scofflaw statute, AS 28.15.161(a)(7)), which requires that the Division of Motor Vehicles cancel the driver's licenses of individuals who accumulate over \$1,000 in unpaid traffic fines. The state statute cancels a privilege, rather than seizing private property.

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10.F.1.

OFFICE OF THE OMBUDSMAN Memorandum

DATE: February 5, 2020

TO: Anchorage Assembly & Mayor Berkowitz

FROM: Darrel W. Hess, Municipal Ombudsman *DWH*

SUBJECT: AMC 9.28.035 – Abatement of Vehicles Operated by Delinquent Offenders

EXECUTIVE SUMMARY

The Municipal Ombudsman's Office has concerns regarding the fairness, equity and reasonableness of AMC 9.28.035 – Abatement of Vehicles Operated by Delinquent Offenders, more commonly known as the scofflaw ordinance. The ordinance states in part that "Any motor vehicle operated by a person who accumulates delinquent traffic fines totaling more than \$1,000.00 is a public nuisance subject to abatement as provided in this section."

Traffic fine is defined as "{a} fine issued by the municipality for a moving violation. Traffic fine does not include fines for parking violations." However, the term "moving violation" is not defined in the code. Unpaid criminal fines for offenses committed while operating a motor vehicle (criminally negligent homicide, manslaughter, second-degree murder, driving under the influence) are not counted for purposes of the scofflaw code, but unpaid fines for burned-out headlights and taillights are counted. In 2019 the Finance Department proposed amending the definition of "traffic fine" in Municipal Code (AO 2019-59) to codify that "moving violations" includes equipment and paperwork violations. The Ombudsman's Office recommended against approval of AO 2019-59, and the Assembly indefinitely postponed the ordinance. For purposes of the scofflaw code, the Municipality of Anchorage (MOA) is still including unpaid fines for paperwork and equipment violations.

After further review of AMC 9.28.035 by the Ombudsman's Office, the Ombudsman has determined that the code, while it may be legal, is not fair, equitable or reasonable, and for the reasons outlined in this memo recommends that AMC 9.28.035 – Abatement of Vehicles Operated by Delinquent Offenders be repealed.

BACKGROUND

In early 2007, the MOA began exploring ways to deal with a relatively small group of individuals who had accumulated over \$4 million in delinquent traffic fines. The MOA began lobbying members of the Alaska State Legislature to pass enabling legislation that would allow local governments to enact scofflaw ordinances.

On March 27, 2007, Assembly Members Shamberg and Tesche introduced AO 2007-60, accompanied by AM 237-2007. The ordinance made operation of a motor vehicle in the MOA by a person who had accumulated three or more delinquent traffic fines totaling more than \$1,000 a misdemeanor, and their vehicle subject to impound and possible forfeiture. AM 237-2007 noted that “Safer highways for Anchorage motorists, not increased revenue, is the goal of AO 2007-60.” The Assembly approved AO 2007-60 on April 10, 2007, with an effective date of October 1, 2007. The purpose of the delayed effective date was to give the Alaska Legislature time to pass legislation enabling municipalities to enact and enforce local ordinances such as AO 2007-60. When AO 2007-60 was adopted, proposed legislation was before the Judiciary Committee of the State House of Representatives. The Administration and Assembly believed that passing a local ordinance ahead of any enabling state legislation would provide guidance to the Legislature.

On May 10, 2007 multiple representatives of the MOA appeared before the Alaska State Legislature, House Judiciary Standing Committee to speak in support of Senate Bill 145, “An Act relating to municipal impoundment and forfeiture”, sponsored by Senator Lesil McGuire. The meeting lasted nearly 40 minutes and included a robust discussion of the terms “moving violation”, “traffic fines” and “traffic”. The term finally agreed upon was “moving violation”. The bill’s sponsor expressed concerns with criminalizing the act of driving a motor vehicle while the driver owed more than \$1,000 in delinquent traffic fines. She believed that this would be creating a “crime upon a crime”. Steve Smith with the Anchorage Police Department opined that SB 145 was “a worthwhile tool for law enforcement to use to attempt to change the behavior of those for whom the existing laws don’t seem to matter.” SB 145 passed late in the 2007 legislative session and was signed into law by Governor Palin on July 31, 2007. The final version of the bill defined operating a vehicle while owing more than \$1,000 in delinquent fines for moving violations as a civil public nuisance, not a criminal misdemeanor.

On November 27, 2007, at the request of the Mayor, the Chair of the Assembly introduced AO 2007-161, accompanied by AM 733-2007. The ordinance repealed AO 2007-60 and re-enacted the relevant sections of Anchorage Title 9 to conform to the parameters of the final legislation enacted by the Legislature and signed into law by the Governor. A vehicle driven within the MOA by a scofflaw was defined as a civil public nuisance, not a criminal misdemeanor. AM 733-2007 stated that “The purpose of abatement is not to generate revenue.” The current ordinance has been in effect since it was adopted by the Assembly on December 11, 2007.

ANALYSIS

Generally, in Alaska the Division of Motor Vehicles (DMV) and the courts determine if an individual’s driving privileges should be suspended, revoked or restricted. The scofflaw enabling statute authorizes local governments in Alaska to adopt ordinances which allow them to determine that individuals who possess a valid driver’s license pose a public safety risk, based on their non-payment of traffic fines, and to impound any vehicle that they are operating.

Based on our review of the scofflaw code, the Ombudsman’s Office has identified three issues of concern:

1. The MOA's interpretation of "moving violations".
2. The potential for disproportionate impacts on low-income individuals.
3. The financial impacts on persons who are not scofflaws.

Issue 1. The MOA has been interpreting the term "moving violations" in the scofflaw ordinance to include equipment and paperwork violations. The Ombudsman's Office believes that including equipment violations and paperwork violations in the definition of "moving violations" is inconsistent with the State of Alaska DMV's interpretation of a moving violation, and appears to contradict the numerous statements by the MOA that the scofflaw ordinance is solely about public safety, not debt collection.

While "moving violation" is not defined in the Alaska statutes or municipal code, the State of Alaska, DMV interprets the term as encompassing violations for which the DMV enters points on a driving record. Specifically, page 10 of the official State of Alaska, DMV Driver's Manual states that "convictions for moving traffic violations are assigned numeric point values ranging from 2 points to 10 points", with "violations with the highest likelihood of contributing to crashes. . . assigned the higher point values." Page 11 of the Driver's Manual contains a schedule of "moving traffic violations" and a paragraph at the top of the schedule that states, "If you are convicted of, or forfeit bail for, a moving traffic violation occurring in this, or any other state, points will be entered on your Alaska driving record. Assigned points are based on the following schedule:" The schedule lists all manner of different violations, but no equipment or paperwork violations. Indeed, in Alaska points are not entered on a driver's record for equipment or paperwork violations. Because the DMV assesses points for "moving traffic violations" it follows conversely that if the DMV does not enter points – as in the case of equipment and paperwork violations - it does not consider the offenses to be moving violations.

The DMV does not assign points for non-moving traffic violations, because they do not consider those offenses to be reflective of a person's ability to safely operate a motor vehicle on a public roadway. For the MOA to state that the scofflaw ordinance is strictly about public safety, and then seize private property for delinquent fines, including fines related to offenses for which the State DMV does not assign points, appears to run counter to the public safety argument the MOA has advanced for the past twelve years, especially with delinquent fines for serious criminal traffic offenses (criminally negligent homicide, manslaughter, second-degree murder, driving under the influence) not being included for purposes of enforcing the scofflaw code.

Issue 2: Including delinquent fines for equipment and paperwork violations as moving violations for purposes of the scofflaw code can have disproportionate impacts on low-income individuals, and neighborhoods with lower median incomes. Thousands of individuals in our community frequently have to make difficult choices, to put food on the table, or replace a headlight or taillight. Headlights can often cost over \$100 and be difficult to install without the services of an auto mechanic. It is not uncommon for some headlights to not be available in Anchorage. And, if you find one online, the odds are good that the company will not ship to Alaska.

The MOA impounding a person's vehicle can have serious consequences for someone who is already living on the edge financially, and could cause them to lose the transportation that allows them to get to and from work. The loss of their vehicle could start a downward spiral from which it would be difficult to recover. Does this mean that someone should get a free pass just because they are poor? Should the rules not apply to someone because of their financial status? Of course not; we are all responsible for following the rules. Persons who do not pay their traffic fines, regardless of their financial status, should bear the same consequences as persons who do not pay their MOA criminal fines, and other civil fines, including those owed to Animal Care & Control. These delinquent fines are sent to a collection agency, and the MOA garnishes the debtor's Alaska Permanent Fund Dividend. Is it fair and equitable to seize the personal property of persons with delinquent traffic fines, when the MOA does not generally seize the personal property of persons with delinquent criminal fines, and other delinquent civil fines owed to the MOA?

Issue 3. The Ombudsman's Office believes that the MOA's scofflaw program is not fair or equitable, because it causes significant financial harm and impacts to persons and businesses who are not on the scofflaw list, including an elderly grandmother on a small fixed-income who loaned her vehicle to her grandson (who possessed a valid driver's license). He was stopped by APD and her car was impounded. She had to pay \$600-\$700 to retrieve her vehicle.

Or, the employer who checked the driving record of his employee with the State of Alaska, DMV, and determined that the employee did not have any traffic violations on his driving record for the previous 5-10 years. However, the employee had outstanding unpaid traffic fines that were more than 10 years old. APD stopped the employee while he was driving a company vehicle and impounded the vehicle. The employer had to pay \$600-\$700 to retrieve the company vehicle. The employer also suffered lost business while the vehicle was impounded. The employer had never heard of the scofflaw program.

Under the scofflaw code, it is the responsibility of an individual or employer to be aware of an obscure MOA code and program, that is buried on the Finance Department's webpage on muni.org (not on APD's webpage or the MOA's impounds webpage). It is also their responsibility to check the scofflaw list (if they are aware of the program and can locate the scofflaw list online) before they loan a vehicle to or employ an individual who may have a valid driver's license. The Ombudsman's Office believes that placing this responsibility solely on members of the public is not fair or reasonable.

CONCLUSION

The scofflaw program is supposed to be about public safety. The individuals on the list, because they have not paid their traffic fines (not including unpaid fines for criminal offenses committed while operating a motor vehicle), are allegedly the worst of the worst, and pose such an imminent danger to the public that any vehicle they are operating must be impounded. Vehicles are impounded even if the scofflaw operator possesses a valid driver's license because the courts and the DMV have not determined that their operating a motor vehicle poses a danger to the public, and consequently have not revoked or suspended their driving privileges. And, if they pay their fines, they are good to go; with no requirement for a driver's safety course, or any

10.F.1.

restrictions on their driving privileges. If they are the worst of the worst one day, how can they be safe to operate a vehicle the next day simply by paying money? Many of the top offenders on the scofflaw list simply purchase what they refer to as disposable or throwaway vehicles, or “beaters with heaters”. Many of the most egregious scofflaws have had multiple vehicles impounded and forfeited, yet they are still operating vehicles on Anchorage’s roads. This strongly suggests that the alleged public safety purpose for the scofflaw program has not been achieved.

The MOA has never provided any statistical data to the Legislature or Assembly that supports their contention that persons who do not pay traffic fines are any more dangerous on the roads than persons who pay their fines. The MOA cannot show how much revenue impounding vehicles under the scofflaw program generates for the MOA. The MOA cannot, with any certainty, show how much it costs the MOA to operate the scofflaw program. The MOA cannot show that the program’s goal of improving public safety is being achieved. And, the MOA acknowledges that the program may disproportionately impact individuals residing in certain neighborhoods.

In 2019 the Alaska State Legislature enacted a state scofflaw statute, which was signed into law by the Governor. The statute, AS 28.15.161(a)(7), requires that the DMV cancel the driver’s license of any person who “owes \$1,000 or more in unpaid fines for offenses involving a moving motor vehicle...”. The statute allows a scofflaw to keep their driver’s license if they make payment arrangements with the DMV. The DMV’s program relies on the potential cancellation of a privilege, rather than seizure of private property. The DMV hopes to have their scofflaw program implemented in the fourth quarter of 2020. With the upcoming implementation of the DMV’s scofflaw program, is the MOA’s scofflaw program necessary?

During our review of the scofflaw code, the Ombudsman’s Office could not find any way to amend the code to make it fair, equitable and reasonable. Given the inability of the MOA to show a compelling public need for the program, or that the scofflaw program is achieving its public safety goals, and given its impacts on persons not on the scofflaw list, and its potential disproportionate negative impacts on low-income individuals, the Ombudsman’s Office believes that the collateral damage caused by the scofflaw program cannot be justified. The scofflaw program also appears to be inconsistent with one of the reasons listed in the preamble of Anchorage’s Home Rule Charter for establishing the Charter – “to support individual rights”. The Ombudsman finds that AMC9.28.035 is not fair, equitable or reasonable and recommends that it be repealed.

#

MUNICIPALITY OF ANCHORAGE SCOFFLAW IMPOUNDS 2011 - 2020

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020(YTD)
TOTAL NUMBER OF SCOFFLAW IMPOUNDS	181	129	81	86	87	51	150	185	246	19
Same Owner/ Driver	75	49	36	34	33	14	37	45	51	3
(percent of total)	41%	38%	44%	40%	38%	27%	25%	24%	21%	16%
Different Owner from Driver*	106	80	45	53	54	37	113	140**	195	16
(percent of total)	59%	62%	56%	62%	62%	73%	75%	76%	79%	84%

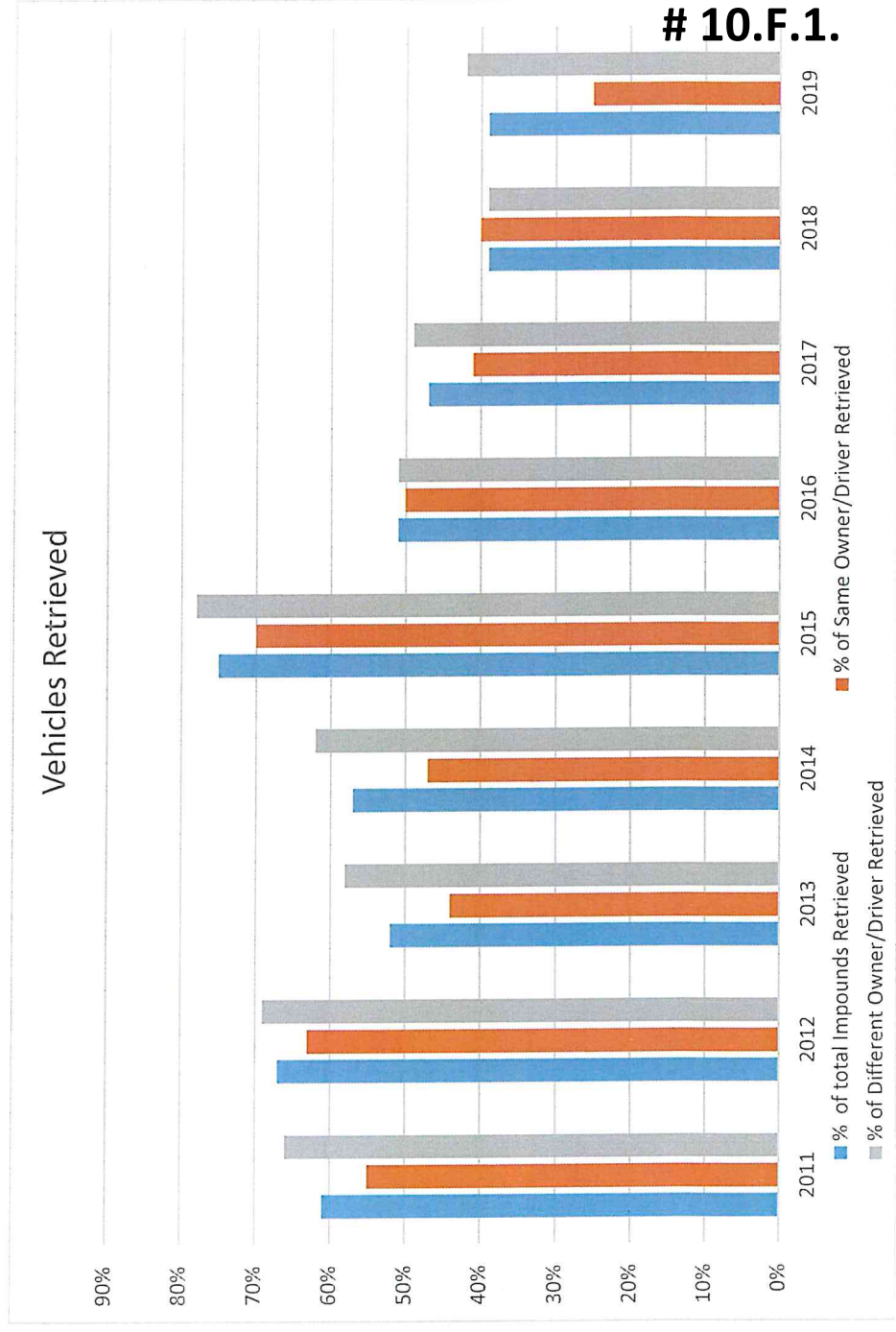
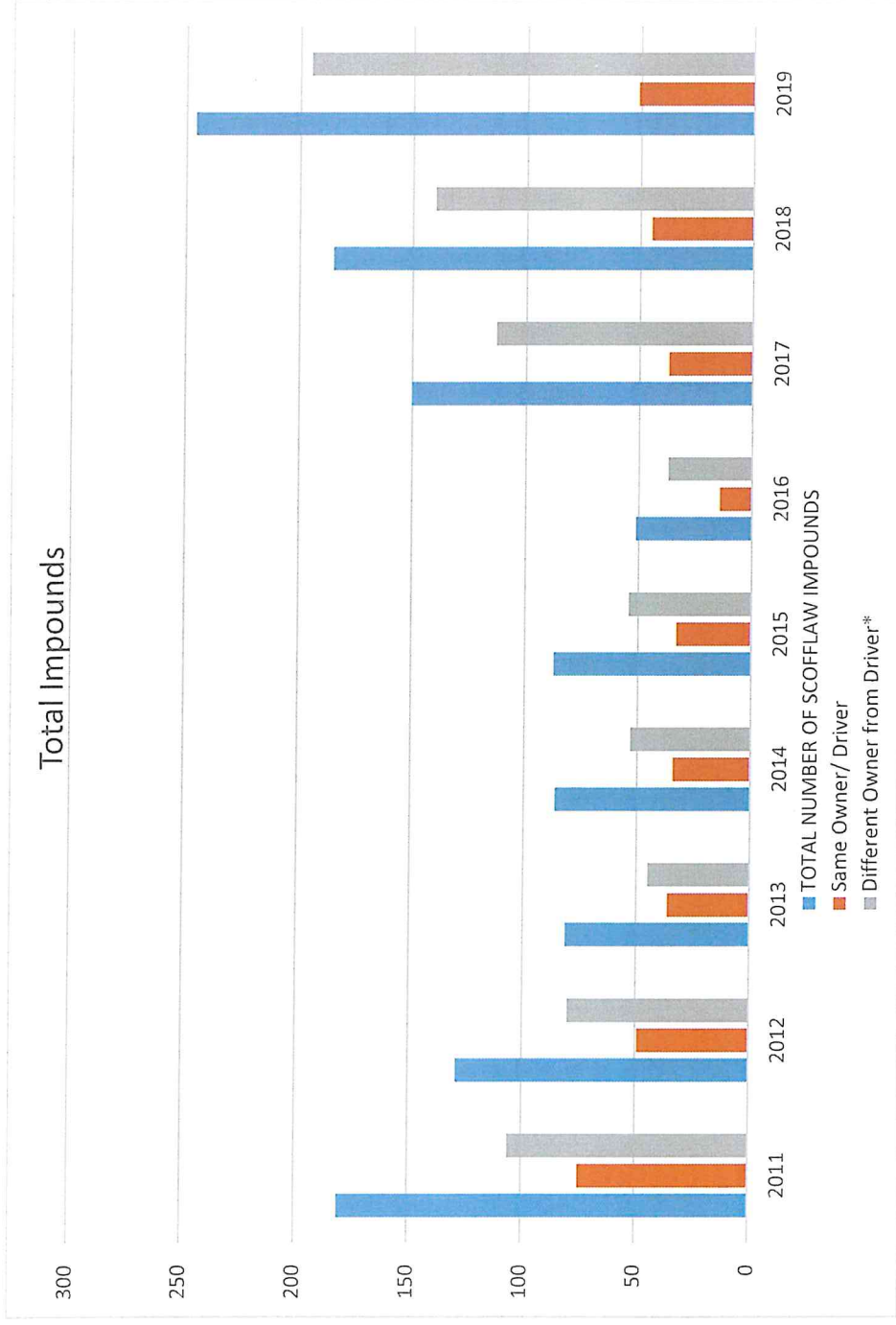
NUMBER RETRIEVED FROM IMPOUND	111	86	42	49	65	26	70	73	95	4
(percent of total Impounds)	61%	67%	52%	57%	75%	51%	47%	39%	39%	21%
Same Owner/Driver	41	31	16	16	23	7	15	18	13	1
(percent of total Same Owner/Driver)	55%	63%	44%	47%	70%	50%	41%	40%	25%	33%
Different Owner from Driver	70	55	26	33	42	19	55	55	82	3
Percent of total Different Owner from Driver)	66%	69%	58%	62%	78%	51%	49%	39%	42%	19%

* Includes businesses (rental agencies), individuals

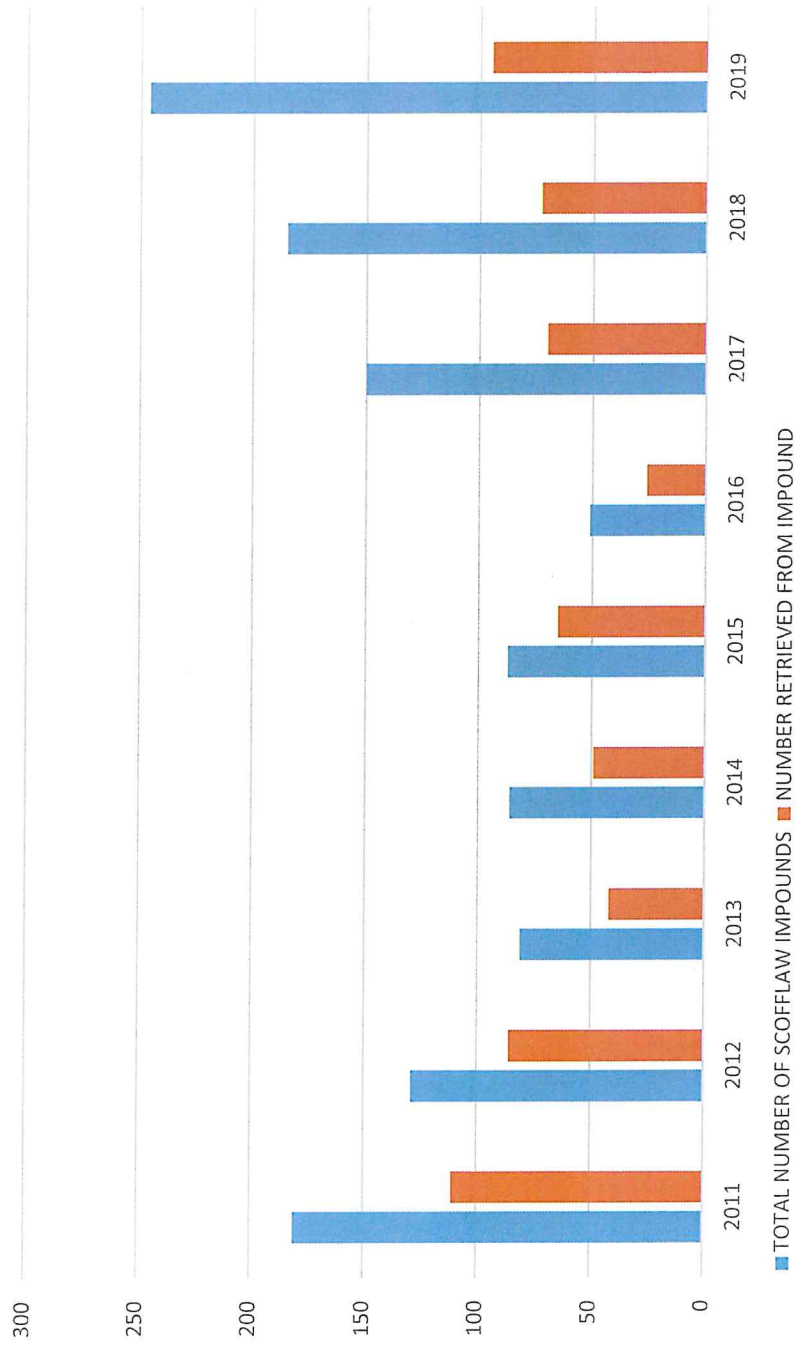
** 2 of these had no listed owner

Any information about ownership is based solely on DMV registration at the time of seizure. We know from experience that some vehicles may have been sold and not registered at DMV prior to seizure.

SCOFFLAW IMPOUNDS



Impound vs Retrieved



10.F.1.

MUNICIPALITY OF ANCHORAGE
ASSEMBLY INFORMATION MEMORANDUM

10.F.2.

No. AIM 182-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: NOTICE OF UPCOMING COLLECTIVE BARGAINING
AGREEMENT NEGOTIATIONS WITH INTERNATIONAL UNION
OF OPERATING ENGINEERS, LOCAL 302 (L302).**

The purpose of this AIM is to give notice to the Assembly, in accordance with Municipal Code section 3.70.090D.1, the L302 collective bargaining agreement (CBA) negotiations are intended to begin approximately January 1, 2022. This notice is to allow Assembly action on policy and direction regarding the CBA negotiations.

Prepared by:	Raylene Griffith, Labor Relations Director
Approved by:	Niki Tshibaka, Chief Human Resources Officer
Concur:	Marilyn Banzhaf, Acting Director, OMB
Concur:	Travis C. Frisk, CFO
Concur:	Patrick Bergt, Municipal Attorney
Concur:	Amy Demboski, Municipal Manager
Respectfully submitted:	Dave Bronson, Mayor

MUNICIPALITY OF ANCHORAGE
ASSEMBLY INFORMATION MEMORANDUM

10.F.3.

No. AIM 183-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: NOTICE OF UPCOMING COLLECTIVE BARGAINING
 AGREEMENT NEGOTIATIONS WITH PLUMBERS AND
 STEAMFITTERS, LOCAL 367 (PLU).**

The purpose of this AIM is to give notice to the Assembly, in accordance with Anchorage Municipal Code section 3.70.090D.1, that the Municipality of Anchorage (MOA) will begin collective bargaining agreement (CBA) negotiations with the PLU approximately January 1, 2022. This notice is to allow Assembly action on policy and direction regarding the CBA negotiations.

Prepared by:	Raylene Griffith, Labor Relations Director
Approved by:	Niki Tshibaka, Chief Human Resources Officer
Concur:	Marilyn Banzhaf, Acting Director, OMB
Concur:	Travis C. Frisk, CFO
Concur:	Patrick Bergt, Municipal Attorney
Concur:	Amy Demboski, Municipal Manager
Respectfully submitted:	Dave Bronson, Mayor

MUNICIPALITY OF ANCHORAGE
ASSEMBLY INFORMATION MEMORANDUM

10.F.4.

No. AIM 184-2021

Meeting Date: November 9, 2021

From: MAYOR

**Subject: STATUS REPORT FOR COLLECTIVE BARGAINING
AGREEMENT NEGOTIATIONS WITH ANCHORAGE MUNICIPAL
EMPLOYEES ASSOCIATION (AMEA).**

In accordance with Anchorage Municipal Code subsection 3.70.090B, attached is a joint report regarding the negotiations status for a successor Collective Bargaining Agreement with the Anchorage Municipal Employees Association.

Prepared by:	Raylene Griffith, Labor Relations Director
Approved by:	Niki Tshibaka, Chief Human Resources Officer
Concur:	Patrick Bergt, Municipal Attorney
Concur:	Marilyn Banzhaf, Acting Director, OMB
Concur:	Travis C. Frisk, CFO
Concur:	Amy Demboski, Municipal Manager
Respectfully submitted:	Dave Bronson, Mayor



MUNICIPALITY OF ANCHORAGE
MAYOR DAVE BRONSON

10.F.4.

HUMAN RESOURCES

October 20, 2021

Suzanne LaFrance
Assembly Chair
Municipality of Anchorage
P.O. Box 196650
Anchorage, Alaska Box 99519-6650

Re: Collective Bargaining Negotiations Update
Anchorage Municipal Employees Association (AMEA).

Dear Assembly Chair LaFrance,

Negotiations began on June 29, 2021, between the Municipality of Anchorage and the Anchorage Municipal Employees Association. The parties are hopeful that negotiations will result in a new Collective Bargaining Agreement.

The current CBA remains in effect until a new agreement is negotiated and approved, or impasse remedies are exhausted.

Respectfully submitted,

Raylene Griffith
Labor Relations Director
Municipality of Anchorage

Jon Cecil
AMEA President
Anchorage Municipal Employees Association



MUNICIPALITY OF ANCHORAGE

ASSEMBLY INFORMATION MEMORANDUM

10.F.5.

AIM No. 185-2021

Meeting Date: November 9, 2021

From: MAYOR

Subject: 2021 3rd Quarter Expenditure Reports for General Government, Utility, and Enterprise Departments.

The following is the status of department spending through September 30, 2021.

Budget to Actuals – General Government Departments:

At the end of September (74.8% through the fiscal year, with 71.8% labor posted), departments have spent 70.5% of the total budget. A further breakdown of expenditures and encumbrances shows that 71.8% of the labor budget is spent while 76.0% in non-labor is spent or encumbered.

The following departments have positive or negative variances of five percent or more (<69.8% or >79.8%) from the percent through the year (74.8%).

Chief Fiscal Officer – is 21.7% spent due to the administration of the ML&P sale, Pay for Success, and Stormwater facility projects may be spent later in the year.

Economic & Community Development – is 84.6% spent because the majority of the \$18,353,296 in COVID program grants has been dispersed to the grantees.

Equal Rights Commission – is 66.0% spent due to a vacancy between January and March.

Health – is 64.3% spent due to a lag time in payments to some major contracts. The department encumbers several large contracts that are expensed throughout the year as invoices are received and paid. Additionally, delays to some projects, staffing vacancies, and employee turnover have resulted in a variance that is expected to fall in line as the year progresses.

Information Technology – is 56.8% spent due to major contracts to be paid later in the year and a 4.2% mid-year budget cut.

Maintenance & Operations – is 79.9% spent due to expenses for larger maintenance activities coming in as the end of the summer construction season approaches. Expect expenditure activity to slow down as crews transition to winter activities pending average winter conditions.

Management & Budget – is 63.6% spent due to the timing of anticipated projects. The department expects to come in at budget by the end of the year.

Mayor – is 59.8% spent due to vacancies and the Mayor’s Office Community Grants not being issued yet.

Municipal Attorney – is 68.0% spent due to several software subscriptions that will be due later in the year. Also, there are no trials going on in State court which causes trial costs and office supplies spending to be lower.

Municipal Manager – is 48.1% spent due to AR2020-444, appropriated on 1/14/2021 as a supplemental revenue in the amount of \$10,506,000.00 providing services pursuant to a sub-contractor agreement between the Municipality of Anchorage (MOA) and Chugach Electric.

Parks & Recreation – is 64.5% spent due to unfilled budgeted positions that the department is in the process of filling or reclassifying.

Planning – is 69.3% spent due to two positions that were vacant for eight pay periods. Both positions are now filled.

Project Management & Engineering – is 68.4% spent due to some summer contractual services expenses that have not been billed. Expect expenditures to catch up to the year-to-date budget percentage as the invoices are paid for services received.

Public Works Administration – is 42.3% spent due to a position vacancy and some large Limited Road Service Area (LRSA) summer maintenance projects have not been billed.

Purchasing – is 64.8% spent due to vacancies and public auctions starting halfway through the year.

Real Estate – is 84.2% spent due to contractual expenses, the timing of lease payments, loan interest payments, and land acquisitions’ expenses. Subject to the resolution of an inter-governmental loan interest payment, the department expects to come in at budget by the end of the year.

Traffic Engineering – is 66.9% spent due to two position vacancies at this time and some professional services contract work has not been billed out yet which will bring expenses closer to year-to-date budget percentages.

Convention Center – is 38.5% spent due to timing of incremental payments throughout the year to vendors under Use Agreements and Management Agreements, with the bulk of activity expected to post November/December.

TANS Expense – is 13.4% spent due to the timing of payments. The 2021 payment is expected to post in December.

Budget to Actuals – Utility and Enterprise Departments:

Revenues – while most departments are on track with the collected revenues:

Anchorage Hydropower – is at 63.4% due to Wholesale Power sales are dependent on decisions made by the operator of the Hydroelectric plant as to the amount of generation each month. The Anchorage Hydroelectric Utility has only been in existence since October 30 of 2020 and management did not have a history on which to base sale projections.

Port of Alaska – is at 84.5% due to an increase in petroleum traffic in 2021 that has resulted in a higher than budgeted revenue to date.

Solid Waste Services – Disposal – is at 81.0% due to larger than expected gains in Non-Operating Revenue on the Landfill Closure Investment account.

Expenses – Encumbrances are not included in the year-to-date actuals for Utility and Enterprise Departments.

Anchorage Wastewater Utility – is 65.2% spent due to a combination of not all 3rd quarter costs are posted and because pave and patch, landscaping, and contracted services do not typically post as expenses until the 4th quarter of the fiscal year due to timing of the projects.

Anchorage Water Utility – is 65.2% spent due to a combination of not all 3rd quarter costs are posted and because pave and patch, landscaping, and contracted services do not typically post as expenses until the 4th quarter of the fiscal year due to timing of the projects.

Municipal Light & Power - Electric – is 100.0% spent due to the ML&P Sale in October of 2020.

Port of Alaska – is 68.0% spent due to completion and invoice closeout of summer maintenance and repair projects are in process and will be finalized in the next 30 days. The Port expects these expenses to be on or below budget to finish 2021.

Solid Waste Services - Disposal – is 63.7% spent due to lower than expected year-to-date intergovernmental costs, less interest incurred on debt than expected, vendor lags in billing for the central transfer station construction project, and slower than expected expenditure on the landfill leachate project.

Solid Waste Services - Refuse – is 65.7% spent due to lower than expected year-to-date intergovernmental costs, less interest incurred on debt than expected, vendor lags in billing for the central transfer station construction project, lags in vendor billing for contractual equipment maintenance costs, and lower operating supply costs.

Prepared by: Office of Management & Budget (OMB)
 Concur: Marilyn Banzhaf, Acting Director, (OMB)
 Concur: Amy Demboski, Municipal Manager
 Respectfully submitted: Dave Bronson, Mayor

Municipality of Anchorage
General Government
2021 Budget to Actuals by Department
Direct Cost* through September 30, 2021
(74.8% through fiscal year)

10.F.5.

Seq	Department	A	B	C	D	E	F	G	H	I	J	K
		2021 Revised Budget	Supplementals		2021 Budget Total	Actuals	% of Budget Spent	Encumbrances	% of Budget Encumbered	Actuals + Encumbrances	Amount (Over)/Under Budget	% of Budget Spent & Encumbered
1	Assembly	\$ 5,375,709	\$ 248,000		\$ 5,623,709	\$ 4,027,679	71.6%	\$ 405,433	7.2%	\$ 4,433,112	\$ 1,190,597	78.8%
2	Chief Fiscal Officer	636,065	2,302,188		2,938,253	638,500	21.7%	1,596,344	54.3%	2,234,844	703,408	76.1%
3	Development Services	11,654,754	-		11,654,754	8,440,779	72.4%	87,089	0.7%	8,527,868	3,126,886	73.2%
4	Economic & Community Development	12,215,404	18,376,596		30,592,000	25,887,298	84.6%	1,784,344	5.8%	27,671,642	2,920,358	90.5%
5	Equal Rights Commission	760,379	-		760,379	501,632	66.0%	7,138	0.9%	508,770	251,609	66.9%
6	Equity & Justice	243,917	-		243,917	186,140	76.3%	-	0.0%	186,140	57,777	76.3%
7	Finance	14,094,890	-		14,094,890	9,971,503	70.7%	230,801	1.6%	10,202,304	3,892,586	72.4%
8	Fire	105,683,343	-		105,683,343	79,143,630	74.9%	955,599	0.9%	80,099,229	25,584,114	75.8%
9	Health	14,720,950	7,990,655		22,711,605	14,604,123	64.3%	2,723,158	12.0%	17,327,281	5,384,324	76.3%
10	Human Resources	5,242,064	-		5,242,064	3,755,679	71.6%	85,739	1.6%	3,841,418	1,400,646	73.3%
11	Information Technology	24,477,168	-		24,477,168	13,900,222	56.8%	1,025,255	4.2%	14,925,476	9,551,692	61.0%
12	Internal Audit	788,434	-		788,434	577,772	73.3%	-	0.0%	577,772	210,662	73.3%
13	Library	9,228,249	-		9,228,249	6,456,243	70.0%	175,812	1.9%	6,632,055	2,596,194	71.9%
14	Maintenance & Operations	90,291,116	116,542		90,407,658	72,254,806	79.9%	1,684,129	1.9%	73,938,935	16,468,723	81.8%
15	Management & Budget	1,107,939	-		1,107,939	704,360	63.6%	58,017	5.2%	762,377	345,562	68.8%
16	Mayor	2,147,879	716,181		2,864,060	1,712,679	59.8%	88,917	3.1%	1,801,596	1,062,465	62.9%
17	Municipal Attorney	8,235,484	15,458		8,250,942	5,606,849	68.0%	415,062	5.0%	6,021,911	2,229,031	73.0%
18	Municipal Manager	15,472,077	10,529,056		26,001,133	12,495,733	48.1%	537,831	2.1%	13,033,564	12,967,568	50.1%
19	Parks & Recreation	23,779,721	521,281		24,301,002	15,677,331	64.5%	485,361	2.0%	16,162,692	8,138,310	66.5%
20	Planning	3,583,123	-		3,583,123	2,481,847	69.3%	73,210	2.0%	2,555,057	1,028,066	71.3%
21	Police	126,191,552	-		126,191,552	91,689,448	72.7%	2,901,500	2.3%	94,590,947	31,600,605	75.0%
22	Project Management & Engineering	1,547,500	-		1,547,500	1,058,338	68.4%	122,731	7.9%	1,181,069	366,431	76.3%
23	Public Transportation	26,214,950	193,551		26,408,501	19,511,488	73.9%	1,248,893	4.7%	20,760,381	5,648,120	78.6%
24	Public Works Administration	12,052,666	848,000		12,900,666	5,452,190	42.3%	1,449,329	11.2%	6,901,519	5,999,147	53.5%
25	Purchasing	2,186,838	-		2,186,838	1,416,557	64.8%	50,077	2.3%	1,466,634	720,204	67.1%
26	Real Estate	8,318,402	3,969,720		12,288,122	10,345,876	84.2%	1,152,718	9.4%	11,498,594	789,528	93.6%
27	Traffic Engineering	6,245,380	-		6,245,380	4,179,054	66.9%	200,105	3.2%	4,379,159	1,866,221	70.1%
28	Convention Center	13,892,402	-		13,892,402	5,346,282	38.5%	1	0.0%	5,346,283	8,546,119	38.5%
29	TANS Expense	837,963	-		837,963	112,183	13.4%	-	0.0%	112,183	725,780	13.4%
General Government Total		\$ 547,226,318	\$ 45,827,229		\$ 593,053,547	\$ 418,136,219	70.5%	\$ 19,544,592	3.3%	\$ 437,680,812	\$ 155,372,735	73.8%

Department, Fund	Amount	Supplementals	Description/Funding Source
1 Chief Fiscal Officer (Fund 101)	\$ 1,439,989	AO2019-87 (9/24/19), Providing funds to finance certain projects of the Stormwater Utility of the Municipality (Borrowing Program)	
2 Municipal Manager (Fund 101)	\$ 10,506,000	AR2020-444 (1/14/21), Providing services pursuant to a subcontractor agreement between the Municipality of Anchorage and Chugach (Revenues pursuant to contract No. F65501-80-D0018 with the United States Government)	
3 Public Transportation (Fund 101)	\$ 193,551	AR2021-129 (4/27/21), For Transit Planning Activities (Fund 101, Fund Balance)	
4 Multiple Departments (Fund 101)	\$ 19,561,562	AR2021-47 (2/23/21), (ASM = \$150K, CFO = \$18,334, ECD = \$10,226,596, AHD = \$7,790,655, MAY = \$816,181, MA = \$15,458, MM = \$23,056, P&R = \$521,281) To continue programs approved in the priority areas and framework for allocation of the COVID-19 relief funds programs (Fund 101, Fund Balance)	
5 Chief Fiscal Officer (Fund 101)	\$ 491,683	AR2021-56 (2/23/21), For outstanding and anticipated expenses related to the sale of ML&P to Chugach Electric (Fund 101, Fund Balance)	
6 Real Estate (Fund 221)	\$ 200,000	AR2021-99 (4/13/21), For Anchorage site preparation projects and a land acquisition (Fund 221, Fund Balance)	
7 Public Works Admin (Fund 114)	\$ 17,000	AR2021-199 (6/8/21), For year-round road maintenance within the Skyranch Estates LRSA (Fund 114, Fund Balance)	
8 Maintenance & Operations (Fund 101)	\$ 116,542	AR2021-221 (6/22/21), For downtown road & drainage projects including the 2nd Ave Connection from Ingra to Karluk Project (Fund 101, Fund Balance)	
9 Real Estate (Fund 101)	\$ 750,000	AR2021-206 (6/8/21), Bean's Cafe contribution (Fund 401800)	
10 Multiple Departments (Fund 101)	\$ 8,250,000	AR2021-204 (4/13/21), (ECD = \$8,050,000, HD = \$200K) To continue programs approved in the priority areas and framework for allocation of the COVID-19 Relief Funds Programs (Fund 101, Fund Balance)	
11 Real Estate (Fund 221)	\$ 2,670,000	AR2021-207 (6/22/21), For land exchange and associated site preparation projects (Fund 221, Fund Balance)	
12 Real Estate (Fund 101)	\$ 17,754	AR2021-176 (5/25/21), For general Real Estate inventory projects (Unclaimed excess proceeds revenue)	
13 Public Works Administration (Fund 143)	\$ 421,000	AR2021-230 (7/13/21), For year-round road maintenance within the Upper O'Malley LRSA (Fund 143, Fund Balance)	
14 Public Works Administration (Fund 118)	\$ 60,000	AR2021-231 (7/13/21), For year-round road maintenance within the Mountain Park/Robin Hill RRSA (Fund 118, Fund Balance)	
15 Real Estate (Fund 101)	\$ 331,966	AO2017-140 (11/7/17), Contribution to capital to Acquire National Archive property (602 Interfund Loan)	
16 Chief Fiscal Officer (Fund 101)	\$ 352,182	AO2018-32 (4/24/18), Funding transaction expenses in connection with the proposed sale of ML&P (Leaseback)	
17 Public Works Administration (Fund 105)	\$ 200,000	AR2021-270 (8/24/21), For year-round road maintenance within the Glen Alps Service Area (Fund 105, Fund Balance)	
18 Public Works Administration (Fund 144)	\$ 20,000	AR2021-321 (9/28/21), For year-round road maintenance within the Bear Valley LRSA (Fund 144, Fund Balance)	
19 Public Works Administration (Fund 117)	\$ 30,000	AR2021-332 (9/28/21), For year-round road maintenance within the Mountain Park Estates LRSA (Fund 117, Fund Balance)	
20 Assembly (Fund 101)	\$ 98,000	AR2021-336 (10/12/21), For the October 2021 Special Election (Fund 101, Fund Balance)	
21 Public Works Administration (Fund 149)	\$ 100,000	AR2021-348 (10/12/21), For year-round road maintenance within the South Goldenview RRSA (Fund 149, Fund Balance)	
Total Supplementals	\$ 45,827,229		

* Direct Costs included in this interim report are unaudited and include: salaries and benefits, supplies, travel, contractual/other services, equipment furnishings, and debt service (this report does not include depreciation/amortization).
Anchorage Municipal Code: 6.40.015.D - Report positive or negative variances of five percent or more for expenses by department.

Municipality of Anchorage
General Government
2021 Budget to Actuals by Department
Labor and Non-Labor* through September 30, 2021

10.F.5.

Seq	Department	** Labor (71.8% posted through fiscal year)				Non-Labor* (74.8% through fiscal year)							
		2021 Labor Budget	Labor Actuals	Amount (Over)/Under Budget	% of Budget Spent	2021 Non-Labor Budget	Non-Labor Actuals	% of Budget Spent	Encumbrances	% of Budget Encumbered	Actuals + Encumbrances	Amount (Over)/Under Budget	% of Budget Spent & Encumbered
	Formulas			A-B	B/A			F/E		H/E	F+H	E-J	J/E
1	Assembly	\$ 2,826,975	\$ 2,023,985	\$ 802,990	71.6%	\$ 2,796,734	2,003,694	71.6%	\$ 405,433	14.5%	\$ 2,409,128	\$ 387,606	86.1%
2	Chief Fiscal Officer	412,478	339,565	72,913	82.3%	2,525,775	298,935	11.8%	1,596,344	63.2%	1,895,280	630,495	75.0%
3	Development Services	10,954,916	8,005,107	2,949,809	73.1%	699,838	435,672	62.3%	87,089	12.4%	522,761	177,077	74.7%
4	Economic & Community Development	1,473,348	967,543	505,805	65.7%	29,118,652	24,919,755	85.6%	1,784,344	6.1%	26,704,099	2,414,553	91.7%
5	Equal Rights Commission	732,783	491,257	241,526	67.0%	27,596	10,375	37.6%	7,138	25.9%	17,513	10,083	63.5%
6	Equity & Justice	230,937	182,014	48,923	78.8%	12,980	4,126	31.8%	-	0.0%	4,126	8,854	31.8%
7	Finance	11,480,346	8,150,223	3,330,123	71.0%	2,614,544	1,821,281	69.7%	230,801	8.8%	2,052,082	562,462	78.5%
8	Fire	78,659,267	56,941,629	21,717,638	72.4%	27,024,076	22,202,002	82.2%	955,599	3.5%	23,157,601	3,866,475	85.7%
9	Health	7,107,917	4,146,901	2,961,016	58.3%	15,603,688	10,457,222	67.0%	2,723,158	17.5%	13,180,380	2,423,308	84.5%
10	Human Resources	4,956,648	3,600,612	1,356,036	72.6%	285,416	155,067	54.3%	85,739	30.0%	240,806	44,610	84.4%
11	Information Technology	13,865,142	9,118,137	4,747,005	65.8%	10,612,026	4,782,084	45.1%	1,025,255	9.7%	5,807,339	4,804,687	54.7%
12	Internal Audit	776,882	571,744	205,138	73.6%	11,552	6,028	52.2%	-	0.0%	6,028	5,524	52.2%
13	Library	7,433,699	5,226,880	2,206,819	70.3%	1,794,550	1,229,363	68.5%	175,812	9.8%	1,405,175	389,375	78.3%
14	Maintenance & Operations	17,340,839	12,144,848	5,195,991	70.0%	73,066,819	60,109,958	82.3%	1,684,129	2.3%	61,794,087	11,272,732	84.6%
15	Management & Budget	833,925	622,085	211,840	74.6%	274,014	82,275	30.0%	58,017	21.2%	140,292	133,722	51.2%
16	Mayor	1,351,816	953,111	398,705	70.5%	1,512,244	759,568	50.2%	88,917	5.9%	848,485	663,760	56.1%
17	Municipal Attorney	6,432,347	4,461,245	1,971,102	69.4%	1,818,595	1,145,604	63.0%	415,062	22.8%	1,560,666	257,929	85.8%
18	Municipal Manager	1,949,865	1,417,403	532,462	72.7%	24,051,268	11,078,331	46.1%	537,831	2.2%	11,616,162	12,435,106	48.3%
19	Parks & Recreation	13,116,789	8,554,152	4,562,637	65.2%	11,184,213	7,123,179	63.7%	485,361	4.3%	7,608,541	3,575,672	68.0%
20	Planning	3,312,407	2,367,157	945,250	71.5%	270,716	114,690	42.4%	73,210	27.0%	187,900	82,816	69.4%
21	Police	95,917,469	71,222,847	24,694,622	74.3%	30,274,083	20,466,601	67.6%	2,901,500	9.6%	23,368,100	6,905,983	77.2%
22	Project Management & Engineering	1,197,685	889,560	308,125	74.3%	349,815	168,777	48.2%	122,731	35.1%	291,508	58,307	83.3%
23	Public Transportation	18,227,060	13,783,957	4,443,103	75.6%	8,181,441	5,727,531	70.0%	1,248,893	15.3%	6,976,424	1,205,017	85.3%
24	Public Works Administration	2,312,808	1,636,199	676,609	70.7%	10,587,858	3,815,991	36.0%	1,449,329	13.7%	5,265,320	5,322,538	49.7%
25	Purchasing	2,045,271	1,381,546	663,725	67.5%	141,567	35,011	24.7%	50,077	35.4%	85,088	56,479	60.1%
26	Real Estate	770,850	482,352	288,498	62.6%	11,517,272	9,863,524	85.6%	1,152,718	10.0%	11,016,242	501,030	95.6%
27	Traffic Engineering	4,861,907	3,314,693	1,547,214	68.2%	1,383,473	864,361	62.5%	200,105	14.5%	1,064,466	319,007	76.9%
28	Convention Center	-	-	-	N/A	13,892,402	5,346,282	38.5%	1	0.0%	5,346,283	8,546,119	38.5%
29	TANS Expense	-	-	-	N/A	837,963	112,183	13.4%	-	0.0%	112,183	725,780	13.4%
General Government Total		\$ 310,582,377	\$ 222,996,751	\$ 87,585,626	71.8%	\$ 282,471,170	\$ 195,139,468	69.1%	\$ 19,544,592	6.9%	\$ 214,684,061	\$ 67,787,109	76.0%

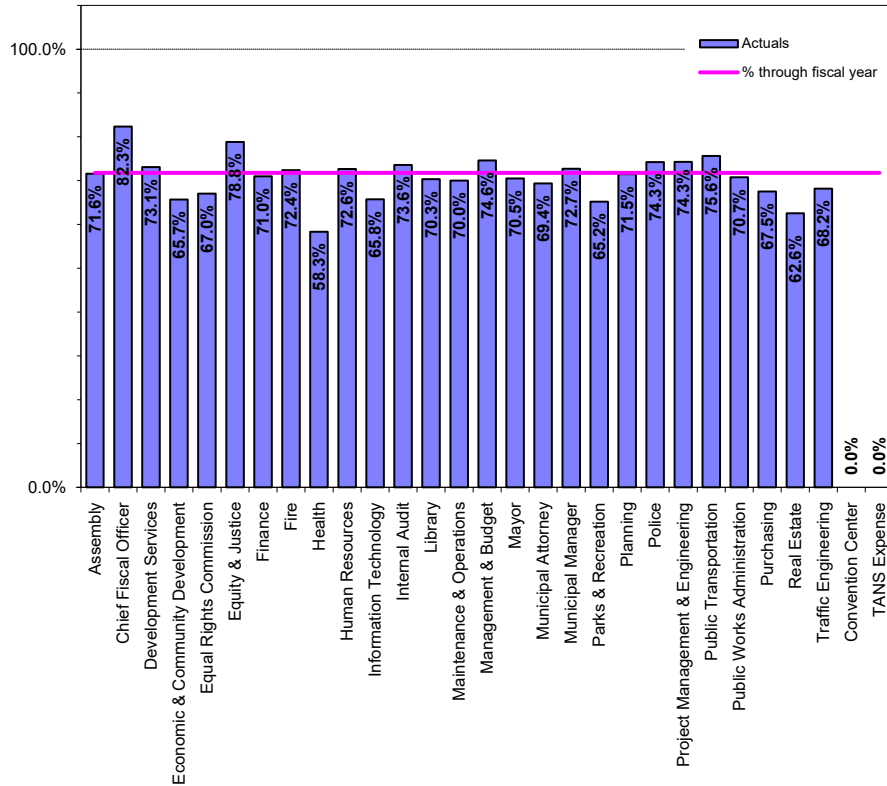
** % in Labor and Non-Labor is different because of timing in posting by pay period.

*Non-labor direct costs included in this report are: supplies, travel, contractual/other services, equipment furnishings, and debt service (this report does not include depreciation/amortization).

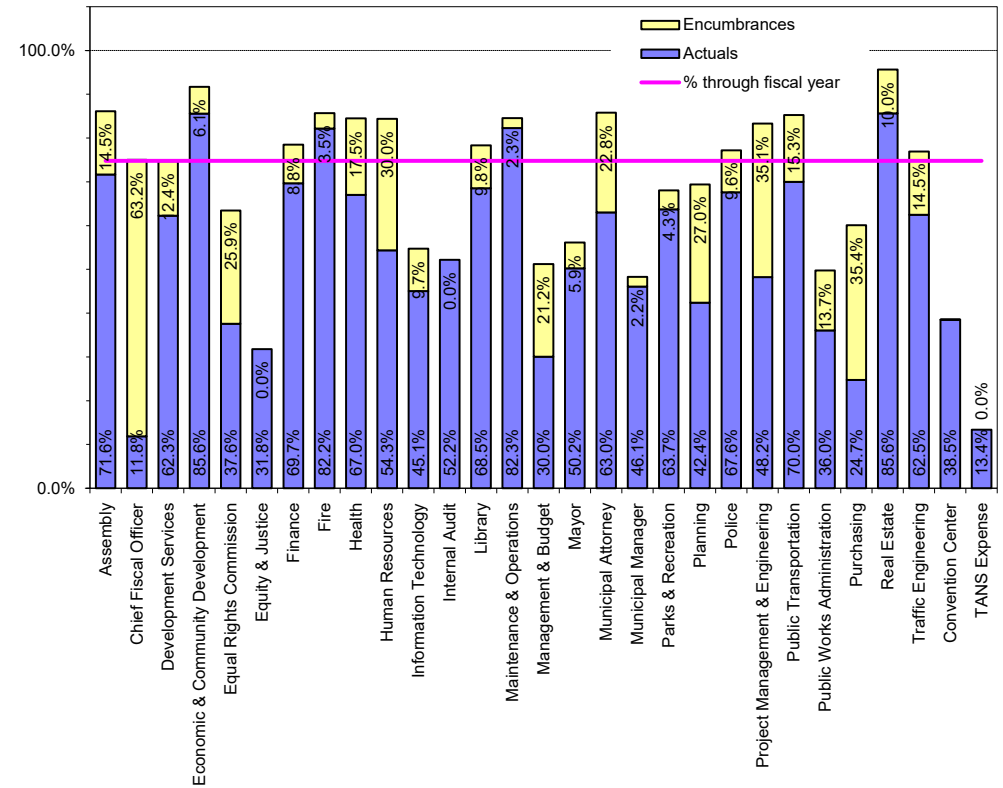
**Municipality of Anchorage
General Government
2021 Budget to Actuals by Department
Labor and Non-Labor* Percent of Budget Spent or Encumbered through September 30, 2021**

10.F.5.

Labor (71.8% through fiscal year)



Non-Labor* (74.8% through fiscal year)



*Non-labor direct costs included in this report are: supplies, travel, contractual/other services, equipment furnishings, and debt service (this report does not include depreciation/amortization).

Municipality of Anchorage
General Government
2021 Budget to Actuals by Department
Overtime through September 19, 2021
(Labor - 71.8% through fiscal year)

10.F.5.

Seq Department	A			B		C		D		E		F		G		H		I	
	2020			2021 vs 2020		2021 vs 2020		Overtime		Overtime		2021		YTD		Amount		YTD %	
	Full Year	Overtime	Actuals	\$ Difference	% Difference	Actuals	% Difference	Approved	Budget	Budget	Adjustments	Overtime	Budget	Overtime	Actuals	(Over)/Under	Budget	of Budget	Spent
	Actuals							Budget		Total									
Formulas	G-A			G/A		F-D		F-G		G/F									
1 Assembly	\$ 13,089	\$	6,055		146.3%	\$ 8,794	\$ -	\$ 8,794	\$ 19,144	\$ (10,350)	217.7%								
2 Chief Fiscal Officer	34,893		(34,355)		1.5%	-	-	-	538	(538)	N/A*								
3 Development Services	167,394		(92,316)		44.9%	160,078	-	160,078	75,078	85,000	46.9%								
4 Economic & Community Development	624		(624)		0.0%	-	-	-	-	-	N/A*								
5 Equal Rights Commission	-		10		N/A	703	-	703	10	693	1.4%								
6 Equity & Justice	1,520		375		124.7%	-	-	-	1,895	(1,895)	N/A*								
7 Finance	142,485		(17,779)		87.5%	62,663	-	62,663	124,706	(62,043)	199.0%								
8 Fire	2,011,995		2,048,961		201.8%	3,178,269	-	3,178,269	4,060,956	(882,687)	127.8%								
9 Health	52,901		(8,125)		84.6%	7,434	-	7,434	44,776	(37,342)	602.3%								
10 Human Resources	35,066		(657)		98.1%	44,925	-	44,925	34,408	10,517	76.6%								
11 Information Technology	40,330		11,627		128.8%	117,313	-	117,313	51,958	65,355	44.3%								
12 Internal Audit	-		-		N/A	-	-	-	-	-	N/A*								
13 Library	10,138		(5,497)		45.8%	10,890	-	10,890	4,641	6,249	42.6%								
14 Maintenance & Operations	1,355,225		(599,573)		55.8%	824,439	-	824,439	755,652	68,787	91.7%								
15 Management & Budget	21,553		(6,428)		70.2%	7,035	-	7,035	15,125	(8,090)	215.0%								
16 Mayor	-		206		N/A	-	-	-	206	(206)	N/A*								
17 Municipal Attorney	13,775		(2,857)		79.3%	-	-	-	10,918	(10,918)	N/A*								
18 Municipal Manager	19,356		(18,778)		3.0%	-	-	-	578	(578)	N/A*								
19 Parks & Recreation	138,691		48,668		135.1%	185,455	-	185,455	187,359	(1,904)	101.0%								
20 Planning	56,627		(21,811)		61.5%	37,278	-	37,278	34,816	2,462	93.4%								
21 Police	2,907,443		697,693		124.0%	2,113,727	-	2,113,727	3,605,135	(1,491,408)	170.6%								
22 Police - Reimbursed Overtime**	-		-		N/A	-	-	-	-	-	N/A*								
23 Project Management & Engineering	281		(281)		0.0%	-	-	-	-	-	N/A*								
24 Public Transportation	839,019		(36,566)		95.6%	346,696	-	346,696	802,453	(455,757)	231.5%								
25 Public Works Administration	27,030		(330)		98.8%	30,250	-	30,250	26,700	3,550	88.3%								
26 Purchasing	24,843		(4,583)		81.6%	-	-	-	20,260	(20,260)	N/A*								
27 Real Estate	39		(39)		0.0%	-	-	-	-	-	N/A*								
28 Traffic Engineering	144,496		607		100.4%	176,733	-	176,733	145,102	31,631	82.1%								
29 Convention Center	-		-		N/A	-	-	-	-	-	N/A*								
30 TANS Expense	-		-		N/A	-	-	-	-	-	N/A*								
General Government Total	\$8,058,811	\$	1,963,602		124.4%	\$ 7,312,682	\$ -	\$ 7,312,682	\$10,022,413	\$ (2,709,731)	137.1%								

*N/A = Not applicable - No funding budgeted in overtime subaccount of labor.

**Less: Services requested by the community with offsetting expenditure reimbursement.

Municipality of Anchorage
General Government
2021 Budget to Actuals by Department
Travel through September 30, 2021
(Travel - 74.8% through fiscal year)

10.F.5.

Seq Department	A		B		C		D	E	F
	Travel	Revised	Travel	Budget	Travel	Budget	Travel	Amount	% of
	Budget	Budget	Adjustments	Adjustments	Total	Total	Actuals	(Over)/Under	Budget
								Budget	Spent
Formulas			C-A					C-D	D/C
1 Assembly	\$ 22,060	\$	-	\$	22,060	\$	5,838	\$ 16,222	26.5%
2 Chief Fiscal Officer	5,000		-		5,000		936	4,064	18.7%
3 Development Services	-		-		-		-	-	N/A*
4 Economic & Community Development	-		-		-		-	-	N/A*
5 Equal Rights Commission	9,600		(6,650)		2,950		-	2,950	0.0%
6 Equity & Justice	3,000		-		3,000		1,840	1,160	61.3%
7 Finance	43,680		-		43,680		60	43,620	0.1%
8 Fire	50,000		-		50,000		29,816	20,184	59.6%
9 Health	10,450		-		10,450		-	10,450	0.0%
10 Human Resources	10,000		-		10,000		5,158	4,842	51.6%
11 Information Technology	15,615		-		15,615		-	15,615	0.0%
12 Internal Audit	1,500		-		1,500		-	1,500	0.0%
13 Library	8,000		-		8,000		1,514	6,486	18.9%
14 Maintenance & Operations	4,810		-		4,810		-	4,810	0.0%
15 Management & Budget	-		-		-		-	-	N/A*
16 Mayor	17,000		-		17,000		707	16,293	4.2%
17 Municipal Attorney	10,000		-		10,000		-	10,000	0.0%
18 Municipal Manager	15,262		-		15,262		844	14,418	5.5%
19 Parks & Recreation	-		-		-		1,472	(1,472)	N/A*
20 Planning	15,306		(15,306)		-		-	-	N/A*
21 Police	29,500		-		29,500		13,699	15,801	46.4%
22 Project Management & Engineering	-		-		-		-	-	N/A*
23 Public Transportation	-		-		-		6,629	(6,629)	N/A*
24 Public Works Administration	-		-		-		-	-	N/A*
25 Purchasing	-		-		-		595	(595)	N/A*
26 Real Estate	1,000		-		1,000		-	1,000	0.0%
27 Traffic Engineering	5,360		-		5,360		-	5,360	0.0%
28 Convention Center	-		-		-		-	-	N/A*
General Government Total	\$ 277,143	\$	(21,956)	\$	255,187	\$	69,106	\$ 186,081	27.1%

*N/A = Not applicable - No funding budgeted in travel

**Anchorage Hydropower Utility
Statement of Revenues and Expenses**

10.F.5.

2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Operating Revenue			
Wholesale Power	2,082,089	907,686	43.6%
Wholesale Powr - MEA	-	-	0.0%
Water Diversion Income	150,000	246,282	164.2%
Reimbursed Costs	-	-	0.0%
Miscellaneous	-	-	0.0%
Total Operating Revenue	2,232,089	1,153,969	51.7%
Non Operating Revenue			
Chugach Revenues	2,514,561	1,884,350	74.9%
Investment Income	98,000	33,349	34.0%
Other Income	-	-	0.0%
Total Non Operating Revenue	2,612,561	1,917,699	73.4%
Total Revenue	4,844,650	3,071,668	63.4%
Operating Expense			
Salaries and Benefits	118,222	-	0.0%
Overtime	-	-	0.0%
Total Labor	118,222	-	0.0%
Supplies	170,760	-	0.0%
Travel	-	-	0.0%
Contractual/Other Services	56,778	118,519	208.7%
Equipment/Furnishings	-	-	0.0%
Contributions to Other Funds	2,514,561	2,174,970	86.5%
Dividend to General Government	300,000	150,000	50.0%
Manageable Direct Cost Total	3,042,099	2,443,489	80.3%
Municipal Enterprise/Utility Service Assessment	-	-	0.0%
Depreciation/Amortization	232,612	173,950	74.8%
Non-Manageable Direct Cost Total	232,612	173,950	74.8%
Charges by/to Other Departments	34,954	26,215	75.0%
Total Operating Expense	3,427,887	2,643,655	77.1%
Total Expense	3,427,887	2,643,655	77.1%
Net Income (Loss)	1,416,763	428,013	30.2%
Appropriation:			
Total Expense	3,427,887	2,643,655	77.1%
Less: Non Cash Items			
Depreciation/Amortization	232,612	173,950	74.8%
Total Non-Cash	232,612	173,950	74.8%
Amount to be Appropriated (Function Cost/Cash Expense)	3,195,275	2,469,705	77.3%

**Anchorage Wastewater Utility
Statement of Revenues and Expenses**

10.F.5.

2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Operating Revenue			
Residential Sales	46,300,000	34,587,167	74.7%
Commercial Sales	12,200,000	9,436,976	77.4%
Public Authority Sales	2,600,000	1,946,273	74.9%
Miscellaneous	975,000	668,959	68.6%
Total Operating Revenue	62,075,000	46,639,375	75.1%
Non Operating Revenue			
Investment Income	436,270	416,998	95.6%
Other Income	10,000	4,828	48.3%
Total Non Operating Revenue	446,270	421,826	94.5%
Total Revenue	62,521,270	47,061,201	75.3%
Operating Expense			
Salaries and Benefits	18,488,923	12,223,353	66.1%
Overtime	419,500	306,203	73.0%
Total Labor	18,908,423	12,529,555	66.3%
Supplies	2,627,294	1,769,212	67.3%
Travel	28,900	1,204	4.2%
Contractual/Other Services	11,799,413	6,753,543	57.2%
Manageable Direct Cost Total	14,455,607	8,523,959	59.0%
Municipal Enterprise/Utility Service Assessment	7,625,103	5,593,414	73.4%
Depreciation/Amortization	12,327,957	8,470,238	68.7%
Non-Manageable Direct Cost Total	19,953,060	14,063,652	70.5%
Charges by/to Other Departments	2,618,625	1,720,864	65.7%
Intradepartmental Overheads	(643,269)	(237,031)	36.8%
Total Operating Expense	55,292,446	36,601,000	66.2%
Non Operating Expense			
Amortization of Debt Expense	(720,000)	(540,150)	75.0%
Debt Issuance Costs	300,000	61,000	20.3%
Interest on Bonded Debt	3,550,000	2,524,767	71.1%
Interest on Loans	2,128,000	1,107,367	52.0%
Interest During Construction (AFUDC)	(840,000)	(829,647)	98.8%
Total Non Operating Expense	4,418,000	2,323,337	52.6%
Total Expense	59,710,446	38,924,337	65.2%
Net Income (Loss)	2,810,824	8,136,864	289.5%
Appropriation:			
Total Expense	59,710,446	38,924,337	65.2%
Less: Non Cash Items			
Depreciation/Amortization	12,327,957	8,470,238	68.7%
Amortization of Debt Expense	(720,000)	(540,150)	75.0%
Interest During Construction (AFUDC)	(840,000)	(829,647)	98.8%
Total Non-Cash	10,767,957	7,100,441	65.9%
Amount to be Appropriated (Function Cost/Cash Expense)	48,942,489	31,823,896	65.0%

Anchorage Water Utility
Statement of Revenues and Expenses
2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021

10.F.5.

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Operating Revenue			
Residential Sales	46,300,000	34,661,915	74.9%
Commercial Sales	12,600,000	9,724,569	77.2%
Public Authority Sales	5,300,000	3,972,249	74.9%
Miscellaneous	1,293,550	972,393	75.2%
Total Operating Revenue	65,493,550	49,331,126	75.3%
Non Operating Revenue			
Investment Income	500,078	531,070	106.2%
Other Income	5,000	5,075	101.5%
Total Non Operating Revenue	505,078	536,145	106.2%
Total Revenue	65,998,628	49,867,271	75.6%
Operating Expense			
Salaries and Benefits	18,892,181	12,595,923	66.7%
Overtime	453,000	555,560	122.6%
Total Labor	19,345,181	13,151,483	68.0%
Supplies	2,089,311	1,211,123	58.0%
Travel	28,900	706	2.4%
Contractual/Other Services	7,752,848	4,180,115	53.9%
Dividend to General Government	-	-	0.0%
Manageable Direct Cost Total	9,871,059	5,391,944	54.6%
Municipal Enterprise/Utility Service Assessment	9,703,792	7,301,418	75.2%
Depreciation/Amortization	12,852,367	8,511,526	66.2%
Non-Manageable Direct Cost Total	22,556,159	15,812,944	70.1%
Charges by/to Other Departments	2,650,159	1,751,486	66.1%
Intradepartmental Overheads	(613,123)	(489,338)	79.8%
Total Operating Expense	53,809,435	35,618,519	66.2%
Non Operating Expense			
Amortization of Debt Expense	(864,000)	(701,866)	81.2%
Debt Issuance Costs	300,000	61,000	20.3%
Interest on Bonded Debt	4,652,000	3,408,397	73.3%
Interest on Loans	2,351,000	1,212,431	51.6%
Interest During Construction (AFUDC)	(580,000)	(668,326)	115.2%
Total Non Operating Expense	5,859,000	3,311,636	56.5%
Total Expense	59,668,435	38,930,155	65.2%
Net Income (Loss)	6,330,193	10,937,116	172.8%
Appropriation:			
Total Expense	59,668,435	38,930,155	65.2%
Less: Non Cash Items			
Depreciation/Amortization	12,852,367	8,511,526	66.2%
Amortization of Debt Expense	(864,000)	(701,866)	81.2%
Interest During Construction (AFUDC)	(580,000)	(668,326)	115.2%
Total Non-Cash	11,408,367	7,141,334	62.6%
Amount to be Appropriated (Function Cost/Cash Expense)	48,260,068	31,788,821	65.9%

Merrill Field Airport
Statement of Revenues and Expenses
2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021
10.F.5.

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Operating Revenue			
Airport Lease Fees	664,000	580,433	87.4%
Airport Property Rental	359,000	276,860	77.1%
Permanent Parking Fees	248,000	258,897	104.4%
Transient Parking Fees	14,500	9,487	65.4%
Vehicle Parking	76,000	52,895	69.6%
MOA Aviation Fuel Fees	101,000	99,189	98.2%
SOA Aviation Fuel Fees	24,000	27,827	115.9%
Medevac Taxiway Fees	58,000	43,461	74.9%
Simulator Center Revenue	-	6,115	0.0%
Reimbursed Costs	-	513	0.0%
Miscellaneous	-	44,449	0.0%
Total Operating Revenue	1,544,500	1,400,125	90.7%
Non Operating Revenue			
Operating Grant Revenue	548,942	80,258	14.6%
Investment Income	(2,043)	9,268	-453.6%
Other Income	-	6,302	0.0%
Total Non Operating Revenue	546,899	95,827	17.5%
Total Revenue	2,091,399	1,495,953	71.5%
Operating Expense			
Salaries and Benefits	1,299,402	819,235	63.0%
Overtime	8,442	24,246	287.2%
Total Labor	1,307,844	843,481	64.5%
Supplies	116,000	66,479	57.3%
Travel	-	-	0.0%
Contractual/Other Services	500,000	334,981	67.0%
Equipment/Furnishings	2,000	20,270	1013.5%
Manageable Direct Cost Total	618,000	421,731	68.2%
Municipal Enterprise/Utility Service Assessment	71,704	71,704	100.0%
Depreciation/Amortization	3,040,323	2,356,244	77.5%
Non-Manageable Direct Cost Total	3,112,027	2,427,948	78.0%
Charges by/to Other Departments	151,612	83,509	55.1%
Total Operating Expense	5,189,483	3,776,668	72.8%
Non Operating Expense			
Interest on Loans	-	-	0.0%
Total Non Operating Expense	-	-	0.0%
Total Expense	5,189,483	3,776,668	72.8%
Net Income (Loss)	(3,098,084)	(2,280,716)	73.6%
Appropriation:			
Total Expense	5,189,483	3,776,668	72.8%
Less: Non Cash Items			
Depreciation/Amortization	3,040,323	2,356,244	77.5%
Total Non-Cash	3,040,323	2,356,244	77.5%
Amount to be Appropriated (Function Cost/Cash Expense)	2,149,160	1,420,425	66.1%

Municipal Light & Power - Electric
Statement of Revenues and Expenses

10.F.5.

2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Operating Revenue			
Residential Sales	-	-	0.0%
Commercial Sales	-	-	0.0%
Military	-	-	0.0%
Sales for Resale	-	-	0.0%
Miscellaneous	-	-	0.0%
Total Operating Revenue	-	-	0.0%
Non Operating Revenue			
Investment Income	-	-	0.0%
Other Income	-	-	0.0%
Total Non Operating Revenue	-	-	0.0%
Total Revenue	-	-	0.0%
Operating Expense			
Salaries and Benefits	-	2	0.0%
Overtime	-	-	0.0%
Total Labor	-	2	0.0%
Supplies	-	-	0.0%
Travel	-	-	0.0%
Contractual/Other Services	-	-	0.0%
Equipment/Furnishings	-	-	0.0%
Municipal Enterprise/Utility Service Assessment	-	-	0.0%
Contributions to Other Funds	8,925,761	8,925,760	100.0%
Manageable Direct Cost Total	8,925,761	8,925,760	100.0%
Debt Service	-	-	0.0%
Depreciation/Amortization	-	-	0.0%
Non-Manageable Direct Cost Total	-	-	0.0%
Charges by/to Other Departments	-	-	0.0%
Intradepartmental Overheads	-	-	0.0%
Total Operating Expense	8,925,761	8,925,762	100.0%
Non Operating Expense			
Amortization of Debt Expense	-	-	0.0%
Interest on Bonded Debt	-	-	0.0%
Interest on Loans	-	-	0.0%
Interest During Construction (AFUDC)	-	-	0.0%
Total Non Operating Expense	-	-	0.0%
Total Expense	8,925,761	8,925,762	100.0%
Net Income (Loss)	(8,925,761)	(8,925,762)	100.0%
Appropriation:			
Total Expense	8,925,761	8,925,762	100.0%
Less: Non Cash Items			
Depreciation/Amortization	-	-	0.0%
Amortization of Debt Expense	-	-	0.0%
Interest During Construction (AFUDC)	-	-	0.0%
Total Non-Cash	-	-	0.0%
Amount to be Appropriated (Function Cost/Cash Expense)	8,925,761	8,925,762	100.0%

Port of Alaska

Statement of Revenues and Expenses

2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021

10.F.5.

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Operating Revenue			
Dock Revenue	7,430,490	6,982,419	94.0%
Industrial Park Revenue	4,741,194	3,762,393	79.4%
Security Fees	1,477,975	999,654	67.6%
Reimbursed Costs	20,000	18,610	93.1%
Miscellaneous	895,647	799,266	89.2%
Total Operating Revenue	14,565,306	12,562,343	86.2%
Non Operating Revenue			
Pipeline Right-of-Way Fee	173,000	-	0.0%
Investment Income	203,791	65,283	32.0%
Other Income	-	4,635	0.0%
Total Non Operating Revenue	376,791	69,919	18.6%
Total Revenue	14,942,097	12,632,261	84.5%
Operating Expense			
Salaries and Benefits	2,712,149	1,928,110	71.1%
Overtime	73,421	27,583	37.6%
Total Labor	2,785,570	1,955,693	70.2%
Supplies	235,300	103,895	44.2%
Travel	40,000	3,843	9.6%
Contractual/Other Services	7,530,135	5,500,724	73.0%
Equipment/Furnishings	45,500	14,587	32.1%
Contributions to Other Funds	-	-	0.0%
Dividend to General Government	689,753	344,877	50.0%
Manageable Direct Cost Total	8,540,688	5,967,926	69.9%
Municipal Enterprise/Utility Service Assessment	1,355,911	1,355,911	100.0%
Depreciation/Amortization	7,937,791	5,459,901	68.8%
Non-Manageable Direct Cost Total	9,293,702	6,815,812	73.3%
Charges by/to Other Departments	1,414,288	875,669	61.9%
Intradepartmental Overheads	-	-	0.0%
Total Operating Expense	22,034,248	15,615,100	70.9%
Non Operating Expense			
Amortization of Debt Expense	-	-	0.0%
Debt Issuance Costs	25,000	61,167	244.7%
Interest on Bonded Debt	2,650,000	1,127,635	42.6%
Interest on Loans	-	-	0.0%
Interest During Construction (AFUDC)	-	-	0.0%
Total Non Operating Expense	2,675,000	1,188,802	44.4%
Total Expense	24,709,248	16,803,902	68.0%
Net Income (Loss)	(9,767,151)	(4,171,640)	42.7%
Appropriation:			
Total Expense	24,709,248	16,803,902	68.0%
Less: Non Cash Items			
Depreciation/Amortization	7,937,791	5,459,901	68.8%
Amortization of Debt Expense	-	-	0.0%
Interest During Construction (AFUDC)	-	-	0.0%
Total Non-Cash	7,937,791	5,459,901	68.8%
Amount to be Appropriated (Function Cost/Cash Expense)	16,771,457	11,344,001	67.6%

Solid Waste Services - Disposal
Statement of Revenues and Expenses

10.F.5.

2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Operating Revenue			
Landfill Disposal Fees	23,037,162	16,320,623	70.8%
Hazardous Waste Fees	459,268	392,376	85.4%
Community Recycling Residential	197,912	315,628	159.5%
Community Recycling Commercial	491,780	393,993	80.1%
Disposal Lease & Rental Revenue	45,800	68,615	149.8%
Landfill Methane Gas Sales	2,500,000	1,676,988	67.1%
Reimbursed Costs	131,000	66,094	50.5%
Unsecured Loads	16,934	7,667	45.3%
Miscellaneous	20,000	5,359	26.8%
Total Operating Revenue	26,899,856	19,247,343	71.6%
Non Operating Revenue			
Other Property Sales/Disposal of Assets	-	-	0.0%
Unrealized Gain/(Loss) on Investments	300,000	(3,882,189)	-1294.1%
Investment Income	(455,975)	603,843	-132.4%
Other Income	256,000	5,909,370	2308.3%
Total Non Operating Revenue	100,025	2,631,023	2630.4%
Total Revenue	26,999,881	21,878,365	81.0%
Operating Expense			
Salaries and Benefits	6,625,839	4,450,475	67.2%
Overtime	396,280	503,291	127.0%
Total Labor	7,022,119	4,953,767	70.5%
Supplies	1,144,700	913,623	79.8%
Travel	35,000	4,822	13.8%
Contractual/Other Services	5,411,624	3,444,480	63.6%
Equipment/Furnishings	600	1,094	182.3%
Future Landfill Closure Costs	1,000,000	-	0.0%
Contributions to Other Funds	-	-	0.0%
Dividend to General Government	750,000	375,000	50.0%
Manageable Direct Cost Total	8,341,924	4,739,019	56.8%
Municipal Enterprise/Utility Service Assessment	1,210,529	1,210,529	100.0%
Depreciation/Amortization	5,050,000	3,437,566	68.1%
Non-Manageable Direct Cost Total	6,260,529	4,648,095	74.2%
Charges by/to Other Departments	3,808,824	2,542,567	66.8%
Intradepartmental Overheads	-	-	0.0%
Total Operating Expense	25,433,396	16,883,447	66.4%
Non Operating Expense			
Amortization of Debt Expense	-	-	0.0%
Debt Issuance Costs	30,000	10,056	33.5%
Interest on Bonded Debt	-	-	0.0%
Interest on Loans	1,337,801	189,001	14.1%
Interest During Construction (AFUDC)	-	-	0.0%
Total Non Operating Expense	1,367,801	199,057	14.6%
Total Expense	26,801,197	17,082,505	63.7%
Net Income (Loss)	198,684	4,795,861	2413.8%

Solid Waste Services - Disposal
Statement of Revenues and Expenses

10.F.5.

2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Appropriation:			
Total Expense	26,801,197	17,082,505	63.7%
Less: Non Cash Items			
Depreciation/Amortization	5,050,000	3,437,566	68.1%
Amortization of Debt Expense	-	-	0.0%
Future Landfill Closure Costs	1,000,000	-	0.0%
Interest During Construction (AFUDC)	-	-	0.0%
Total Non-Cash	6,050,000	3,437,566	56.8%
Amount to be Appropriated (Function Cost/Cash Expense)	20,751,197	13,644,939	65.8%

Solid Waste Services - Refuse Collection

Statement of Revenues and Expenses

2021 Budget to Actuals - Through September 30, 2021, as of October 28, 2021

10.F.5.

	2021 Revised Budget	2021 Actuals *Unaudited	% Budget Spent
Operating Revenue			
Commercial Collections	7,945,127	5,773,929	72.7%
Residential Collections	4,822,151	3,279,024	68.0%
Dumpster Container Rental	548,329	409,379	74.7%
Landfill Methane Gas Sales	-	-	0.0%
Reimbursed Costs	70,000	68,316	97.6%
Miscellaneous	59,857	(302)	-0.5%
Total Operating Revenue	13,445,464	9,530,346	70.9%
Non Operating Revenue			
Operating Grant Revenue	-	-	0.0%
Unrealized Gain/(Loss) on Investments	-	-	0.0%
Investment Income	277,956	85,814	30.9%
Other Income	-	7,149	0.0%
Total Non Operating Revenue	277,956	92,963	33.4%
Total Revenue	13,723,420	9,623,308	70.1%
Operating Expense			
Salaries and Benefits	3,395,823	2,361,922	69.6%
Overtime	87,937	79,462	90.4%
Total Labor	3,483,760	2,441,385	70.1%
Supplies	520,117	301,175	57.9%
Travel	12,000	250	2.1%
Contractual/Other Services	3,727,550	2,690,917	72.2%
Equipment/Furnishings	1,691	2,607	154.2%
Contributions to Other Funds	-	-	0.0%
Dividend to General Government	306,000	153,000	50.0%
Manageable Direct Cost Total	4,567,358	3,147,948	68.9%
Municipal Enterprise/Utility Service Assessment	200,209	200,208	100.0%
Depreciation/Amortization	1,257,000	943,316	75.0%
Non-Manageable Direct Cost Total	1,457,209	1,143,524	78.5%
Charges by/to Other Departments	2,904,559	1,907,258	65.7%
Intradepartmental Overheads	-	-	0.0%
Total Operating Expense	12,412,886	8,640,115	69.6%
Non Operating Expense			
Amortization of Debt Expense	-	-	0.0%
Debt Issuance Costs	20,000	5,914	29.6%
Interest on Bonded Debt	-	-	0.0%
Interest on Loans	798,299	40,943	5.1%
Interest During Construction (AFUDC)	-	-	0.0%
Total Non Operating Expense	818,299	46,858	5.7%
Total Expense	13,231,185	8,686,972	65.7%
Net Income (Loss)	492,235	936,336	190.2%
Appropriation:			
Total Expense	13,231,185	8,686,972	65.7%
Less: Non Cash Items			
Depreciation/Amortization	1,257,000	943,316	75.0%
Amortization of Debt Expense	-	-	0.0%
Interest During Construction (AFUDC)	-	-	0.0%
Total Non-Cash	1,257,000	943,316	75.0%
Amount to be Appropriated (Function Cost/Cash Expense)	11,974,185	7,743,656	64.7%



MUNICIPALITY OF ANCHORAGE

ASSEMBLY INFORMATION MEMORANDUM

10.F.6.

No. AIM 186-2021

Meeting Date: November 9, 2021

1 **FROM: MAYOR**

2
3 **SUBJECT: Monthly General Government Revenue Status Report to the**
4 **Assembly – as of October 19, 2021.**
5
6

7 Attached is information regarding the current status of general government
8 revenues as of October 19, 2021 (i.e., series 100 funds only; not including series
9 200, 300, and 600 fund revenues, except for reported alcohol tax revenues in Fund
10 206000). The information included with this AIM submission are:
11

12 **(1)** Revenue Summary Highlights presented by Finance/Treasury at the
13 Assembly's October 21, 2021, Budget/Finance Committee meeting; and
14

15 **(2)** Revenue Account Summary report by major category and by individual SAP
16 revenue account showing all YTD posted revenue in SAP as of October 19, 2021.
17

18 Revenue status information is planned for submittal to the Assembly on a recurring
19 cycle starting with the June/July report and carrying through with the December
20 report each year.
21

22 Prepared by: Daniel Moore, Municipal Treasurer
23 Concurrence: Travis C. Frisk, CFO
24 Concurrence: Amy Demboski, Municipal Manager
25 Respectfully submitted: Dave Bronson, Mayor

Assembly Budget/Finance Committee**October 21, 2021****Revenue Summary Highlights* from MOA Treasury**

*as of September 2021 month end, plus initial October 2021 posted activity; SAP extract report generated as of 10/19/21;
revenue highlights include all 100 Fund Gen'l Gov't Operating Budget Revenues, plus information re: separate fund revenues
for Building Safety Fund and Alcohol Tax Fund

Overall 2021 YTD Revenue Realization

- 2021 Total Budgeted Revenues: \$802.8M (incl. ASD)
- 2021 YTD Actual Revenues posted in SAP: \$740.5M
- 2021 YTD Revenue Realization: 92% (vs. 88.5% for prior period 2020)

Highlights of Select Major Revenues: Preliminary Outlook or Trend

	2020 Actual	2021 Budget	2021 YTD posted rev in SAP	2021 YTD Realization	Baseline info for projection	Current Outlook or Trend vs. Budget	Add'l Comments
2021 PFD Garnishment Revenues (mostly APD)	\$3.9M	\$4.2M	N/A	N/A	Annual PFD garnishment revenues are not posted in SAP until Q4 each year.	Expected to realize as much as \$3.9M of the \$4.2M budgeted, based on extrapolating what MOA received mid-October 2021 from 1 st major electronic deposit by PFD office.	Current estimated range of revenue realization is \$3.6M-\$3.9M.
MUSA/MESA	\$27.0M	\$20.2M	\$20.0M	99%	Based on SAP postings thru 10/19.	Expected to be within \$160K of budget.	First year without ML&P. All other municipal utilities and enterprises have paid their annual MUSA/ MESA payments.
Private PILT	\$1.9M	\$11.8M	\$12.4M	105%	Based on contractual payments	Expected to exceed	Payment posted in SAP in amount of \$10.4M

10.F.6.

	2020 Actual	2021 Budget	2021 YTD posted rev in SAP	2021 YTD Realization	Baseline info for projection	Current Outlook or Trend vs. Budget	Add'l Comments
					payable to MOA.	budget by at least \$600K.	represents Private PILT from Chugach Electric post-ML&P sale contract terms (i.e., replacing former ML&P MUSA payment).
Real Property Tax (incl. ASD)	\$529.0M	\$562.5M* GG: \$293.1M (52%) ASD: \$269.4M (48%)	\$560.6M GG: \$291.2M ASD: \$269.4M	99.7%	Based on Roll 1 real property tax billing in May and August 2021, plus payments received each month for delinquent real property.	Expected to meet budget.	Current Year Real (and Personal) Property Tax Revenue is posted when billed and delinquent property tax payments are posted when received and adjusted at Year End by Controller Division per accounting standards.
Personal Property Tax (incl. ASD)	\$51.2M	\$50.8M GG: \$26.7M (53%) ASD: \$24.1M (47%)	\$44.5M GG: \$20.4M ASD: \$24.1M	88%	Actual billing of timely personal property Rolls 2-3, which were billed Aug. 1.	Expected <u>negative</u> revenue variance of <\$2.0M> or more.	See preceding comment re: property tax revenue accounting standards. Late/Involuntary personal property tax Rolls 4-7 to be billed in Q4 2021.
Cash Pool Earnings Revenue Accounts (incl. TANS)	\$2.9M	\$1.4M	<\$1.01M>	N/A	Postings in SAP are now current.	Current point-in-time, projected <u>negative</u> revenue variance of <\$581K>.	Earnings and market value of Cash Pool investments can significantly vary month-to-month.
Room Tax (GG portion)	\$4.8M	\$9.4M	\$5.6M	60% (vs. 22%)	Based on actual filings	Expected to exceed	2021 budget assumed 50%

10.F.6.

	2020 Actual	2021 Budget	2021 YTD posted rev in SAP	2021 YTD Realization	Baseline info for projection	Current Outlook or Trend vs. Budget	Add'l Comments
– QUARTERLY REPORTED REVENUE				same time period in 2020; 5-year Pre-COVID historical avg. is 44% thru first 2 filing quarters)	for Q1 & Q2 2021, plus July and August 2021 updates received from the top tier of largest hotels.	budget by at least \$2.0M, with respect to percentage of revenues allocated to Gen'l Gov't. Q3 filings are the most key data point (i.e., 41% of annual revenue historically observed in Q3).	recovery from the 2020 COVID year. Room tax is shared 3-ways betw. GG, Dena'ina Ctr, and Visit Anchorage. Q3 2021 filing data will not be known until Nov. 10. August 2021 info returns received from 17 of the largest hotels indicate that August was stronger than July or Q2 2021, compared to prior year periods.
Rental Vehicle Tax – QUARTERLY REPORTED REVENUE	\$3.1M	\$5.1M	\$2.5M	49% (vs. 18% same time period in 2020; 5-year Pre-COVID historical avg. is 33% thru first 2 filing quarters)	Based on actual filings for Q1 & Q2 2021	Expected to exceed budget in the range of \$2M. Q3 filings are the most key data point (i.e., 58% of annual revenue historically observed in Q3).	Similar assumptions and trend used for room tax (see above).
Tobacco Tax	\$19.1M	\$20.7M	\$13.9M	67%	Based on 8 months of filings.	Expected to meet budget.	
Motor Fuel Excise Tax	\$11.7M	\$12.6M	\$8.2M	65%	Based on 8 months of filings.	Expected to meet budget.	Seasonality impact exists and is TBD. Fuel Excise Tax is based on gallons of fuel

10.F.6.

	2020 Actual	2021 Budget	2021 YTD posted rev in SAP	2021 YTD Realization	Baseline info for projection	Current Outlook or Trend vs. Budget	Addt'l Comments
							purchased, not on price per gallon.
Auto Registration Tax	\$10.9M	\$10.7M	\$6.9M	65%	Based on 7 months of DMV payments posted in SAP.	Given info re: 8 th month payment not yet posted in SAP, expected to exceed budget by approx. \$500K.	
Marijuana Tax	\$5.3M	\$5.4M	\$3.8M	70%	Based on 8 months of filings.	Expected to exceed budget by at least \$300K.	
Aircraft Registration Tax	\$168K	\$126K	\$138K	110%	Most of annual billing occurred during 1 st half 2021.	Expected to slightly exceed budget by \$30K.	Phase out of personal-use component of revenue in Q4 2021, due to passage of Tax Omnibus bill (AO 2020-96, As Amended).
Municipal Assistance	\$375K	\$1.7M	\$98K	6%	Based on information from AML.	Expected to realize \$1.6M (i.e., 94% of budgeted revenue).	SOA to make payment to MOA following receipt of annual financial report from MOA for year-end 2020.
APD Counter Fines	\$1.7M	\$1.8M	\$2.0M	111%	Based on 9 months of timely paid traffic citations (i.e., SAP postings as of 10/19).	Expected to exceed budget by at least \$500K.	Increase in grant funds available for traffic enforcement.
Ambulance Service Fees	\$7.8M	\$10.3M	\$5.2M	50%	Based on SAP postings as of 9/13.	Potential <u>negative</u> revenue variance of	Revenues are adjusted quarterly by Controller

10.F.6.

	2020 Actual	2021 Budget	2021 YTD posted rev in SAP	2021 YTD Realization	Baseline info for projection	Current Outlook or Trend vs. Budget	Add'l Comments
						<\$1.0M> to <\$1.5M> based on 4-year historical average annual revenue of \$8.9M.	Division based on collectability. Awaiting AFD response re: specific \$\$\$ estimate or range of potential revenue variance.
MOA Trust Fund	\$14.0M	\$18.7M	\$18.8M	101%	Based on actual AMC defined dividend calc and market value information.	Positive revenue variance of \$100K.	Annual dividend calc is determined as of March 31 of each year. Final portion of 2021 dividend was paid on 9/1.
"NET" Variance of above cited major GG Revenue Sources	--	\$747.4M Budgeted, with respect to above cited 2021 Major GG Revenue Sources	\$748.8M Projected, with respect to above cited 2021 Major GG Revenue Sources	--	--	Projected "net" positive revenue variance of approximately \$1.4M with a plus/minus variability of \$500K. Note: all above tax revenue projections fall within Tax Cap except Room Tax.	Based on currently available information and before Year End Deferred Revenue adjustment by Controller Division.
Bldg Safety Fund (163000)	\$6.5M	\$5.0M	\$4.8M	96%	Based on SAP postings thru 10/19.	Appears in position to exceed budget, however excess stays within the Bldg. Safety fund.	Separate fund associated with Bldg. Permit Center.
Alcohol Retail Sales	N/A	\$11.8M	\$8.3M	70%	Based on 7 months of	Expected to exceed budget by	Separate, dedicated fund. Tax began Feb 1

10.F.6.

	2020 Actual	2021 Budget	2021 YTD posted rev in SAP	2021 YTD Realization	Baseline info for projection	Current Outlook or Trend vs. Budget	Addt'l Comments
Tax (Fund 206000)					filings (Feb – Aug 2021)	approximately \$1M.	2021. Currently tracking at 110% of midpoint target thru first 7 months of filings. Seasonality is built into projection.

Summary of FY 2021 Revenue Variances for each Account in the General Government (100) Funds This table excludes all revenues in the 200, 300, and 600 funds in the Operating Budget								# 10.F.6.	
Last Updated: As of October 19, 2021 (i.e., YTD, post-closure of Period 9 in SAP)									
			Budget 2020	Actual YE 2020	Budget 2021	Actual YTD SAP Postings as of Oct 19, 2021	2021 YTD Revenue Realization %	Difference (i.e., partially or fully realized revenues - YTD 2021)	Percent Change in 2021 Budget compared to 2020 End of Year Actual
Subtotals for major categories for each range of accounts									
From:	To:								
401010	401059	Property Taxes	585,361,077	582,403,092	615,997,499	608,342,265	98.8%	(7,655,234)	6%
401060	401999	Other Taxes	68,694,175	55,245,781	64,165,316	41,165,656	64.2%	(22,999,660)	16%
402000	402999	Assessments in Lieu of Taxes	3,582,908	3,575,052	13,448,855	13,164,744	97.9%	(284,111)	276%
403000	403999	Special Assessments	227,830	797,172	227,830	380,634	167.1%	152,804	-71%
404000	404999	Certificates/Permits/Licenses	10,152,800	9,602,035	8,124,150	7,512,551	92.5%	(611,599)	-15%
405000	405089	State Grants & Other State Revenues	7,689,300	3,690,243	4,887,254	1,266,198	25.9%	(3,621,056)	32%
405090	405999	Federal Grants & Other Federal Revenues	269,000	846,539	269,000	72,155	26.8%	(196,845)	-68%
406000	406999	Fees & Charges for Services	31,091,156	22,215,800	34,220,781	14,231,961	41.6%	(19,988,820)	54%
407000	407999	Fines & Forfeitures	6,036,906	6,250,801	5,951,506	3,221,836	54.1%	(2,729,670)	-5%
408060	408515	Other Charges for Services	1,073,788	1,620,055	1,002,025	1,200,870	119.8%	198,845	-38%
408550	408999	Other Revenues	2,296,812	1,382,325	1,979,247	991,867	50.1%	(987,380)	43%
430000	430039	Unrestricted & Restricted Cont. from Outside Orgs.	139,331	137,941	139,331	99,957	71.7%	(39,374)	1%
440000	449999	Investment Income	1,708,080	2,926,290	1,277,558	(998,540)	(78.2%)	(2,276,098)	-56%
450000	450040	Contributions/Transfers From Other Funds	24,781,017	30,016,676	27,013,775	26,819,631	99.3%	(194,144)	-10%
450060	450080	MUSA/MESA, 1.25% MUSA/MESA, and URD	32,710,370	30,295,777	22,201,313	21,899,296	98.6%	(302,018)	-27%
460000	469999	Other Financing Sources/Non-Operating Revenues	6,092,682	6,087,548	1,901,271	1,110,520	58.4%	(790,751)	-69%
Subtotal Excluding Premium on Bond Sales and Prior Year Expense Recovery			776,067,541	750,723,858	801,026,194	739,015,283	92.3%	(62,010,911)	7%

Summary of FY 2021 Revenue Variances for each Account in the General Government (100) Funds This table excludes all revenues in the 200, 300, and 600 funds in the Operating Budget								# 10.F.6.	
Last Updated: As of October 19, 2021 (i.e., YTD, post-closure of Period 9 in SAP)									
			Budget 2020	Actual YE 2020	Budget 2021	Actual YTD SAP Postings as of Oct 19, 2021	2021 YTD Revenue Realization %	Difference (i.e., partially or fully realized revenues - YTD 2021)	Percent Change in 2021 Budget compared to 2020 End of Year Actual
Subtotal Bond Sale Proceeds, Premium on Bond Sales, and Prior Year Expense Recovery (in "other			5,839,692	6,369,269	1,780,517	1,466,318	82.4%	(314,199)	-72%
Total			781,907,233	757,093,128	802,806,711	740,481,601	92.2%	(62,325,110)	6%
Detail for each revenue account									
Taxes									
	401010	Real Property Taxes	533,985,865	528,949,755	562,475,926	560,622,393	99.7%	(1,853,533)	6%
	401020	Personal Property Taxes	48,605,332	51,195,553	50,751,693	44,491,655	87.7%	(6,260,038)	-1%
	401030	P & I On Delq Taxes	2,600,000	2,319,760	2,600,000	3,012,688	115.9%	412,688	12%
	401040	Tax Cost Recoveries	10,100	(125,695)	10,100	4,494	44.5%	(5,606)	-108%
	401041	Tax Cost Recoveries on Foreclosed Property	159,780	63,720	159,780	211,035	132.1%	51,255	151%
	401044	Tax Cost Recoveries on Foreclosed Property	-	-	-	-		0	0%
	401050	Areawide Prop Tax Credit	-	-	-	-		0	0%
	401060	Auto Tax	10,700,000	10,895,112	10,700,000	6,892,572	64.4%	(3,807,428)	-2%
	401070	Collection Service Fees	-	-	-	-		0	0%
	401080	Tobacco Tax	20,000,000	19,101,324	20,700,000	13,908,499	67.2%	(6,791,501)	8%
	401090	P & I On Tobacco Tax	12,000	42,704	12,000	38,042	317.0%	26,042	-72%
	401100	Aircraft Tax	182,000	167,580	126,000	138,415	109.9%	12,415	-25%
	401105	Marijuana Sales Tax	4,100,000	5,269,900	5,400,000	3,746,071	69.4%	(1,653,929)	2%
	401106	Marijuana Sales Tax P & I	11,000	41,495	11,000	6,546	59.5%	(4,454)	-73%
	401110	Hotel & Motel Taxes	12,840,050	4,766,148	9,367,191	5,641,536	60.2%	(3,725,655)	97%
	401120	P&I On Hotel&Motel Taxes	40,125	28,229	40,125	38,975	97.1%	(1,150)	42%
	401130	Motor Vehicle Rental Tax	7,300,000	3,130,797	5,100,000	2,507,838	49.2%	(2,592,162)	63%
	401140	Penalty and Int on MV Rental	34,000	101,117	34,000	1,747	5.1%	(32,253)	-66%
	401150	Fuel Excise Tax	13,440,000	11,693,166	12,640,000	8,171,587	64.6%	(4,468,413)	8%

Summary of FY 2021 Revenue Variances for each Account in the General Government (100) Funds This table excludes all revenues in the 200, 300, and 600 funds in the Operating Budget								# 10.F.6.	
Last Updated: As of October 19, 2021 (i.e., YTD, post-closure of Period 9 in SAP)									
			Budget 2020	Actual YE 2020	Budget 2021	Actual YTD SAP Postings as of Oct 19, 2021	2021 YTD Revenue Realization %	Difference (i.e., partially or fully realized revenues - YTD 2021)	Percent Change in 2021 Budget compared to 2020 End of Year Actual
	401151	Fuel Excise Tax P & I	35,000	8,211	35,000	73,828	210.9%	38,828	326%
Payment in Lieu of Taxes									
	402010	ACDA MESA & 1.25% MESA	679,908	672,833	655,572	-	0.0%	(655,572)	-3%
	402020	Pmt in Lieu of Tax Private	1,930,000	1,934,893	11,820,283	12,403,592	104.9%	583,309	511%
	402030	Pmt in Lieu of Tax State	227,000	221,152	227,000	-	0.0%	(227,000)	3%
	402040	Pmt in Lieu of Tax Federal	746,000	746,175	746,000	761,152	102.0%	15,152	0%
Assessment Collections									
	403010	Assessment Collections	160,000	695,014	160,000	304,361	190.2%	144,361	-77%
	403020	P & I On Assessments	67,830	102,158	67,830	76,273	112.4%	8,443	-34%
Permits									
	404010	Plmbr/Gas/Sht Metal Cert	159,730	133,230	26,000	14,247	54.8%	(11,754)	-80%
	404020	Taxi Cab Permits	414,050	201,676	-	-		0	0%
	404030	Plmbr/Gas/Sht Metal Exam	11,020	5,340	9,000	10,440	116.0%	1,440	69%
	404040	Chauffeur Lic Biannual	21,000	17,390	21,000	18,130	86.3%	(2,870)	21%
	404050	Taxicab Permit Revision	5,000	38,190	5,000	24,085	481.7%	19,085	-87%
	404060	Local Business Licenses	520,150	493,043	106,000	61,155	57.7%	(44,845)	-79%
	404070	Chauffeur Appeal/Loss	-	-	-	-		0	0%
	404075	Marijuana Licensing Fee	41,000	22,400	41,000	12,000	29.3%	(29,000)	83%
	404079	Small Cell Site License Annual Fee	12,000	25,686	62,000	62,827	101.3%	827	141%
	404090	Bldg Permit Plan Reviews	2,282,340	2,129,329	2,287,830	1,932,662	84.5%	(355,168)	7%
	404095	Electronic Plan Review Surchrg	-	-	-	-		0	0%
	404100	Bldg/Grade/Clearing Permit	3,158,905	3,142,000	2,350,000	3,018,919	128.5%	668,919	-25%
	404110	Electrical Permit	484,840	233,727	240,000	172,680	71.9%	(67,320)	3%
	404120	Mech/Gas/Plumbing Permits	641,780	621,141	530,000	393,823	74.3%	(136,177)	-15%

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	404130	Sign Permits	54,210	28,753	36,000	42,255	117.4%	6,255	25%
	404140	Constructin & ROW Permits	1,030,000	1,254,844	1,165,000	852,582	73.2%	(312,418)	-7%
	404150	Elevator Permits	578,875	664,403	535,000	365,602	68.3%	(169,398)	-19%
	404160	Mobile Home/Park Permits	9,580	994	2,000	2,420	121.0%	420	101%
	404170	Land Use Permits	110,870	108,551	110,870	99,983	90.2%	(10,887)	2%
	404180	Parking & Access Agreemnt	7,650	10,833	7,650	9,400	122.9%	1,750	-29%
	404200	Veh Emission Certificatn	-		-	-		0	0%
	404210	Animal Licenses	256,500	184,788	256,500	141,894	55.3%	(114,606)	39%
	404220	Miscellaneous Permits	353,300	285,721	333,300	277,448	83.2%	(55,852)	17%
State and Federal Intergovernmental Revenues									
	405010	State Grant Revenue-Direct	-		-	-			
	405030	SOA Traffic Signal Reimb	1,900,000	2,149,819	1,900,000	-	0.0%	(1,900,000)	-12%
	405050	Municipal Assistance	4,600,000	375,000	1,737,954	98,184	5.6%	(1,639,770)	363%
	405051	On Behalf Cont Pension Revenue	-		-	-		0	0%
	405060	Liquor Licenses	399,300	398,100	399,300	342,750	85.8%	(56,550)	0%
	405070	Electric Co-Op Allocation	790,000	767,324	850,000	825,263	97.1%	(24,737)	11%
	405100	Federal Grant Revenue-Direct	60,000	73,800	60,000	2,000	3.3%	(58,000)	-19%
	405120	Build America Bond Subsidy	-	591,759	-	11,958		11,958	0%
	405130	Fisheries Tax	143,000	119,219	143,000	4,083	2.9%	(138,917)	20%
	405140	National Forest Alloc	66,000	61,761	66,000	54,115	82.0%	(11,885)	7%
	405150	State Grant Rev-Pass Thru	-		-	-		0	0%
Fees									
	406010	Land Use Permits	-		-			0	0%

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	406020	Inspections	415,000	258,105	315,000	303,947	96.5%	(11,053)	22%
	406030	Landscape Plan Review Pmt	17,000	14,782	17,000	19,673	115.7%	2,673	15%
	406050	Platting Fees	375,765	264,425	375,765	228,228	60.7%	(147,537)	42%
	406060	Zoning Fees	449,970	404,535	449,970	330,075	73.4%	(119,895)	11%
	406110	Sale Of Publications	4,690	2,956	4,690	2,913	62.1%	(1,777)	59%
	406120	Rezoning Inspections	61,000	57,029	60,000	71,794	119.7%	11,794	5%
	406130	Appraisal Appeal Fee	5,000	(1,703)	5,000	2,160	43.2%	(2,840)	-394%
	406140	Veh Emission Inspec Fees	-		-	-		0	0%
	406160	Clinic Fees	188,880	5,536	188,880	13,873	7.3%	(175,007)	3312%
	406170	Sanitary Inspection Fees	1,626,095	1,461,271	1,581,095	830,378	52.5%	(750,717)	8%
	406180	Reproductive Health Fees	370,275	37,884	370,275	57,544	15.5%	(312,731)	877%
	406190	Cook Inlet Air Pollution	-		-	-		0	0%
	406210	Public Transit Fees	-		-	-		0	0%
	406220	Transit Advertising Fees	316,000	371,074	316,000	342,388	108.4%	26,388	-15%
	406230	Transit Spec Service Fees	-		-	-		0	0%
	406240	Transit Token Sale	-		-	-		0	0%
	406250	Transit Bus Pass Sales	1,600,000	981,956	1,000,000	692,275	69.2%	(307,725)	2%
	406260	Transit Fare Box Receipts	1,740,000	942,934	1,000,000	1,093,847	109.4%	93,847	6%
	406280	Programs, Lessons, & Camps	139,100	24,835	136,100	9,228	6.8%	(126,872)	448%
	406290	Rec Center Rentals & Activites	617,750	239,592	503,150	314,552	62.5%	(188,598)	110%
	406300	Aquatics	973,935	282,686	789,049	274,293	34.8%	(514,756)	179%
	406310	Camping Fees	98,500	7,275	95,500	115,444	120.9%	19,944	1213%
	406320	Library Non-Resident Fees	1,500	-	1,500	100	6.7%	(1,400)	0%
	406330	Park Land & Operations	526,910	223,452	292,331	568,494	194.5%	276,163	31%
	406340	Golf Fees	25,000	22,405	25,000	29,674	118.7%	4,674	12%

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	406350	Library Fees	500	30	500	-	0.0%	(500)	1567%
	406370	Fire Service Fees	20,000	32,000	20,000	24,900	124.5%	4,900	-38%
	406380	Ambulance Service Fees	12,583,333	7,789,927	10,344,020	5,212,204	50.4%	(5,131,816)	33%
	406400	Fire Alarm Fees	75,000	30,742	75,000	48,075	64.1%	(26,925)	144%
	406410	Hazardous Mat Fac & Trans	200,000	215,036	200,000	207,150	103.6%	7,150	-7%
	406420	Fire Inspection Fees	143,200	164,134	143,200	124,102	86.7%	(19,098)	-13%
	406440	Cemetery Fees	322,634	359,998	322,634	329,736	102.2%	7,102	-10%
	406450	Mapping Fees	4,000	722	2,000	1,806	90.3%	(194)	177%
	406460	Abatements	-	-	-	-		0	0%
	406480	E-911 Surcharge	-	-	-	-		0	0%
	406490	DWI Impound/Admin Fees	510,000	550,424	510,000	557,765	109.4%	47,765	-7%
	406495	APD Range Usage Fee	-	7,088	5,000	1,810	36.2%	(3,190)	-29%
	406500	Police Services	192,174	351,346	192,174	-	0.0%	(192,174)	-45%
	406510	Animal Shelter Fees	246,750	197,060	246,750	165,744	67.2%	(81,006)	25%
	406520	Animal Drop-Off Fees	29,000	13,702	29,000	13,042	45.0%	(15,958)	112%
	406530	Incarceration Cost Recovy	152,000	185,689	180,000	45,082	25.0%	(134,918)	-3%
	406540	Other Charges For Services	3,502,000	3,241,451	10,506,000	30,053	0.3%	(10,475,947)	224%
	406550	Address Fees	23,500	21,623	21,000	21,438	102.1%	438	-3%
	406560	Service Fees-School Dist	931,500	286,098	841,500	61,268	7.3%	(780,232)	194%
	406570	Micro-Fiche Fees	100	50	100	50	50.0%	(50)	100%
	406580	Copier Fees	35,450	30,595	26,050	30,742	118.0%	4,692	-15%
	406590	Anch Pkg Auth Serv Fees	-	-	-	-		0	0%
	406600	Late Fees	8,000	26,857	8,000	17,025	212.8%	9,025	-70%
	406605	Contracted Services-PW Project	-	-	-	-		0	0%
	406608	Misc Non-Operating Income	-	-	-	-		0	0%
	406610	Computer Time Fees	200	-	200	-	0.0%	(200)	0%

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	406620	Reimbursed Cost Employee Relations	121,300	149,270	121,300	111,485	91.9%	(9,815)	-19%
	406621	Reimbursed Cost Payroll Fee	4,000	3,628	4,000	2,388	59.7%	(1,613)	10%
	406625	Reimbursed Cost	2,363,044	2,925,149	2,841,447	1,915,725	67.4%	(925,722)	-3%
	406630	Golf Course Loan Surchrg	-	-	-	-		0	0%
	406640	Parking Garages & Lots	41,601	21,372	41,601	4,161	10.0%	(37,440)	95%
	406650	Demolition Services	-	-	-	-		0	0%
	406660	Lost Book Reimbursement	15,000	4,774	10,000	5,331	53.3%	(4,669)	109%
	406670	Sale Of Books	-	747	-	-		0	0%
	406672	Passport Fees	14,500	5,258	3,000	-	0.0%	(3,000)	-43%
Fines									
	407010	SOA Traffic Court Fines	2,149,000	2,643,314	2,300,000	639,011	27.8%	(1,660,989)	-13%
	407020	SOA Trial Court Fines	1,460,000	1,459,019	1,300,000	319,505	24.6%	(980,495)	-11%
	407030	Library Fines	-	1,389	-	965		965	0%
	407040	APD Counter Fines	1,900,000	1,666,349	1,800,000	1,946,489	108.1%	146,489	8%
	407050	Other Fines & Forfeitures	336,906	362,919	359,006	250,684	69.8%	(108,322)	-1%
	407060	Pre-Trial Diversion Cost	50,000	48,375	50,000	35,625	71.3%	(14,375)	3%
	407070	Zoning Enforcement Fines	-	(472)	-	-		0	0%
	407080	I&M Enforcement Fines	-	1,904	1,500	-	0.0%	(1,500)	-21%
	407090	Administrative Fines, Civ	-	300	-	-		0	0%
	407100	Curfew Fines	2,000	861	2,000	309	15.4%	(1,691)	132%
	407110	Parking Enforcement Fines	138,000	65,916	138,000	29,248	21.2%	(108,752)	109%
	407120	Minor Tobacco Fines	1,000	927	1,000	-	0.0%	(1,000)	8%
Charges for Services									
	408060	Other Collection Revenues	170,000	137,806	170,000	180,449	106.1%	10,449	23%
	408090	Recycle Rebate	100	-	100	-	0.0%	(100)	0%

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	408110	Used Oil	-		-	-		0	0%
	408380	Prior Yr Expense Recovery	-	701,038	1,000	411,838	41183.8%	410,838	-100%
	408390	Insurance Recoveries	122,049	73,419	73,145	168,144	229.9%	94,999	0%
	408395	Claims & Judgments	-		-	-		0	0%
	408400	Criminal Rule 8 Collect Costs	226,000	267,647	230,150	70,549	30.7%	(159,601)	-14%
	408405	Lease & Rental Revenue	445,639	413,225	482,630	358,010	74.2%	(124,620)	17%
	408420	Building Rental	100,000	26,921	35,000	11,880	33.9%	(23,120)	30%
	408430	Amusement Surcharge	10,000	-	10,000	-	0.0%	(10,000)	0%
Other Revenues						-			
	408550	Cash Over & Short	-	(1,496)	-	(236)		(236)	0%
	408560	Appeal Receipts	1,100	3,540	1,100	2,840	258.2%	1,740	-69%
	408570	Sale Of Contractor Specs	500	-	500	-	0.0%	(500)	0%
	408575	Reimbursed Cost	-	(8)	-	-		0	0%
	408580	Miscellaneous Revenues	2,295,212	1,380,289	1,977,647	989,263	50.0%	(988,384)	43%
	409400	Gas Revenue Surcharge	-		-	-		0	0%
Unrestricted & Restricted Cont. from Outside Orgs			-		-				
	430020	Unrestricted Contribution	-		-	-		0	0%
	430030	Restricted Contributions	139,331	137,941	139,331	99,957	71.7%	(39,374)	1%
	430050	Capital Contributions Full Accrual	-		-	-		0	0%
	430060	Capital Contributions (MOA)	-		-	-		0	0%
Investment Earnings									
	439045	Interest Earned Restricted Funds	-	11,337	-	44		44	0%
	440010	Cash Pools Short-Term Int	1,250,080	(1,405,304)	489,558	(2,414,534)	(493.2%)	(2,904,092)	-135%
	440020	Const Investm Pool Int	-	12,239	1,000	745	74.5%	(255)	-92%
	440030	TANS Interest Earnings	434,000	4,273,664	763,000	1,402,042	183.8%	639,042	-82%

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	440040	Other Short Term Interest	24,000	34,355	24,000	13,163	54.8%	(10,837)	-30%
Contributions from Other Funds									
	450010	Contributions Other Funds	11,381,017	16,016,676	8,313,775	8,019,631	96.5%	(294,144)	-48%
	450040	Contribution frm MOA Trust Fnd	13,400,000	14,000,000	18,700,000	18,800,000	100.5%	100,000	34%
MUSA/MESA and Utility Revenue Distributions									
	450060	MUSA/MESA	29,414,084	26,979,978	20,162,980	20,003,542	99.2%	(159,438)	-25%
	450070	1.25% MUSA/MESA	-	-	-	-		0	0%
	450080	Utility Revenue Distribution	3,296,286	3,315,799	2,038,333	1,895,753	93.0%	(142,580)	-39%
Other Financing Sources/Non-Operating Revenue									
	460010	Bond Sale Proceeds	2,990,126	-	-	-		0	0%
	460020	Proceeds-Refunding Bonds	-	-	-	-		0	0%
	460030	Premium On Bond Sales	245,959	3,764,625	907,717	-	0.0%	(907,717)	-76%
	460035	Premium on TANS	634,000	634,000	871,800	1,054,480	121.0%	182,680	38%
	460040	Loan Proceeds	1,969,607	1,269,607	-	-		0	0%
	460045	Gain/Loss Sale Property (Modified Accrual)	-	-	-	-		0	0%
	460050	Gain/Loss Sale Property (Full)	-	-	-	-		0	0%
	460060	State Land Block	-	-	-	-		0	0%
	460070	Other Property Sales	252,990	236,199	104,000	38,286	36.8%	(65,714)	-56%
	460080	Land Sales-Cash	-	183,118	17,754	17,754	100.0%	0	-90%
	460086	Cost Recovery Revenues	-	-	-	-		0	0%
Subtotal Excluding Premium on Bond Sales and Prior Year Expense Recovery			776,067,540	750,723,858	801,026,194	739,015,283	92.3%	(62,010,911)	7%
Subtotal Bond Sale Proceeds, Premium on Bond Sales, and Prior Year Expense Recovery (in "other			5,839,692	6,369,269	1,780,517	1,466,318	82.4%	(314,199)	-72%
Total			781,907,232	757,093,128	802,806,711	740,481,601	92.2%	(62,325,110)	6%

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MUNICIPALITY OF ANCHORAGE

11.A.

Assembly Memorandum

No. AM 644-2021

Meeting Date: October 12, 2021

From: MAYOR

**Subject: MUNICIPAL AIRPORTS AVIATION ADVISORY COMMISSION
(MAAAC) APPOINTMENTS**
(Dave Frazier, Michael McCauley, Michael Williams, Keenan Zerkel)

I have appointed the following individuals to the Municipal Airports Aviation Advisory Commission (MAAAC) :

Dave Frazier (Residential Property Owner)	To Replace:	Sharon-Chamard (Seat 2)
	Term Expires:	10/14/2024

Michael McCauley (At Large)	To Replace:	VACANCY (Seat 4)
	Term Expires:	10/14/2023

Michael Williams (FAA Licensed General Aviation)	To Replace:	VACANCY (Seat 5)
	Term Expires:	10/14/2023

Keenan Zerkel (Business Owner- Muni Land Leased)	To Replace:	Jamie Patterson-Simes (Seat 1)
	Term Expires:	10/14/2024

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment



The purpose of this resume is the apply for a public position on the MAAAC advisor board. My municipal application is attached.

EXPERIENCE

MAY 1, 1982-PRESENT

PRESIDENT, DAVID FRAZIER, AND ASSOCIATES

A PROVIDER OF HEALTH CARE S SERVICES TO EMPLOYEE GROUPS

RESPONSIBILITY FOR MARKETING, MANAGEMENT AND SERVICES FUNCTIONS TO ALL OF

ALASKAN PROFIT AND NON-PROFIT BUSINESS

I have had my own business continually for over 40 years employing many in our community.

JANUARY 1, 1990, TO APRIL 1982

MARKETING MANAGER, BLUE CROSS-BLUE SHIELD OF ALASKA

RESPONSIBLE FOR THE MARKETING AND OPERATIONS OF THE COMPANY

CLIENTS INCLUDED STATE OF ALASKA, ANCHORAGE MUNICIPALITY, ANCHORAGE SCHOOL

DISTRICT, ALASKA LABORERS, PLUMBERS AND PIPEFITTERS, AND MANY OTHER ORGANIZATIONS

EDUCATION

BUSINESS MANAGEMENT, LINFIELD UNIVERSITY

MCMINNVILLE OREGON

FINANCIAL CONSULTANT, THE AMERICAN COLLEGE, BRENE MARE, PENNSULVANIA

SKILLS

I am a resident of woodside east homeowners' association near roger's park. This is a community very near our local airport, Merrill Field. I have been a supporter of our airport since the early '70s. Not all residences understand the important economic roll this facility plays in our community. It would be one of the boards duties to bring understanding of the value of airport to residents that live nearby.

ACTIVITIES

11.A.

I love Alaska and have lived here for over 50 years. My wife, children and grandchildren all reside here in Anchorage, Alaska. I am an ex-pilot and aircraft owner, enjoy all outdoor activities. Alaska has much to offer.

Michael Keith Williams

11.A.



Objective To serve on the **Municipal Airports Aviation Advisory Commission**

Flight Time 14,500 hours

Flight Ratings Airline Transport Pilot, Airplane Multi Engine Land,
Commercial Pilot Single Engine Land and Sea and Certified Flight
Instructor with First Class Medical

Work Experience

08/96 to Present Professional airline pilot for **Fedex Memphis Worldwide Operations** on Boeing 727, McDonald Douglas DC10 and McDonald Douglas MD11. Currently MD11 Captain based in Anchorage, Alaska.

11/95 - 08/96 Professional airline pilot for **Express One International Airlines** Dallas, Texas on Boeing 727 flying US mail and charters in North and Central America.

04/95 - 11/95 Professional pilot for **Flight International Newport News**, Virginia flying Metroliner 2. **United States Defense Courier Service** routes based at Wright -Patterson Air Force Base.

12/94 - 04/95 Commuter Airline captain for **Sierra Expressways** Oakland, CA

09/93 - 01/94 Commuter Airline captain for **Reno Air Express** San Jose, CA

01/93 - 09/93 **Pacific West Airlines** San Fransisco, CA captain SA 226 Metroliner 2, part 135 Airborne Express contract and on demand charter in United States and Mexico

06/92 - 01/93 **Cirrus Air Inc.**, Dallas, Texas, Captain BE-58m /BE-36, Part 135 nonscheduled freight operations

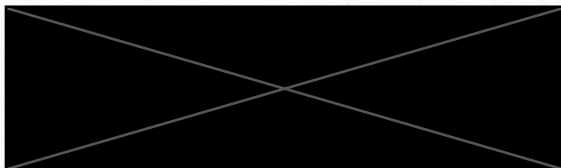
06/91 - 01/92 **Crescent City Champagne Tours**, New Orleans, Louisiana, Captain on city tours during the day and the night and also as a freelance flight instructor

03/90 - 06/91 **Professional Marketing of America**, Ruston, Louisiana, Captain BE-90, BE-20, Part 91 executive passenger transport operations

Education **B.S. DEGREE - PROFESSIONAL AVIATION
MINOR - FLIGHT ENGINEERING**

08/87 - 11/90 Louisiana Tech University, Ruston, Louisiana
Elected "**Louisiana Tech University 1990 Pilot of the Year**"

MICHAEL MCCAULEY



Highlights

Extensive flight experience in multiple types of airplanes. Excellent interpersonal communication skills. Previous MD-11 instructor.

Experience

UPS 747ANC Captain, 2010 – present
UPS MD-11ANC Captain, 2006 – 2010
MD-11 Ground / SIM Instructor 2008 - 2010
UPS 757ONT / SDF First Officer, 2000 – 2006
UPS 727SDF First Officer, 1998 – 2000
UPS DC-8SDF Flight Engineer, 1996 – 1998
General aviation 1986-present Cessna 172, 310, 320, Beach King
Air 200, Seneca 2,

*Extensive international experience: Asia, Europe, India, Australia, Korea, and Military Charters.

*Volunteer 727 F/O flight test pilot in the development of ADSB out of Salem, OR for UPS, 1998 – 1999.

Horizon Air Dash-8 First Officer, 1994 – 1996

Premier Jets, Hillsboro, OR: Operated Lear, Citation, MU-2, Air Ambulance and Charter Cargo, 1993 – 1994

Aurora Aviation, Portland, OR, Instructor Pilot: CFI, CFII, MEI, 1988 – 1993

Hobbies

Football coach 2008 - present
General aviation 1987- present
Ski Instructor at Alyeska Resort, 2009 - 2013

KEENAN B. ZERKEL

FLIGHT EXPERIENCE:

Airline Transport Pilot Airplane MEL
Commercial Pilot Rotorcraft, Airplane SEL, SES, MES; Instrument Rotorcraft
Certified Flight Instructor Airplane SEL, SES, MES, MEI, Rotorcraft, Instrument Rotorcraft
Total Time 8,500 Hrs.

EDUCATION:

2018 HH-60G Evaluator Pilot Upgrade, Elmendorf AFB
2017 HH-60G Instructor Pilot Upgrade, Kirtland AFB
2014 Air Command and Staff College, Correspondence
2006 Undergraduate Pilot Training, Ft Rucker
2004 Squadron Officer School, Maxwell AFB
2003 MA in Business Administration, Webster University (6 credit hours remaining)
2002 Acquisition 101 & Logistics 101, Defense Acquisition University
2001 Aircraft Mishap Safety Investigation Course, Kirtland AFB
2000 Aircraft Maintenance Officer Course, Sheppard AFB
1999 Bachelor of Science Civil Engineering, USAF Academy

ASSIGNMENTS:

Jun 18 - Present: Director, AKRCC, JBER AK
Aug 16 - Jun 18: ADO/DO, 210th Rescue Squadron, JBER AK
Jan 13 - Jul 16: Senior Controller, AKRCC, JBER AK
Nov 10 - Dec 12: CSAR Pilot, 210th Rescue Squadron, JBER AK
Nov 06 - Oct 10: Scheduler, 210th Rescue Squadron, JBER AK
Jun 06 - Oct 06: Weapons & Tactics, 210th Rescue Squadron, Kulis ANGB
Feb 05 - Apr 06: Pilot, HH-60G Mission Pilot Initial Qualification, Kirtland AFB
Mar 03 - Sep 04: Student Pilot, Undergraduate Pilot Training, Laughlin AFB & Ft Rucker
Aug 02 - Mar 03: Combat Plans/Executive Officer, 51st Maintenance Group, Osan AB, ROK
Dec 00 - Aug 02: Propulsion Flight Commander, 412th Component Repair Squadron, Edwards AFB
Sep 00 - Dec 00: Sortie Generation OJC, 416th Flight Test Squadron, Edwards AFB
Sep 99 - Sep 00: Maintenance Supervisor, 412th Equipment Maintenance Squadron, Edwards AFB
 Munitions Flight OIC, 412th Equipment Maintenance Squadron, Edwards AFB

CIVILIAN EMPLOYMENT:

2017 - Present Vice President, Alaska Aircraft Sales, Lake Hood Seaplane Base, AK
2004 - 2017 General Manager, Alaska Aircraft Sales, Lake Hood Seaplane Base, AK
 - Lead 10 employees in general aviation aircraft routine & preventative maintenance, specialized repair, and custom modification. Includes management of budgeting, payroll, parts inventory, scheduling, accounts payable/receivable, workflow, and quality assurance. Ensure compliance and communicate with federal agencies.
2015 - 2021 Owner, N1018D LLC
 - Aircraft leasing company provided safe Part 135 compliant DHC-2 Beaver aircraft to lodges, air taxis throughout Alaska

AWARDS/DECORATIONS:

2020 Governor's Trophy Alaska Distinguished Unit, AKRCC Director
2019 American Red Cross Real Heroes, AKRCC Director
2017 210 RQS Rescue of the Year, 210 RQS
2015 American Red Cross Real Heroes, AKRCC Senior Controller
2012 Air Medal x 12, Bastion AB Afghanistan
2006 Distinguished Graduate, HH-60G Mission Pilot Initial Qualification, Kirtland AFB
2006 Distinguished Graduate, Joint Undergraduate Pilot Training, Ft Rucker
 - Winner: Leadership, Flying, and Academic Awards, Commander's Trophy, Daedalion Trophy
2005 "Top Coyote" Leadership Award, Coyote Flight, Laughlin AFB
2004 Chief of Staff Award, Squadron Officer School, Maxwell AFB
2004 Company Grade Officer of the Quarter, 2nd Quarter, 51st Maintenance Group, Osan AB, ROK
2003 Company Grade Officer of the Quarter, 1st Quarter, 412th Component Repair Squadron, Edwards AFB
2003 Top Performer, Peninsula Combat Employment Readiness Exercise, Osan AB, ROK
 Outstanding Unit Medal x 4
 Meritorious Service Medal
 Air Medal x 12
 Air Force Commendation Medal
 Air Force Achievement Medal
 Western Athletic Conference "Scholar Athlete" Award

OTHER NOTEABLE ACHIEVEMENTS:

Level 1 Acquisitions Certification
ASA USPAP Senior Certified Aircraft Appraiser



MUNICIPALITY OF ANCHORAGE

11.B.

Assembly Memorandum

No. AM 647-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: INVESTMENT ADVISORY COMMISSION APPOINTMENTS
(Ed Hendrickson, Chad Hufford, Brandon Rinner)

I have appointed the following individuals to the Investment Advisory Commission:

Ed Hendrickson	To Replace:	Kim M. Jaime (Seat 3)
	Term Expires:	10/14/2024
Chad Hufford	To Replace:	Dixie Retherford (Seat 6)
	Term Expires:	10/14/2024
Brandon Rinner	To Replace	Ty Schommer (Seat 7)
	Term Expires:	10/14/2024

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

Brandon S. Rinner, CFA

EMPLOYMENT EXPERIENCE

Portfolio Manager, McKinley Capital Management, Inc., Anchorage, Alaska
September 2001 – present

Responsibilities: Management position at a global investment advisory firm with more than \$10 billion in assets under management. Ensure that the international investment team provides the highest level of service and performance to our clients. Provide an exciting and satisfying work environment, which encourages the freethinking and creativity that leads to both personal and professional development.

Investment Management: Responsible for development of the investment process as well as matters relating to research, trading of equities, stock selection, asset allocation, portfolio management and asset custody.

Business Development: Coordinate new business effort as well as new product offerings with the Marketing and Sales Departments. Develop and monitor strategy, respond to requests for proposal and represent the company in the investment community.

Stock Selection: Responsible for stock selection and account management within an overall investment strategy that seeks to identify companies with accelerating earnings growth rates.

Resource Management: Management duties included investment staff time allocation, travel coordination, company specific investment review responsibility and other tasks as appointed by the CIO.

Styles Managed

NonUS Growth Portfolio
September '02 – present

MEASA Fund
January '19 – present

Global Growth Portfolio
September '02 – January '06

US MidCap Growth Portfolio
January '00 – September '02

US Science & Technology Portfolio
September '99 (product launch) – September '02

Associate Portfolio Manager, McKinley Capital Management, Inc.
January 1998 – September 2001

Adjunct/Assistant Professor, Alaska Pacific University, Anchorage, AK
Spring Semester 2001 & 2003

PROFESSIONAL AFFILIATIONS

CFA Institute, National Association
Associate Member 1999 – 2001
Member 2001 – present

EDUCATION

Chartered Financial Analyst Designation
Charter holder since 2001

NASD Licenses held:

Series 7: General Securities Registration
Series 63: State Blue Sky Registration
Series 65: Registered Investment Advisor

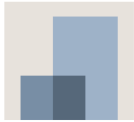
University of Alaska, Anchorage, AK
Bachelor of Science in Mathematics
Dual Concentrations in Computer Science & Economics

PERSONAL INTERESTS

I enjoy travel, reading historical fiction, and outdoor activities of fly fishing, hiking, and skiing.



Experience



Senior Vice President and CFO

Alyeska Pipeline Service Company

Aug 2011 – Present · 10 yrs 2 mos

Anchorage, Alaska

Member of the Executive Team responsible for developing Alyeska's strategy and delivering high-quality results.

Specific responsibilities include Supply Chain Management, Business Strategy and Planning, Accounting and Payroll, Internal and External Reporting, Information Technology, Internal and Contract Audit, and Facilities Management.



ConocoPhillips

9 yrs

Vice President and Manager, ConocoPhillips Denali Company

Mar 2010 – Feb 2012 · 2 yrs

Owners Committee representative with responsibility to direct and manage ConocoPhillips interests in the Denali – the Alaska Gas Pipeline, LLC and Denali Canada. In conjunction with co-venture directed the Denali initiative (mission & goals, president's p ... see more

Manager, North Slope Gas Development

Apr 2008 – Mar 2010 · 2 yrs

Led the commercial, finance and business elements of the start-up and establishment of Denali – the Alaska Gas Pipeline, LLC and Denali Canada - West. Led the partner negotiations to develop and implement the Denali governance model, external affairs strategy, and ... see more

Business Manager

Mar 2003 – Mar 2008 · 5 yrs 1 mo

Managed the business and finance affairs of ConocoPhillips North Slope Operated Assets (Kuparuk, Alpine, Projects, Drilling, Exploration, Aviation and Staff Costs). Responsibilities include commercial, finance, budget/LRP, decision and risk analysis



Business Manager - Prudhoe Bay and Pipelines

11.B.

ConocoPhillips

1999 – 2003 · 4 yrs

Business Manager, Controller and Treasurer with leadership and commercial responsibilities for ARCO's interest in TAPS, Kuparuk Pipeline, Oliktok Pipeline and Cook Inlet Pipeline. Supported ARCO's Owners Committee activities and served on the board of dii ... see more



Supervisor, Volumetric, Revenue, Royalty and Tax Accounting

ARCO Alaska

1997 – 1998 · 1 yr

Managed department responsible for calculating and recording \$600 million in annual royalties and production tax, \$2 billion in revenues and 65% of ARCO's worldwide production. Also responsible for DNR and AOGCC interface as well as Federal, State, regulatory and c ... see more



Business Analyst (various departments / locations)

ARCO Alaska

1985 – 1996 · 11 yrs

- Overhead Analyst: 50 departments, \$110 million annual recovery
- TAPS Tariff Analyst: commercial and legal support team (captured over \$200 million in present value)
- Capital Administration Analyst (key controls, performance management, SEC and GAAP guidelines)
- Business Analyst: Based in Kuparuk as single point of contact for Operations and Engineering personnel
- Audit Analyst: Coordination and defense against audit claims

Education

11.B.



University of Idaho

B.S., Finance and Human Resource Management

1982 – 1985



Oregon State University

Business

1980 – 1981

Chad Hufford



Objective

To assist the municipality of Anchorage by offering guidance financial decisions

Education

- University of Alaska Anchorage
- Bachelor of Science, 2005
- Biochemistry

Experience

2007 – Present

Financial Planner – Veritas Wealth Management – Anchorage, AK

Supporting investors with ongoing financial coaching and planning, a personalized financial blueprint, and a custom investment strategy based on individual financial goals and needs.

2014 – Present

Dave Ramsey Endorsed Local Provider/SmartVestor Professional

Helping individuals, companies and nonprofit organizations apply Dave Ramsey's principals to a tailored financial path.

Awards & Acknowledgements

- 2017 NTSA Elite Advisor Award
- 2018 and 2019 PMSC National Producer Award



MUNICIPALITY OF ANCHORAGE

11.C.

Assembly Memorandum

No. AM 649-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: HUMAN RESOURCES ADVISORY BOARD APPOINTMENT
(Bernadette Bradley)

I have appointed the following individual to the Human Resources Advisory Board:

Bernadette Bradley

To Replace: VACANCY
(Seat 5)

Term Expires: 10/14/2023

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

BERNADETTE BRADLEY

CURRICULUM VITAE



EMPLOYMENT HISTORY

Owner, Nakada Corporation dba Bradley House, Anchorage, Alaska 2000-2021

Designed, conceptualized, and opened the bar/restaurant. Currently involved with marketing, and major decisions. Overseeing Managers and 50+ employees. Sold 8/2021.

Owner, Odd Jobs Etc..., Anchorage, Alaska 1996-2000

Research, bookkeeping, project assistance, organizing and evaluations for various small businesses and non-profits.

General Manager, Oriental Gardens Restaurant, Anchorage, Alaska 1987-1996

Raised in this family-owned business. Due to the poor health of my father, who passed away in 1989, I took over the business at the age of 24, until it was destroyed by fire in 1996.

Securities Broker Trainee, Birr, Wilson & Co., Atherton, California 1986-1987

Made cold calls, learned to execute trades timely and accurately, prepared for Series 7 examination.

EDUCATION

Notre Dame de Namur University, Belmont, CA
Double Major: Business & Art, Bachelor of Arts, 1986

CURRENT AND PAST AFFILIATIONS

President, Old Seward/Oceanview Community Council 2006-2010
Treasurer, Federation of Community Councils 2008-2010
Commissioner, Anchorage Transportation 2009-2015
President, Anchorage CHARR 2003-2008
Vice President, Imaginarium 2005-2007
Member, National Restaurant Association
Member, Alaska CHARR, Cook Inlet CHARR & AKHR
Member, American Beverage Licensees Association

PERSONAL REFERENCES





MUNICIPALITY OF ANCHORAGE

11.D.

Assembly Memorandum

No. AM 650-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: SALARIES & EMOLUMENTS APPOINTMENT
(Paul Perkins)

I have appointed the following individual to the Salaries & Emoluments Commission:

Paul Perkins

To Replace: VACANCY
(Seat 5)

Term Expires: 10/14/2024

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

PAUL F. PERKINS

11 D.

OBJECTIVE:

LICENSES AND EXPERIENCE:

MD-11, B-757, B-737, BE-300 typed
Airline Transport Pilot: Airplane Multiengine Land, Private Privileges: Single Engine Land
FAA Class I Medical (current), FCC Radio License
Current U.S. Passport; In Active U.S. Government Top Secret Clearance (TS/SCI)
Flown +300 hours in last 12 months Retired USAF officer

AIRCRAFT FLOWN:

MD-11, B-757, B-737; A-10C; T-38C; MC-12W/BE-300; T-37, C-180

FLIGHT HOURS:

TOTAL FIXED WING TIME: 8,431.1

Pilot in Command	4,150	Instructor	2,107	Actual Instrument	1,086
Second in Command.....	4,071				
Turbine Time	5,908	Flight Examiner	117	Night.....	919

FLIGHT EXPERIENCE:

06/2017- Present	FEDEX Anchorage, Domicile	First Officer: Performs both Pilot Monitor and Pilot Flying in Positions daily with emphasis on Asia operations from Anchorage.
10/2014 – 05/2017	Southwest Airlines, Oakland Domicile	First Officer: Performs both Pilot Monitor and Pilot Flying positions daily. Completed 2 Annual Requalifications. International Qualified
02/2012 – 09/2014	489 th Reconnaissance Squadron Beale AFB, CA	MC-12W Instructor/Flight Examiner/ Director of Operations: Senior leader for MC-12W schoolhouse. Develops tactics, techniques and procedures for MC-12W ops and dictates instructor standards.
06/2006 – 05/2008	357 th Fighter Squadron Davis-Monthan AFB, AZ	A-10C Instructor / Functional Check Flight Chief Instructed initial qualification students in A-10 flight and tactics. Ensured airworthiness of aircraft after Phase.
06/2003 – 06/2006	81 st Fighter Squadron Spangdahlem AB, Germany	A-10A Instructor Pilot / Chief of Inspections: Line IP and ran Wing Inspections preparation program.
12/1999 – 03/2003	90 th Flight Training Squadron Sheppard AFB, TX	T-38A Instructor / Flight Commander: Instructed flight ops for Undergraduate Pilot Training. Led flight of students and future IPs through syllabi.
12/1996 – 11/1999	355 th Fighter Squadron Eielson AFB, AK	A-10A Pilot / Life Support Officer: Line 4 Ship Flight lead and Mission Commander. Life support officer.

PROFESSIONAL TRAINING:

06/2017 - 09/2017	FEDEX , Initial Pilot Qualification Course	Memphis, TN
09/2014 – 10/2014	Southwest Airlines, Initial Pilot Qualification Course	Love Field, Dallas, Tx
03/2007 – 04/2007	Accelerated Aircraft Maintenance Officer Course	Sheppard Air Force Base, TX
03/1998 – 04/1998	USAF Life Support Officer School	Randolph Air Force Base, TX
02/1997 – 03/1997	USAF Artic Survival School	Eielson Air Force Base, AK
11/1994 – 12/1995	Undergraduate Pilot Training	Sheppard Air Force Base, TX

EDUCATION:

04/2009 – 12/2009	Air War College	Maxwell Air Force Base, AL (correspondence)
06/2006 – 12/2007	Touro University International	Masters of Business Administration, Management 4.0 GPA
06/2004 – 04/2005	Air Command & Staff College	Maxwell Air Force Base, AL (correspondence)
03/2001 – 04/2001	Squadron Officers School	Maxwell Air Force Base, AL
06/1990 – 06/1994	United States Air Force Academy	Bachelor of Science, Political Science 3.27 GPA

COMMUNITY SERVICE:

11/2012 – 1/2013
04/2013 – Present

Certified member: California State Child Protection Service Foster/Adoption Home Program
Actively serves with church.

11.D.





MUNICIPALITY OF ANCHORAGE

11.E.

Assembly Memorandum

No. AM 653-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: 49TH STATE ANGEL FUND APPOINTMENTS
(Steve Zelener, Lee Cruise, Shane Kanady, Matt Thorpe, Jason Warfield)

I have appointed the following individuals to the 49th State Angel Fund:

Steve Zelener	To Replace:	Bill Popp (Seat 1)
	Term Expires:	10/14/2024
Lee Cruise	To Replace:	VACANCY (Seat 2)
	Term Expires:	10/14/2023
Shane Kanady	To Replace:	VACANCY (Seat 5)
	Term Expires:	10/14/2023
Matt Thorpe	To Replace:	Lydia Griffey (Seat 6)
	Term Expires:	10/14/2024
Jason Warfield	To Replace:	Dan Newman (Seat 8)
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

SUMMARY STATEMENT

I have been an Anchorage business owner since 1987. During the last 6 years our city has experienced economic and social challenges that have stagnated the opportunities for all residents of our city. The negative economic climate has forced many successful and talented residents to move. I would like to be actively involved to help in the revitalization of Anchorage. I would like to offer my time and expertise to serve on the board of 49th State Angel Fund.

As a successful Real Estate developer and experienced entrepreneur, I am hopeful that my 35 years of executive business experience and knowledge will help improve the performance of the 49th State Angel Fund, creating needed opportunities for Anchorage.

SKILLS

- Experienced leader with 35 years of executive operations in Alaska
- Commercial development and redevelopment of large properties
- Setup complex financial structures for property acquisition & development.
- Accomplished experienced negotiator
- Extensive experience with bank and other commercial financing
- Evaluation balance sheets, P&L, cash flow and other financial management tools.

PROFFESIONAL EXPERIENCE Since 2001**Zelener Group, LLC and affiliated owned companies**

Commercial Real Estate owners and development

Position: Owner-President

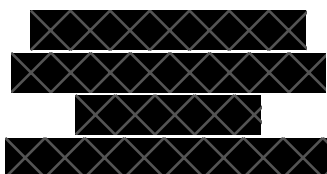
Commercial Real Estate:

- Commercial properties in Alaska, Washington, Oregon.
Alaska properties: Anchorage, Dutch Harbor, Nome
- Property Mix: industrial, warehousing, office, retail, multi apartment residential & aviation hangars
- Tenant Mix: federal, state, fishing, aviation, construction, medical & retail

COMMUNITY INVOLVEMENT: PAST AND PRESENT BOARD MEMBER

- Alaska World Affair Consul
- Anchorage Downtown Partnership
- Alaska Jewish Center
- Alaska Jewish Museum

Lee Cruise



Education

Alaska Pacific University, Anchorage, AK

MBA Major in Finance

Graduated April 25, 2020

University of Alaska Anchorage, Anchorage, AK

BBA double major in Management and Marketing with a minor in Economics

Graduated May 1, 2016

Experience

Petro Star Inc, Anchorage, AK

Financial Analyst, September 2020 – Present, Currently as a financial analyst I work on weekly, monthly, and quarterly forecasts in our TM1 system. I regularly update oil prices and production daily in both SQL, TM1, and Citrix systems. I create average crude reports daily, and crude trend reports weekly. On a monthly basis I work directly with all the companies various departments on budgeting and publishing variance reports.

State of Alaska, Anchorage, AK

State Officers Compensation Commission Member, May 2020 – Present, As a commission member I review the salaries, benefits, and allowances of members of the legislature, the governor, the lieutenant governor, and each executive department head and prepare a report on the findings which is submitted to the legislature and the governor.

Denali Federal Credit Union, Anchorage, AK

Credit Analyst, April 2020 – September 2020, During my time in this position I regularly conducted credit investigations and financial analysis of complex financial information for large borrowers, companies, and industries. I performed research and analysis on industries, credit administration, loan administration, and management reporting. The software we use is Cash Analytics and accounting program that specializes in cash flow analytics, forecasting, liquidity. I also worked on the Paycheck Protection Program team to try and get Alaskan Business owners the money necessary to continue business functions during the Covid pandemic.

State of Alaska, Anchorage, AK

Alaska Royalty Oil and Gas Development Advisory Board Member, February 2018 – March 2020, As a board member I helped to facilitate the development of Alaska's oil

and gas royalty interests by providing means and procedures for sales, exchanges, or other disposition of interest in ways calculated to promote private economic growth.

Merrill Lynch/ Bank of America, Anchorage, AK

Financial Advisor, February 2017 – October 2019, As a Financial Advisor with Merrill Lynch I use a goals based approach in assisting people and businesses to manage their finances. I analyzed micro and macroeconomic trends from multiple different data sets to better position my clients' assets. The purpose of this analysis is to make sure my clients' portfolios are meeting or outperforming their targeted benchmarks. I regularly conducted educational classes once or twice a month for clients and prospects. The topics I covered ranged from tax awareness, financial statement and metrics readings, and retirement education. Additionally, I fostered a relationship network with individuals and businesses around Alaska.

First National Bank Alaska, Anchorage, AK

Loan Officer, June 2016 - February 2017. My duties at First National Bank Alaska consisted of underwriting both commercial and consumer loans, processing cash flow for corporations, and auditing commercial loans. I regularly performed analysis of financial statements and tax documents for businesses. The analysis was to create budget and revenue forecasts and perform benchmarking on the corporations applying for loans. I also performed additional administrative tasks such as record keeping, file organization, data compiling, and commercial loan documentation.

Activities

Former Residence Housing Association Representative for the UAA Student government,
Former UAA Sustainability Committee member,
Former Fundraising Chairman for the National Society of Leadership and Success,
Former Director of Projects and founder for the UAA Finance and Investments Club,
Former Vice President of the UAA Finance and Investments Club

Other abilities

IBM Cognos Analytics/TM1
SQL
DM2/Sage/Citrix
Oracle
Perspectives
Smartsheets
Refinitiv Eikon/Reuters
Bloomberg Terminal
Cash Analytics
Microsoft Excel, Word, PowerPoint, Access
Executive team building experience

Certifications and Licenses

Graduate Investment Certificate from APU

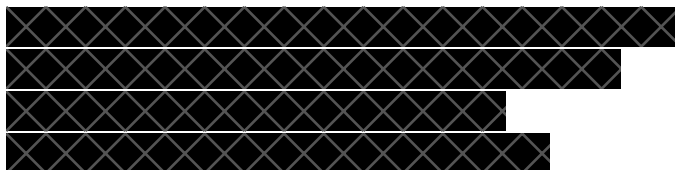
Series 7 Financial License

Series 66 Financial License

State of Alaska Life Insurance License

State of Alaska Health Insurance License

References



Shane K. Kanady

EDUCATION

University of San Diego School of Law, San Diego, CA

Juris Doctor, May 2014

GPA: 3.83 GPA | 7/270 | Top 2.6%

Honors: Magna Cum Laude

Order of the Coif

Annual Full Scholarship (\$43,600/year)

Activities: *San Diego Law Review*, Member

Comment: "Executory Decisions: Bankruptcy"

Learning Assistant, Criminal Law and Contracts (2012 and 2014)

Transactional Law Meet - 2nd Place (Spring 2013)

University of Washington, Foster School of Business, Seattle, WA

Bachelor of Arts in Business Administration (Finance and Entrepreneurship), June 2011

GPA: 3.56

Honors: Dean's List

Activities: Undergraduate Entrepreneurship Club, Member

Husky Hockey Team, Club President (2007-2010); Husky Lacrosse Team (2007-2008)

EXPERIENCE

Koniag, Inc., Anchorage, AK

Staff Attorney (Admitted in AK and WA).....January 2021- Present

- Serve directly under Koniag's general counsel, advising business side on any legal issues, including acquisitions, real estate, employment, government contracting, compliance, governance, and more

Dorsey & Whitney LLP, Anchorage, AK

Corporate Associate.....November 2016- January 2021

- M&A focus with additional first-hand experience in corporate, finance and restructuring, commercial litigation, natural resources, and municipal practice
- Oversaw and closed numerous deals; responsibilities included negotiating deal points, preparing purchase and sale documents, obtaining governmental consents, and re-structuring entities
- Additional matters have provided experience drafting a wide range of corporate documents, including security documents, pledges, corporate resolutions, and employment agreements
- Litigation experience includes oral argument in front of the Ninth Circuit, appearances in both State and Federal court, extensive research and drafting of pleadings, and second-chair on an administrative hearing
- Bankruptcy experience includes representing both debtor and creditor side entities, appearing at hearings, and drafting disclosure statements and plans

Justice Peter Maassen, Alaska Supreme Court, Anchorage, AK

Law Clerk.....August 2015-August 2016

- Conducted in-depth legal research, prepared detailed memoranda, and drafted opinions on various legal issues, frequently in areas of first-impression
- Performed extensive factual and legal cite-checks

Judge Kevin Saxby, Alaska Superior Court, Anchorage, AK

Law Clerk.....August 2014-August 2015

- Engaged in daily discussion and analysis with Judge Saxby, and researched and prepared legal orders in response to motion practice with limited edits

AWARDS/BOARDS

2021 Best Lawyers "Ones to Watch" – Corporate Law and Appellate Law

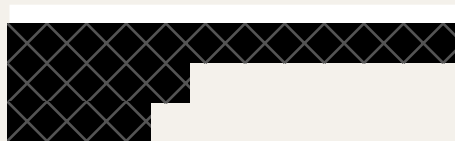
Board Member, Anchorage Hockey Association

INTERESTS

Ice Hockey, Husky Sports, Seattle Seahawks/Mariners/Kraken, Hunting and Fishing, Golf



Matt Thorpe



Chief Operating Officer, Afognak Commercial Group, LLC
President, Liquor Stores USA North Inc. dba Brown Jug

Matt Thorpe brings 30 years of executive management experience with an impeccable record of success to Afognak. He has demonstrable knowledge of acquisition and mergers, organic business growth, strategic planning, customer satisfaction, and creating strategic partnerships in his community. He has brought year-after-year success achieving revenue, profit, and business growth objectives within rapidly changing environments. His past work experience is extensive and includes a large array of business fields, including: retail, resource development and remote housing operations, office supply industry, construction, commercial real estate, fleet management and vehicle leasing, and running one of the most successful car dealerships in the country. He is pleased to have been part of Afognak Native Corporation for almost 10 years and is currently responsible for over 250 employees and \$100M in annual revenue.

Professional Experience

Chief Operating Officer

Afognak Commercial Group, LLC - 2012 to Present

Afognak purchased the remote living facilities division from Delta Leasing in late 2011. I continued my roll with Afognak, initially to manage their remote facilities division, which has grown into a commercial group of companies including:

- **Brown Jug** which is the largest retail package chain in the State of Alaska and has 21 locations.
- **Afognak Equipment and Fleet Services** which manages a fleet of over 1,000 vehicles and heavy equipment across the world.
- **Alutiiq Center** which is a five story Class A office building in Anchorage with 10 commercial tenants.
- **Afognak Leasing** which owns and operates many remote housing facilities which support our North Slope oil and gas clients and contractors.

Founder and Principal

Delta Leasing LLC - 2005 – 2011

Delta Leasing engaged in the rental and leasing of heavy equipment, modular living facilities, as well as project management and construction. As the Founder and Owner/Principal at Delta, I took a start-up company, and rapidly expanded into new markets with high profitability and low risk clients.

Responsibilities included managing P&L for \$42 million annual revenues, and a team of over 40 employees. I set-up and developed the entire North Slope operation and infrastructure which included Delta's client base. Wrote vision statement and business plan based on pragmatic and philosophical objectives. Have over 30 years of broad-based management experience with a realistic understanding of what it takes to achieve business growth and success. Generated record-setting sales and earnings year-after-year since the company was founded. Company controls, strategic planning, and vision was one of my key responsibilities.

Professional Experience Continued

11.E.

General Manager

Anchorage Chrysler Jeep Dodge Center - *1998 – 2005*

Alaska's largest full-service Chrysler Jeep Dodge dealership, which includes sales of new and used vehicles, parts division, body shop, and service department. Accountable for all day-to-day operations of the dealership and supervised 172 employees including accounting, service, parts, and sales. Provided all financial reports to the manufacturer on a monthly basis. Increased monthly sales of new vehicles from an average of 56 units per month to 148 per month, and used vehicles from average of 73 units per month to 110 per month. Additionally, through restructuring, the service division and parts department experienced tremendous growth in revenue and customer satisfaction. The dealership received countless awards for recorded breaking sales and the prestigious Five Star customer satisfaction award multiple years in succession.

Director of Office Supply Division

Yukon Office Supply - *1977 - 1998*

Yukon was the third largest office supply company in the United States servicing a full line of furniture division, machine and service division, and office products division within Alaska, Hawaii, and Washington. I was responsible for sales, inventory, warehouse, bids, branches, P&L statements for the office supply division and each branch. Managed 130 employees which included sales, warehouse, office staff, purchasing, and senior managers.

Experience

June 2007 – Current

15th Avenue LLC

Managing Member

- Oversee all real estate investments and business operations in Alaska
- Responsible for coordinating construction projects and human resources
- Manage legal and compliance issues for the Company in the state, in conjunction with corporate counsel
- Maintain business relationships with third parties, vendors, lending institutions, after-market distributors and business partners.
- Represent the Company and liaise with state, local and federal lawmakers and officials
- Represent the Company in the community through participation in charitable functions, fundraisers and Community involvement groups.
- Research business opportunities and conduct market evaluations
- Manage and oversee budgetary compliance to ensure company and project profitability

February 2013 – October 2016

Mercedes-Benz of Anchorage, Worthington Ford Lincoln

Vice President, General Manager

- Oversee all Worthington Oil & Gas operations in Alaska; including 300+ employees
- Implement and manage relationships between all Worthington Oil & Gas assets and operations in Alaska
- Manage legal and compliance issues for the Company in the state, in conjunction with corporate counsel
- Represent the Worthington group and liaise with federal, state and local lawmakers and officials
- Responsible for the organizational and dealership adherence to all state and federal regulations, as well as Ford, Lincoln and MBUSA's standards and practices.
- Oversee daily sales, finance, service, parts, collision center and administrative operations of dealerships.
- Review all sales transactions to verify profitability and accuracy of deals.
- Responsible for ensuring customer satisfaction.
- Responsible for development and implementation of sales, service and parts standards for the dealerships.
- Coach store managers, department managers and other supervisors to successful achievement of corporate, professional, sales & service-based goals.
- Create training curriculum for all dealerships and respective departments, as well as completion of all management performance evaluations.
- Set parts and service profitability targets; coach and motivate store managers and department managers to achieve established goals.
- Maintain dealership relationships with all third party vendors, including lending institutions, after-market distributors and wholesalers.

- Represent the Worthington organizations in the community through participation in charitable functions, fundraisers, local Rotary, and Community involvement groups.

May 2005 – February 2013**Mercedes-Benz of Anchorage****Vice President, General Manager**

- Responsible for the dealership adhering to all state and federal regulations, as well as MBUSA's standards and practices.
- Oversee daily sales, finance, service, parts and administrative operations of dealership.
- Review all sales transactions to verify profitability and accuracy of deals.
- Responsible for ensuring customer satisfaction.
- Responsible for development and implementation of sales, service and parts standards for the dealership.
- Coach department managers and other supervisors to successful achievement of corporate, professional, sales & service-based goals.
- Create training curriculum for all dealership departments, as well as completion of all management performance evaluations.
- Set parts and service profitability targets; coach and motivate department managers to achieve established goals.
- Maintain dealership relationship with all third party vendors, including lending institutions, after-market distributors and wholesalers.
- Represent the dealership in the community through participation in charitable functions, fundraisers, local Rotary, and Community involvement groups.

July 2002 – May 2005**Worthington Ford Fifth Avenue Store****Store Manager**

- Responsible for the store adhering to all state and federal regulations, as well as FMC standards and practices.
- Oversee daily sales and finance operations of the store, including the review all sales transactions to verify profitability of all deals.
- Responsible for ensuring customer satisfaction.
- Responsible for hiring, training and retaining sales and finance managers, as well as sales personnel.
- Established sales and finance goals; motivated employees to achieve goals.

August 2000 – July 2002**Worthington Ford Fifth Avenue Store****Sales Manager / Finance Manager**

- Responsible for hiring, training and retaining sales personnel.
- Maintain superior front-end, back-end and warranty penetration averages.
- Closed sales deals.
- Obtained financing for customers.

April 1997 – August 2000

Worthington Ford Gambell Store

Worthington Ford Fifth Avenue Store

Sales & Leasing Professional

- Responsible for sales and leasing of Ford products, and quality used products.
- Ensure excellent relations and develop customer base.

October 1995 – April 1997

Worthington Ford Gambell Store

Quality Assurance

- Ensure quality repairs of all vehicles submitted for service at dealership.
- Assist Service Foreman with daily operations of service department.

Software/hardware

Proficient in use of the following:

- Reynolds & Reynolds
- Netstar
- FDealer
- Dealertrac/RouteOne
- Microsoft Suite of products, as well as basic office software & hardware.

Education

- 2019 BSA Wood Badge Course Graduate
- 2019 BSA Trained & Certified Adult Leader
- 2016 Graduate, West Point Military Academy Leadership Training Program
- 2008 Graduate, National Automobile Dealers Association Dealer Academy General Dealership Management Program
- Mercedes-Benz Certified
- Multiple Mercedes-Benz online courses, including Product Knowledge & Customer Satisfaction.
- In-house training by Mercedes-Benz instructors, Mercedes-Benz Customer One training
- Management Enrichment Training Program
- Completed State of Alaska Credit license exam
- Ford Master Certified Sales Manager, Ford Master Certified Finance Manager & Ford Master Certified Salesman.
- Various sales & service-related courses
- High School diploma

Community Involvement

- Committee Chairman, Adult leader, Cub Scout Pack 123
- Active supporter of local charities & charitable events, including but not limited to: Covenant House, Pacific Northern Academy, Anchorage Symphony Orchestra, Performing Arts Center, Alaska State Troopers, Mayor's Ball Charity Auction, Boys & Girls Club Charity Auction, Special Olympics.



MUNICIPALITY OF ANCHORAGE

11.F.

Assembly Memorandum

No. AM 654-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: ANCHORAGE PORT COMMISSION APPOINTMENTS
(Chris Manculich, Mike Robbins, Peggy Rotan, Scott Selzer, Aves Thompson, Ronald Ward II, Garret Ward Wong)

I have appointed the following individuals to the Anchorage Port Commission:

Chris Manculich	To Replace:	VACANT (Seat 3)
	Term Expires:	10/14/2023
Mike Robbins	To Replace:	VACANT (Seat 4)
	Term Expires:	10/14/2022
Peggy Rotan	To Replace	VACANT (Seat 5)
	Term Expires:	10/14/2023
Scott Selzer	To Replace:	Robert Pawlowski (Seat 6)
	Term Expires:	10/14/2024
Aves Thompson	To Replace:	REAPPOINTMENT (Seat 7)
	Term Expires:	10/14/2024
Ronald Ward II	To Replace:	VACANT (Seat 8)
	Term Expires:	10/14/2023
Garret Ward Wong	To Replace:	VACANT (Seat 9)
	Term Expires:	10/14/2022

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

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3
4
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6
7

Attachment

Respectfully Submitted,

11.F.

Dave Bronson
Mayor

EMPLOYMENT

LONGSHOREMAN~ **Matson, Tote Maritime, NorthStar** Anchorage, AK December 2012 – Present

- Load and unload shipping containers, vehicles, equipment that is transported into and out of the Port of Anchorage. Advocating for and maintaining a safe work environment.
- Operate machinery, heavy equipment, and yard goat trucks to move shipping containers from/to ships and rail lines in a busy and congested environment.
- Lash and unlash shipping containers, drag chain, move between levels on ships during all types of weather conditions year round.
- Train new drivers, Walking Boss duties as required, communicating clearly regarding safety conditions, on the job training for laborers in new positions
- Being aware of incoming cargo and directing it appropriately; maintaining paperwork and inputting computer data correctly. Inspecting containers and cargo for damage and hazardous conditions

VARIOUS POSITIONS ~ **Costco Wholesale** Alaska, Michigan, Montana, Missouri May 1999 – May 2013

- Deli Manager: responsible for the hiring, training and safety of 20 employees. Responsible for the ordering, production, and maintenance of inventory to assure all products available at all times in the right condition. Also under my direction was the coffee roaster with its production and maintenance. The three years I ran the deli it was number one in profit and number three in sales company wide.
- Floor Manager: responsible for the hiring and training of a crew and a brand new building. Making sure the right merchandise was in the right location at the right time in the right quantity and in the right condition. Responsible for the safety and safe work habits of the employees under my direction. Also responsible for the forklift training of all employees in the building.
- Food Court Manager: responsible for the hiring and training of a new crew at a new building. Responsible for maintaining a safe work environment, inventory and scheduling of 15 employees. Responsible for ensuring a safe, quality product went out the front counter to the members.
- Stocker: responsible for the stocking and organization of merchandise at the appropriate levels and daily sign maintenance to ensure signs reflected current prices.
- Food Court: responsible for the production of pizza, hand rolled pretzels, and chicken bakes for the day; register duties and cash handling.

VARIOUS POSITIONS~ **Uncle Joe's Pizza** Anchorage, AK June 1994-May1999

- Food Prep, Inventory Control, Cash Handling, Delivery Driver

SKILLS

Forklift Instructor- Costco Wholesale
 Safety Instructor- Costco Wholesale
 Hiring Supervisor- Costco Wholesale
 Truck Instructor- Matson
 Truck Operator- Matson, Tote, NorthStar
 Forklift Operator Matson, Tote, NorthStar

EDUCATION

- A.J. Dimond High School, Anchorage, AK Graduated 1995

PROFESSIONAL REFERENCES



SUMMARY STATEMENT

As an experienced entrepreneur I have acquired the needed skills to lead the Anchorage Community Development Authority in the achievement of its mission. The authority needs have a vision to see a city that is more than downtown. It needs to bring forward public and private partnerships, the leveraging of public assets and the successful fulfillment of its parking mission to strengthen and build the Anchorage economy.

SKILLS

- Experienced leader
- Accomplished negotiator
- Critical thinker
- Diagnose complex problems
- Identify solutions
- Successfully recruit, facilitate and mobilize teams
- Initiate and operated within a budget
- Tested succeed in fast-paced high stress environment
- Collaborative & team oriented
- Qualified media expert
- Implement public relations
- Legislator relations
- Evaluate balance sheets, P&L, cash flow and other financial management tools.
- Navigate commercial financing.
- Calculate risk vs reward
- Resolve employee disputes
- Convey ideas in writing
- Demonstrated presenter and speaker
- Executed real estate transaction
- Tactician

PROFFESIONAL EXPERIENCE**Founder, President The Robbins Agency LLC**

Advertising and public relations

2000-current

Founder, President T2W.US

Text Marketing firm

2014 to current

Founder, Partner Steel Head Productions LLC

Concerts, tradeshow, live event promotion

2015 to current

Founder, President Promo Logistics LLC

Promotion's acquisition and management firm

2016 to 2020

Founder, President Alaska Integrated Media LLC

Owned and operated multiple radio station's

2010 to 2020 company sold

Founder, President TATI Broadcasting LLC

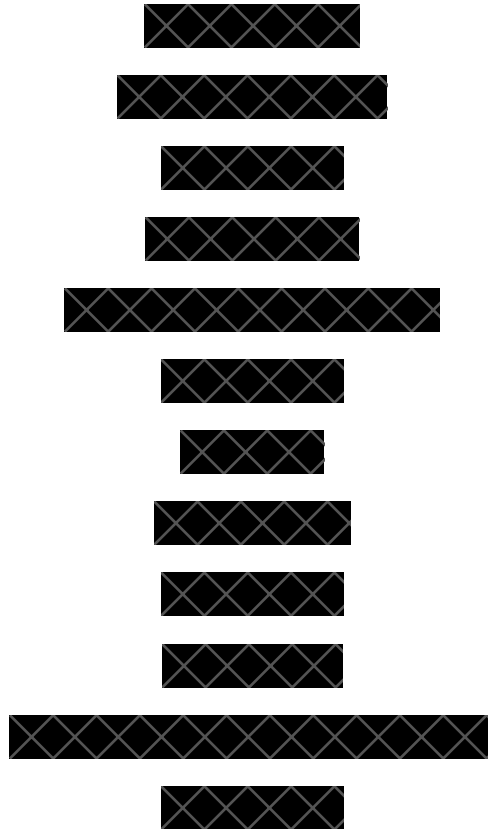
Owned and operated radio and television stations

2004 to 2010 company sold

PAST & PRESENT COMMUNITY INVOLVEMENT

- Founder Pump Up the Kids
- Challenge Alaska
- Downtown Rotary
- SKAL Travel Industry Group
- Alaska Republican Party Freedom Club Chair
- Alaska Republican Party District Chair
- Anchorage Fur Rendezvous
- Anchorage Downtown Partnership
- Anchorage Fourth of July Celebration

References Michel W. Robbins



Pe Rotan | Anchorage, AK



Education

Wayland Baptist University Bachelor's Degree with a dual major in Occupational Edu. Petroleum Technology & Human Services

Wayland Baptist University Associates Degree in Business Studies

University of Alaska Kenai Associates Degree in Petroleum Technology

Certifications

- Level I ISA Certified Control Systems Technician (CCST)
- PMP® Certification Training Course
- TWIC Card
- HAZWOPER Level 3
- OSHA 30 Hour Construction Safety Training

Professional History

*January 2015 to February 2020 **Chugach Alaska Services**, O&M Technician*

*January 2009 to December 2014 **NANA Management Services**, O&M Technician*

*August 2004 to December 2008 **North West Technical Services**, O&M Technician*

- Directly control and monitor the bulk transfer of crude oil at pumping stations on TAPS.
- Collect data and trend equipment operation.
- Monitor a wide variety of processes, appropriately intervene during abnormal operating conditions, smoothly transfer controls from auto to manual and local to remote. Test new installations.
- Monitor and document the operations and proving of crude oil meters and their performance for custody transfer.
- Isolate and prepare equipment for maintenance, and troubleshoot equipment failures on systems that control level, monitor temperature and pressure, measure flow, indicate valve position, generate power, provide backup power (UPS), analyze physical and chemical properties.
- Instrumentation, electrical and pneumatic equipment in process control and loop systems, both analog and microprocessor and/or computer based
- Custody transfer and control of crude oil, natural gas and operation of station utility systems including water and wastewater treatment.
- Perform and/or assist with maintenance, repairs, and calibrations of all the above as required.
- Interpret and redline piping and instrument drawings (P&ID), write and review technical procedures.
- Detect and suppress hazardous gas levels and fire.
- Responded to and mitigate petroleum spills when required.

June 1988 – October 2002 **Alyeska Pipeline Service Company**, O&M Technician - Berth Operations - Asset Team Lead (ATL)

- **Marine Operations per 33 CFR 154.710 / Valdez Marine Terminal**
 - Responsible for the safe and effective operation of the Marine transfer system.
 - Monitor and assist in operations work orders and perform light maintenance as required.

- **Operations and Maintenance Manager (ATL) at PS03.**
 - Manager of operations and maintenance technicians, facility engineers and right-of-way baseline crews.
 - Designated Incident command system, incident commander for the PS2 and PS3 assets and the associated pipeline right-of-way.
 - Responsible for all operations and maintenance activities and business of the PS03 asset.
- **Operations and Maintenance Technician on the Trans Alaska Pipeline, at Pump Stations 6 and 1.**
 - Directly control and monitor the bulk transfer of crude oil at pumping stations on TAPS.
 - Collect data and trend equipment operation.
 - Monitor a wide variety of processes, appropriately intervene during abnormal operating conditions, smoothly transfer controls from auto to manual and local to remote. Test new installations.
 - Monitor and document the operations and proving of crude oil meters and their performance for custody transfer.
 - Isolate and prepare equipment for maintenance, and troubleshoot equipment failures on systems that control level, monitor temperature and pressure, measure flow, indicate valve position, generate power, provide backup power (UPS), analyze physical and chemical properties. Instrumentation, electrical and pneumatic equipment in process control and loop systems, both analog and microprocessor and/or computer-based custody transfer and control of crude oil, natural gas and operation of station utility systems including water and wastewater treatment.
 - Perform and/or assist with maintenance, repairs, and calibrations of all the above as required.
 - Interpret and redline piping and instrument drawings (P&ID), write, and review technical procedures.
 - Detect and suppress hazardous gas levels and fire.
 - Responded to and mitigate petroleum spills when required.

Special Projects/Assignments

Chugach Alaska Services

- *SPOC for PS1 36-hour Mainline Piping Reroute Shut down. I represented Pump Station 1 as the single point of contact with project personnel in energy isolation procedural reviews, implementation, and coordination for the facility shutdown and restart. This included the documentation and control of the lock out tag out requirements.*
- *SPOC for E&A Gas building upgrade project LOTO I represented Pump Station 1 as the single point of contact with project personnel in energy isolation procedural reviews, implementation, and coordination for the facility shutdown and restart. This included the documentation and control of the lock out tag out requirements.*
- *PS1 SPOC for implementation of computer-based work order system upgrade.*
- *Designated OQ Control Room Operator and Technician Qualifier.*

NANA Management Services

- *Facilitated Process Safety Review for Cold Restart Requirements for PS12.*
- *Designated OQ Control Room Operator and Technician Qualifier.*

North West Technical Services Special Projects/Assignments

11.F.

- *BPXA Pigging Solids Project Single Point of Contact (SPOC) with BP and three project teams to provide sight specific assistance, procedural reviews, and coordination between three unique teams each responsible for a specific portion of the overall project at PS1.*
- *Reviewed and submitted corrections, to the Environmental Coordinator, for the PS1 Air Quality Operating Permit application process.*

Alyeska Pipeline Service Company

- *NCR Procedure Review and Redesign Team. Technician Qualification and Development Program - Participate in the development and analysis phase of the Technician/Controller Qualification and Development Program (OQ)*
- *QIP Field Rep - Participate in the development and implementation of companywide Quality Program.*
- *AAI Team Lead - Facilitate the satisfactory closure of regulatory audit action items through the cooperative efforts of a multiple departmental team in coordination with regulatory auditors.*
- *Participate, as a subject matter expert, in the PSM As-Built review and update effort of PS01*
- *Member of the Personnel Development Advisory Board and Design Team (OQ program development)*
- *Designated OQ Control Room and Technician Qualifier*
- *Control Room Operations SME (Subject Mater Expert)*
- *Reviewed and submitted updated information for a new edition of the EC-71, Emergency Contingency Action Plan Manual.*

EXPERIENCE CONT.

Instrumentation/Electrical Apprentice**Oct 1986 – May 1988**

SWS – Shemya AFB – Duties included the renovations and demolition of existing power generating facility. The installation of a ground gird including cad welds, installing in slab conduit, installing raceways and conduit, pulling, and terminating control, power cables and motors.

Pioneer Construction Co. - ARCO Kuparuk CPF I – Duties included installing raceways conduit for power and control cable and differential pressure instrumentation.

Udelhoven Oilfield Systems - ARCO Flow III – Duties included installing and terminating conductors for emergency shutdown systems, alarms, and indicator lights

Northern Oilfield Services - ARCO Kuparuk CPF III – Duties included installing heat trace at drill sites.

Brown & Root - ARCO Kuparuk CPF III – Duties included installing instruments, controls, and motors.

Production Operator & Roustabout**Oct 1985 – July 1986**

Brown & Root – Conoco's Milne Point Facility – Duties included monitoring and maintaining producing oil wells, gas lift systems, and water flood wells. Responsible for chemical injection systems, test separator, back up generator, gas/diesel fired glycol heaters, air compressor. Familiar with control loops and handling plant alarms.

Instrumentation/Insulation Helper**Aug 1985 – Oct 1985**

VECO - Conoco's Milne Point Facility – Duties included working with instrumentation on emergency hydraulic shutdown panels used on flowing wells.

Equipment Operator**April 1985 – Aug 1985**

Frontier Construction Co. – Conoco Milne Point & ARCO Lisburn Fields- Duties included operating vibrating roller and R-35 on road and well pad construction.

Roustabout**Oct 1984 – Feb 1985**

GSL Oil Field Services – ARCO Kuparuk – Duties included all types of general drill site maintenance.

SCOTT SELZER

11.F.

P R E S I D E N T



Innovative and results-driven executive leader with a 30-year track record of successful strategic and motivational leadership within the energy industry. Demonstrated experience in the areas of operations, financial accountability, strategic and business development, regulatory compliance, contract management, safety, and employee development and engagement. Entrepreneurial leadership style with highly effective organizational, communication and planning skills, resourcefulness, and tenacity. Proven ability to instill a common vision and develop a dynamic and effective team.

W O R K E X P E R I E N C E

Udelhoven Oilfield Services Inc - President

President | January 2018 – Present

Arctic Slope Regional Corporation

COO/SVP | December 2014 – December 2018

General Manager O&M/Vice President, April 2012 - December 2014

CPAI Business Unit Manager/Vice President | January 2011 – April 2012

BP Business Unit Manager/Vice President | June 2009 – January 2011

Chemical Integrity Corrosion Operations Manager | November 2007 – June 2009

Chemical Foreman | November 2006 – November 2007

Prudhoe Bay Operations Manager | 2006 August – November 2006

Chemical Technician/Inventory Specialists | March 2006 – August 2006

Carlisle Transportation Systems

Prudhoe Bay Operations Manager | *August 2006 – November 2006*

Ferrell Gas

Director of Manufacturing and Engineering | February 2004 – February 2006

Construction Coordinator | February 2003 – February 2004

Production Specialist | November 2002 – February 2003

E D U C A T I O N

Hesston College, Hesston, Kansas

Studies in Aviation and Agriculture
Multi Engine and Instrument
Certifications

Kansas State University, Dodge City, Kansas

Coursework in Management,
Marketing and Data Processing

S K I L L S

Professional Skills

Operational Efficiencies

Quality Control Management

Safety Leadership

Budgeting/Forecasting

Contract/Vendor Management

Revenue Enhancement

Regulatory Compliance

Relationship Management

Strategic Planning

SCOTT SELZER

11.F.

P R E S I D E N T

W O R K E X P E R I E N C E (C o n t i n u e d)

BBQ Express

Owner/President | 1995 – 2002

Mud-Co, Inc.

Drilling Fluid Engineer | 1982 – 1995

C a r e e r H i g h l i g h t s

Forging Operational Excellence

- Continually serve as solution-driven, go-to leader and change agent to foster strategic alignment, enhance operational efficiency, and drive process improvement, especially in the face of disruption.
- Within a 30-day period of time, rapidly rightsized the organization to remain solvent, demonstrating calm clarity in a crisis.
- Responsible for P&L management and strategic leadership of 9 business lines, with approximately 4300 employees, with gross revenues exceeding \$600 Million.
- Proven ability to deliver results in the face of broader contraction: Achieved record HSE and operational efficiency results in 2016 despite significant enterprise-wide downsizing and wage reductions; and achieved both record HSE and revenue numbers in 2009 and 2010 despite 7% wage cuts in 2009 on BP contract.
- Champion ownership and accountability with operational teams, driving continual improvement in HSE performance.
- Implemented significant increases in output propane bottling plants while decreasing unit costs by 50%.

P R O F E S S I O N A L D E V E L O P M E N T

Course or Workshop Title

Thunderbird School of Global
Management

OSHA Compliance Administration
CDL with endorsements.

American Management Association
Chemicals and Management

A W A R D S

Ferrell Gas/Blue Rhino

Employee of the Year

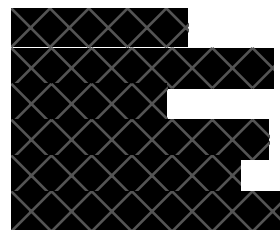
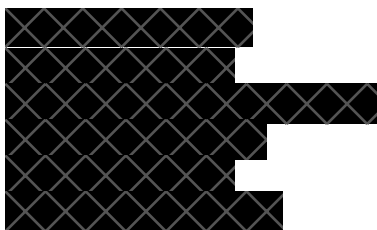
Rube Goldberg Award

Product Application Contest

Outstanding Installation Award

New Account Signing

Captain Ronald A. Ward II



Career Highlights:

- 40+ years in the Maritime Industry
- USCG Licensed Deck Officer since 1980
- USCG Licensed Unlimited Master Mariner with over 7 years in command of US Flag Tankers in the TAPS trade
- VLCC Marine Pilot Licensed by the State of Alaska for all of South Central Alaskan waters since 1997
- Past President and current Board of Directors of Southwest Alaska Pilots Association providing local knowledge piloting skills for Prince William Sound, Kodiak Island Group, Resurrection Bay, Cook Inlet and the Port of Anchorage since 1995
- Vice President of the Managing Board of Cook Inlet Harbor Safety Committee
- Member of Anchorage Port Commission 2010-2013
- Member of Western Alaska Area Maritime Security Committee
- Member of the Council of American Master Mariners
- Member of the Nautical Institute

Core Accomplishments:

- Past Chairman of the SWAPA Training Committee responsible for coordinating the training of incoming deputy pilots and apprentices.
- Current President of Middle Rock Inc. directly responsible for overseeing construction of new 50 foot and 72 foot Pilot Boats for Prince William Sound service at Kvichak Marine Industries.
- Past Chairman of the SWAPA Tariff Committee responsible for negotiating contracts and rates for pilotage services with SWAPA's diverse customer base.

Professional Experience:

- 8/97 – Present Southwest Alaska Pilots Association, Homer, AK - Marine Pilot
- 6/81 – 6/97 Maritime Overseas Corporation, New York, NY - Third Mate, Second Mate, Chief Mate and Master of US Flag Tankers in the Alaska Petroleum Service

Educational Experience:

- 1980 BS in Nautical Science from Maine Maritime Academy, Castine, ME
- Minors in History and Marine Transportation



Garret is a Financial Advisor with Ameriprise Financial. He is also certified as a Chartered Financial Consultant® by The American College and has over 30 years of experience in the financial services industry. Garret maintains securities licenses as well as licenses for life, health, and disability insurance.

Garret and his staff at Ameriprise provide a full range of fee based financial planning services with the option of carrying through with implementation of the plan if so desired by the client.

Garret's operational philosophy empowers clients to explore and prioritize their goals and make informed decisions to reach those goals. He encourages the team approach to planning, which may involve the services of other professionals including accountants and attorneys.

Garret's commitment to community is reflected in his volunteer participation as a past member of the Municipality of Anchorage Budget Advisory Commission. Garret currently serves as a commissioner of the Port of Anchorage and holds a board position of the Anchorage Economic Development Corporation. He has also served as past president of the Anchorage East Rotary Club, Alaska World Affairs Council, Alaska Chapter of Financial Service Professionals, the Anchorage Estate Planning Council, and the Anchorage Downtown Partnership.

Garret earned his B.S. degree in Finance from Santa Clara University and his master's degree in Commerce and Legal Studies from Gonzaga University.



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RESUME'**Aves D. Thompson****WORK EXPERIENCE:****Port of Alaska**

2000 Anchorage Port Road
Anchorage, AK 99501

Appointed 2009 as a volunteer Port Commissioner. Have actively participated in Commission meetings and activities over these years. General duties are recommendations on Tariffs and fees for the services of the Port. Engage in discussions of Port activities and offer comments for consideration.
Dates Employed: 2009 to present

Alaska Trucking Association, Inc.

3443 Minnesota Drive
Anchorage, AK 99501
Dates Employed: 08/2006 to 09/2019

Executive Director

As Executive Director, my job was to foster and promote the trucking industry in Alaska. I did this by positively influencing government and regulatory agencies, promoting the industry's image, promoting highway and driver safety, assisting member companies in managing change and providing education through seminars and conferences. I was responsible for the financial management of the association's budget and all association business. I supervised a small staff of three and reported to the Executive Committee and ultimately to the Board of Directors.

Alaska Department of Transportation and Public Facilities

Division of Measurement Standards and Commercial Vehicle Enforcement
11900 Industry Way
Anchorage, AK 99515-3593
Dates Employed: 06/1999-08/2006

Division Director

As Division Director, my major responsibility was to facilitate communications between the regulators and the regulated. My record in working closely with industry to develop positive solutions is clearly evident. I planned division objectives and specific methods for meeting objectives with full responsibility for the activities and decisions of the 65 person division as the final division authority, supervised programs and personnel, directed all work of the division including internal administrative functions such as budget, supply and personnel. I directed the preparation, proposal and revision of legislation, rules, policies and procedures.

I testified before state legislative and congressional committees on proposed changes to state and federal law. Liaison with other divisions, outside agencies, federal, state and local governments, and industry, is a major responsibility. I successfully managed the division's operating and capital projects budgets. I directed the lead agency for both Motor Carrier Safety Assistance Program and Intelligent Transportation System for Commercial Vehicle Operations activities for Alaska and had full responsibility for the regulation and enforcement of the commercial measurement system in Alaska. I was instrumental in developing a robust commercial vehicle enforcement program for the State of Alaska.

In directing the weights and measures regulatory and enforcement program, I was successful in implementing and maintaining a system of trade measurements that has met the needs of our state. In following national models, we made necessary regional adjustments to assure the continued free flow of commerce in Alaska. I brought together diverse stakeholders to develop consensus on issues and strategic direction. In the period of six short years as division director, I developed a management team that has worked with local police departments throughout the state to expand the number of Commercial Vehicle Enforcement Officers from four to more than 40 throughout the state. Ten or more of the certified officers are from local police departments with whom we have contractual agreements to perform inspections. The division has a \$6 million Intelligent Transportation Systems project that is nearly complete and will be completed on time and within budget.

(Supervisor's Name: John MacKinnon, Deputy Commissioner, AK DOT&PF.
Phone: 907 465 6973.)

National Conference on Weights and Measures

15245 Shady Grove Road
Suite 130
Rockville, MD 20850
USA

Dates Employed: 06/1995-08/2006

Volunteer, Board Director, Chairman-Elect, Chairman, Past Chairman

As a Board member, I participated in long range planning, budget decisions, policy development to guide the activities of the 3,500 member national organization. Half of the membership is comprised of regulators and half industry members. The major responsibility of the Chairman is to nurture a cooperative relationship between the regulatory officials and the industry or associate members of the conference. As Chairman-Elect, I prepared to assume the role of NCWM Chairman to lead the organization. As Chairman, I led, represented and advocated for standards development nationally and internationally. While Chairman-Elect and subsequently, Chairman of the Board of Directors, I communicated frequently with a geographically scattered group of state, local government and industry representatives. In a short 18 month period, we incorporated the conference, developed the strategic business plan, wrote the bylaws of the new corporation, sold the ideas to the Board of Directors, hired an association management contractor and achieved ratification by the 3,500 general members of the NCWM. I attended regional weights and measures association meetings as well as trade association meetings to speak on the topic of trade measurement in the US as well as internationally. In my role as Past Chairman, I have represented the NCWM at the annual meeting of the Asia Pacific Legal Metrology Forum in Bali, Indonesia and at the annual meeting of the International Organization on Legal Metrology in Paris. I have represented the NCWM in strategic planning exercises with Measurement Canada in Ottawa. In October, 2003, I presented a weights and measures

funding proposal to several congressional staffers and industry leaders at a NCWM sponsored workshop in the Rayburn Office Building in Washington , DC. .
(Executive Director's Name: Beth Palys. Phone: 240 632 9454.)

Alaska Department of Transportation and Public Facilities

Division of Measurement Standards and Commercial Vehicle Enforcement
11900 Industry Way, Building M
Anchorage, AK 99515-3593
Dates Employed: 07/1982-06/1999

Chief, Weights, Measures and Permits

As Chief of operations, directed the day to day field enforcement activities for the truck size, weight and safety enforcement program and the weights and measures enforcement program. Oversaw the issuance of oversize and overweight vehicle permits. Truck regulation activities were consolidated from three departments into one and I combined the cultures of three departments into a cohesive effective enforcement unit. We cross trained our existing employees, trained local police department officers and carrier maintenance personnel in truck safety inspection methods and techniques. Over the years, we have organized and reorganized. I have written job specifications, dealt with bargaining units, counseled troubled employees and assembled management teams.
(Supervisor's Name: Edward Moses, Retired. Phone: 907 278 3967.)

EDUCATION:

Mankato State University

Mankato, Minnesota
USA
B.A., 1967
192+ Quarter Hours
Major: Economics and Business Administration
GPA: 2.3 out of 4.0

Technical High School

St. Cloud, Minnesota
USA
High School, 1959

MILITARY:

US Army
October 1964-September 1966, Honorable Discharge



MUNICIPALITY OF ANCHORAGE

11.G.

Assembly Memorandum

No. AM 655-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: ANCHORAGE WOMEN'S COMMISSION APPOINTMENTS
(Heather Clopton, Alexis Johnson, Renee' Scott)

I have appointed the following individuals to the Anchorage Women's Commission:

Heather Clopton	To Replace:	VACANCY (Seat 1)
	Term Expires:	10/14/2023
Alexis Johnson	To Replace:	Carolyn Hall (Seat 2)
	Term Expires:	10/14/2024
Renee' Scott	To Replace:	Joan Estay Ryan (Seat 4)
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

Heather Clopton

Homemaker



SKILLS

Planning, Nutrition, Finance, Crisis Management, and Life Coach

EXPERIENCE

Clopton Household, Anchorage, Alaska - *Homemaker / Mom*

2000 - PRESENT

- Director of Social Development
- Managing Home
- Volunteer at school all through school years, Elementary through High School

South High School Store, Anchorage, Alaska - *Co-manager, Operator*

2015 - 2020

- Volunteer position - full time
- Purchasing, inventory, sales, deposit reconciliation
- Forecast sales and managed operating budget
- Managed Volunteers
- Interacted with students

Williams Employee Credit Union, Tulsa, Oklahoma - *Member Services Representative / Teller*

1997 - 2000

- Conducted teller transactions, customer service
- Opened checking and savings accounts, opened IRAs
- Maintained cash drawer, cash handling and balancing

EDUCATION

Tulsa Community College, Tulsa, Oklahoma - *Associate in Science*

1996 - 1998

ALEXIS JOHNSON



EDUCATION

Bachelor of Arts in Interdisciplinary Studies, Marketing & Gender Studies

Arizona State University

2010 – 2014

3.67 GPA, Dean's List Scholar



EXPERIENCE

Managing Partner | Bread & Brew

2016- PRESENT

Take the mission and vision agreed upon and set by all partners and implement strategies and operations for successful business. Effectively both an owner and a manager of the S Corp. I also make sure the right team is in place, the right marketing efforts are made, and operations run smoothly. Currently manage 32 employees, their work schedules and their payroll. Work closely with the local municipal bodies to Ensure compliance with sanitation and safety regulations. DHHS, AMCO, The Municipality of Anchorage Community Development Dept. Responsible for promoting and marketing the business on social media; Instagram and Facebook. Creating all social media graphics and/or media posts.



SKILLS

- Proficient in Microsoft Office
- Extensive Background in Event coordination management, and execution
- 3 years experience in managing 30+ member team.
- Self-motivated

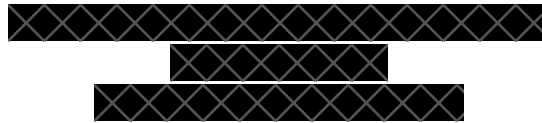


ACTIVITIES

Volunteer Work: Volunteered with Anchorage Younglife- College, Gold Nugget Triathlon and Various political and social campaigns.

Community Involvement – Raised over 55 thousand dollars through our business for Alaskan charities and families over the last four years. Attend regular assembly meetings and both Midtown & Eagle River Community councils.

Renee Scott



WORK EXPERIENCE

Sales / Event Manager – Bear Creek Lodge 2019 – 2021

- Hands on sales experience and delivering excellent customer service
- Generate sales using existing and potential customer networks
- Excellent communication and negotiation skills
- Develop positive and culturally appropriate relationships with clients
- Resolve conflicts and provide solutions to customers in a timely manner
- Ability to deliver project/event needs and answer inquiries on time
- Makes meaningful solutions to improve sales performance for events and identify opportunities for improvement

KTUU Television Host, Mom's Everyday Alaska – Gray's Television 2018 – 2021

- Conduct interviews with guests to discuss their business services
- Assist with monthly show preparation and content generation
- Ability to conduct live and taped interviews in the studio
- Meet with account executives regularly to discuss upcoming projects
- Ability to work under pressure and adapt quickly to change
- Meet with clients to assist in develop marketing strategies on and off the air
- Excellent public speaking skills to ensure client talking points are successfully communicated
- Experienced in interacting with members of the media for effective presentation and messaging

Director/Sole Proprietor - Alaska Pageantry 2012-2020

- Sales expertise in recruiting contestants, sponsors and selling program book ad pages
- Designed marketing strategy for *Pageant With A Purpose*, raising over \$60,000 for local charitable and non-profit organizations
- Collected over 1000 backpacks and donated to Alaska Cares at Providence Hospital
- Awarded citation from the Alaska Legislature in recognition for promoting statewide volunteerism, raising funds and awareness for non-profit organizations throughout Alaska
- Hired to contract with local businesses to improve social media platforms
- Created and maintain up-to-date company website
- Self-motivated, team player with daily focus on goals
- Developed business plan, arrange financing, review sales, develop marketing strategies, oversee daily activities, and identify business opportunities.
- Assist with challenging client requests as needed

Community Outreach Director - CBI MEDIA GROUP, August 2018- January 2020

- Develop and execute radio station's public outreach programming
- Collaborate with CBI Sales and Communication teams to develop sales strategy and execute marketing communication plan for outreach programs
- Generate funding plans and budgets for outreach programs and partnerships
- Prepare funding proposals to organizations
- Assist radio in developing outreach events and programs
- Coordinate and organize a list of venues for the fall fundraiser and donor dinner
- Create social media marketing initiatives, content strategies and related creative deployments on behalf of CBI Media

Administrative Aide 2020 - Present

- Develop and execute public outreach
- Organize calendar and schedule meetings
- Execute social media and increase following
- Organize emails and responses
- Create event fliers and graphic design
- Google, Facebook, Instagram, and You Tube marketing
- Creating and maintaining website with multiple platforms

Communications & Local and Global Outreach, 2020 – Present

- Develop and implement a communication strategy that includes media outreach and social media content creation.
- Adhere to the company's style guide, ensuring that we produce a high-quality and error-free copy.
- Work with key internal role-players to brainstorm content ideas, in line with the company's strategy and in support of various brand initiatives.
- Support and evaluate results of communication campaigns with the team.
- Google, Facebook, Instagram, and You Tube marketing

LEADERSHIP and PHILANTHROPY

Volunteer and Community Outreach

- Organized a clothing drive for the Sullivan Arena homeless clients
- Founding Member - Anchored in Hope. As a founding member of Anchored in Hope, we exist to serve women who have lost a child during infancy or pregnancy. We offer weekly learning sessions to share stories, connect and build relationship within the community.
- Packaged lunches for Children's Lunchbox, donated pantry items and coordinated a bake sale to raise \$1000
- Coordinate volunteers for Special Olympics and the Buddy Walk
- Purchase groceries for elders with the Prime Time program

REFERENCES

- [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



MUNICIPALITY OF ANCHORAGE

11.H.

Assembly Memorandum

No. AM 656-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: BIDDING REVIEW BOARD APPOINTMENTS
(Kristine Stoechner, Don Winchester)

I have appointed the following individuals to the Bidding Review Board:

Kristine Stoechner
(Construction Labor)

To Replace: Ric Davidge
(Seat 4)
Term Expires: 10/14/2024

Don Winchester
(General Public)

To Replace: REAPPOINTMENT
(Seat 2)
Term Expires: 10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

EDUCATION

Graduated from Beaverton High School
Beaverton, Oregon in 1968

Graduated from Texas A & M
Kingsville, Texas with a Bachelor's Degree in Geology in 1987

WORK EXPERIENCE

Army Corps of Engineers **3/2001 – Retirement in 2/2012**
Elmendorf AFB, Anchorage, Alaska US
Contract Specialist & Contract Officer while Deployed
Supervisor: Sandra J. Davidson 907-753-2553

Serves as Contract Specialist responsible for preaward & postaward functions for BPA's, Purchase Orders, Service, IDIQ, AE, Construction, and Firm Fixed Price contracts for the special projects branch for the Alaska District Office. Many contracts covered a period of a base year with options for several additional years. Examples include demolition of existing military sites, environmental remediation services, negotiated contracts with 8a business firms, construction projects related to repairs on roads, upgrades on buildings, and new construction. I negotiated base contracts, options, modifications, and change orders.

During this time, I deployed to New Orleans in 2006 where I wrote, negotiated and awarded a \$500,000,000 contract which assisted the Corps of Engineers in the rebuilding of the levees.

In 2007, I deployed to Afghanistan as Post Award Contracting Officer for all Afgan/Corps of Engineering Contracts. This job required working with Afghans in the revitalization of their country. We built schools, hospitals, roads, and police and Army bases. I negotiated with various foreign contractors to include people from Turkey, Egypt, and Jordan.

1. I provided guidance to technical personnel involved in the development of the statement of work. I helped formulate the contract approach that will be satisfy the requirement.
2. Insured that bid schedules were properly structured, prepared the solicitation, determined the responsiveness of proposals, and prepared award documents.
3. Advertise solicitations.
4. In negotiated procurements, I help plan the procurement with technical, legal, cost engineering, and other members of the team. I provided guidance in the development of the statement of work, determined the type of contract best suited to the requirement, developed the clauses, terms & conditions applicable to the solicitation. Determined the sources to be solicited, prepared applicable determinations and findings, received and evaluated proposals in conjunction with the price/cost analysts and technical personnel. I prepared the competitive range in negotiations with sole source contracts. I prepared the Price Objective Memorandum and the Price Negotiation Memorandum. I have worked on Single Source Selection contracts.

5. I negotiated settlements for changes and reviewed contract payments (for contracts being administered in the District Office).
6. I perform market analysis on procurements to determine the availability of the product or service.
7. Coordinated with socioeconomic specialist relative to special program goals.
8. Performed price analysis, analyzed commercial pricing practices. Evaluated cost and price data submitted by offerors to support direct and indirect costs and profit. I determine the reasonableness of the prices offered.

Office of Aircraft Services Dept of Interior 5/1993 - 3/2001
Anchorage, Alaska
Procurement Technician/Small Purchasing
Agent
Supervisor: Alf Aanensen 907-271-3700

1. Maintained a Contracting Officer's Warrant commensurate with assigned responsibilities.
2. Provided support to staff in the development of purchase requests for acquisition from appropriate sources. Ensured that final purchase description clearly defined the requirements.
4. Determined necessity for competition, solicited prices, availability and other terms and conditions appropriate for transactions.
5. Assured that purchase decisions were made to reflect the best value to the Government. Considered factors such as price, quality and timeliness of delivery completion. Procurement files were documented as required by the FAR.
6. Established and maintained BPA's and term purchase orders for contracting and programs use. Agreements were set up as required, complying with procurement regulations
7. Quarterly financial reports were submitted to headquarters.
8. Ordered aviation fuel and maintained fuel stores account for Dept of Interior Alaska. Coordinated with the Defense Fuel Supply Center in the ordering of bulk fuel.
9. Prepared, awarded, and implemented 8A contracts and GSA Utility purchases.
10. Alerted OAS property people for accountable items that were purchased.
11. Spent 6 weeks at BLM helping them implement software for their use in Small Purchasing.
12. Maintained & updated specifications, clauses, terms & conditions database from which solicitations & contracts were developed.
13. Prepared draft solicitations, amendments, renewals, delegations of authority, notices of award and other contract documents.
14. Obtained & maintained current Dept of Labor Wage Determinations for Service Contract Act procurements,
15. Prepared abstracts of bids and assisted in safeguarding their storage. Examine bids for errors & omissions on submittals.
16. Researched past performance in determining contractor responsibility. Obtained and maintained current & past OAS contractor evaluations.
17. Obtained funding certification prior to award of contracts and modifications
18. Reviewed contract invoices for completeness, coding, signatures & mathematical accuracy for payment.
19. Coordinated Interagency Agreements Memorandums of Understanding.

Mineral Management Service
Anchorage, Alaska
Physical Science Technician
Supervisor: Harshad Patel 907-271-6031

5/1989 - 1/1993

11.H.

1. Drafted, using Auto-CAD, geological, geophysical, paleontological, and geo-chemical information to create maps, charts, and graphs for publication purposes.
2. Coordinated technical report preparation, with emphasis on developing the style and format to be used with illustrations, graphs, and charts.
3. Worked with authors, staff, and technical editors in preparing publication materials to create consistency in style and format.
4. Researched and recommended techniques to utilize output from graphing and drafting software to improve composition and printing procedures.
5. Kept abreast of computerized methods, procedures, techniques, and equipment to determine areas of potential improvement.
6. Created, managed, and updated database files pertaining to well logs, reports, and acquired proprietary and non-proprietary geological and geophysical data.

U.S. Army Corps of Engineers
Corpus Christi, Texas
Engineering Technician
Supervisor: Domingo Galindo 512-888-3355

2/1988 - 5/1989

1. Plotted cross-sections from field survey notes that were both hand and electronically taken.
2. Computed quantity of material dredged for payment estimates and to determine locations of structures, rights-of-way lines, spoil area boundaries, and channel alignment.
3. Reviewed field survey notes and coordinated with other office personnel to ensure that information from these survey notes were accurate.
4. Prepared engineering preliminary, new, and final work drawings for maintenance base maps. These drawings showed contours, channel alignment, curves, topography, and planning areas.
5. Prepared maps showing right of ways, spoil disposal areas and made revision in dredging plans.
6. Prepared drawings regarding permits, shoals in channels, and hazards to navigation.
7. Compiled the monthly Hydro report which was a report showing the condition of various channels.

Other Qualifications

Training:

&S

US Army Composite Risk Management Civilian Basic
PD2 – DOD Contracting Software
Negotiations
CON 101-Basics of Contracting
CON 104 – Contract Financing
CON 202-Intermediate Contracting
CON 210 – Government Contract Law
CON 204- Intermediate Contract Pricing
Construction Contract Administration
Contract Terminations
COR Level 11
Contract Administration
Price Analysis
Advanced Small Purchasing
Small Purchasing

Awards:

1999 Served as Stake Commissioner For Denali District Boy Scouts

1998 Silver Beaver Award from Western Alaska Council Boy Scouts
1994 Denali District Merit Award for Anchorage Boy Scouts
1991-1992 President of MMS-Alaska Employees Association
1987 Scholarships for Corpus Christi Geological Society and from AIME
1985 Alpha Chi Honor Sorority

11.H.

2011 Enduring Freedom Civilian Award
2011 Award from Afghanistan Government for Superior Service
2010 Award from New Orleans office for Superior Service
2010 Performance Award & Peer Award
2009 Performance Award & Peer Award
2008 Performance Award & Peer Award
2007 Performance Award
2006 Peer Award
2004 Performance Award
2003 Performance Award
2003 Peer Award

Hobbies:

Boy Scouts of American: I have been a volunteer with the Boy Scouts of America for 35 years; I currently sit on the Board as VP of Administration. Over time I was Advancement Chair of the Great Alaska Council and chaired over 1000 Eagle Boards. My volunteer time, with Scouts has also included volunteering on the National Level.

I am a member of the Midtown Community Council.

I teach outdoor cooking and outdoor self-reliance.



11.H.

DON WINCHESTER

DONWINCHESTER@YAHOO.COM / 907.529.8550

OBJECTIVE SKILLS

To serve at the pleasure of
Mayor Bronson on the Bidding
Review Board.

EXPERIENCE

OWVER • VEND ALASKA • 1991-2016

Vending company providing services to business within Alaska;

MUNICIPAL GOVERNMENT • BIDDING REVIEW BOARD • 2009-PRESENT

Review appeals by bidder/response during the competitive procurement
process with the immediate deadlines.

VOLUNTEER EXPERIENCE OR LEADERSHIP

*YMCA

*VOA of Alaska

*Special Olympics Trustee

*American Legion Baseball

*Special Olympics



MUNICIPALITY OF ANCHORAGE

11.I.

Assembly Memorandum

No. AM 657-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

**Subject: BOARD OF BUILDING REGULATIONS EXAMINERS AND
APPEALS APPOINTMENTS**
(Larry Kunder, Richard Verreydt)

I have appointed the following individuals to the Board of Building Regulations
Examiners and Appeals:

Larry Kunder
(Electrical Contractor)

To Replace: VACANCY
(Seat 6)
Term Expires: 10/14/2023

Richard Verreydt
(Civil Engineer)

To Replace: VACANCY
(Seat 11)
Term Expires: 10/14/2023

Resumes are attached for your information. Confirmation is requested at the
regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment



LARRY KUNDER



OBJECTIVE

A seat on the Board of Building Regulations Examiners and Appeals for Anchorage, AK

EXPERIENCE

Kunder Contracting & Consulting LLC.

Owner Operator December 2013 to present.

- Electrical Contracting Company for industrial , commercial and residential buildings.
- Consolidated Contracting & Engineering, journeyman electrician
- Tesla Electric, HSC representative and project manager for residential services.
- J&L Electric, owner and operator electrical company.
- Northern Lights Electric, journeyman electrician.
- Henry County Fire and Rescue , 1994-2005.
- Kitchens Electric 1994-2005

EDUCATION

High School graduate, hazmat technician, confined space technician, rescue diver, extrication specialist, trench technician, journeyman electrician, and Electrical Administrator.

OTHER BOARD EXPERIENCE

- Safari Club International
- Service High School Booster Club President
- Ducks Unlimited
- National Wild Turkey Federation



Professional Summary

Accomplished manager and senior leader with a 25 year track record of successful strategic and tactical leadership within the energy industry. Dynamic, innovative and positive approach with an engaging attitude and commitment to excellence. Significant expertise in managing organizational change achieving maximum results. Demonstrated ability to build effective teams with trust and mutual respect. Engaging teams to support and achieve a common vision with highly effective planning, organizational, and communication skills as well as a solutions-oriented approach to problem-solving.

Skills

- Program Mgmt. Professional (PgMP)
- Project & Site Management
- Excellent Team Leadership
- Excellence in Safety Leadership
- Project Mgmt. Professional (PMP)
- Excellent Communication Skills
- Conflict Resolution & Negotiation Skills
- Project Controls
- Engineering Management
- Arctic Work Experience
- Global Work Experience
- Capex & Opex Project Experience

Current Employment (March 2020 - Present)

ConocoPhillips Alaska, Anchorage, AK

Turnaround Lead – Kuparuk Shutdown Manager

Guide the Alaska organization in achieving safe, predictable Turnaround performance.

Professional Achievements

Change & Transformation Manager

- Spearhead the deployment of the SAP integrated solution within Alaska. The role supports the global BP Modernization and Transformation agenda, leveraging modern technology, including SAP systems and tools, providing an integrated, simplified user-friendly solution. With a 'Go-Live' date of August 5th 2019, the skill, knowledge and experience in bringing people together to work towards a combined objective will be employed throughout the deployment journey.

Turnaround Front End Loading (FEL) Leader – Establishing a Team Delivering Turnaround Performance in Alaska

- Turnaround FEL Leader building and developing a team focused on driving continuous improvement supporting safe, predictable TAR delivery.
- Established robust tools and processes allowing effective performance management through all phases of TAR delivery.
- Mentoring team members, interacting with Management and Senior Leadership on a daily basis and facilitating and leading key strategic meetings.

Seawater Treatment Plant & Seawater Injection Plant (STP & SIP) Facility Turnaround, May – July Execution, 2016

- Delivered 2 geographically separate facilities, ahead of schedule, under budget with zero safety incidents (recordables and 1st aids)
- Identified and delivered \$3 million in cost-savings related to streamlining project work and exploiting available opportunities.
- Ensured team remained focused, safe and effective during a challenging time of regional restructuring.
- Received personal recognition of achievement within the BP US website for reflecting core values of 'Safety' and 'One Team.'

Gathering Center 1 (GC-1) Production Facility Turnaround, July – October Execution, 2011# 11.1.

- Led all planning and execution teams in the delivery of the “most successful TAR in BP Alaska history” (BP Senior Manager)
- Over 180,000 direct hours completed successfully within a \$70 million event (with \$300 million production impacts).
- Created and implemented a new safety program for the TAR that was recognized as integral to the project success (I Care Champions)

Gathering Center 2 (GC-2) Production Facility Turnaround, July – October Execution, 2014

- The largest TAR in by BP Alaska history with a total of over 200,000 direct man-hours.
- \$70 million of direct work (with \$500 million production impact) managed through integrated TAR schedule.
- Completed all scope within safety, cost and schedule KPI's.

Previous Employment

Construction Manager

Prudhoe Bay, Alaska, USA. Client – BP Alaska, November 2008 – February 2012

- Delivered projects with zero recordables, under budget and ahead of schedule.
- Analytical assessment of work performed to identify and implement improvements where necessary.
- Teamwork fostered and driven to enhance effective delivery (**recognized personally by BP America Chairman & President**).
- Junior engineers developed and mentored during project execution to gain delivery experience.

Onshore / Offshore Construction Representative

Blacktip Project, Wadeye, Northern Territory, Australia. Client - Saipem, June – September 2008

- 4 months spent managing site construction activities leading to 108km pipelay to installed platform offshore.
- Coordinated multidisciplinary approach to site activities, fostering teamwork amongst contractors.
- Remained onsite for pipelay barge management activities (Castoro Otto), including coordinating supporting vessel activities.
- Managed inshore dredging activities. Twin 400m concrete sleeves pulled from onshore – offshore to protect gas pipelines from cyclones, with beach backfill and restoration for working in an area of unique environmental sensitivity.

Offshore Construction Manager

Wissey Field Development Project, North Sea, UK. Client - Technip (UK), April – May 2008

- Offshore installation of initiation and hold-back anchors, with additional pipeline protection work and spool-piece metrology.
- Successfully completed all subsea installation activities, promoting safe operations within the offshore team.
- Supported pipelay vessel with pre-lay and post-lay survey work.
- Drew integrated team together to maintain project schedule for successful local delivery while coordinating activities with colleagues onboard supporting vessels working within the vicinity of the field.

Detailed Employment History (1990-2008) available upon request, with work performed in the following locations;

- North Sea (UK, Norwegian, Dutch, Danish and German sectors), West Africa (Ivory Coast, Angola, Nigeria, Congo), Australia, USA

Education

Master of Science Civil Engineering (MSCE – Major in Construction Engineering)

University of Washington (UW), Seattle, WA – Completed with distinctions.

Bachelor of Land Economics Degree (Honors) – Graduated July 1997 - University of Aberdeen, Scotland, UK – Professional 4 year Chartered Surveying degree offering graduates exemption from the professional exams of the Royal Institution of Chartered Surveyors.



MUNICIPALITY OF ANCHORAGE

11.J.

Assembly Memorandum

No. AM 658-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: BUDGET ADVISORY COMMISSION APPOINTMENT
(Randall Sulte)

I have appointed the following individual to the Budget Advisory Commission:

Randy Sulte

To Replace: VACANCY
(Seat 11)

Term Expires: 10/14/2024

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

Randy Sulte

Vice President Operations / Chief Operating Officer

Accomplished dynamic operations executive with extensive experience in overseeing and leading an organization's operations and workflows to ensure business functionality and drive sustainable efficient growth. Expertise in strategic operations planning and execution, policy and procedure development, safety, risk management, operational readiness, vendor/client relationship management and program/project management. Recognized for achieving strong fiscal management results, closely controlling multimillion-dollar budget goals through team accountability, efficiency improvements, innovation, new technologies, scope and contractor management. Dedicated to driving continuous improvement of team culture, engineering, inspection, maintenance, projects, and program execution activities for sustainable competitive advantage. A dynamic and inspiring leader that builds trust and confidence within the workforce. Exemplary communication, interpersonal, and leadership skills. Areas of Expertise include:

Dynamic Leadership | Strategic Thinker | Self Starter | Incident Commander | Operation Risk Management | Continuous Improvement | Agile | Modernization & Transformation Technology Implementation | Risk Identification & Management | Activity Integration & Readiness | Integrity Management | Project Management | Financial Management | Honesty | Integrity | Trust

PROFESSIONAL EXPERIENCE

Kakivik Asset Management (KAM) / CCI Industrial, Anchorage, AK

July 2020 to Present

Vice President of Operations / Chief Operating Officer

Recruited to merge the KAM, CCI and Peak business lines leveraging synergies to stabilize and grow Alaska base while developing and executing a business plan for acquisitions designed to expand product line, geography and markets complimenting existing business lines. Manage day to day business operations and profitability.

- Acquired Valdez, Alaska Peak operations land and warehouse. Purchased new 4-acre site and 25,000 Sq Ft warehouse to strengthen Valdez base and build a stable platform for expansion. (September '20).
- Acquired Tioga, ND operations land and warehouse. Platform for expansion of CCI and KAM services in the Lower 48 focusing on core oil and gas base. (October '20).
- Peak Oilfield Services North Slope and Kenai asset sale and integration of remaining teams into CCI organization. (December '20).
- Foundation and Start-up of CCI Electrical Services, a wholly owned inside electrical services company specializing in DOT road and airport construction and improvements. (November '20).

BP ALASKA, Anchorage, Alaska

August 2011 to June 2020

Integrity Management Manager | M&E Program Execution Manager

Recruited to lead a team of 25 Integrity Management Inspectors and Team Leads overseeing the work of up to 600+ BP and contractor staff providing M&E support of 12 major production facilities and non-process areas. Control annual budgets of \$130MM to \$214MM+. Report to Maintenance & Engineering Manager.

- Delivered annual integrity management and maintenance programs: pipeline, piping, tank/vessel inspection, cleaning, and repair, maintenance and intelligent pigging program, field scaffold erection and dismantle, process and non-process chemical delivery and management, pipeline insulation maintenance, road crossing excavation and repair program, and remediation of hazardous and toxic substances.
- Integrated activities between BP and contractors (Kakivik, CCI, Mistras, ASRC, Brand, CH2MHill, Nalco).
- Led Agile Scrum approach to process improvement and new technology implementations (drones, iPads, robotic pipeline data collection, machine learning, analytics, submersible ROV inspection, wireless TRT).
- Managed numerous cross country pipeline refurbishment projects valued in excess of \$80MM and numerous minor refurbishment projects valued at ~\$30MM per annum.
- Reduced overall budget by \$60MM/ 24% by 2019 by narrowing scope of work and effectively renegotiating with contractors to improve crew efficiency.
- Decreased O&M budget from \$178MM (2011) to \$139.9MM (2014) to \$162.5MM (2019).
- Slashed Major Repair budget from \$36.6MM (2011) to \$29.8MM (2014) to <\$4MM (2019).
- Added fieldwide scaffold, fabric maintenance, hazardous and toxic substance abatement, and tank/vessel cleanout and repair teams to organization (2018). API 653 and 510 compliant programs.

- Initiated and managed multiple major RFP processes and subsequent transitions (Non-destructive examination, scaffold, general maintenance technicians, fabric maintenance, chemical operators, and pipeline maintenance) to increase value of supply chain while driving down costs:
 - Initiated major transition between General Maintenance Technician/Fabric Maintenance contractors. (~\$10MM reduction)
 - In 2014, combined Non-Destructive Examination contractors from three to one. (~\$22MM reduction)
 - In 2018, lead Master Services Agreement RFP combined Non-Destructive Examination and Fabric Maintenance contractors leading to a reduction of ~\$12.5mm in spend by transferring vehicles, consumables, and PPE cost to provider.
- Managed Pipeline Consent Decree activities, assuring continuity of BP's license to operating in Alaska arising from 2006 oil spill, achieving 100% compliance in 12 quarterly audits by the US DOT.
- Restructured fragmented workforce (BP staff and 7 contractor companies) into a high-performing, cohesive, vertically integrated organization of BP Staff and 3 contractor companies.
- Exceeded expectations for safety performance: recordable injury rate from 0.6 to 0.2 (Several periods of >1 year with no recordable injury), vehicle incidents from 25 to 6, and first aid incidents from 33 to 19.
- Served as ICS Level-400 Incident Commander, National Incident Management System. Selected to plan and lead Emergency Response Drills to demonstrate preparedness to local, state, and federal agencies.

NALCO CHEMICAL CO., Anchorage, Alaska**August 1998 to August 2011****Alaska Manager – Alaska, 2008 to 2011**

Promoted to manage a direct staff of 17 and total staff of 20 providing process chemical sales and support. Produced up to \$50MM in annual revenues. Reported to Region Manager.

- Grew annual revenue from \$42MM to \$50+MM while improving profitability 3% during a period of crude oil and commodity volatility (downturn). Provided strict financial management, contract negotiation, relationship management, and employee development and coaching.
- Exceeded KPIs for safety, employee development, and revenues/profits earning numerous recognition awards.

Area Manager – Alaska, 2004 to 2008

Promoted to cultivate a strategic account relationship with BP Alaska relationship valued at \$38MM/year.

- Concurrently served as Corrosion Engineer with BPXA, leading a staff of 8 Corrosion, Inspection and Chemicals engineers in Anchorage.
- Delivered integrity data, exceptions, programs, and recommendations for three phase, down hole, velocity/erosion, maintenance pigging, monitoring, corrosion inhibitor development, and other projects.

Account Manager | Area Manager – Dakotas Region, 2002 to 2004

Provided technical services and account management within a base of 25 industrial clients in Southern Minnesota with annual revenue of \$3.5MM. Reported to District Manager.

- Developed and implemented strategic business plans, account plans and ROI projects focused on integrity management, water and energy conservation, and operation reliability and efficiency.
- Supported hiring, development, and evaluation of 3 field representatives. Created and implemented team-based sales and marketing strategies resulting in \$619K in new business.

Account Manager | District Rep 1 – Nebraska/Kansas Region (1998 – 2002)

Managed industrial clients in Central/Western Nebraska and Northwestern Kansas. Developed and implemented account management plans and ROI projects.

- Achieved sales, profit, and growth goals, serving 15 industrial clients representing revenues of \$800K.

ADDITIONAL PROFESSIONAL EXPERIENCE

BetzDearborn
Air Liquide America Corporation

EDUCATION AND PROFESSIONAL DEVELOPMENT

Master of Business Administration (MBA)
SEATTLE UNIVERSITY, ALBERS SCHOOL OF BUSINESS

Bachelor of Science (BS), Metallurgical and Materials Science Engineering
COLORADO SCHOOL OF MINES

- NACE-Accredited Corrosion Technician and Coating Inspector Level 1. CIP Level Certification
- Training highlights: Professional Negotiation Skills, TQM, Zenger-Miller Team Effectiveness; Consultative Advising; Leader Manager; Train-the-Trainer; Coaching; 7-Step Problem Solving; ProAct Safety Leadership; Crucial Conversations; Courageous Conversations. BP training in Operations (Sight Authority), Safety Culture, Process Safety, Risk Management; Integrity Management System; Change Management; Operations Integrity; Measurement & Audit



MUNICIPALITY OF ANCHORAGE

11.K.

Assembly Memorandum

No. AM 659-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: GEOTECHNICAL ADVISORY COMMISSION APPOINTMENTS
(Cody Kreitel, John Thornley, Amy Steiner)

I have appointed the following individuals to the Geotechnical Advisory Commission:

Cody Kreitel (At Large)	To Replace: John Aho (Seat 1)
	Term Expires: 10/14/2024
John Thornley (At Large)	To Replace: VACANCY (Seat 8)
	Term Expires: 10/14/2024
Amy Steiner (At Large)	To Replace: VACANCY (Seat 9)
	Term Expires: 10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment



REGISTRATIONS & CERTIFICATIONS

Registered Civil Engineer,
Alaska – CE14064 (2013)

EDUCATION

BS, Civil Engineering, Brigham
Young University (2009)

MS, Arctic Engineering,
University of Alaska
Anchorage (2013)

PROFESSIONAL AFFILIATIONS

American Society of Civil
Engineers (ASCE)

REFERENCES



YEARS EXPERIENCE

12 years (2008)

Cody has twelve years of experience as a geotechnical engineer for a wide variety of geotechnical engineering projects including, but not limited to: shallow and deep foundations, liquefaction analysis, shallow and deep ground improvements, seismic slope stability, retaining walls, foundation drainage systems, foundations on permafrost, foundation refrigeration systems, temporary excavation shoring, reinforced concrete dams, earthen dams and spillways, bridge abutments, marine sheet pile bulkheads, pile supported docks, boat launches, asphalt and concrete mixes, and asphalt and concrete pavement sections. Most of Cody's geotechnical engineering experience has been within the Municipality of Anchorage (MOA). During his career Cody has logged hundreds of subsurface explorations throughout the MOA in support of both commercial and residential projects; he is intimately familiar with the geological conditions within the MOA. Cody has been involved in many high-profile projects within the MOA including, but not limited to: Bass Pro Shop, Downtown Edge at the Rail, the Port of Anchorage, numerous safety inspections following the 2018 earthquake, multiple affordable housing projects for Cook Inlet Housing Authority, the 5th Avenue Mall Apple Store Foundation Retrofit, as well as numerous private residential subdivisions.

WORK EXPERIENCE

PDC Engineers, Anchorage, AK, 2017-Present.

Cody currently serves as the Senior Geotechnical Engineer and Project Manager for all of PDC's geotechnical engineering needs. Cody manages geotechnical projects, prepares fee proposals, conducts geotechnical field explorations, writes geotechnical reports, oversees laboratory testing for geotechnical projects, conducts third-party reviews of design-build projects, and reviews civil and structural design plans for proper implementation of geotechnical recommendations.

Northern Geotechnical Engineering, Inc., Anchorage, AK, 2008-2017.

Cody began his career at Northern Geotechnical Engineering, Inc. under the mentorship of Keith Mobley – a long-time member of the Geotechnical Advisory Commission. Cody served as a Senior Project Engineer for geotechnical explorations, laboratory testing, subsurface thermal modeling studies, and civil/geotechnical design projects across Alaska. This included the daily coordination and oversight of geotechnical field activities, performing and reviewing geotechnical laboratory testing, preparation and review of geotechnical reports, preparation of cost proposals, feasibility studies, developing and tracking project budgets, preparation of engineer's cost estimates, the design of civil/geotechnical engineering systems, and sealing final engineering documents. Notable design experience includes several foundation refrigeration systems in arctic Alaska, multiple groundwater removal systems, a combination reinforced concrete and sheet pile core earthen dam on a remote island in Prince William Sound, a pile foundation design for above ground water and sewer utility support in warm permafrost in Bethel, Alaska, and a pile

foundation retrofit for the existing 5th Avenue Mall in Anchorage, Alaska. Additional field experience included the installation and operation of monitoring wells, vibrating wire piezometers, inclinometers, thermosyphons, and thermistor strings as well as basic surveying, construction monitoring, and QC inspection of freeze-back piles in permafrost on Alaska's North Slope.

DOWL Engineers, LLC, Anchorage AK, 2007. As a summer intern in 2007, Cody worked on a variety of civil engineering projects including geotechnical field explorations, utility design support for the Glenn/Bragaw interchange in Anchorage, AK, and a feasibility study for a water distribution system in rural Alaska.

VOLUNTEER EXPERIENCE

Boy Scouts of America

- 2015-2017 Venture Crew Advisor – Great Alaska Council, Crew 186
- 2015 Assistant Scoutmaster – Great Alaska Council, Troop 186
- 2014-2015 Cubmaster – Great Alaska Council, Pack 186
- 2010-2014 Assistant Varsity Coach – Great Alaska Council, Team 186

The Church of Jesus Christ of Latter-day Saints

- 2019-Current Ward Young Men's Specialist
- 2018-2019 1st Counselor - Ward Young Men's Presidency
- 2015-2018 Ward Young Men's President
- 2015 2nd Counselor – Ward Young Men's Presidency
- 2010-2014 1st Counselor – Ward Young Men's Presidency
- 2009-2010 Nursery Leader
- 2003-2005 Volunteer Full-time Missionary in the Czech Republic
- Prior to 2003 Numerous Volunteer Hours with Youth Service Projects

American Society of Civil Engineers

- 2008 Treasurer - Brigham Young University Student Chapter

Amy Steiner is a senior geotechnical engineer at PND with seven years of professional and post-graduate experience. She provides geotechnical engineering recommendations, analysis, and design to PND projects. Primary responsibilities include design of site investigations, coordinating field logistics, and the preparation of geotechnical reports. She also oversees the PND Soils Lab and trains lab and field staff in sample processing and testing. Analysis and design work consist of shallow and deep foundations, retaining structures including MSE walls, earthquake engineering, slope stability and settlement analysis, and construction observation for projects across the state and within the MOA. Amy is proficient with industry-standard software, such as AutoCAD, Rocscience Slide, Rocscience RSPile, Rocscience Settle, Bentley gINT, Geosoft Target, CPeT-IT, MATLAB, PLAXIS, Ensoft LPILE, GRLWEAP, SVHEAT, and TEMP/W. She also serves on the University of Alaska Fairbanks College of Engineering and Mines Advisory and Development Council and the U.S. Permafrost Association Engineering Education Program committee.

EDUCATION

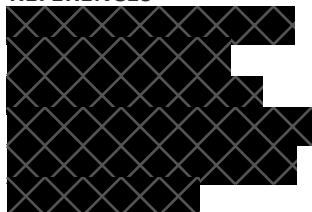
M.S., Civil Engineering –
Geotechnical Focus, 2016,
Delft University of
Technology

B.S. Civil Engineering, 2012,
University of Alaska Fairbanks

REGISTRATION

Civil Engineer Alaska #121787,
2018

REFERENCES



GKA-Olktok Road Upgrade



Armstrong-Nanushuk
Development

SELECTED RELEVANT PROJECT EXPERIENCE

Southbound Glenn Highway Bridge Modifications, Eagle River, AK. Geotechnical Engineer. Amy performed global stability analysis for design of MSE retaining walls. The analysis included determining the minimum length of soil reinforcement and minimum wall embedment to meet global stability requirements utilizing the AASHTO LRFD Bridge Design Manual.

Holy Family Rectory, Anchorage, AK. Geotechnical Engineer. Amy performed a geotechnical investigation and provided engineering analysis and design for an addition to the structure. Analysis included a liquefaction and lateral spreading assessment and design of shallow foundation elements.

Seward Gateway Hotel Ground Improvements, Seward, AK. Geotechnical Engineer. Amy performed liquefaction and settlement analysis and developed a ground improvement program for the site. She developed drawings and specifications for the ground improvement program. The ground improvement program included contingency plans and quality control using CPT testing and vibration monitoring. Amy performed site visits to field-verify the design and optimize the ground improvement program.

Dillingham Streets Rehabilitation, Dillingham, AK. Geotechnical Engineer. Amy performed a geotechnical investigation and provided engineering analysis for design of roadway repairs in downtown Dillingham. The geotechnical report included a liquefaction analysis and development of a structural road section.

Willow Mine Site Development and Exploration, North Slope, AK. Geotechnical Engineer. Amy assisted in field exploration and desktop analysis to identify and delineate a gravel mine for the Willow development in NPR-A. She assisted in development of site-specific safety plans, logistics coordination, and planning in-field. Amy performed borehole logging for field classification of soils in the field, thermistor and survey monument installation, and oversaw laboratory testing. The 2019 Geotechnical Program included over 5800 feet of continuous core drilling and collection of approximately 1200 soil samples for laboratory analysis. She assisted in preparation of the geotechnical report and mine site design for the 2019 Geotechnical Investigation, including generation of borelogs, cross sections, three-dimensional modelling, and bridge pile design.

Willow HDD Crossing, Gravel Exploration, & Survey Monument Installation, North Slope, AK. Geotechnical Engineer. Amy assisted in preparation site-specific safety plans, logistics coordination, and in-field planning for the 2020 Willow Geotechnical Investigation, including in-channel boreholes at the Colville River. She performed borehole logging for field classification of soils in the field, thermistor and survey

monument installation. Amy is assisting in preparation of the geotechnical report for the 2020 Geotechnical Program, including generation of borelogs and cross sections, thermal analysis, and laboratory testing.

GKA-Oliktok Road Upgrade, North Slope, AK. Geotechnical Engineer. Amy assisted in collection of geotechnical boreholes and geotechnical report for the 2017 field work. She also assisted in design of thermistors for collection of soil temperatures for soil modelling. She is responsible for preparing monthly updates on the thermal profiles in the two thermistor sites for Conoco and using the data to calibrate thermal models to actual conditions.

Nanushuk Geotechnical & Survey Monument Installation, North Slope, AK. Geotechnical Engineer. Amy assisted in field preparation for the 2019 Nanushuk geotechnical program. This project included installation of survey monuments and drilling of boreholes in river channels and on embankments. Her role in the project included borehole siting, logistics planning, and office support during field operations. Amy assisted in preparation of the geotechnical report for the 2019 Geotechnical Program, including generation of borelogs and cross sections, thermal analysis, and laboratory testing.

Nanushuk Adfreeze Pile Design, North Slope, AK. Geotechnical Engineer. Amy performed calculations to determine the adfreeze pile capacity for bridge and pad piles in the Nanushuk Development area. The analysis included reviewing thermistor data and laboratory testing to develop temperature profiles across the site. Considerations also included the impact of warming permafrost temperatures due to climate change.

Armstrong-Nanushuk Development Project, North Slope, AK. Geotechnical Engineer. Amy provided engineering analysis of the stability of the existing roadway to accommodate a large drill rig. She aided in a large field exploration as part of the development and the geotechnical data and analysis reports. The project's purpose was to support the design and development of gravel material sources for Armstrong Energy, LLC's Nanushuk Project by delineating and characterizing the extents and quality of gravel and deleterious materials at two proposed mine locations.

NPRA Westward Expansion Planning, North Slope, AK. Geotechnical Engineer. Amy analyzed historic geotechnical data and assisted in collection and interpretation of geophysical data to assist in planning the 2018 fieldwork. She aided in the field exploration to identify a potential gravel source for the Willow development, including tundra travel route planning, borehole siting, and logging field holes. She assisted in preparation of the geotechnical report for the 2018 NPRA Geotechnical Investigation, including generation of borelogs, cross sections, and laboratory testing.

Hilcorp Subsidence and Thermal Monitoring, North Slope, AK. Geotechnical Engineer. Amy performed calculations for existing VSM's to determine replacement criteria and maximum allowable rotation, as well as developed installation criteria for new VSM's installed in various soil conditions. In 2021 she provided field coordination and planning for installation of temperature monitoring wells at existing pads for use in settlement analysis and design of remediation and repairs. She aided in logging field holes, in-field logistics, and generation of borelogs, cross sections, laboratory testing, and preparation of the geotechnical report.

Lake Hood Hangar, Denali Borough, AK. Geotechnical Engineer. Amy provided geotechnical engineering support including deep foundations and peat settlement of the new hangar. She assisted in data analyses to verify pile capacity to optimize the design of the piles.

Clear AFB Radar Wells, Denali Borough, AK. Geotechnical Engineer. Amy provided engineering analysis for installation and extraction of large diameter well casings. The analysis included a drivability analysis and review of drilling methods.

Clear AFB LRDR Slab and Foundation, Denali Borough, AK. Geotechnical Engineer. Amy designed a slab foundation with piles for a structure adjacent to a new LRDR facility. The analysis included review of existing geotechnical data, development of soil profiles, bearing capacity analysis, and pile sizing and drivability analysis. Amy sized the hammer used for pile installation and generated Inspectors Charts for determining capacity during pile driving. In addition, she performed the on-site pile inspection.

Kake City Dock, Kake, AK. Geotechnical Engineer. Amy provided engineering analysis for the staged construction of an access road and nose pad. This analysis includes consolidation settlement calculations and analysis of excess pore pressure development in order to develop construction staging that would prevent slope failures.

PUBLICATIONS

[*The influence of freeze–thaw cycles on the shear strength of illite clay*](#)

[Amy Steiner, Philip J. Vardon, and Wout Broere](#)

[Proceedings of the Institution of Civil Engineers - Geotechnical Engineering 2018 171:1, 16-27](#)

Education

PhD in Civil and Environmental Engineering in Earthquake Engineering, University of Strathclyde, Glasgow, Scotland, 2021

Master of Science in Civil and Environmental Engineering Geotechnical Engineering, University of Nevada, Reno, Reno, NV, 2009

Bachelor of Science in Civil Engineering Civil Engineering, University of Nevada, Reno, Reno, NV, 2007

Certifications

Professional Engineer, Alaska, No. CE 12484

Golder Associates Inc. – Anchorage**Associate, Senior Geotechnical Engineer**

John Thornley has over 16 years of geotechnical engineering field exploration and design experience. He has served as field manager of geotechnical studies and prepared recommendations for a variety of infrastructure project including roads and airports, buildings, large storage tanks, wind and cellular towers, and utilities. John has overseen the quality control for numerous civil construction projects across Alaska. John completed his MS in Geotechnical Engineering from the University of Nevada, Reno. John completed a PhD in geotechnical earthquake engineering focused on evaluating the variability of earthquake site response within the Anchorage area.

John is currently the Chair of the Municipality of Anchorage Geotechnical Advisory Commission and has been active on the commission since 2009. He is also active in the national geotechnical and earthquake engineering communities writing and presenting papers on cold regions engineering, earthquake site response, retaining structures, and deep foundations, and peer reviewing papers on cold regions engineering and deep foundations. John was an adjunct professor and recently taught a graduate course on soil strength and slope stability at the University of Alaska Anchorage.

Employment History**Hattenburg Dilley & Linnell – Anchorage, AK**

Geotechnical Engineer/Manager (2009 to 2012)

John has served as project manager of geotechnical studies and prepared recommendations for roads and airports, large steel tanks, slope stability, wind tower and cellular tower foundations, and utilities. John's work was focused in Anchorage and the warm permafrost of western Alaska.

University of Nevada, Reno – Reno, NV

Teaching Assistant (2007 to 2009)

John taught four semesters of materials testing and laboratory methods to undergraduate civil engineering students. The materials covered included aggregate, Portland cement concrete (compression and flexure), asphalt binder, hot mix asphalt mixtures, steel, and wood.

Nortech Engineering Consultants – Reno, NV

Engineering Assistant (2005 to 2007)

Responsible for drilling and subsurface studies for large commercial and industrial buildings, often with challenging site conditions. From these findings, assisted in developing foundation design recommendations for foundations on highly expansive clay, including drilled piers, post-tension concrete slabs, and over-excavation. Performed on-site observation to ensure compliance with recommendations and to address construction issues.

PROJECT EXPERIENCE – GEOTECHNICAL ENGINEERING**Kwajalein Fuel Tank Replacement**
Kwajalein, Marshall Islands

Geotechnical project manager for geotechnical engineer for a fuel tank replacement project. Advanced SPT and CPT and performed velocity profiling on a remote Pacific Island. The loose calcareous sands required ground improvement for settlement and liquefaction. Deep soil mixing was selected for mitigation and full design was completed. Additional testing was performed to evaluate the liquefaction potential of calcareous sand, including CPT calibration and cyclic shear testing. Construction support was provided during deep soil mixing. This project was performed for the U.S. Army Corps of Engineers, Alaska District.

FNG LNG Tank Design
Fairbanks, Alaska

Project engineer for a 100-ft diameter liquefied natural gas storage tank and associated infrastructure. The site consists of warm permafrost soils. John performed probabilistic seismic hazard analyses with Golder's team to develop site specific design response spectra for OBE and SSE conditions. Short term and long-term pile load testing along with geotechnical studies were performed for this project. Design recommendations include permafrost protection for roads and dike structures, thermosyphons and active cooling systems, and evaluation of permafrost degradation at existing facilities. Both pile-supported and shallow foundations were designed.

Glenn Highway NB Project
Anchorage, Alaska

Geotechnical engineer and project manager for the Glenn Highway Capacity Improvements Design Build project. The project included phased improvements to the north and southbound lanes on the Glenn Highway between the Hiland Drive to the Artillery Road interchanges. Led geotechnical services which included field work; laboratory testing; engineering analysis and reporting; and recommendations for widening and realignment of the highway. SFERs were developed for both the north and southbound bridges and several cost-saving designs were developed to reduce bridge costs, including a 70-foot reinforced soil slope. Other foundation systems included large diameter drilled shafts, driven piles, MSE walls, soldier pile and lagging walls, slopes and temporary work pad stability analyses, among other geotechnical design aspects.

Anchorage Zone 2 Earthquake Response
Anchorage, Alaska

Project geotechnical engineer for the current evaluation and mitigation of infrastructure damage in Anchorage and Eagle River related to the November 2018, Magnitude 7.1 earthquake. Activities include evaluation and mitigation of damaged slopes, pavement, and retaining structures. Additional work is ongoing in support of design services.

ANTHC Child Care Facility
Anchorage, Alaska

Geotechnical project manager for geotechnical engineer for the development for a three-story building in Midtown Anchorage for Alaska Native Tribal Health Consortium (ANTHC). In addition to geotechnical studies, dynamic compaction ground improvement was designed to mitigate potential for earthquake liquefaction at the site.

South Tongass Highway Road Improvements
Ketchikan, Alaska

Project manager and geotechnical engineer on the South Tongass Highway for a road improvement project for road upgrades to approximately three miles of highway. The project involves review of the ADOT&PF USMP database, evaluating failure mechanisms of existing rock cuts, developing new design alternatives that will apply to the existing rock cuts, characterizing the conditions of existing retaining structures, and investigating and providing recommendations for roadway embankments, a large box culvert, and a variety of retaining structures.

Resumé

JOHN D. THORNLEY

Mine Waste Dump Stability Analysis Red Dog Mine, Alaska	Project manager and senior engineer for the slope stability evaluation of the mine waste dump expansion at Red Dog Mine. Evaluated several different configuration options with several mine waste materials being considered. Provided recommendations for short-term and long-term static and seismic stability, along with constructability considerations.
Douglas Highway Landslide Juneau, Alaska	Project manager and senior engineer for the mitigation of a recent landslide on Douglas Island, adjacent to the highway. An evaluation of the landslide was conducted and John is currently leading the team that is developing mitigation measures to repair and protect damaged infrastructure. Slope stability evaluations included back calculation of pre-slide stability and evaluation of the stability of existing retaining structures, both pre and post slide.
Postmark Drive Storm Drain Outfall Repair Anchorage, Alaska	Project manager, performed a site exploration with soil borings, CPT, and geophysical investigation related to the recent slope failure that damaged the outfall of the Postmark Drive storm drain. Developed a design for improving stability of a deep pipe in soft soils using rammed aggregate piers and grouting. Performed monitoring oversight during construction.
Pillar Mountain Slide Kodiak, Alaska	John oversaw the engineering design of catchment features related to the Pillar Mountain Slide. Catchment design included the evaluation of rockfall and talus stability, where factors of safety are generally low. The catchment was designed to keep rocks from reaching the adjacent highway and considerations for maintenance of the catchment area were key elements to the design.
Juneau-Glacier Highway Multiuse Path Stability Juneau, Alaska	Project manager and senior engineer for a geotechnical exploration and design recommendations for this high-profile project with significant potential risk of highway failure. Slope stability modeling and analysis was performed along critical sections, and long-term settlement analysis of the embankment was performed using CPT, conventional borehole, and laboratory testing data. John also provided construction observation services including monitoring of embankment construction, instrumentation installation and data collection, and analysis of data during construction for ADOT&PF. The monitoring and analysis allowed ADOT&PF to streamline the schedule and reduce construction impacts on the public.
Newtok Village Relocation Project, Mertarvik, Alaska	Provided geotechnical support for the relocation of the village of Newtok. Of primary concern during the siting of new facilities was the impact of seasonal frost, permafrost, and massive ice. Utilized data from geotechnical explorations to map geologic and permafrost features and developed recommendations for where infrastructure should be relocated due to geotechnical constraints.
Neck Lake Road Improvements Prince of Wales Island	Geotechnical engineer for a road improvements project on Prince of Wales Island connecting nine miles of road near Neck Lake to the community of Whale Pass. The improvements included upgrades of a narrow gravel road to a wider paved road over areas of deep peat soils requiring surcharges; rock and soil cuts with erosion protection; several bridge replacements; and retaining structures.

Resumé

JOHN D. THORNLEY

Hecla Greens Creek Mine

Juneau, Alaska

Project manager for independent review of past work related to the control of surface and groundwater at the Tailings Disposal Facility. Over 200 existing reports, calculations, drawing and plans were reviewed. Continuous communication was maintained with the client. A summary of the results was presented to Alaska Dam Safety and the client representatives. Production of a comprehensive report summarizing the results of the review.

Asplund Wastewater Treatment Facility

Anchorage, Alaska

Project manager and lead engineer, performed slope stability assessment, erosion characterization, geotechnical considerations for Master Planning, groundwater supply consultation and groundwater level monitoring.

AWWU 2 Vertical Plant Project

Eagle River, Alaska

Project manager and engineer for design recommendations at the new headworks building for the Eagle River Wastewater Treatment Facility. Work included development of geotechnical baseline report, temporary soldier pile shoring analysis, other

Postmark Drive Stormdrain

Anchorage, Alaska

Project manager, performed a site exploration and geophysical investigation related to the recent slope failure that damaged the outfall of the Postmark Drive stormdrain.

Eielson Enlisted Dormitory (EIE326)

Eielson AFB, Alaska

Geotechnical project manager for this Design-Build project. Performed a review of the Geotechnical Findings Report, performed a geotechnical engineering analysis and recommendations for the proposed dormitory foundations, utility trenches, and parking areas. Special attention and mitigation efforts were required for loose, potentially liquefiable soils. This project was performed for the U.S. Army Corps of Engineers, Alaska District.

Various USACE Geotechnical Investigations

Near Fairbanks, Alaska

Project manager and geotechnical engineer for site subsurface study for numerous U. S. Army Corps of Engineers, Alaska District projects including 11 projects at Eielson Air Force Base for the F-35A facilities. Soil borings were advanced to depths of up to 100 feet below ground surface to provide detailed design information for structural foundations and site development. Shear wave velocity profiling and liquefaction screening analyses were also performed. Projects were performed for the U.S. Army Corps of Engineers, Alaska District.

Fireweed Development

Anchorage, Alaska

Geotechnical project manager for geotechnical engineer for the design-build development for an eight-story building in Midtown Anchorage for Cook Inlet Regional, Inc. (CIRI). Responsibilities included evaluation of the stability of soils, vertical seismic profiling, and geotechnical engineering recommendations for the building foundation.

Port of Anchorage

Anchorage, Alaska

Project manager and lead geotechnical engineer for the geotechnical study associated with the Port of Anchorage test pile program. Geotechnical study included advancing five boreholes to depths of up to 200 feet below mudline. Advanced strength testing was performed on select samples and a geotechnical report was developed to present data and estimated pile capacities.

Resumé

JOHN D. THORNLEY

Kivalina Causeway and Evacuation Road

Kivalina, Alaska

Project manager and geotechnical engineer for the geotechnical study of a new causeway and road in Kivalina, as part of an evacuation road design project. The geotechnical study of the causeway focused on evaluating the subsurface conditions and permafrost conditions found in a shallow lagoon situated between the village of Kivalina and mainland Alaska. The roadway study consisted of characterizing permafrost conditions and identifying material sources. Thermal analyses and embankment design were conducted as part of the recommendations for the roadway. The site was challenging due to its remote proximity and extreme winter conditions. This project was performed for the U.S. Army Corps of Engineers, Alaska District, Alaska DOT, and for the Northwest Arctic Borough.

Galena Levee

Galena, Alaska

Project manager, performed a visual inspection and geotechnical assessment to identify, evaluate and analyze geologic hazards, discontinuous permafrost, and issues that could potentially undermine or affect the performance of a levee that surrounds the airport in Galena, Alaska. Provided conceptual mitigation and repair options for levee improvements. This project was performed for the U.S. Army Corps of Engineers, Alaska District.

LRDR Geotechnical Investigation

Near Fairbanks, Alaska

Project manager and geotechnical engineer for site subsurface study for the Long Range Discrimination Radar project at Clear Air Force Station. Soil borings were advanced to depths of up to 200 feet below ground surface to provide detailed design information for structural foundations and site development. Shear wave velocity profiling was also performed. This project was performed for the U.S. Army Corps of Engineers, Alaska District.

LRDR Site Specific Seismic Hazard

Near Fairbanks, Alaska

Project manager and geotechnical earthquake engineer for a site-specific seismic hazard analysis for the Long Range Discrimination Radar project at Clear Air Force Station. The study included performing deterministic and probabilistic hazard studies to evaluate the site-specific hazards. Time history analyses were also performed. This project was performed for the U.S. Army Corps of Engineers, Alaska District.

Enbridge Northern Gateway Pipeline

Alberta and British
Columbia, Canada

Project manager for the engineering review of the Northern Gateway Pipeline Project. Performed review of geotechnical and seismic hazard studies for the LNG terminal, roads and bridges, tunnels, and pump station facilities. Reviewed geotechnical foundation recommendations used for FEED level design.

PROFESSIONAL AFFILIATIONS

American Society of Civil Engineers (M. ASCE)

Earthquake Engineering Research Institute

Seismological Society of America

Deep Foundations Institute

United States Permafrost Association

Engineers Without Borders

PUBLICATIONS

Journal Articles

Thornley, J., U. Dutta, J. Douglas, Z. Yang. 2021, Evaluation of Horizontal to Vertical Spectral Ratio and Spectral Amplitude Methods for Estimating Shear Wave Velocity in Anchorage, Alaska, *Soil Dynamics and Earthquake Engineering*.

Thornley, J., J. Douglas, U. Dutta, Z. Yang. 2021, Site Response Analysis of Anchorage, Alaska Using Generalized Inversions of Strong-Motion Data (2014-2019), In Review.

Rodgers, J., W. Hassan, C. Motter, J. Thornley. 2021, Impacts of the M7.1 2018 Anchorage Earthquake on Schools, *Earthquake Spectra*.

Thornley, J., B. Benko, A. Mathers, 2021, Use of the Alaska Geotechnical Asset Management Database in Evaluation of Retaining Structures After an Earthquake, *Transportation Research Record: Journal of the Transportation Research Board*. July 2021, DOI: 10.1177/03611981211016855

West, M. E., A. Bender, M. Gardine, L. Gardine, K. Gately, P. Haeussler, W. Hassan, et al., 2020, The 30 November 2018 Mw 7.1 Anchorage Earthquake. *Seismological Research Letters*, 91(1), 66–84. DOI:10.1785/0220190176

Thornley, J., U. Dutta, P. Fahringer, Z. Yang, 2019, In Situ Shear-Wave Velocity Measurements at the Delaney Park Downhole Array, Anchorage, Alaska. *Seismological Research Letters*, Volume 90, Number 1, January/February 2019 (p 395-400).

Thornley, John, Raj Siddharthan, J. Mark Salazar and Barbara Luke. Investigation and Implications of MSE Wall Corrosion in Nevada. *Transportation Research Record: Journal of the Transportation Research Board*, Soil Mechanics 2010 (2010), 154-160.

Conference Proceedings

Thornley, J.D., U. Dutta, Z. Yang, J. Douglas 2020. Extension of the Validation of Ground Response Modeling at the Delaney Park Downhole Array in Anchorage, Alaska. Accepted in Proceeding of 17WCEE, Sendai, Japan.

Dutta U., J. Thornley 2020. Study of Spatial Variability of Ground Motions in Anchorage Bowl from Anchorage Earthquake (Mw=7.1). Accepted in Proceeding of 17WCEE, Sendai, Japan.

Thornley, John, Utpal Dutta and Zhaohui (Joey) Yang. 2014. *Modeling the Site Response of a Downhole Array Site in Anchorage, Alaska*. 10th US National Conference on Earthquake Engineering, July. Anchorage.

Thornley, John. 2012. *Pile Design and Construction Challenges in Partially Thawed Alaskan Soils*. 37th Annual Conference for the Deep Foundations Institute, October. Houston, Texas.

Thornley, John, Raj Siddharthan and David Stanley. 2010. *MSE Wall Corrosion in Nevada - A Case Study in Geotechnical Asset Management*. Highway Geology Symposium.

Thornley, John and Raj Siddharthan. 2010. *Effects of Corrosion Aggressiveness on MSE Wall Stability in Nevada*. Earth Retention 3 - ASCE Geo-Institute, August. Seattle, Washington.

Dilley, Lorie and John Thornley. 2010. *Design and Testing of Deep Foundations for Wind Turbines in Western Alaska*. 35th Annual Conference for the Deep Foundations Institute, October. Hollywood, California.



MUNICIPALITY OF ANCHORAGE

11.L.

Assembly Memorandum

No. AM 660-2021

Meeting Date: **SEPTEMBER 28, 2021**

From: MAYOR

**Subject: HERITAGE LAND BANK ADVISORY COMMISSION
APPOINTMENTS**

(Brian Flynn, Ryan Hansen, Scott Myers, Tammy Oswald, Carmela Warfield, Brett Wilbanks)

I have appointed the following individuals to the Heritage Land Bank Advisory Commission:

Brian Flynn	To Replace:	Kati Capozzi (Seat 1)
	Term Expires:	10/14/2024

Tammy Oswald	To Replace:	Jim Fredrick (Seat 2)
	Term Expires:	10/14/2024

Scott Myers (Eagle River)	To Replace:	Vicki Gerken (Seat 3)
	Term Expires:	10/14/2024

Ryan Hansen	To Replace:	VACANCY (Seat 4)
	Term Expires:	10/14/2023

Carmela Warfield	To Replace:	VACANCY (Seat 6) (10/14/2022)
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Brett Wilbanks (Girdwood)	To Replace:	VACANCY (Seat 7)
	Term Expires:	10/14/2022

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on September 28, 2021.

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Attachment

Respectfully Submitted,

Dave Bronson
Mayor

11.L.

Ryan K. Hansen

OBJECTIVE

The Heritage Land Bank manages its land inventory and fund to benefit present and future citizens of the Municipality of Anchorage. I am looking forward to the opportunity to advance the Heritage Land Bank's mission, working collectively with all stakeholders, on developments that will enhance livability while balancing preservation of important natural attributes in the Municipality.

EXPERIENCE

Real Estate Licensee, BSI Commercial Real Estate; Anchorage, AK – 2018-Present

Engaged in the sale and leasing of commercial real estate encompassing office, industrial, vacant land and retail.

Real Estate Licensee, Herrington & Company; Anchorage, AK – 2016-2018

Represented residential real estate clients in Anchorage, Eagle River and the Mat-Su Valley.

Owner, Meridian Property Services; Anchorage, AK – 2014-Present

Provided project management and property maintenance services.

Project Manager, Viking Custom Builders; Anchorage, AK – 2012-2014

Responsibilities included project development and management.

Property Management Intern, ReMax Properties; Anchorage, AK – 2012

Responsibilities included record keeping, tenant management, and client communications.

EDUCATION

University of Alaska Anchorage – 2012

Bachelor of Business Administration, Finance Emphasis: Real Estate and Property Management.
Graduated Cum Laude.

West Anchorage High School – 2006

BRIAN FLYNN

PROFILE Commercial real estate professional with 20 years of commercial real estate experience. Extensive knowledge of real estate management practices, best-use and practical evaluation of both buildings and vacant land, tenant improvements, capital improvements, budget preparation, implementation, and reconciliation, project management, private and public sector client and tenant relations, and most all other aspects within the industry.

EXPERIENCE**SENIOR REAL ESTATE MANAGER & ASSOCIATE BROKER****COLLIERS INTERNATIONAL, ANCHORAGE, AK**

June 2018 -Present

COLDWELL BANKER COMMERCIAL/CBC ADVISORS, ANCHORAGE, AK

December 2013 – June 2018

- Execute on-site management and operation of the Robert B Atwood Building, as well as oversight of the Linny Pacillo Parking Garage and the Geological Materials Center in Anchorage and Palmer, Alaska comprising just under 1 million square feet.
- Consult daily, weekly, & monthly with State of Alaska (SOA) representatives regarding daily activities, short term expectations, and long-term capital improvement goals to achieve maximum return on property investments.
- Operate the Buildings with a sense of ownership while remaining cognizant of the fiduciary responsibility to the citizens of Alaska and the Owner's best interest to accomplish goals and minimize waste.
- Execute annual budgets presented by SOA Representative for each property and worked to meet or exceed established performance objectives based on budget and client expectations.
- Manage internal Building Management Office Staff along with Service Contractors daily and delegated responsibilities.
- Prepare and submit ITBs & RFPs for various State of Alaska tenant improvement and capital improvement projects at the Robert B Atwood Building, Linny Pacillo Parking Garage, Geologic Materials Center, and Palmer State Office Building.
- Communicate, negotiate, and coordinate with subcontractors regarding bid estimations and contracts for seasonal maintenance, annual preventative maintenance, daily repairs, and capital improvements in order to maintain and improve the properties.

- Serve as a Construction manager on behalf of the SOA for tenant improvements, capital improvements, upgrades and repairs totaling over \$31M.
- Review and approve all AP invoices for Owner review weekly.
- Prepare monthly reports and submit them for Owner review.
- Maintain life safety procedures to ensure well-being of building occupants.
- Liaison to the building tenant representatives regarding maintenance issues.

COMMERCIAL PROPERTY MANAGER & ASSOCIATE BROKER

PTP MANAGEMENT, INC, ANCHORAGE, AK

January 2003 – November 2013

- Executed day to day operation and oversight of commercial real estate properties, which has included over 800,000 square feet of Class A and B office, medical, retail, warehouse, and industrial use with an ownership mentality for third party owners.
- Consulted with building owners regarding both short term expectations and long-term capital improvement goals to achieve maximum return on property investments.
- Created annual budgets for property owners and implemented them for each property.
- Worked to meet or exceed established performance objectives based on budget and client expectations.
- Collected rents and revenues for each property and communicated with tenants to ensure timely payment of rents.
- Authorized to review AP invoices and submitted them for payment from trust account funds.
- Prepared monthly accounting reports for each owner's review.
- Established subcontracts for seasonal and preventive maintenance for each property.
- Served as a project manager on behalf of the owner for tenant improvements, capital improvements, upgrades and repairs.
- Liaison to the building tenants regarding maintenance issues and requests, lease renewals, and lease interpretation.
- Marketed and presented vacant lease space and negotiate new lease with prospective tenants and their representatives.
- Coordinated with clients to locate, lease and purchase commercial real estate properties throughout Alaska.

LICENSED REAL ESTATE ASSISTANT**PACIFIC TOWER PROPERTIES, INC, ANCHORAGE, AK**

July 2001 – December 2002

- Assisted two commercial real estate professionals with day to day requests regarding the properties they represented and listed.
- Created marketing materials to include pamphlets and online website packages for review by potential clients and representatives for purchasing and leasing of commercial properties which included vacant land, office, retail, warehouse, and industrial use buildings.
- Maintained all records in the Multiple Listing Service (MLS) for each listing.
- Met with potential purchasers and lessees, and assisted in the showing of properties for sale and for lease
- Interacted with property owners regarding purchase and lease requests and assisted in the negotiation of those leases and purchase agreements to complete the transactions.

EDUCATION,
LICENSES, &
CERTIFICATIONS

2020

HARVARD MANAGE-MENTOR/COLLIERS MANAGEMENT DEVELOPMENT PROGRAM

2007

STATE OF ALASKA LICENSED ASSOCIATE BROKER - LICENSE #15612

2001

STATE OF ALASKA LICENSED SALESPERSON - LICENSE #15612

1997

BRYANT UNIVERSITY, SMITHFIELD, RI

1991

UNIVERSITY OF CONNECTICUT, STORRS, CT

Tammy Oswald

Professional Experience

Executive Director , Real Estate Department & Heritage Land Bank for the Municipality of Anchorage 2010 – 2017

- Provide effective management of municipal land and improvements through consistent land supervision to eliminate safety hazards, minimize fire fuel dangers, discourage trespass/camping violations and promote public use
- Supervise Land Managers, providing guidance and oversight
- Assist departments with site selections for municipal facilities.
- Attend as representative and give testimony at public meetings
- Administer acquisition, use, and disposal of real property through sales, leases, permits, & mitigation credits for municipal general government
- Maintain & operate the HLB Mitigation Bank in the Watersheds of Anchorage. Selling compensatory mitigation credits for unavoidable impacts to wetlands and responsible for long-term maintenance of Conservation Easements

Real Estate Manager for the Municipality of Anchorage 2004 – 2010

- Supervise foreclosure proceedings and mass mail-outs of foreclosure notices to delinquent real property owners and lien holders
- Recover revenue from state mandated tax-foreclosed real property through sale by sealed bid auction and return foreclosed properties to tax-producing status
- Administer the acquisitions, use, and disposal of real property through sales, leases, permits, & mitigation credits for municipal departments
- Maintain inventory and records on all municipally owned land
- Successfully attain & administer grant funds from the EPA's Brownfields program for municipally owned contaminated land. Set up government mandated administrative records, prepare a site-specific Public Involvement Plan, and approve an Analysis of Brownfields Cleanup Alternatives for submittal to the EPA.

Residential Real Estate Sales 1994 – 2004

Anchorage AK

- Responsible for developing sales & marketing plans for new construction and existing home sales
- Coordinate advertisement layouts with print shops, local media; newspaper, radio and television marketing
- Manage open house schedules and assign associate responsibilities
- Responsible for full business promotions for builders and developers including but not limited to the Spring Preview of Homes and Parade of Homes
- Train and mentor new sales agents in New Construction Sales
- Innovative & highly effective in conducting contract negotiations

Property Management 1994 – 1996**Anchorage #11.L.**

- Prepare & present “Comparative Market Analysis” for property owners for assessing rental rates
- Systematize residential property leases including move-in /move-out inspections
- Responsible for collecting rents & documentation for potential eviction
- Handled all bookkeeping-accounts receivable, accounts payable, and maintenance contracts
- Facilitated ongoing maintenance as well as emergency services for 200+ units (Single family & up to 5 units per building)

Accounting 1985 – 1996**Anchorage AK**

- Responsible for job costing, payroll, A/R, A/P, employee benefits, financial statements for businesses.
- Perform “on-site” audits for business clients.
- Prepare Individual, Partnership & Corporate tax returns.

Education

- Continuing Education Alaska Certified Public Manager, UAA
- Real Estate license currently at Jack White Real Estate
- Specialized real estate courses such as Sales & Marketing, Interpretation of Market Data, Ethical Decision Making, Disclosure, Bankruptcy Law and Real Property, Understanding Alaska’s Mechanic’s Lien Statutes and Creative Financing
- Associates Degree in Accounting

Skills/Abilities

- Able to look at opposing ideas without passing immediate judgment
- Experienced in gaining strategic advantage and find mutually acceptable solutions to a common challenge
- Work effectively with a wide variety of professionals involved in real estate, including attorneys, architects, engineers, real estate consultants, developers, investors, contractors, purchasers and sellers, as well as with public officials in various levels of government
- Extensive knowledge of real estate transactions, negotiations and contracts involving acquisitions, sales, and leases
- Written, verbal and technical skills for regular communication with legal, financial, technical and managerial professionals in the private sector as well as government entities

Community Activities

Special Olympics World Winter Games-Welcome Center Leader, Participant in the Anchorage Community Wide Clean-up, United Way, Participant in The Alaska Women’s Run and Volunteer for the Alaska Theatre of Youth. Past Leader & Treasurer for Boy Scouts of America, Troop 176.

For those on a journey



Scott Myers
REALTOR
Assessor



“Knowledge is Power” is a phrase Scott learned from the first Broker he worked for and it stuck. Scott started his real estate career in Central Oregon at the age of 18. In order to gain his clients’ confidence and trust, he soon learned he needed to be as knowledgeable as seasoned REALTORS®. He immersed himself in learning market statistics, inventory, and real estate license law.

In the winter of 2012, after a successful real estate career in Oregon, Scott sought adventure and change which led him to Alaska. Initially, he worked for a land development company, including managing several new home projects. He was then recruited to be the managing broker of a real estate office, (where he lives), in Eagle River.

“Success is the result of how hard you are willing to work and how much knowledge you have” – another quote Scott never forgets. He notes it is critical to stay ahead of the trends. Ultimately, home buyers and sellers are impacted by local and national markets.

Scott credits his active involvement in the National Association of REALTORS® for giving him an edge in the industry. He learned early on that giving back to the profession is vitally important to one’s success.

Scott has served on the Anchorage Board of REALTORS® for the past 7 years, both as Director at Large and then as 2017 President. Scott has served on the Executive Board of The Alaska Association of REALTORS® and currently serves as the Alaska representative for REALTOR® Political Action Committee (RPAC), Major Investor Council for the National Association of REALTORS®.

Throughout his career, Scott has been recognized for his hard work and dedication to his profession. He was featured on the Discovery Channel’s Buying Alaska in 2014. In 2015, he was named 30 Under 30 by REALTOR® Magazine and in 2016 he was featured on the cover of Top Agent Magazine. Scott is one of five Alaska REALTORS® who was granted membership in the prestigious President’s Circle by the National Association of REALTORS®. President’s Circle membership allows him access to their annual conference. In 2017, Scott was awarded REALTOR® of the Year by the Anchorage Board of REALTORS®.

Scott believes in playing just as hard as he works. He attends quarterly National Associate of REALTORS® conferences which are held around the country. His international travels include: Africa, Central America, Europe, South America, Russia and his favorite vacation hot spot, Aruba. His summer travel plans include another visit to Europe.

Let's Explore Together.

Setting the Standard in Real Estate.

RE/MAX®
REALTORS

CARMELA WARFIELD #11.L.



SUMMARY

Forward-thinking professional with proven experience and history of accomplishment in corporate settings, board leadership and civic service roles. Longtime Alaskan resident, detail-oriented business owner and real estate investor, with a background in banking, finance, compliance and a focus on quality program management, sustainability and strategic planning. Passionate and dedicated community member with years of dedicated service and support of Alaskan community, philanthropic and non-profit organizations.

SKILLS

- Strategic leadership and guidance
 - Oversight and compliance
 - Team building and collaboration
 - Planning and project coordination
 - Growth, vision and implementation
 - Policy evaluation and development
-

PROFESSIONAL EXPERIENCE

12/2019 – CURRENT | SPECIAL OLYMPICS ALASKA BOARD OF TRUSTEES

BOARD CHAIR

- Direct meetings and collaborate with fellow Trustees, who are community and civic leaders that are passionate about Special Olympics Alaska and its mission.
- Serve as an ambassador and advocate, with a focus on community representation, inclusion, fundraising, awareness and outreach.
- Support the sustainability of Special Olympics Alaska and the expansion of the organization's sports, health, youth, and education programs.
- Collaborate with fellow Trustees to grow and strengthen the Jim Balamaci Memorial fund, which provides year-round sports training and athletic competition in a variety of Olympic-type sports for individuals with intellectual disabilities.

01/2019 – CURRENT | VOA AK BOARD OF DIRECTORS (VOLUNTEERS OF AMERICA, ALASKA)

VICE CHAIR

MEMBER, EXECUTIVE COMMITTEE

MEMBER, BUDGET & AUDIT COMMITTEE

- Serve as an ambassador, advocate and fundraiser for VOA Alaska, serving families across the state of Alaska through services that include counseling, support services for primary caregivers and families, housing, prevention, and residential and outpatient services for youth.
- Provide organizational leadership, guidance and collaborate with executive management and fellow Board members to develop and determine long-term goals, strategies, policies and financial governance.
- Meet with Committee members on a regular basis to evaluate the organization's financial health and performance, oversee the budget, internal controls, and the results of audits and reviews.
- Review and assess the mission, purposes, programs and activities of the organization to ensure consistency with the policies, spirit and intent of the national Volunteers of America program.
- Thoughtfully participate in the evaluation and establishment of policies and procedures for effective business operations and mission.

2007 – CURRENT | 15TH AVENUE LLC

MANAGING MEMBER

- Oversee all business development, operations and real estate investments in Alaska.
- Establish and execute company's internal controls, operational procedures, workflows, and strategic planning.
- Provide organizational leadership and business development through third party relationships, including vendors, lending institutions, subject matter experts.
- Ensure and administer successful day-to-day operations, including administration, project management, accounting, financials, budget management, contracts and customer service.
- Represent the organization in the community through participation in charitable functions, fundraisers, and community involvement groups.

2012 – 2018 | SPECIAL OLYMPICS ALASKA BOARD OF DIRECTORS

BOARD CHAIR, 2017

- Directed regular business meetings of the Board of Directors and of the Executive Committee for execution of fiduciary duties and due diligence, including operations, strategic planning and financial governance.

- Provided organizational leadership, guidance and collaborated with executive management and Board to develop and determine long-term goals, strategies, and policies.
- Determined, reviewed and assessed the mission, purposes, programs and activities of the organization to ensure consistency with the policies, spirit and intent of the global Special Olympics movement.
- Served as an ambassador and advocate for Special Olympics Alaska's mission to foster inclusion through sport, health and education.
- Oversaw the effective management, direction and operations of the organization.

2007 – CURRENT | EXTENSIVE ENTERPRISES, LLC MANAGING MEMBER

- Oversee successful operations, maintenance and profitable occupancy of residential real estate portfolio.
- Manage all financials for organization, including revenues and expenditures, budgets, taxes, operations, investments, etc.
- Manage daily business operations, including contracts, administration, and continuing education.
- Oversee and ensure the completion of all property renovations, maintenance and repairs within project budgets.
- Conduct market analyses and evaluations for potential property acquisitions and sales.

1999–2014 | DENALI ALASKAN FEDERAL CREDIT UNION VICE PRESIDENT, BUSINESS SERVICES

- Develop and guide the implementation of a new, comprehensive deposit products and services offering for member businesses, including policies, procedures and pricing, in collaboration with internal and external stakeholders.
- Build effective relationships with Credit Union membership, team members, SEG/Sponsor groups, vendors, and in the community.
- Utilize experience and understanding of small businesses to create a world-class financial partnership with new and existing member business relationships.
- Establish tools to create and grow a successful Business Services team, including position requirements, recruitment and coaching strategies, goal setting, communication and education.

ASSISTANT VICE PRESIDENT, INTERNAL AUDIT AND COMPLIANCE PRINCIPAL AUDITOR

- Ensure the execution and achievement of audits and reviews as required by organizational audit plan, federal regulation requirements, regulatory authorities and the Supervisory Committee.
- Develop strategy and scope for internal audits; evaluate business processes and related systems of controls.
- Maintain a thorough knowledge of developments in regulatory requirements, general operational and lending principles and audit techniques.
- Provide effective leadership and mentoring for audit staff to ensure their understanding and ability to perform audit functions.

BRANCH SALES MANAGER

- Manage corporate flagship branch and staff to ensure superior service and successful operations of dynamic retail branch model.
- Effectively hire and lead branch sales team through coaching, goal setting, communication and education.
- Mentor and coach staff to collaboratively achieve goals in lending, depository, investment, sales and service operations.
- Oversee branch operations, including compliance with federal and organizational requirements, cash controls, and lending guidelines.
- Develop and maintain relationships with field of membership and community partners.

E D U C A T I O N

ALASKA PACIFIC UNIVERSITY
Degree, Business Administration & Management

NAFCU National Federal Regulation Compliance Program
Completion, Certified Compliance Officer Program

CONTINUING PROFESSIONAL EDUCATION & DEVELOPMENT COURSES, INCLUDING:

Board Governance, Strategic Management, Compliance and Ethics, Sales Leadership, Regulatory Compliance, Lending and others.

C I V I C S E R V I C E A N D M E M B E R S H I P S

- | | |
|---|---|
| • HILLSIDE COMMUNITY COUNCIL
Co-President
Member, Zoning Committee | • BOY SCOUTS AMERICA, GREAT ALASKA COUNCIL
Cub Scout Pack 123, Committee Member - Community Liaison and Membership Coordinator |
| • ANCHORAGE INTERNATIONAL ROTARY
Member | • ANCHORAGE HOME AND LANDOWNERS ORGANIZATION
Board Member |
| • MAYOR BRONSON'S TRANSITION TEAM
Economic Recovery Committee, June 2021 | • COVENANT HOUSE ALASKA EXECUTIVE SLEEP OUT
Campaign Champion, 2018-2019 |

Brett J. Wilbanks



Summary of Experience

- 15 years of General Contractor Development Experience
- 30 years of Computer Network and Design Experience
- 25 years as a Small Business Owner
- 25 years serving on the Alyeska Ski Patrol
- 45 years of commercial fishing experience

Work Experience

- Polar Marine Alaska: Owner; July 2014-Present
 - Provide new marine navigation electronics, communications equipment, data systems, power systems, installation and service. Sonar, radar, GPS, integrated systems, alarming, video, remote access and control installation and configuration. And best of all...it's on a boat.
 - Authorized Raymarine, Furuno, Maretron and Wallas dealer.
- Commercial Fisherman/Captain: Self-Employed; M/V Norksip
 - Drift Gillnet, Salmon Seine, Long-line, Pot Shrimp
 - Life-long fisherman of Scandinavian descent...can't stop.
- General Contractor; Self Employed; July 2006-Present
 - Oversaw the construction and development of 4-plex in Girdwood, Alaska
 - 5800 square foot facility
 - Spearheaded the construction of 2000 square foot shop and build-out inside
 - Organized and coordinated the subdivision of lots; worked with the MOA and planning developers
 - Oversaw the Construction as the General Contractor on the site for four portable buildings for Rilke Schule Inc. Each building cost approximately \$250,000 each
 - In pre-planning process to construct and build a single family home as the General Contractor for a home in Girdwood, Alaska
 - Qualified in skid-steer; forklift, excavator and dump truck
- Professional Ski Patroller: Alyeska Resort: 1993-Present
 - Assisting the public on the mountain with medical needs; qualified as Emergency Care Technician
 - Skilled in all aspects of Mountaineering

- Senior Consulting Network Engineer: Self Employed; 1996-July 2014
 - Providing consulting, design, implementation and troubleshooting for voice, video and data networks. Other specialties include custom telemetry systems, SCADA integration, layer 1 design, network security, IPSec VPNs, wireless, multicast and QoS.
- Rilke Schule Inc; President - 2009-2010
 - Developed a business strategy for the public charter school program, Rilke Schule, German school of arts and sciences.
 - Our mission is to provide facilities, capital investment, and development of real property for the benefit of this charter program.
 - This unique approach is the first of its kind in Alaska to take advantage of non-profit status to provide learning facilities to this public charter school program.
- Systems Engineer II; Cisco Systems - 1999-2004
 - Pre-sales systems engineer in Alaska; member of IP Voice virtual team.
 - Designed numerous multi-protocol and multi-service networks for customers as a manufacturer Systems Engineer;
 - involved in all major public and private sector entities throughout the State of Alaska involving all major packet technologies and many circuit switched technologies with projects ranging in value up to \$150M
 - Circuit switched, packet and cell based network design and topologies; TDM voice; IPTel; VoIP; wireless; security; IDS; storage; switch and router hardware architecture and design; and all implementation courses I could get into, like Call Manager, QoS, routing and switching. Great training, most of which was not offered outside of the company.
- Network Engineer: SAIC - 1998-1999
 - Assigned to Alyeska Pipeline Company under contract to provide Y2K network remediation; upgrades to core infrastructure; converged transport design and implementation; video conferencing design and implementation; SCADA transport integration; redesign of mobile radio, telephone, control, and security system transport using ATM, additional layer 2 and 3 design.
- President and CTO: Inplex CEO/Owner- 1996-1998
 - created kiosk information services to the tourism industry.
 - development of proprietary hardware and software, enabling ISDN connected touchscreen kiosks to use real-time data and provide direct voice contact between a kiosk user and any vendor advertising on the system.
 - Multimedia content and immediate updates to advertisements offered a unique platform for customers trying to reach the tourism market in Anchorage.

- Network Design Engineer; GCI - 1994-1996
 - Provided customer LAN/WAN network design for clients such as the National Weather Service, National Bank of Alaska, Alaska USA Federal Credit Union, British Petroleum, and the State of Alaska, among others.
 - Technologies at the time included Frame Relay transport, TDM voice, circuit switched video conferencing and packet based transport.
- Data Communication Specialist; State of Alaska - 1991-1995
 - Primary duties included support of SCADA telemetry systems at five State owned hydroelectric plants, integration of control and business systems, and development of RF telemetry projects.

Education

Pacific Lutheran University- 1986-1991
BS in Computer Engineering and Computer Science

Certifications

- RayMarine Certified Technician
- BLS for Healthcare Providers
- Outdoor Emergency Care Technician
- Private Pilots License -ASEL
- Licenced HAM Technician
- Licenced Radio Operator



MUNICIPALITY OF ANCHORAGE

11.M.

Assembly Memorandum

No. AM 661-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

**Subject: ON-SITE WATER AND WASTEWATER TECHNICAL REVIEW
BOARD APPOINTMENT**
(Steve Henslee, Brad Scott)

I have appointed the following individuals to the On-Site Water and Wastewater Technical Review Board:

Steve Henslee (Civil Engineer)	To Replace:	VACANCY (Seat 1)
	Term Expires:	10/14/2023
Brad Scott (Homeowner North of Northern Lights)	To Replace:	VACANCY (Seat 7)
	Term Expires:	10/14/2022

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

Steven Henslee

SUMMARY

Graduated High School, 1974, Aurora, Missouri. Served with the United States Marine Corps for three years. Upon discharge attended the University of Alaska, Fairbanks, graduating 1982 with a B.S. Civil Engineering. Received my Professional Engineering license 1987 and practiced engineering in Alaska for twenty years. Retired my engineering license 2005 upon accepting a position with the Alaska Army National Guard as a full time pilot. Veteran of Vietnam and the Global War on Terror serving in Iraq and Afghanistan. Retired from the Army July 31, 2016.

PROFESSIONAL EXPERIENCE

Engineering:

Ted Forsi and Associates – Surveying and road design.

Sverdrup and Parcel – Design and analysis Knik Arm Crossing. Construction Management / Inspection of Eklutna Water Project Diversion Tunnel, Port of Anchorage Annual Port inspections, Defense Environmental Restoration site surveys of abandoned military sites across Alaska.

Harding Lawson and Associates – Design of standby power systems for remote FAA navigation sites across Alaska.

SKLH Consultants, Self employed – Water, Sewer, geotechnical surveys, road design, construction inspection and management.

Corps of Engineers – Geotechnical surveys technical reports performed across Alaska.

Military:

United States Marine Corps – 1974 – 1977, Naval Security Group crypto operator, Vietnam veteran, Honorable Discharge

Alaska Army National Guard – 1986 – 2005, M-day (part time) Rotary-Wing and Fixed-Wing pilot. 2005 – 2016, Full time Army Guard Reserve (AGR), Fixed-Wing pilot, Battalion Safety Officer, Unit Commander. Veteran of Global War on Terror, Iraq and Operation Enduring Freedom, Afghanistan, July 2016, Honorable Discharge.

EDUCATION

High School, Aurora, Missouri, 1974

University of Alaska, Fairbanks, B. S. Civil Engineering, 1982

Tau Beta Pi - National Engineering Honor Society

Brad S. Scott

OUTSIDE SALES MANAGER- DELTA P PUMP AND EQUIPMENT- EAGLE RIVER, AK. 2013- PRESENT

- Completed direct sales calls to mechanical and civil engineers to get product specified
- Created quotes for contractors and end users
- Trainer for product demonstrations and seminars for different industries
- Performed in the field startups and troubleshooting for multiple product lines
- Strategized with regional managers to project area growth and expansion
- Experienced in oil and gas industries, mining, municipal water, and wastewater

CTS SERVICE TECHNICIAN- SCHLUMBERGER- PRUDHOE BAY, AK. 2011- 2013

- Maintained and serviced million-dollar equipment
- Provided proppant handling services, manifolding rig-up and tanks measurement during the job
- Performed pre/post job equipment inspections on equipment
- Completed preventative maintenance procedures and operating support equipment (i.e., proppant handling, fluid tanks, suction manifolding, treating lines, in accordance with Schlumberger standards

UNITED STATES ALASKA AIR NATIONAL GUARD- C17 CREW CHIEF- 2010- 2016

- Troubleshoot/inspect/remove/repair/maintain aircraft structures, pneudraulic and engine systems components.
- Conducted functional tests of repaired components
- Document and reviewed maintenance actions to make recommendations for improvement on reliability of systems
- Responsible team member for managing oversight of maintenance facilities, vehicle fleet maintenance and personnel/cargo logistics
- Inventoried, ordered, maintained, and issued government property
- Certified hazmat-osh, risk management, production, and quality training
- Trusted government security clearance
- Completed six-year enlistment as a Senior Airman

WAREHOUSE SUPERVISOR- JAN'S DISTRIBUTING- ANCH. AK. 2001-2010

- Supervised six staff members effectively
- Managed 30,000 square foot warehouse with four bays
- Oversaw vehicle maintenance for DMV/DOT requirements and optimized route plans
- Developed forklift schedule to include ensuring proper training and maintenance as well as

provide OJT for maintenance crew

- Provided necessary scheduling for staff
- Organized various negotiations, inventory controls and breakages
- Managed extensive relationship with distributors and subcontractors
- Completed all aspects of special assignments involving several steps, phases pr or detailed procedures
- Managed 1-million-dollar inventory
- Ensured proper maintenance and safety protocols with 100% compliance, and no safety incidents reported
- Managed a team of laborers which included proper PPE, on-the-job training for specialized equipment to include lawn mowers, bobcats, electric mixers, and brushes, generators to name a few

EDUCATION

June 2010- August 2010 Aerospace Maintenance Technical School, McChord AFB, Washington

May 2010- June 2010 Aircraft Maintenance Technical School, Sheppard AFB, Texas

March 2010- May 2010 USAF, Basic Military Training, Lackland AFB, Texas

May 2001 High school graduate, Anchorage Christian Schools

REFERENCES





MUNICIPALITY OF ANCHORAGE

11.N.

Assembly Memorandum

No. AM 662-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: PARKS & RECREATION COMMISSION APPOINTMENTS
(Edwin Blair, Bruce Graham, Shane Rinner)

I have appointed the following individuals to the Parks & Recreation Commission:

Edwin Blair	To Replace:	Johathon Dyson (Seat 2)
	Term Expires:	10/14/2024
Bruce Graham	To Replace:	Alison Smith (Seat 7)
	Term Expires:	10/14/2024
Shane Rinner	To Replace:	Nora Morse (Seat 9)
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

I would like to volunteer to become a member of the Anchorage Parks and Recreation commission. I have a wealth of experience in leadership, management and coaching and believe that parks and recreation can play a critical role in the development of the people in this community.

EXPERIENCE

1980-1992

UNITED STATES ARMY OFFICER

Twelve years in the United States Army. Achieved rank of Major. Jobs included two field artillery battery commands leading, mentoring and developing over one hundred soldiers. Also was selected to coach ice hockey from 1986-1990 at the United States Military Academy at West Point.

1992-2007, 2009-PRESENT

SALES REPRESENTATIVE, PFIZER INC.

Alaska sales representative for Pfizer, marketing such products as [REDACTED] and [REDACTED]. Millions of dollars in annual sales, responsible for all accounts throughout the State of Alaska.

2007-2009

SALES REPRESENTATIVE, MEDTRONIC INC.

Alaska sales representative for Medtronic, responsible for leading the Alaska sales team and insuring customer service for implantation of all cardiac electrophysiology devices (pacemakers and defibrillators). Millions of dollars in annual sales.

EDUCATION

MAY 1980

BACHELOR OF SCIENCE, UNITED STATES MILITARY ACADEMY, WEST POINT, NY

Three year letter winner, men's ice hockey also one year of men's tennis.

JUNE 1990

COMMAND AND GENERAL STAFF OFFICER COURSE

ACTIVITIES/SKILLS

- Over thirty years coaching experience, from Division I college ice hockey to 6 year old beginners.
- Passionate about the role of organized athletics in the development of our future societal leaders.

11.N.

- Member of USA Hockey Coaching Education Program Staff, developing future coaches.
- Organizer for annual “Alaska International Senior Hockey Tournament”, responsible for over 50 age category, hugely successful tournament with six teams each year.
- From 2014 thru 2021 acted as the Chairman of the Alaska State Hockey Association Discipline Committee.
- Work well with others, either leading or as a team member.
- Analytical skills necessary to manage budgets and other critical resources.
- Other interests include hunting, fishing, rafting, hiking, golf, playing and coaching ice hockey.
- Passionate about making Anchorage a better place to “live, work, play”

Edwin R. Blair



PERSONAL

Born March 20, 1964~Anchorage, AK

Wife: Merry

Children: Harry 22 Years, Anna 20 Years, Max 18 Years, Augustus 16 Years

EMPLOYMENT

Alaska Ice Rink, Incorporated

President~1994 to Present

Parent Company of Alpine Services

Developer of the Big Rink Skate Club-an outdoor twin hockey rink facility

Design, build and manage operation of this recreation facility from 1995 to 1999

Winter Activity—Ice time Rentals and Men's Hockey League

Summer Activity—Batting Cages & Model RC-Car Racing Track

Alpine Services

Developer/Owner/Operator~1989 to Present

Outdoor skating rink maintenance –

Winter Services—Ice establishment, plowing & resurfacing

Summer Services—Equipment repair & replacement

Grounds Maintenance—

Winter Services—Commercial & Residential Snow Removal

Summer Services—Full Service Landscape Maintenance

Law Offices of Burr, Pease & Kurtz

Paralegal~1987 to 1990

EDUCATION

1987-1991 Graduate Courses in Psychology, Education, Real Estate & Law
University of Alaska, Anchorage

1982-1986 Bachelor of Arts, Philosophy: Minor in Economics
Whitman College, Walla Walla, Washington

1978-1982 *West Anchorage High School*

1976-1978 *Central Junior High School*

1970-1976 *Inlet View Elementary School*

COMMUNITY/VOLUNTEER SERVICE

1987-1997 Local Community Schools--volunteer teacher and treasurer

2003-2012 Scotty Gomez Foundation—volunteer consultant and constructor of 3 city park outdoor hockey rinks

2003-Present Anchorage Park Foundation—Contributor to parks improvement projects. More recently, developer of multiple challenge grants to improve the Bonnie Cusack Outdoor Rink Facility

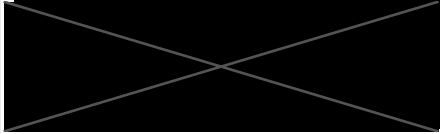
2005-Present Anchorage Skates!—volunteer consultant for initial planning and continuing improvements at Cuddy Park 400 meter outdoor speed skating/training facility

2007-Present Kincaid Project Group—volunteer consultant for maintenance and ongoing improvements at Kincaid Park Soccer Complex

2009-2014 Anchorage Hockey Assn—volunteer assistant coach for youth teams

2011-Present Anchorage Skate Club—Founder and President of a growing outdoor skating school which delivers skating instruction and opportunities to recently over 800 children per year.

SHANE RINNER



I'm excited about serving in leadership utilizing my experience, passion and interpersonal skills in a positive environment committed to excellence.

EXPERIENCE

Thrive Assisted Living, Anchorage, Alaska

Owner

11 ~~11~~ **Present**

Veritas Wealth Management, Anchorage, Alaska

Owner/Partner

2016-present

Fresno Pacific University, Fresno, California

Head Men's Coach

2013-2015

- Provisional D2 membership - Not eligible for post-season

Fresno State University, Fresno, California

Women's Director of Basketball

2012-2013

- Mountain West Tournament Champions
- NCAA Tournament Appearance
- Conference player of the year

Texas A&M International University, Laredo, Texas

Head Men's Basketball Coach

2009-2012

2009-10

- Most conference wins in program history (10)
- First Conference Tournament Appearance in program history
- Team GPA 3.0+

2010-11

- Longest win streak in program history (10)
- Most wins in program history (21)
- First Regional All-American-Will Faiivae Ventura, CA
- First Conference Championship in program history
- First Conference Tournament Championship in program history
- First NCAA Tournament in history of the University (any sport)
- Heartland Conference Scholastic Award Team GPA 3.1+

2011-12

- Heartland Conference Champions (21-7)
- First Regional Ranking in program history
- Hosted Heartland Conference Tournament
- First Player of the year in program history-Evan Matteson Seattle, WA
- Heartland Conference coach of the year
- ESPN Radio Texas coach of the year
- Team GPA 3.0+

*Generated several cooperate sponsorships and scholarship endowment from Martin-Bruni foundation (\$200k)

University of Alaska Anchorage, Anchorage, Alaska

Associate Men's Head Basketball Coach

2003 - 2009

- 2008 Final 4, GNAC Conference Champion, West Region Champion
- NCAA National Tournament 2004, 2006, 2007, 2008
- Beat Multiple Division 1 Schools
- Recruited Multiple All-conference, All-American, and Conference MVP's
- Instrumental in cooperate sponsorship/courtesy car deal for coaches

Biola University, La Mirada, California

Assistant Men's Basketball Coach

1994 - 1996/2000 - 2002

- 2000 Final 4
- Multiple national tournament appearances 2000, 2001, 2002
- GSAC Conference Championship 2002 - finished season ranked #2 nationally
- Recruited multiple All-Conference selections, MVP's, and NAIA All-Americans

SHANE RINNER

Glostrup Giants (Professional team), Copenhagen, Denmark

Head Men's Basketball Coach

- Directed team to first ever post season appearance (22 year existence)

1999 – 2000

Marshalltown Community College, Marshalltown, Iowa

Assistant Men's Basketball Coach

- Generated corporate sponsorships
- Recruited multiple all-conference players

1998 - 1999

Liberty University, Lynchburg, Virginia

Assistant Men's Basketball Coach

- Big South championship game (23-9 record)
- Responsible for major expansion in booster club membership
- Recruited multiple all-conference players

1996 - 1998

Lakeside State Club, Perth, Australia

Assistant Men's Basketball Coach

1996

ADDITIONAL EXPERIENCE

Vienna, Chicago, Illinois

Regional Sales Manager

2002 - 2003

Camp of Champs, Alaska, California, Texas

Owner/Operator

1992 - 2010





MUNICIPALITY OF ANCHORAGE

11.O.

Assembly Memorandum

No. AM 663-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: SENIOR CITIZENS ADVISORY COMMISSION APPOINTMENTS
(Abrianna Haring-Brito, Suzanne Hickel, Amanda Rinner, Traci Willet)

I have appointed the following individuals to the Senior Citizens Advisory Commission:

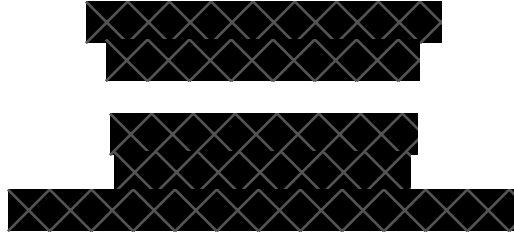
Abrianna Haring-Brito	To Replace:	Pamela Kelley (Seat 2)
	Term Expires:	10/14/2024
Traci Willet	To Replace:	Theresa Brisky (Seat 4)
	Term Expires:	10/14/2024
Suzanne Hickel	To Replace:	Gayle Schuh (Seat 5)
	Term Expires:	10/14/2024
Amanda Rinner	To Replace:	Hattie Gardner (Seat 6)
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment



Objective

To provide a compassionate and loving home for those needing assistance with their activities of daily living. A place where their dignity is preserved, their independence is safe guarded and their quality of life blossoms.

Education

Southern Oregon University

Bachelor of Science Degree, Health Promotion/Fitness Management
Bachelor of Science Degree, Athletic Training
Business Administration—Minor

Certifications

Positive Approach to Care, Certified Trainer
Positive Approach to Care, Certified Engagement Leader

Positions Held

Preferred Care at Home of Alaska
2009-present
Owner/President

Opus Memoria Assisted Living Home, Anchorage, AK
2016-present
Owner/Administrator

Preferred Care at Home of Scottsdale
Scottsdale, AZ
2020-present
Owner/President

11.O.



11.O.

AMANDA RINNER



Summary

Experienced business leader and Registered Nurse with demonstrated strategic planning, problem-solving and team-building abilities. Successful at bringing in and training staff to handle customer and business needs. Motivational, diplomatic and respectful of people from different backgrounds. Able to navigate the different aspects of caring for senior citizens that are in need of assistance with activities of daily living and specialized care.

Skills

- Labor relations
- Staff training and development
- Team oversight
- Recruiting and hiring
- Employee development
- Hiring and staffing

Experience

Thrive Assisted Living | Anchorage, AK
Owner/Operator
01/2019 - Current

I currently own and operate a 16 bed facility here in Anchorage, Ak. I manage a large staff of about 15 individuals as well as work alongside the house administrator to serve our residents. I work mainly as the house RN to meet our residents medical needs and help manage medication administration, doctor appointments and any health concerns our residents and families have.

Alaska Native Medical Center |
Anchorage, AK
Registered Nurse
01/2016 - 01/2019

- Monitored and managed various treatment and care interventions.
- Updated physicians on patient test results and assisted in developing care plans.
- Collected lab specimens, ordering and interpreting diagnostic tests and lab results.
- Monitored and recorded patient condition, vital signs, recovery progress and medication side effects.
- Administered medications, tracked dosages and documented patient conditions.
- Trained new RN hires and ancillary staff members to meet patient service goals, champion standards of care and improve patient overall satisfaction.
- Oversaw patient admission and discharge processes to coordinate related paperwork.
- Counseled patients and caregivers, providing emotional, psychological and spiritual support.

Valley Childrens Medical Center | Fresno,
CA
Pediatric Registered Nurse
01/2013 - 12/2015

- Worked in the hospital Gastroenterology department as a registered nurse specialist.
- Oversaw patient admission and discharge processes to coordinate related paperwork.
- Assisted patients with treatments, healing and recovery after surgery by closely monitoring and caring for wounds, answering questions and

educating about continued care strategies.

- Prioritized nursing tasks and assignments and accurately reported patient status.
- Assessed patients' response to treatment and suggested ways to combat side effects.
- Collaborated with doctors to plan post-treatment home care and prevent return hospitalization.
- Monitored and educated nursing students and externs on proper care procedures and prioritization strategies.

#11.0.

Doctors Hospital of Laredo | Laredo, TX
Registered Nurse, General Surgery
06/2009 - 11/2012

- Administered medications and treatments as directed and as appropriate for patient's medical care in collaboration with multi-disciplinary team.
- Participated in bedside reporting and handoff at change of shift and for patient transfers.
- Assessed and prepared patients for procedures, performing initial and ongoing patient assessments.
- Monitored and managed various treatment and care interventions.
- Updated physicians on patient test results and assisted in developing care plans.
- Performed blood and blood product transfusions and intravenous infusions to address patient symptoms or underlying causes.
- Collected lab specimens, ordering and interpreting diagnostic tests and lab results.
- Observed patient's heart rate, blood pressure and respiration for signs of distress.
- Monitored and recorded patient condition, vital signs, recovery progress and medication side effects.

Alaska Native Medical Center |
Anchorage, AK
Registered Nurse
09/2005 - 11/2009

Worked in the Pediatric department as a Neonatal Intensive Care Nurse and Pediatric Nurse. Cared for a load of 4-5 patients each day. Followed MD orders by administering medication, placing lines, running blood tests, interpreting and reporting results. Worked as a part of a total care team in collaboration with doctors, pharmacists, nutritionists and discharge planners.

Education and Training

Fresno State University | Fresno, CA
Bachelor of Science in Nursing
05/2005

Abrianna Haring-Brito



Objective

Looking to obtain a position that enhances my current skills and utilizes my experience while working cohesively as part of a team.

Education

ASSOCIATES OF ARTS | 2018 – *CUM LAUDE* | UNIVERSITY OF ALASKA ANCHORAGE

BACHELORS IN BUSINESS ADMINISTRATION | IN PROGRESS | UNIVERSITY OF ALASKA ANCHORAGE

Skills & Abilities

Strong verbal and written communication skills
 Process and Project Management
 Proficient in Microsoft office suite and databases

Experience

SENIOR ADMINISTRATIVE COORDINATOR | PROVIDENCE HOSPITAL | FEB 2021 TO PRESENT

- Monitor and track completion of assigned project milestones. Elicits updates and feedback on progress on key initiatives from a range of stakeholders.
- Capture data and seeks explanations for variances to trends or plans. Validates the integrity of data.
- Create summary and detailed reports and presentations for leadership, to support data visualization and business and strategic decisions. Familiarity with PAMC financial systems and Epic is a plus.
- Prepare consultant contracts/agreements for the oncology and digestive health service lines. Initiates and follows up with payment for services and other contractual items. Ensures the medical directorship contracts are renewed and invoices paid promptly. Tracks hours and activities submitted.
- Coordinate and maintain director's electronic appointment calendar. Interacts with director's direct reports and senior management on a routine basis. Competent in processes for everyday work related to HR changes, invoice/reimbursement processing, and work orders.
- Attend service line Council meetings, distributes agendas, and takes meeting minutes.
- Participate on a variety of assigned department specific projects to include accreditation activities, quality and process improvement projects, caregiver retention and satisfaction activities. Willing to offer and implement new ideas quickly and efficiently to streamline processes.
- Utilize independent judgment and initiative on assignments that are sensitive in nature and demonstrates the ability to interface with high level internal and external contacts.

GRADUATE MEDICAL EDUCATION COORDINATOR | PROVIDENCE HOSPITAL | FEB 2020 TO FEB 2021

- Focal point in Providence Medical Staff Office for all Graduate Medical Education responsibilities

- Collaborate with Providence Family Medicine Residency, Hospice Palliative Medicine Fellowship, UW Pediatric Residency Track, and other Residencies/Fellowships with resident onboarding
- Coordinate the Shadow program which includes responding to shadow inquiries, scheduling appointments for badging and orientation of shadow
- Credential incoming students and ensuring all appropriate onboarding requirement are complete
- Create and Maintain orientation materials for incoming students, residents, and fellows
- Work with the Department of Health and Social Services regarding background checks and applications and State of Alaska licensing board for resident licenses.
- Manage and renew Clinical Education Agreements and Contracts with affiliated Universities/Schools
- Verifying resuscitation cards, vaccinations, and insurance requirements with Students and Universities
- Ensuring Hospital policies, procedures and regulatory compliance is being followed
- Entering data and database management as well as creating and maintaining reports
- Conduct Committee and Subcommittee meetings for the Graduate Medical Education Committee

STUDENT ROTATIONS COORDINATOR | PROVIDENCE HOSPITAL | JULY 2017 TO FEB 2020
DATABASE SUPPORT SPECIALIST | PROVIDENCE HOSPITAL | JULY 2017 TO FEB 2020

- Assist in student placements throughout Providence Alaska facilities for clinical rotations
- Manage incoming students and ensuring all appropriate onboarding requirement are complete
- Create and Maintain orientation materials for incoming students for Providence Alaska facilities
- Work with the Department of Health and Social Services regarding background checks and applications
- Manage and renew Clinical Education Agreements and Contracts with affiliated Universities/Schools
- Verifying resuscitation cards, vaccinations, and insurance requirements with Students and Universities
- Ensuring Hospital policies, procedures and regulatory compliance is being followed
- Assisting in mandatory annual assignments for hospital caregivers and departments

ADMINISTRATIVE ASSISTANT II | PROVIDENCE HOSPITAL | JUNE 2012 TO JULY 2017

- Pre-Interview and Setting up and confirming interviews with candidates and leadership team
- Complete hiring and onboarding new staff and processing terminations
- Kronos Scheduling and Timekeeping of over **eighty** staff members and various job positions
- Placing orders and keeping inventory for office supplies and equipment within Maternity Center
- Creating agendas, completing meeting minutes and action item follow-up
- Organizing staff meetings and booking and confirming speakers

VOLUNTEER EXPERIENCE

- Vice President at Klatt Elementary PTA, 2018 to present
- Volunteer for U.S. Fish and Wildlife Service – 2005-2013
- Volunteer work at the Alaska State Fair for Green Star, Recycling 2005-2011
- Special Volunteer for Model United Nations of Alaska, 2009

REFERENCES

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

TRACI WILLETT

Professional Summary

I am a very self-motivated and goal-oriented individual who thrives on inspiring others to become ambitious team players, through motivation and careful structure. I have a deep passion for detail and numbers. Currently, I hold a bachelor's degree in Business with an emphasis in Healthcare Administration, have 7 to 10 years of healthcare experience (including management), both in a clinical and administrative setting, event planning and over 20 years of Customer Service/patient care. Every job is full of new and exciting opportunities, and I look forward in investing my background, knowledge, and experience in hopefully filling the core values with the Anchorage Municipality.

Experience

Owner

04/2015-08/2020

Sweet Arrangements – Vandenberg AFB

- Use Microsoft Systems such as Publisher, Excel, and PowerPoint daily to create sales presentations, promotional materials, expand sales, meet quotas, and input financial data creating invoices for my customers.
- Arranged numerous fundraiser events for the community donating sales, time, and materials.

Military Key Spouse

06/2007-06/2018

US Military, Buckley AFB/Vandenberg AFB

- Created Databases for Spouses with their information allowing for quick accessibility when military members were deployed or unreachable.
- Helped several families in need (especially during a transition phase) such as assisting with finding childcare, giving information to schools in the surrounding area, linking families with available classes, and helping to identify and troubleshoot potential health and behavioral needs that comes with multiple shifts and changes in Military families.
- Acted as a project manager for countless functions planning events (at all levels), for deployed families from small gatherings all the way to large Holiday parties for 300+ families.
- Received 14th Air Force Key Spouse of the Year for 2012

Resource Manager

09/2007-08/2010

**Airman and Family Readiness Resource Manager – Aurora, CO
Denver Veteran's Administration – Denver, CO**

- Serve and work as a life Assistant to approximately 5,000 military members comprised of all 5 branches with many different types of needs within our community.
- Instructed and assisted in deployment, relocation, retirement, family integration, parental support, resume writing and financial related issues whether it be giving classes, providing materials, teaching classes, or helping set up networks for military members, their families, or retirees.
- Supported an array of family needs from facilitating classes in behavioral and emotional support and giving families a safe environment to do so, (sometimes even while the member is deployed via skype) with resources and tools to strengthen communication.
- Briefed in a class called "Bundles for Babies" to support new moms (and dads) in their journey adding a new member to their families fostering support with Breastfeeding, how to sooth a crying baby, proper nutrition, parenting safety, emergencies, how to unify the family with older siblings, as well as many other topics.
- Built a Medical Records Review plan and obtain medical records for military members soon to be discharged/retiring while safeguarding HIPAA practices.
- Assembled a great rapport within the community to network for resources as well as worked side by side with the Military Family Advocacy office when reporting tough suspected cases.
- Create Promotional and Marketing materials as well as file plan for continuity purposes and maintaining monthly calendar.
- Responsible for purchasing and managing resource library as well as office supplies and balancing 3 separate budgets.
- Coined by the Secret Service with the help I provided during the Democratic National Convention in 2008
- Received Unit Award in June 2009

Certified Medical Assistant

08/1999-07/2006

Sutter North Medical Foundation – Yuba City, CA

- Worked in many different specialties to include Pediatrics, Family Practice, Internal Medicine, Pulmonology, Radiology, Ophthalmology, Procedures (including but not limited to Colonoscopies, EEG's, Colposcopies, Vasectomies, Stress Testing, Pulmonary Function Testing, labs and sample collection, infection control, Vaccinations, EKG's), and Business Support Services (including but not limited to Patient Registration, Medical Records, Financial Accounts, Preparing Referrals, and calling Insurance Companies.
- Supported 500 + Patients in a variety of medical needs and education while upkeeping HIPAA standards.

11.O.

- Assisted Physicians in many ways including procedures, administering medications, keeping up to date with vaccination recommendations, explaining healthcare benefits, and various other administrative duties.
- Responsible for the department's ordering of supplies careful to stay within budget while gaining the products and materials needed for quality patient care.
- Organization's Instructor for the Automated Electronic Medical Record System (Epic Web)
- Awarded Team Player of the Year in 2004

Medical Instructor

10/2005-06/2006

MTI College – Sacramento, CA

- Instructed 90+ students joining the medical career field.
- Designed Curriculum used to stimulate learning in a classroom environment as well as improved labs and hands on knowledge in a fun atmosphere.
- Improved morale by playing educational games and events to allow learning to be more enjoyable.
- Revamped older policies by purchasing newer books, materials, and other tools to refurbish outdated material.
- Taught classes such as Medical Terminology, Anatomy and Physiology, and Medical Labs

Education

Bachelors of Business – Healthcare Administration

April 2008

American Intercontinental University – Los Angeles, CA

- Hospital Administration and Healthcare Management
- GPA 3.66 Honors: Cum Laude

Medical Assisting

Jan 1999

Tri Counties -ROP Career Training & Development Center – Yuba City, CA

- Medical Assisting
- Medical Terminology
- Injection Techniques
- GPA 4.0

General Studies

Yuba College – Marysville, CA

- 42 Semester Hours
- EMT Certification
- 4th Yr. Spanish

11.O.



MUNICIPALITY OF ANCHORAGE

11.P.

Assembly Memorandum

No. AM 664-2021

Meeting Date: OCTOBER 12, 2021

1 **From: MAYOR**

2
3 **Subject: WATERSHED & NATURAL RESOURCES ADVISORY**
4 **COMMISSION APPOINTMENT**
5 (Luke Graham)
6

7 I have appointed the following individual to the Board of Ethics:

8
9 Luke Graham To Replace: VACANCY
10 (Seat 5)
11 Term Expires: 10/14/2023
12

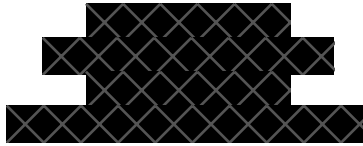
13 Resume is attached for your information. Confirmation is requested at the
14 regularly scheduled meeting on October 12, 2021.
15

16 Respectfully Submitted,

17
18 Dave Bronson
19 Mayor
20

21 Attachment

Luke Graham



Education

University of Idaho
Bachelor of Science in Biology

Moscow, Idaho
(May 2012)

Currently Board member on Kenai River Professional Guides Association

Professional Experience

59° North Outfitters (May 2013-Present)

Owner/Operator of a licensed fishing charter service on the Kenai River (Alaska). Developed and managed all aspects of the business to include: obtaining all federal and state operator's permits/insurance, guiding daily trips, delivery of safety briefings, marketing and promotion of business, website development, and financial management/recordkeeping.

Scott's Mill Hydropower Project (Nov 2015-Present)

Assisted in planning for and attending FERC Joint meeting for 4.8 MW hydropower project on James River, Virginia. Developed project web site (scottsmillhydro.com). Assisted in developing study plan, including coordination with resource agencies. Managed and conducted bathymetric survey of reservoir and downstream area. Prepared 401 Water Quality Application and Draft License Application. Currently working on final license application.

Bedford Hydropower Project (October 2016-Present)

Prepared Notice of Intent and Pre-Application Document (PAD) for FERC relicensing of 5 MW project on James River, Virginia.

Confidential Client

Assisted in development of information for due diligence of several hydropower projects, including generation and FERC-related information.

Jordan's Point Dam

Prepared preliminary permit application to the Federal Energy Regulatory Commission to install hydropower at an existing dam.

American Dams

Developed website and content for American Dams. This is a non-profit dedicated to assisting small dam owners to maintain and operate their dams safely and in harmony with the environment.

Fishing Vessel "Stanley K" (Summer 2015 & 2016)

Deckhand for commercial fishing vessel F/V Stanley K. Assisted with daily fishing operations while seining for salmon in Prince William Sound, Alaska.

11.P.

Nabors Alaska Drilling

(Dec 2013-Apr 2015)

Roustabout on drilling rig 27E for Exxon-Mobile Point Thomson Project. Assisted with drilling operations for natural gas wells on the North Slope of Alaska.

Qualifications

- **United States Coast Guard 50 Ton Masters License (February 2012)**
- **American Red Cross First Aid and Adult CPR Certified (November 2012)**
- **Transportation Worker Identification Credential (July 2012)**
- **Kenai River Guide Academy Graduate (March 2012)**

References Available upon request



MUNICIPALITY OF ANCHORAGE

11.Q.

Assembly Memorandum

No. AM 666-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

**Subject: ANCHORAGE MEMORIAL PARK CEMETERY ADVISORY
COMMISSION APPOINTMENTS**

(Diane Courtney, Robert "Bob" Ferrell, Robin Platt)

I have appointed the following individuals to the Anchorage Memorial Park Cemetery Advisory Commission:

Diane Courtney
(At Large)

To Replace: REAPPOINTMENT
(Seat 1)
Term Expires: 10/14/2024

Robert "Bob" Ferrell
(Funeral Director)

To Replace: REAPPOINTMENT
(Seat 2)
Term Expires: 10/14/2023

Robin Platt
(At Large)

To Replace: Jim Fero
(Seat 3)
Term Expires: 10/14/2023

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

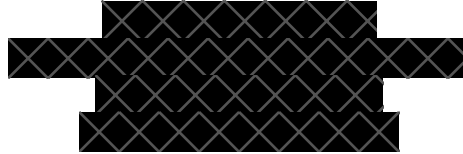
Dave Bronson
Mayor

Attachment

WORK HISTORY

11.Q.

Robert W. Ferrell



Education: Snohomish High School, Snohomish, WA – Graduate 1970
Everett Community College, Everett, WA – 1970 to 1972 – Mortuary Science
EMT Ongoing Education – Washington State – 1971 to 1980
Firefighter Suppression Ongoing Education – Washington State – 1971 to 1980
Investigation Ongoing Education – Washington State – 1972 to 1975
Grief Counseling Ongoing Education – Numerous classes from 1980 to Present
Life Lines Insurance Continuing Education – 1988 to 2008

Certificates: Licensed Funeral Director #123 since 1983 in State of Alaska
Life Lines Insurance Producer/Individual in a firm – State of Alaska – Inactive
CANA Cremationist Certification – Operator and Trainer

**Computers
& Office:** Type 40 WPM, Proficient in Word, Word Perfect, Excel, Power Point, Outlook,
Publisher and FALCON and HMIS computer systems – mainframe supported and
industry specific. Internet, E-Mail, Data Entry, 10 Key, Scanners, Faxes, Printers,
Copiers and a majority of different electronic solutions including some phone systems.
Can build standard computers from scratch; know how to install and uninstall software,
find worms and viruses that affect programs in the root system and can diagnose many
computer problems.

Memberships: Advisory Board – Anchorage Memorial Park Cemetery – 2005 to present
University Kiwanis Club – Member since 1985 - 2018
Board of Directors of Hospice of Anchorage – Early 1990's
Foster Parent – 1978 to 1980 and in about 1986

Work History: *Cremation Society of Alaska*

2019 to Present: Went back to work as Funeral Director after my wife died.

2014 to 2017: Funeral Director and worked at both Anchorage and Wasilla locations.
Retired in 2017 to take care of my wife as she was terminal.

Alaskan Heritage Memorial Chapel

2010 to 2014: Funeral Director and after the General Manager left and moved to
Fairbanks, I was appointed General Manager for both locations in Anchorage and
Wasilla. Funeral homes were sold to Legacy and everyone was not hired by them.

***Kehl's Forest Lawn Mortuary & Crematory & Kehl's Palmer Mortuary & Witzleben
Family Funeral Homes – Anchorage, Alaska (Legacy Funeral Homes – Formerly
Epic., Inc.)***

Nov 2007 to June 12, 2009: Went back to being a Funeral Director as ~~Manager~~ **#11.Q.** position was deleted. Was relocated from Witzleben's to Kehl's locations and went back to the duties of a funeral director and all that it entails. (Epic, Inc.)

Aug 1, 2006 to Nov 2007: SCI (Service Corporation International) sold 6 or their 7 Alaskan locations and their names to Epic, Inc.; a family owned and operated entity from Roosevelt, Utah. I was retained as the General Manager of Kehl's Palmer Mortuary, Witzleben Family Funeral Home and Kehl's Forest Lawn Anchorage locations as the new buyers had not owned or worked at any funeral homes in the past nor were they individually licensed to operate each funeral home in Alaska. I brought to the table my license (which the 3 locations operated under), my 25+ years of experience and 1000's of hours of trainings in the industry to Alaska and these communities. (Epic, Inc.)

Kehl's Forest Lawn Mortuary & Crematory & Kehl's Palmer Mortuary & Witzleben Family Funeral Homes – Anchorage, Alaska (SCI – Service Corporation International)

2000 to Aug 1, 2006: I was promoted to General Manager for 3 of SCI's locations in Anchorage and Palmer.

Feb, 1989 - 2000: Funeral Director/Cremationist at Kehl's Forest Lawn Mortuary in Anchorage & Kehl's Palmer Mortuary who were owned by SCI (Service Corporation International). They soon owned 7 funeral homes, 2 cemeteries and 3 crematories in Alaska including Witzleben Family Funeral Home in Anchorage. SCI owned over 2000 funeral homes, cemetery's and crematory's world wide (primarily in the US and portions of Canada).

06/01/1994 - 11/15/2006 Compliance Officer/Producer for Sentinel Security Plans was a pre-need insurance company whose parent company was SCI (Service Corp. International). They had their own pre-need insurance company and in order for them to operate in Alaska, they used my insurance license in the capacity of compliance officer. There was no compensation other than my licenses as I was employed by SCI as a funeral director and general manager.

09/01/1981 - 02/15/1989 Witzleben Funeral Home & Crematory - Funeral Director Duties:

Sept 1980 to about Dec 1983: *Stanley Smith Security – Anchorage, Alaska* Weapons trainer and investigator. Took armed guards to the range to qualify for their firearms license. Also did transportation of gold to Toronto, Canada and bringing back gold coins for local banks such as "Bank of the North", etc. Also transported other valuables as needed for clients.

1976 to Aug 1980: *Mack's, Inc. – Snohomish, WA* Worked for my father-in-law who operated the Ambulance, Tow Truck, Taxi, Dispatching service and Telephone Answering service. Drove ambulance, tow truck and taxi. Worked in all aspects of the conglomerate from the office to the field.

1974 to 1976: *Snohomish County Coroners Office – Everett, WA* Deputy Coroner. Duty's included investigation of deaths other than those attended by a physician, hospital or nursing home. Objective was to secure crime scene. interview people, ~~take~~

photos, diagrams, etc of the death scene. Transport the deceased to the coroner's office, log in all personal effects with the remains, assist in the autopsy, #111.0. toxicology's to the respective labs, release the remains to a funeral home, talk with the families and also sign death certificates of known causes of death and issue transit permits to funeral homes on the weekends.
Was responsible for making notification of death.

1972 to 1974: *Snohomish Ambulance Service – Snohomish, WA* Operated 3 ambulances in East Snohomish County. Was full emergency status with one of the first EMT/Medic responders for the county. Did all office and accounting work.

1968 to 1972: *Bauer Funeral Chapel – Snohomish, WA* Started out cleaning cars and yard work and then progressed after age 18 into serving an apprenticeship as a funeral director and embalmer. Worked part time while in school and full time out of school.

1971 to Aug 1980: *Snohomish City Fire & Fire District 4 – Snohomish, WA*
Volunteer Fireman with Engineer status and in charge of Aid Car. Must pass state exams and keep up with current fire fighting suppression techniques. Operated and drove the fire engines, tankers and aid car. Took care of all equipment and vehicles, etc. On call 24/7. And most of all fought fires and rescued people.

ABOUT ME

Dianne Leslie Courtney

I was born in 1937 to Lillyan and Harry Block in Chicago, Illinois. My father was a physician. It was the end of an era. The depression was ending and WWII was beginning. While my father was in the service, my brother and I were growing up. After the conflict we were taught about giving. My mother always said that you should do 2 good deeds a week (minimum). That has been a driving force throughout my life.

My high school years were spent in a private school. Upon graduation, I attended University of Miami. I earned a degree that enabled me to teach children. That was my career. I began teaching in California and in 1965 moved to Anchorage. Although the family wanted me to return to Beverly Hills, I decided to stay in Alaska. I was a teacher of children. I do not say I taught school. I taught children! I am happy to say that I have influenced and guided children in different economic areas of the city. After 35 years, I retired from the Anchorage School District. I had completed that prime area of my life.

After retirement, I began the volunteering phase of my life. I was very happy to serve on several boards for the city of Anchorage.

I served two terms on the Sister Cities Commission. My prime city was Chitose, Japan. I still communicate with some of the members of the Sister Cities Commission in Japan. I also hosted several of the delegations from Darwin, Australia. Those commissioners have also become friends.

I have served on the Library Board. Specifically, the arm of the board that raises funds. I have enjoyed being involved with the library for over 4 years.

About 7 years ago, I joined the Alaska Judicial Observers. We are trained volunteers who enter courtrooms and evaluate Judges and the attorneys who are arguing cases before the bar. Our reports are compiled with other groups and presented to the Alaska Judicial Council. These reports ultimately come before the voters.

11.Q.

Three years ago, I became the President of the Navy League, Council 151. I am now beginning my second year as Navy League President. This has enabled me to continue the legacy of good deeds which has been an integral part of my life.

I am a member of many other organizations:

Anchorage Republican Women

Congregation Beth Shalom

The NRA

The Red Hat Society

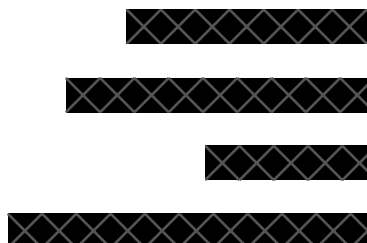
Anchorage Museum

Sister Cities Commission (7 years)

I hope to continue this phase of my life for many more years.

Dianne Leslie Courtney

ROBIN PLATT



SUMMARY

- Competent, reliable, committed professional with proven record of success in assuming responsibility and dealing effectively with the public.
- Enjoy working under pressure, handling deadlines, and managing complex situations efficiently and effectively.
- Accustomed to working in cooperative, high-energy settings or independent environments.
- Experience motivating personnel and maintaining a smooth work flow in administrative environments.
- Record of being a hard worker with quality results.
- Demonstrated ability to learn, adapt and perform at a professional level.
- Strong skills in coordinating volunteers and gaining community support for a wide variety of tasks.

RELEVANT EXPERIENCE

- Experience planning, developing and implementing innovative programs.
- Able to interact effectively with in-house and contract support staff.
- Maintain client confidentiality in discussing and counseling on matters of a personal nature.
- Maintain records of clients for statistical reporting.
- Supportive team worker, able to meet deadlines and work under pressure/stress.
- Strong background in customer relations, in-person and over the telephone.
- Excellent human relations and interpersonal communications skills; resourceful and creative.
- Working knowledge of American Sign Language.

EMPLOYMENT HISTORY

Health Program Manager II, State of Alaska - Health and Social Services responsible for developing, implementing, and administering SDS programs to ensure appropriate and effective eligibility for Home & Community Based Medicaid Waiver and general fund service delivery systems and operations in the State of Alaska.

11.Q.

Team Leader II, The Arc of Anchorage November 27, 2014 thru November 2015. Team Leader II is responsible for the over-all supervision of the Community Living Services Team to which they are assigned. These duties are accomplished through direct supervision of Case Managers and program oversight. The C.L.S. Team Leader II is responsible for the daily operation of the program by managing its resources in an efficient manner with outcomes that are aligned with the personal outcomes of the individuals served. The C.L.S. Team Leader II is accountable to the person receiving supports, their team, and the agency.

Case Manager, The Arc of Anchorage, Anchorage, AK. July 2007-November 26, 2014. Oversee the provision of services and supports to individuals in accordance with each individual's identified outcomes, developing each person's Habilitation/Treatment Plan, submits required documentation, including Medicaid billing, completes monthly visits/contacts creates, monitors and renews funding packages, creating and monitoring MRDD Waivers and Treatment Plans.

Women's Advocate, Interior Alaska Center for Non-Violent Living, Fairbanks, AK. Spring 2004 –July 2007. Provide support to clients enabling them to feel empowered. Maintain professional relationships with clientele, acting as a guide, advocate or a critical friend. Support individuals, families and groups within the community. Work closely with other health and social care staff. Undertake and write up assessments which meet specific standards. Conduct interviews with clientele and their families to assess and review their situation. Offer information, advocacy, and referrals to clients and their families. Recommend and support choices about the best course of action for a particular client.

Merchandiser, Carrs- Goldstein, Fairbanks, AK: 1997-1999. Set-up and maintained product displays in compliance with company standards. Maintained appropriate product levels in sections and throughout accounts including shelf allocation. Prepared cleaned and organized back-room and managed trade breakage in assigned accounts. Performed customer service expectations through daily communication, problem resolution, and appropriate follow-up. Maintained professional team relationship with co-workers and customers. Transported, replaced and maintained Point of Sale advertising as appropriate for account. Maintained merchandising standards while rotating products each time in designated accounts. Ability to repetitively lift, pull and push 50+ pounds, bend over, reach above head height, and kneel.

Weight Watchers of Alaska, Receptionist 1994-1998. Opened and closed meetings. Greeted members and guests. Weighed members in and logged progress of each member. Responsible for collected monies.

EDUCATION

Associates Degree, Human Services, May 2004

Bachelor's Degree, Social Work, December 2006

CONTINUING EDUCATION

Currently pursuing advanced signing skills

VOLUNTEER EXPERIENCE

Hospice of the Tanana Valley

Crisis Intervention Specialist

Interior Center for Non-Violent Living

The Sanctuary

11.Q.

ROBIN PLATT

13160 Michael Road

Anchorage, Alaska 99516

907-345-2753

Email: robin13160@gmail.com

REFERENCES

Gordon Parrish
907 23rd Ave
Fairbanks, Alaska 99701
(907) 452-2591
ga-parrish@gci.net

Charlotte Honner
515 E. Dahlia Ave suite 130
Palmer, AK 99645
(907) 707 1745
(907) 354 6820
charlotte.honner@alaska.gov

Carol Hale
2918 Columbia Circle
Anchorage, AK 99508
(907) 230 1425
chale@gci.net

11.Q.



MUNICIPALITY OF ANCHORAGE

11.R.

Assembly Memorandum

No. AM 667-2021

Meeting Date: OCTOBER 12, 2021

1 **From: MAYOR**

2
3 **Subject: ELECTION COMMISSION APPOINTMENTS**
4 (Cecelia Donelson)

5
6 I have appointed the following individual to the Election Commission:

7
8 Cecelia Donelson To Replace: Joyce Anderson
9 (Seat 1)
10 Term Expires: 10/14/2024

11
12 Resume is attached for your information. Confirmation is requested at the
13 regularly scheduled meeting on October 12, 2021.

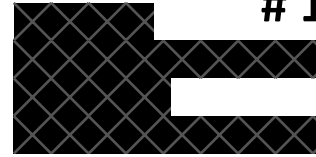
14
15 Respectfully Submitted,

16
17
18
19 Dave Bronson
20 Mayor

21
22 Attachment

Cecelia Donelson

11.R.



EXPERIENCE

Real Estate Brokers of Alaska

2005 to Present
Licensed Real Estate Agent since 1996

Cecelia's Bed & Breakfast

Cecelia's Bed & Breakfast/Owner/Chef
Seasonal Bed & Breakfast Primarily prior to 2017

Bernie's Pharmacy

January 2005 to January 2015
Licensed Pharmacy Tech/Compounding Specialist

Alaska Medical Center Pharmacies, Inc.

Corporate Vice President
Compounding Tech/R&D Demagogicals
1975-1995

University of Alaska, Anchorage

1983-1986
Chef Instructor, Hiland Mt. Correctional Center Campus

Sheraton Anchorage Hotel, Anchorage, AK

1979-1981
Banquet Chef/Josephines Expeditor

EDUCATION

ACB Solutions, Anchorage, AK

April 2016 to April 2017
All Available Microsoft Classes

PCCA, Professional Compounding

Yearly 1995 to 2014

Cal Winey School of Real Estate

1995

Culinary Institute of America, Hyde Park, NY - AOS

1980-1982
Graduated Top in Class

SKILLS

My background in Pharmacy, Hospitality and Real Estate show I have great customer service skills.

In my pharmaceutical work I spent time educating other medical professionals on how compounded medicines could benefit their patients.

Consulted with numerous legislators regarding Cannabis regulations prior to legalization and worked with many people going into the Cannabis Industry on food/pharmaceutical issues (figuring dosage/packaging/stability of products)

AWARDS

11.R.
28 American Culinary
Federation Competition
Medals 1982-2013
6 American Culinary
Federation Presidential
Medallions 1985-2013
Western Regional Chef
of the Year 1999
National Judge and
Advisor to The US
Culinary Olympic Teams
1984, 1988 and 1992
National Sergeant At
Arms, ACF and Ethics
Board Chair 1986



MUNICIPALITY OF ANCHORAGE

11.S.

Assembly Memorandum

No. AM 668-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: HEALTH & HUMAN SERVICES COMMISSION APPOINTMENTS
(Shawn Degler, Sarah Slater, Gerry York)

I have appointed the following individuals to the Health & Human Services Commission:

Shawn Degler	To Replace:	Laura Hudson (Seat 4)
	Term Expires:	10/14/2024
Sarah Slater	To Replace:	VACANCY (Seat 5)
	Term Expires	10/14/2024
Gerry York	To Replace:	VACANCY (Seat 8)
	Term Expires:	10/14/2023

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

SARAH A. SLATER, CRNA

EDUCATION

Saint Mary's University Minnesota
Minneapolis School of Anesthesia
Master's degree of Science in Nurse Anesthesia **2014**

Saint Louis University
Bachelor's Degree in nursing **2012**
Areas of Concentration: Intensive Care Nursing
Honors: *suma cum laude*

Southwestern Illinois Community College
Associate degree in Nursing **2005**

RELATED EXPERIENCE

Certified Registered Nurse Anesthetist **01/06/15-present**
Alaska Native Medical Center

Job responsibilities include but are not limited to pre-anesthetic preparation and patient evaluation; administer all anesthesia services for a variety of case specialties (no open hearts); perform and manage all regional anesthesia (peripheral nerve blocks, epidural catheters, spinal anesthesia); and collaborate with other units throughout the facility (Emergency Department, Radiology, Pediatrics, Obstetrics, etc)

Resident Registered Nurse Anesthetist **8/28/12 - 12/2014**
Methodist Hospital (St. Louis Park, MN)
United Hospital (Saint Paul, MN)
Hennepin County Hospital (Minneapolis, MN)
St. Joseph's Hospital (Saint Paul, MN)
Fairview Southdale Hospital (Edina, MN)
University of Minnesota Children's Hospital (Minneapolis, MN)

MEMBERSHIPS

American Association of Nurse Anesthetists (AANA)
Alaska Association of Nurse Anesthetists (AKANA)

GERALD YORK, MD

CURRICULUM VITAE

EDUCATION:

Undergraduate: Vanderbilt University, B.S., Molecular Biology, 1992

Medical: East Tennessee State University, M.D., 1997

PROFESSIONAL TRAINING:

Internship, 1997-1998: General Surgery, Categorical, Brooke Army Medical Center, Ft Sam Houston, TX

Residency, 1998-2002: Diagnostic Radiology, Brooke Army Medical Center, Ft Sam Houston, TX

Fellowship, 2002-2004: Neuroradiology, Duke University Medical Center, Durham, NC

WORK HISTORY:

2004-2014 Faculty Neuroradiologist at Brooke Army Medical Center at Ft Sam Houston, TX; also served as Chief of MRI and Associate Residency Program Director for Research. Directed the Cardiovascular Imaging Lab from 2006-2010 developing protocols for both CMRI and CCTA.

2012-2014 Medical Advisory Board for GE-NFL Head Health Initiative 2014-2015 Staff

Radiologist/Neuroradiologist with Community Radiology Associates 2012-2015 Consultant to Defense Veterans Brain Injury Center

2015-Present Director of TBI Imaging, ARA/IA, Providence Alaska Medical Center and Staff Neuroradiologist

2018-Present Medical Director, Imaging Associates, Anchorage, AK

HONORS AND RECOGNITION:

Alpha Omega Alpha, 1996, Delta Chapter of Tennessee

Chapter of the year award, 1996

Army Achievement Medal, 2002, Brooke Army Medical Center

Bronze Star Medal, 2005, Service in Mosul, Iraq with 228th Combat Support Hospital
Teaching Staff of the year, Radiology 2007-2008, Brooke Army Medical Center Staff of
the year, Transitional Internship, 2010, Brooke Army Medical Center

PUBLICATIONS/RESEARCH/LECTURES:Fellowship/Staff:

Galvez M, York GE, Eastwood JD. "CT perfusion parameter values in regions of diffusion abnormalities." Am J Neuroradiology. 2004 Aug;25(7):1205-10.

York G, Barboriak D, Petrella J, DeLong D, Provenzale JM. "Association of internal carotid artery injury with carotid canal fractures in patients with head trauma." AJR Am J Roentgenol. 2005 May;184(5):1672-8.

Barboriak DP, Padua AO, York GE, Macfall JR. "Creation of DICOM-aware applications using ImageJ." J Digit Imaging. 2005 Jun; 18(2):91-9.

York GE, Mukundan SV. "Review of MR Spectroscopy." CDR, 2004

Provenzale JM, York G, Moya MG, Parks L, Choma M, Kealey S, Cole P, Serajuddin H. Correlation of relative permeability and relative cerebral blood volume in high- grade cerebral neoplasms. AJR Am J Roentgenol. 2006 Oct;187(4):1036-42.

Bergen E, Javaheri S, York G. Left ventricular trabeculae, non-compaction and DCM. SCMR, Case of the Week, #08-07. 2008.

Gerasimon G, York G, Steel K. Severe AI in a bicuspid AV assessed with CMR. SCMR, Case of the Week, #09-13. 2009.

Wood J, York G. Acute pulmonary edema in an active duty officer in Iraq. SCMR, Case of the Week, #10-09. 2010.

Sherratt J, McDonald C, York G, Slim AM. A Rare Case Report of Mid CavitoryTakotsubo: Case Review. Case Reports in Cardiology, accepted for publication July 2011 (CRIC/481394).

Tate DF, Reid M, York G, Cooper DB, Velez C, Almendarez C, Leal F, Amador R, Kennedy J, Franklin C, Robin D, Lewis J (2013) Functional relevance of cortical thickness abnormalities in U.S. Service Members following blast related mild traumatic brain injury: A pilot study. Journal of the International Neuropsychological Society, 19 (S1), 236-237.

Lectures at National Meetings/Invited Grand Rounds:

Bui-Mansfield LT, York G, Markel TO. “Imaging of Injuries Caused by Improvised Explosive Devices”, instructional course presented at the 106th annual meeting of the American Roentgen Ray Society, Vancouver, Canada, May 2006.

Hsu J, York G, Lisanti C, Bui-Mansfield LT. Lesions with low T2 signal intensity in the head and spine, presented at the 109th annual meeting of the American Roentgen Ray Society, Boston, MA, Apr 26 - May 1, 2009.

York G. Cardiac Imaging: Overview of Noninvasive Imaging, Anatomy, and Basic Physiology. Lecture at American Osteopathic College of Radiology, San Francisco, CA, Oct 2010.

York G, Tate D. Imaging of TBI in Cognitive Rehabilitation. Paper presented at: DVBIC Research Meeting, Washington DC. Feb 2011.

York G. Imaging Support for SCORE trial (cognitive rehabilitation evaluation in TBI). Paper presented at: Federal Interagency Meeting for Traumatic Brain Injury, Washington DC. Jun 2011.

York G. Combat-related Head Injury. Grand rounds at Brigham and Women’s and Massachusetts General Hospital, Boston, MA. October, 2011.

York G. Advanced Imaging of TBI. Invited lecture at American Society of Emergency Radiology, New Orleans, LA. September, 2012.

York G. Overview of TBI Imaging: From Current Standards to Advanced Techniques. Invited Lecture Webinar for Defense Centers of Excellence February, 2013.

Current Research Protocols:

- 1) Diffusion Tensor Imaging in the Evaluation of Blast Traumatic Brain Injury .
- 2) Imaging Support for SCORE Trial (iSCORE)
- 3) Outcome Measures after Mild TBI Treated at BAMC
- 4) An fMRI Study of TBI Associated with Blast Injury, Cycle III, Baylor-Houston VA

Societies and Associations

2013-2015 ACR Head Injury Institute Executive Member

2004- Present American Society of Neuroradiology, Senior Member

2002- Present Radiological Society of North America

Licenses and Certification

Board Certified by American Board of Radiology, 2002-Present.

Board Certified with CAQ in Neuroradiology, 2007-Present.

AK Licenses, active

Current Employment

**Denali Anesthesia
Cardiac Anesthesiologist**

Past Employment

**Texas Tech Health Sciences Center
Assistant Professor of Clinical Anesthesiology
Assistant Clinical Director of Off-site Surgery
Cardiac Anesthesiologist
Trauma-General-Obstetric Anesthesiologist
Texas Tech Health Sciences Center
Lubbock, TX
11/2017---08/2019**

**NorthStar Anesthesia of Mississippi
6225 N. State Hwy. 161, Ste 200 (Central Office)
Irving, Texas 75038
Regional Medical Director over the State of Mississippi 08/2016—11/2017.
Local Medical Director Merit River Region, Vicksburg, MS.
01//2016—11/2017**

**NorthStar Anesthesia, PA
6225 N. State Hwy. 161, Ste. 200
Irving, Texas 75038
11/2009—12/2015**

02/2015—12/2015
Staff Anesthesiologist
Float division with Cardiac/TEE privileges
Baylor All Saints
and Wise Regional Medical Center.

06/2013-12/2013
Staff Anesthesiologist
Cardiac/TEE privileges
Plaza Medical Center, Fort Worth, TX

08/2012—05/2013
Cardiac Anesthesiologist

Exclusive Cardiac/Thoracic/Major Vascular
TEE privileges
Covenant Medical Center
Lubbock, TX

11.S.

11/2009—08/2012
Staff Anesthesiologist
General Division
Covenant Medical Center
Lubbock, TX

Weatherford Anesthesia Associates

907 Eureka St.
Weatherford, TX
76086
01/2014---1/2015
Staff Anesthesiologist
Assistant Director in charge of scheduling

Pikeville Medical Center

911 S. Bypass Road
Pikeville, KY 41501
Staff Cardiac Anesthesiologist
5/2008-10/2009

Tejas Anesthesia, P.A.

San Antonio Anesthesia Division.
The Vistas
4242 Medical Dr., Suite 3100, Building 3
San Antonio, TX 78229
Employee physician 7/2004-7/2006
Full partner 7/2006-4/2008

Education

Washington University School of Medicine Anesthesiology Residency

Barnes-Jewish Hospital Program. St. Louis, Missouri
7/2001 to 6/2004

University of Missouri, Kansas City, Family Medicine Residency

Family Medicine internship at Truman Medical Center, Hospital Hill and Truman
Medical Center, Lakewood
7/2000 to 6/2001

University School of Medicine, Columbia, MO

Allopathic degree, 5/2000.

Northeast Missouri State (now Truman State) University, Kirksville, MO.

Pershing Scholar, graduated Cum Laude with B.A., B.S. in Biology. Minor degrees in Chemistry and Spanish. 8/1991 to 5/1996. **# 11.S.**

University de San Francisco, Quito. Ecuador. Four months of study abroad on Pershing Scholarship, 1994.

Hazelwood West Senior High School. Hazelwood, MO. Valedictorian, 6/1991

Licensure

Current Active Alaskan Medical License

Texas State Board of Medical Examiners License Number L9170. Expired. Issued 8/13/2004

Mississippi State Board of Medical Licensure Number 24169. Expired.

Kentucky Medical License Number 41875. Expired

Missouri Permanent License Number 2001024927. Expired.

DEA# FD6088036

Board Certifications

Testamur, Advanced Perioperative TEE Exam (NBE) 2018

Diplomate, American Board of Anesthesiology, and MOCA recertified 2015.

USMLE Steps 1, 2 &3

Language Proficiencies

English primary. Spanish fluency.

Publications

Shawn M Degler, Rachel D Dowling, Daniel R Sucherman, Barbara L Leighton. Awake intubation using an intubating laryngeal mask airway in a parturient with spina bifida.

International journal of obstetric anesthesia. 2005 Jan;14(1): 77-8

Scope of Anesthetic Practice

Currently, I practice cardiac and other types of general and regional anesthesia at Alaska Regional Hospital. In my prior job, I taught cardiac and trauma anesthesia to residents at Texas Tech Health Sciences Center, where I was one of four cardiac anesthesiologists doing hearts, LVADs, Impellas, TEVARs, TAVRs and major vascular procedures.

Family and Personal History

11.S.

I am married to my wife of 25 years, Emily G. Degler. We have eight children and one grandchild and my five youngest children range from 3 to 13 years of age. We moved to Alaska two years ago for an excellent job opportunity and to live in the amazing outdoor paradise that is Alaska, and we are continually attempting to lure our grown children up to the last frontier..



MUNICIPALITY OF ANCHORAGE

11.T.

Assembly Memorandum

No. AM 669-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: ARTS ADVISORY COMMISSION APPOINTMENTS
(Amie Haakenson, Tammy Hogge, Lauren Hughes, V Rae)

I have appointed the following individuals to the Arts Advisory Commission:

Amie Haakenson	To Replace:	Gina Hollomon (Seat 5)
	Term Expires:	10/14/2024
Tammy Hogge	To Replace:	Natasha Webster (Seat 6)
	Term Expires:	10/14/2024
Lauren Hughes	To Replace:	Jamie Gonzales (Seat 7)
	Term Expires:	10/14/2024
V Rae	To Replace:	VACANCY (Seat 9)
	Term Expires:	10/14/2022

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

V Rae Bio/Resume

Whether hiking wilderness trails, sailing coastal glacial waters or filling her freezer with fresh salmon, V Rae chronicles life in Alaska through bold freestyle expressions that leap from the canvas to your heart. Defying convention with a startling fusion of color and negative space, V transports each encounter through time and space, sharing with the world a seamless blend of art, nature and individual personality.

V lives in Anchorage and paints from a studio frequented by many of her model subjects. She is artist in residence at the Alaska SeaLife Center and Alaska Zoo . Her works extend outside of Alaska where V Rae Expressions are featured in Zoos, Aquariums and National Park gift shops and galleries across the United States. Each year a portion of V's work is dedicated to Alaska wildlife preservation efforts that protect and sustain the natural tension between conservation and subsistence that is unique to Alaska. V is involved in Alaska community by donating art and time to many humanitarian nonprofits as well. V was privileged to serve on the Providence Foundation Board and help in a small way with life changing contributions that are being made for our community as a whole. The peoples of Alaska are unique and wonderful making the 30 years V has lived like "coming home" every single day.

Defying convention with a startling fusion of color and negative space, V transports each encounter through time and space, sharing with the world a seamless blend of art, nature and individual personality.

V lives in Anchorage and paints from a studio frequented by many of her model subjects. She is artist in residence at the Alaska SeaLife Center and Alaska Zoo . Her works extend outside of Alaska where V Rae Expressions are featured in Zoos, Aquariums and National Park gift shops and galleries across the United States. Each year a portion of V's work is dedicated to Alaska wildlife preservation efforts that protect and sustain the natural tension between conservation and subsistence that is unique to Alaska. V is involved in Alaska community by donating art and time to many humanitarian nonprofits as well. V was privileged to serve on the Providence Foundation Board and help in a small way with life changing contributions that are being made for our community as a whole. The peoples of Alaska are unique and wonderful making the 30 years V has lived like "coming home" every single day.

Amie Haakenson

Quality, efficient, inventive, reliable and conscientious
Independent, SMART goal-setter, loyal and servant leader

Career Objective

Continue serving the Alaska Native People while increasing screening, sharing prevention & providing education

Knowledge & Skills

Professionalism and harmony in a culturally diverse environment including tribes & elders

Organize networking opportunities local, state and national partners

Collaborate with partners to create new programs and build plans improve existing programs

Triage situations, developing solutions to problems and decisions making under stressful conditions

Foster effective work relations under stress and with a diverse audience

Effective team member & leader valuing collaboration & chain of command teamwork

Hands-on knowledge of the Alaska Native Tribal Health Consortium and the Tribal Health system

Alaska hub & village travel with a foundation of Alaska geography, hazards & vulnerabilities

Telehealth trained including Cerner & AFHCAN programs as tester and case manager support

Speak, lecture & lead as a Distinguished Toastmaster, keynote speaker and workshop trainer with experience leading World Cafés & focus groups

Media spokesperson via print, video and social media markets representing key stakeholders

Strong communication skills to team members, partners & administrators, both in writing and orally

Integrate employee & vendor schedules for maximum productivity while balancing competing demands

Create forms & templates for streamlining processes using a variety of Microsoft Suite desktop products

Interview, hire and train new team members

INFOR experience in expense reporting, purchasing & contracts

Excel at employee travel coordination

Produced digital stories including interviews from key stakeholders

Education & Experience & Training

High value of continuing education; please see Biosketch for detailed listing

West Valley High School, Fairbanks AK - Class of 1989

Travel Academy, Anchorage AK - Class of 1990

29 years of meeting, event & project planning, coordination & execution for groups up to 800, including post evaluation; 10 years of work in the tribal system at ANTHC including grants, special projects, health education & Telehealth testing and case management plus over 8 years with an emphasis of colorectal cancer screening, prevention & health education

References & Biosketch available upon request



Lauren Hughes

Qualification Highlights

- Experience as a special assistant to senior level policy advisors
- Marketing, development, team building experience, 10+ years management experience
- Point of contact for information; deal with public, press, elected, and department officials
- Highly motivated forward thinker, creative, attention to detail
- Excellent team worker, superior communication skills, flexible, adaptable
- Prepare mass correspondence, strategic planning, team development

Education

- Courses through University of Alaska Fairbanks Distance Education 2010
- Courses through the University of Southeast Alaska as a full-time student 2009
- English and Math course through University of Alaska Matanuska Community College
- Colony High School Diploma Palmer, AK

EMPLOYMENT HISTORY

Anchorage, Alaska

July 2021 – Current	Special Assistant, Office of the Mayor
July 2019 – July 2021	Director of Development, Individual Giving Boys & Girls Clubs - Alaska
April 2016 - April 2019	Director of Cultural Tourism & Marketing Alaska Native Heritage Center
November 2014 – April 2016	Enterprise Manager Alaska Native Heritage Center
May 2012 – November 2014	Administrative Officer II Office of the Airport Manager, Ted Stevens ANC International
December 2010 – May 2012	Assistant Administrative Manager Office of the Airport Manager, Ted Stevens ANC International

Delta Junction, Alaska

June 2009 – September 2010	Reception/Insurance Processor, Crossroads Family Dentistry
January 2009 – May 2009	Substitute Teacher, Delta Junction School District

Juneau, Alaska

January 2008 – September 2008	Legislative Office Assistant, Governor's Office
May 2007 – January 2008	Communications Office Assistant, Governor's Office
September 2005 – May 2007	Special Assistant, Administrative Code Coordinator Lieutenant Governor's Office
August 2004 – September 2005	Executive Secretary II, Governor's office
June 2003 – August 2004	Executive Secretary I, Governor's office
January 2003 – June 2003	Receptionist, Governor's office

Detailed Job Responsibilities Related to Applied for Position

July 2021 - Current

Office of the Mayor

Anchorage, AK

Special Assistant

Act as first point of contact for constituent relations, managing inquiries, questions and comments. Assist during transition with setting up and researching administrative functions of the Mayor's office.

July 2019 – July 2021

Boys & Girls Clubs - Alaska

Anchorage, AK

Director of Development, Individual Giving

Responsible for planning, organizing, and directing individual fundraising campaigns for Boys & Girls Clubs - Alaska. Campaigns include mass mailers, digital, and phone outreach. Completes social media updates, manages e-communications and content calendars. Works with Club Managers across the state to keep content up to date and relevant while sharing the mission and vision of the organization through narrative storytelling. Manages databases, creates and keeps updated dashboards ensuring measurable outcomes. Manages individual donor appreciation contact, information dissemination, and cultivation to maintain positive relationships through regular contact. Acts as liaison with partner non-profit organizations and point of contact for community centered giving campaigns. Met financial fundraising goals for each year in position. Creates brochures, fliers, annual reports, and other collateral. Fluent with InDesign, Lightroom, Illustrator, and Procreate. Provides communication and marketing support, speaks at community events, hosts booths, attends community zoom meetings to promote Clubs. Strong interpersonal and writing skills with knowledge and experience in non-profits.

April 2016 – April 2019

Alaska Native Heritage Center

Anchorage, AK

Director of Cultural Tourism, Sales & Marketing

Oversees the development and implements the Center's Institutional, Programmatic and strategic marketing plans. Oversees all communications and branding of the Center through public relations and marketing. Position is a member of the Heritage Center Senior Management Team and provides a high level of professional support for all departments. Responsible for directing, overseeing, implementing, budgeting and evaluating the Communications, Guest Services, and Facility Rentals departments. Supports administrative staff standards and projects. Position manages the production of print, radio, and TV advertising campaigns for related business. Devises and oversees market research and intelligence needs working closely with colleagues to implement initiatives. Position is data driven and creative. Position organizes, coordinates, implements, and evaluates marketing and sales needs, ideas, activities and opportunities. Develops and implements marketing strategies for tourism, facility rentals, and ticketing. Directs a team and oversees a significant amount of earned revenue for the Center. Solicits business and

11.T.

develops leads via direct mail programs/email for all revenue areas. Promotes the Center as a venue for education, youth, events and as a tourist attraction. Participates in senior management meetings and contributes ideas to the overall marketing strategy of the center.

November 2014 - April 2016
Alaska Native Heritage Center
Anchorage, AK
Enterprise Manager

Coordinates and manages event activities including record keeping, correspondence, customer contacts, and employees. Serves as administrative liaison between the on-site concession vendor and Center employees during the summer season. Coordinates the rental of the Center. Writes contracts, collects payment, follows up with requests and addresses needs. Ensures client requirements are met and problems resolved. Coordinates with the maintenance department and supervises the team to ensure all set-up requirements are met. Coordinates activities with vendors including caterers as required. Responds to all client inquiries in a timely manner. Manages facility wide calendar, updates forecast reports monthly, and reports to senior staff quarterly. Creates reports based on customer satisfaction and tracks statistics for analysis and reports to senior staff.

May 2012 – November 2014
Office of the Airport Manager
Ted Stevens Anchorage International Airport Anchorage, AK
Administrative Officer II

Support the Division Operations Manager and the Airport Manager with high level support. Supervise event coordination, special projects, tackle problems with little or no precedence, and find equitable solutions. Point of contact for special events, coordination with caterers, contracted events companies, vendors, as well as community and business partners. Draft and implement policy, procedure and practices, to mitigate duplication, streamline process for efficiency. Solve problems and neutralize conflict by reviewing historical documentation, and applying up to date regulatory and administrative standards to unique situations. Review, edit, and draft correspondence. Manage contracts, track expenditures, process invoices. Complete monthly budget projections for an annual budget of 65 million dollars. Work as a team lead for 12 support staff members, acting manager for four support staff members. Experience dealing with executive personnel issues. This position also carries out duties of the Assistant Administrative Manager.

December 2010 – May 2012
Office of the Airport Manager
Ted Stevens Anchorage International Airport Anchorage, AK
Assistant Administrative Manager

Provide general administrative support to the Division Operations Manager as well as being the direct assistant for special projects and events. Organize event details, coordinate messaging and tasks with the public relations office for the airport. Coordinate promotional materials used for

11.T.

events, gifts to officials, and giveaways at public forums. Attend community meetings acting as an airport representative encouraging communication between the public and airport officials. Experience standardizing processes and policies into packets of information for dissemination. Coordinate multiple web related tasks including updates for the airport website, and GovDelivery, Facebook, Twitter and emails. Prepare materials for distribution to the public, as well as internal documents. Experience producing talking points and speeches for senior department officials. Maintain and develop an organizational system digital and physical used for varying purposes including, events, travel, reference and information. Work as a team lead for 8 support staff members, acting manager for two support staff members.

January 2008 – September 2008

Legislative Director's Office

Governor's Office Juneau, AK

Legislative Office Assistant

Coordinator for bill signing events; dealt with facility managers to coordinate signings, locations, worked with technical crew, and press department. Performed duties assigned to legislative office assistant while serving as an extension of the legislative director and deputy legislative director. This included being versed on technical details of the bill process from drafting, through bill signing and post-bill signing. Maintained and developed legislative information and meeting database, scheduled appointments. Maintained and developed a legislation database to track bill events and all details corresponding. Prepared briefing papers for meetings with legislators, department liaisons, and was responsible for processing original legislation. Supervised a session clerk, set goals, directed and made sure projections were completed correctly. Monitored and tracked legislation, prepared bills for delivery, processed all legislation for transmittal to legislative bodies.

May 2007 – January 2008

Press and Communications Office

Governor's Office Juneau, AK

Communications Office Assistant

Performed duties assigned to press office secretary while working as the first point of contact for the press, and preparation of drafted materials, on call 24/7. Drafted press releases, speeches, media advisories, and special messages from the Governor. Compiled news clips from news organizations local, national and international utilizing a time saving RSS feed system. Answered press calls through coordination of the Governor's office staff and the departments of state to address inquiries. Point of contact for special projects.

September 2005 – May 2007

Special Assistant/Regulations/Initiatives

Lieutenant Governor's Office Juneau, AK

Administrative Code Coordinator

Maintained a regulation database, checking for spelling and accuracy of referenced statutes. Prepared filed Administrative Code projects and distributed to agencies; shipped projects for official state publication. Met contractual deadlines with the publisher. Received all applications for initiative petitions, worked closely with the Department of Law and the Division of Elections throughout the detailed process of certification. Prepared memorandums to agencies, and letters to

11.T.

initiative committee sponsors. Worked to maintain an up to date initiative website for the public, acted as the state's point of contact for the Online Public Notice System (OPN). Answered inquiries about both the initiative and regulation process, status of projects, referred the public to statute, code citations, and web sites. Composed press releases which included the regulatory facts, extracted quotes from official legal opinion papers produced by the Department of Law, formatted correctly and then distributed the press releases to the media and public. Maintained a comprehensive email list including interested members of the public, state officials, federal officials, and media outlets. Drafted talking points and speeches for the Lieutenant Governor for initiatives and regulations that I processed and reviewed.

August 2004 – September 2005

Legislative Director's Office

Governor's Office Juneau, AK

Executive Secretary II

Coordinator for bill signing events; dealt with facility managers to coordinate signings, locations, worked with technical crew, and press department. Performed duties assigned to legislative secretary and assisted the legislative director and two deputy legislative directors. This included being versed on technical details of the bill process from drafting, through bill signing and post-bill signing. Maintained and developed legislative information and meeting database, scheduled appointments. Maintained and developed a legislation database to track bill events and all details corresponding. Prepared briefing papers for meetings with legislators, department liaisons, and was responsible for processing original legislation. Supervised a session clerk, set goals, directed and made sure projects were completed correctly. Monitored and tracked legislation, prepared bills for delivery, processed all legislation for transmittal to legislative bodies. Drafted talking points on legislation for the Governor, drafted press releases, special messages, administrative orders, and other media information related to the legislative office.

Personal information redacted.

Experience

Substitute Teacher

2019 – Current

Anchorage School District

Experienced in creating positive, engaging, and supportive learning environments.
Partnering with teachers, principals, parents, and support staff to identify student academic needs.
Incorporate digital technology for learning activities including the use of software applications.
Implemented tasks and lessons plans from various subjects when requested by staff teachers.
Adhered to strict school policies and procedures regarding students.

Substitute Clerical Support: Administrative Assistant

2014 – Current

Goldenvue Middle School – Anchorage School District

Organizational skills that bring together many details in a fast-paced changing environment, such as, communicating and using affective interpersonal skills with peers, colleagues, administrators, parents, and the public in person and on the phone daily.
Organized and managed an office setting.
Excellent at time management and completing required tasks, including attendance and daily reports.
Resolves challenging situations with the students, parents, staff, and the public.
Completed special projects as requested from the executive management.
Recognizes and resolved issues before escalation.
As an administrative assistant the duties assigned were to be informed, help problem solve and take decisive action when situations arise with diverse individuals and groups who presented varying situations and problems.
Took the initiative on different projects while welcoming different challenges that occurred unexpectedly.
Attention to detail.

Administrative Assistant

2001 - Current

ASAA – Alaska State Music Festivals: The All-State Music Festival and The State Solo & Ensemble Music Festival for the past fifteen years

Worked as an administrative assistant, musical theatre adjudicator, secretary, and festival monitor.
Managing adjudicators, schedules, student performers, parents, and music directors.
Directing volunteer work, helping organize the festivals, resolving festival issues that may arise including logistical, planning, management absences, and working with student issues. Collecting, recording, and organizing festival results and data.
The State High School Festivals are large and dynamic with over several hundreds of students, and schools across Alaska.

Education

Bachelor of Arts: Sociology / Minor in Criminology

2014

University of Alaska Anchorage, 3211 Providence Drive, Anchorage, Alaska 99508

Skills

- Leadership experience
- President of PTSA - 4 years
- Vice-President of South High PTSO
- Teacher Appreciation Committee Chair - 8 years
- Strong organizational and planning skills
- Active listener
- Strong written and verbal communicator
- Decisive
- Able to meet extensive objectives
- Motivated to help others
- Flexible and adaptable
- Experienced Organizer
- Managed projects
- Software experience (Microsoft Word, Excel, and Mac)
- Proficient in 10 key and Typing
- Managed a non-profit budget for 4 years
- Managed a budget for a non-profit fundraiser concert
- Experienced Speaker
- Statistician
- Experienced in negotiating contracts
- Dependable and prompt
- 35 years vocal musician
- Lead musical and theater productions for over 20 years

Community Experience

- Served as PTSA President at Goldenview Middle School from 2006-2008 as well as 2014-2016. This volunteer position is part of the National and State PTA Association that promotes "the educational success of children and the promotion of parent involvement in schools." The PTA's mission and values are to advocate and promote on behalf of children and the youth at school, at home and in the community while advocating for better laws that strive for the educational success of all students. PTAs engage with families, educators, and the community to be partners in the education of our youth to fulfill the spiritual, mental, social, physical, and emotional needs of all students as well as to ensure fiscal responsibility of public funds in education.

As the President of the Executive Board, my duties were to...

- Oversee and manage the everyday proceedings of a non-profit organization that worked in conjunction and support of the students, staff, administrators, parents, and community.
- Organized, lead and conducted twelve monthly board member meetings per the four years as President throughout the school year while implementing Roberts's rules of order, as well as lead and oversaw the two General membership meetings held twice a year, per the four years as President.
- Prepared and implemented all monthly regular board and general membership agendas.
- Was the head member ex officio of all committees.
- Oversaw the implementation of school programs that served student needs.
- Represented Goldenview Middle School PTSA's interests on many occasions at the Alaska PTA Convention.
- Oversaw the PTSA's promotions and membership drive for four years during each school years registration.

Organized volunteers and shifts to support the school's student school registration for 4 consecutive days. Implemented goals and incentives for educators to join and support the PTSA organization.

- Updated, reviewed, made current and submitted to the State PTA the organization's by-laws.
- Set goals with the executive board the school's annual PTSA goals.
- Prepared, managed and submitted the non-profit 501(3)(C) organizations yearly budget, which included handling of cash, accounts receivable and payable.
- Oversaw and managed the financials, funding, accounts, audits, and taxes of the non-profit organization.
- Each year, meet and spoke with educators and administrators at their annual meeting while promoting the importance of a PTA in their school.
- Worked alongside the school counselors to help implement and set up a back-to-school camp for incoming students.
- Spoke at various parent, staff, and student Open houses; assemblies and general membership meetings that helped facilitate involvement between parents, teachers, staff, and students.
- Organized, managed, implemented and oversaw many PTA activities throughout the school year, such as "Back to school pizza night, Parent University Nights, Red Ribbon Week, 6th grade orientation week, Yearbook Contest and 8th grade celebration."
- Recruited volunteers for the organization.
- Under my leadership, our general membership increased each year with over 520 members in a student population of 750.
- Oversaw the school store that was the major moneymaker for our organization.
- Generated and wrote up a weekly "Daily Announcements" document of the school's daily events and sent to our membership.
- Managed, implemented, organized, sold, and created a yearly Memory Book for students, staff, and administrators. Negotiated a yearly contract with a yearbook company and presented it each year to the executive board.
- Oversaw, reviewed, edited, and wrote the monthly executive board meeting minutes.
- Submitted necessary paperwork to stay in compliance with the State and National PTA's required documents to be in good standing as a non-profit.
- Wrote, responded, and followed through with all correspondence on behalf of the PTSA executive board, committee chairs, membership, State PTA, Anchorage School Board, parents, Goldenview staff and community.
- Spoke frequently at the Anchorage School Board meetings on behalf of the Goldenview PTSA. Advocating for different issues that would benefit our school's community as well as the educational success of our Goldenview students, staff, and administration.
- Oversaw the review, requests, and approvals of all school grants.
- Implemented, organized, and managed all the teacher conference luncheons and teacher appreciations weeks for all years as President.

OTHER COMMUNITY EXPERIENCE...

- Served as Vice President of South High PTSO from 2006-2008 as well as 2009-2010. Organized and implemented emergency preparedness; volunteered in the school store with accounts receivable and payable for four years; organized and implemented South High's 2012 Baccalaureate night.
- Served as Teacher Appreciation Chair from 2010-2012. Organized and implemented events, gatherings and luncheons that hosted 120 various staff and teachers.
- Organized, implemented and was President of the West High Alumni Choir. A non-profit organization that implemented a fundraiser event that celebrated a music educator 50th year in education in the State of Alaska. This two-year project from beginning to end culminated in a four-day event that included a three-hour concert with over 1200 attendees and fundraiser that eventually gave back to three high schools music programs in the Anchorage School District. Oversaw the budget, the fundraiser, the concert event, the monthly two-year meetings, musical practices, public affairs, social media, and all publicity. Oversaw the charitable donations made to the police and fire departments as well as other community help groups.

- President of Church Youth Organization for ages 12-18, 1st Counselor in Primary Organization for children 3-11 years of age, 1st Counselor in Relief Society Organization for women ages 18 and over, in charge of variety of programs while implementing activities, camps, spiritual lessons, service-oriented activities in the community. Sunday school gospel teacher, Women Organization teacher, Chorister, and missionary for 18 months in West Virginia.
- Volunteered for 35 years in the community singing at funerals, weddings, events, or special occasions.



MUNICIPALITY OF ANCHORAGE

11.U.

Assembly Memorandum

No. AM 670-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: LIBRARY ADVISORY BOARD APPOINTMENTS
(Dennis Dupras, Travis Gularte, Doug Weimann, Debra Bronson)

I have appointed the following individuals to the Library Advisory Board:

Dennis Dupras	To Replace:	Jamie Lang (Seat 4)
	Term Expires:	10/14/2024
Travis Gularte	To Replace:	VACANCY (Seat 5)
	Term Expires:	10/14/2022
Doug Weimann	To Replace:	Wei Chang (Seat 6)
	Term Expires:	10/14/2024
Debra Bronson	To Replace:	VACANCY (Seat 7)
	Term Expires:	10/14/2023

Resume is attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

DOUG WEIMANN

PROFILE

Engaging and encouraging teaching professional who provides a strong educational experience to the Anchorage School District Gifted Programs. Seeking an opportunity to strengthen the knowledge and overall performance of students in Anchorage.

EXPERIENCE

IGNITE TEACHER, ANCHORAGE SCHOOL DISTRICT – 1994-PRESENT

Working with students, in grades 2-6, offering enrichment opportunities that incorporate universal themes with classroom learning in alignment with the Common Core State Standards and goals. The IGNITE program is an enrichment based pull-out program for gifted learners for the Anchorage School District.

CAMP INTERNET EXTREME, ANCHORAGE – 1994 - PRESENT

Founded and taught Camp Internet: Extreme. Alaska's longest running technology camp saw thousands of students attend, over the last twenty-five years. Camp Internet has been featured on KTUU and the Anchorage Daily News. Students, aged 5 to 18, build 3D printers, learned programming basics, created video games, and manipulated digital images and video.

UNITED STATES AIR FORCE, ELMENDORF AIR FORCE BASE – 1985 - 1989

Managed accounting records and systems. Determining the availability of funds to processing the dispersal of payments to performing audits, while keeping a watchful eye on Air Force financial data to ensure that our funds are being utilized responsibly and efficiently.

EDUCATION

UNIVERSITY OF ALASKA, ANCHORAGE – ELEMENTARY EDUCATION 1994

COMMUNITY COLLEGE OF THE AIR FORCE - FINANCE 1988

MOUNT VERNON HIGH SCHOOL, OHIO - 1985

SKILLS

Organized and motivated. Technology competence with a wide-range of networks, software, and hardware. Ability to problem solve. Ability to work independently or within a group setting.



Travis Gularte, *Yup'ik & Tlingit*

Experience

January 2019–Present

President • Owner • 907 Financial

February 2018–January 2019

Financial Advisor • Alaska Permanent Capital Management

April 2013–February 2017

Financial Consultant • Charles Schwab

February 2008–April 2013

Private Wealth Manager • Bank Manager • Wells Fargo

Education

University Alaska Anchorage, Anchorage, Alaska

- Studied Business Finance

University of Phoenix, Anchorage, Alaska

- BBA, Finance

Financial Industry Regulatory Authority, Anchorage, Alaska

- Series 7 License

North American Securities Administrators Association, Anchorage, Alaska

- Series 66 License

Accomplishments

- Managed portfolio of 425 practice clients totaling \$490 million in household assets.
- Analyzed client financial information obtained to determine strategies for meeting clients' financial objectives.
- Delivered informational sales presentations to current and potential clients to deepen and build long lasting client relationships.
- Managed equity and fixed income portfolios risk and performance using Monte Carlo simulation.
- Graduate of Upstart Alpha Accelerator Program UAA, 2020

Community Service

- Board of Directors, Junior Achievement, Member
- Board of Directors, AK Hopes & Dreams, Former Member
- Board of Directors, Dimond West Little League, Former Member
- Anchorage Chamber of Commerce, Member
- Youth Hockey Coach – Robert Service High School, South Anchorage Hockey Association, Alaska All Stars, AK Selects, 2006 – Present
- Little League Baseball Coach – Dimond West Little League, 2014 – 2019
- Tlingit & Haida Dance Group, Former Member

Military Service

Cannon Crewmember

United States Army – Ft. Sill, Ok 1994-1998

- Field Artilleryman/Combat Lifesaver/Section Chief
- Earned numerous awards and medals including Army Service Ribbon, Good Conduct
- Honorable discharge

References

- [REDACTED]
[REDACTED]
[REDACTED]
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Dennis V. Dupras

Historian

6844 Terry Street,
Anchorage AK, 99502

907-942-2574

dennisdupras@gci.net

OBJECTIVE

Experienced Investigator with a strong work ethic and skill set seeking to bring his experience, leadership, and skills to focus on the research and public display of history. I am seeking an opportunity to bring together my passion for history, and my experience as an Alaskan into a concerted effort to make history relevant and accessible to members of the public in Anchorage and Alaska.

EDUCATION

**Virginia Military Institute
(VMI), Lexington, Virginia**

Bachelors Arts History
with a concentration in Military
History, under Dr. Clayton
James, Chair of Military History,
VMI, May 1995

Distinguished Military Graduate

**University of Tennessee (UT),
Knoxville**

Graduate
National Forensic Academy,
March 2019

EXPERIENCE

September 2020-Present

Alaska Director for Stories Behind the Stars • Volunteer Project to document the individual stories of the over 400,000 American Fallen of WW II documented in single digital archive • Author of over 186 Memorials for individual servicemembers • Concentration on the Aleutian Campaign and the Battle of Attu. [Stories of fallen WWII heroes](#) | [Stories Behind the Stars](#)

April 2014 – Present

Investigator • Alaska Department of Public Safety

December 1998 - April 2014

Alaska State Trooper • Patrol • Kodiak Island, Glennallen Post, Fairbanks Post

October 1998 – December 1998

Alaska State Trooper Recruit • Department of Public Safety Academy • Sitka, Alaska

May 1995 – May 2011

Infantry Officer in US Army 1st Battalion 17th Infantry Ft Wainwright, Fairbanks Alaska • Alaska Army National Guard 297th Infantry • US Military Advisor Mongolian Armed Forces (MAF-I) in Iraq 2006-2007

October 1988 – February 1992

Airborne Infantryman • 82nd Airborne Division • Ft. Bragg, NC, Veteran of 1st Gulf War

Alaska State Trooper with 23 years of service. Conducted and led numerous complex investigations throughout Alaska. Lead member of two-man Advisory Team deployed to Iraq to support the Mongolian Armed Forces in Iraq during 2006. Enlisted Airborne Infantryman in the 82nd Airborne Division in the 1st Gulf War. State Director Alaska Stories Behind the Stars.

KEY SKILLS

COMMUNICATION

Documentation

Experienced Interviewer

Research

Project/ Case Management

Document Analysis

Determination

Photo and Video Analysis

Coordination with outside agencies and entities

Researched and written memorials for the fallen of WW II with concentration on Alaska both the Aleutian Campaign and Alaskans who served overseas and were killed in action. [Alaska Fallen in WW II: Topic, pictures and information - Fold3.com](#) , [US 11th Air Force, US Navy Aviation, and Royal Canadian Air Force Fallen Aleutian Campaign: Organization, pictures and information - Fold3.com](#) , [17th Infantry Regiment Battle of Attu WW II: Organization, pictures and information - Fold3.com](#)

As Military Advisor to the Mongolian Armed Forces Iraq I identified an operational need that the Mongolian Contingent lacked. I researched and coordinated for US assistance resulting in the Mongolian Contingent being equipped with additional equipment and weapons.

While assigned as a Platoon Leader to 1st Bn 17th Infantry at Ft. Wainwright I researched, created, and briefed a Case Study of the battle of Attu, May 1943, in preparation for a staff ride. The briefing was highly regarded by Battalion Staff. This briefing resulted in a reevaluation by the Battalion Commander and Staff for vehicle and equipment requirements.

LEADERSHIP

I lead documentation efforts on large and complex homicide investigations. I have led both American and Coalition soldiers from squad to company level in peace and combat. I lead and have significant case involvement in multi-agency investigations.

REFERENCES

Available on Request

EXPERIENCE

JANUARY 1991 – PRESENT (WITH A 15 YEAR BREAK)

STAFF & SENIOR ACCOUNTANT

After moving to Alaska, I worked mostly at Deloitte & Touche, then with Sramek, Hightower, CPAs until January 1996, when I left in order to raise a family. From 2011 until present, I've been working seasonally at another local accounting firm. Throughout most of my accounting career I've been a CPA licensed in the State of Minnesota.

EDUCATION

MAY 1987

BACHELORS OF BUSINESS ADMINISTRATION, ACCOUNTING, HARDIN SIMMONS UNIVERSITY

Graduated Cum Laude

EXPERIENCE

2001-2019 VOLUNTEER - AWANA

Pre-K through 2nd grade church club. I served as a group leader for 3 years, then a club secretary for the remainder. I also organized the bi-annual store for the clubbers to spend their hard earned "Sparky Dollars".

2002-2010 HOMESCHOOL TEACHER

Kindergarten through 8th grade. I taught all subjects, determined curriculum, planned reading lists, lesson planned, graded all assignments, and was the taxi to all extra-curricular activities including science labs, art classes, music lessons, cooking classes, swimming classes, field days, and other field trips. I was also involved in a homeschool group and led the group for a few years.

2004-2015 VOLUNTEER – OPERATION CHRISTMAS CHILD

The first two years were spent assisting in collection and packaging of shoebox gifts destined for other countries. The remaining years I was the Anchorage OCC Collection Center Coordinator. As such, I was in charge of managing the Anchorage Collection Center, volunteers, and assisting Operation Christmas Child with logistics of collecting all shoeboxes from Fairbanks to Kodiak to ship from our port to Washington State.

2008-Present VOLUNTEER – JUNIOR HIGH

I get the opportunity to work with Junior High students at my church and have volunteered as a small group leader and sewing teacher. I have taught students the skill of sewing and the joy of giving back as they have sewn items for organizations in their community - including cancer patients and children at hospitals, pregnancy centers, the Hope Center, and the Clare House.

2010-2016 VOLUNTEER & SUBSTITUTE TEACHER

After years of homeschooling, the kids went off to private school where I volunteered in various areas at their school and also substitute taught for Junior and Senior High classes as needed.



MUNICIPALITY OF ANCHORAGE

11.V.

Assembly Memorandum

No. AM 671-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

Subject: MILITARY AND VETERANS AFFAIRS APPOINTMENTS
(Joy Botson, Rick Castillo, Steve Childers, Stephenie Wheeler,
Michael Hayward, Jonathon Orzechowski, Michael Paulsen, David
Foli, Lauren Whitman)

I have appointed the following individuals to the Military and Veterans Affairs:

Joy Botson	To Replace:	VACANCY (Seat 1)
	Term Expires:	10/14/2022
Rick Castillo	To Replace:	VACANCY (Seat 2)
	Term Expires:	10/14/2022
Steve Childers	To Replace:	VACANCY (Seat 3)
	Term Expires:	10/14/2022
Stephenie Wheeler	To Replace:	VACANCY (Seat 4)
	Term Expires:	10/14/2022
Michael Hayward	To Replace:	VACANCY (Seat 5)
	Term Expires:	10/14/2022
Jonathon Orzechowski	To Replace:	VACANCY (Seat 6)
	Term Expires:	10/14/2022
Michael Paulsen	To Replace:	VACANCY (Seat 7)
	Term Expires:	10/14/2022

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David Foli

To Replace:

VACANCY
(Seat 8)

11.V.

Term Expires:

10/14/2022

Lauren Whitman

To Replace:

VACANCY
(Seat 9)

Term Expires:

10/14/2022

Resume is attached for your information. Confirmation is requested at the
regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

11.V.

Joy Boston serves as the Community Partnership Coordinator and Alaska Native Liaison for the 673d Air Base Wing at Joint Base Elmendorf-Richardson. She is responsible for developing and maintaining public-public and public-private (P4) partnership opportunities for the installation. She also directs installation engagement with local Alaska Native Tribes, leaders and corporations. Joy actively participates in the Municipality Community Council meetings, directly sharing installation events and updates with approximately 600 citizens every month. In 2021, she completed the Air Force Basic Mediation Course and facilitates alternative dispute resolution.

Joy is a combat veteran and diplomat who served 25 years in the U.S. Air Force as a commander, airfield operations specialist and foreign area officer. She is a graduate of the U.S. Air Force Academy, earned a Master's Degree in Security Studies focused on the Middle East at the Naval Postgraduate School and completed the Modern Standard Arabic course at the Defense Language Institute Foreign Language Center. Joy served in Operations IRAQI FREEDOM, ENDURING FREEDOM, FREEDOM'S SENTINEL and NATO's Resolute Support Mission. She also served in support of counter-drug operations at the U.S. Embassy in Lima, Peru, as a Defense Security Cooperation Officer at the U.S Embassy in Muscat, Oman and as a Military Advisor to the Bureau of Near East Affairs at the State Department. She commanded the Operations Support Squadron at Bagram Airfield and Jalalabad Airfield in Afghanistan for 15 months.

Summary of Qualifications

Dynamic, result-oriented veteran prepared to leverage public and private sector experience in organizing and leading a team in a high-tempo environment—a proven leader in addressing internal and external stakeholders with clear and concise messaging. A precise coordinator experienced with multiple enterprise resource planning systems to meet time horizons & KPI's. A charismatic team builder driving others to search for shared vision and encourages groupthink to function in a dynamic environment.

- Application Development.
- Business Development Support.
- Lobbying & Advocacy.
- Agile Work Processes.
- Transportation Management.
- Stakeholder Rapport.
- Oracle, Sage, SAP modules.
- Contract Development and Management.
- Policy Strategist.
- Capital Planning and Asset Management.

Experience

Consultant, Owner

01/2021 to Current

KOTC Consulting

Anchorage, AK

KOTC Consulting provides supply chain solutions, strategic planning, business development, government solutions, lobbying, and policy work to those in Alaska. With a decade of experience in the public and private sector, including oil and gas, transportation, and telecommunications, KOTCC empowers their clients with deliverables that drive results.

Contract: CovidSecure, LLC (Contract 2021-Present)

- Manage external customer and client relations.
- Assign tasks, standards, conditions for API software development team.
- Conduct business development and strategy solutions for expansion into new markets.

Substitute Teacher, K-12

12/2020 to Current

Anchorage School District

Anchorage, AK

- Engage students and drive learning.
- Provide feedback and review on school day activities to the primary teacher.
- Enforce safe classroom routines amongst students at a consistent level within parameters guided by CDC for COVID-19.

Supply Chain Manager

01/2017 to 01/2021

MasTec Network Solutions

Anchorage, AK

- Responsible for five direct reports in the logistics operation, which oversees material, purchasing, warehousing, and fleet management.
- Acted as a change agent for a multimillion dollar business acquisition site, transitioning multiple vendors and agents throughout the value chain.
- Optimized inventory turnover, providing \$100k in additional monthly revenue and increasing the profit margin on LTE closeout packages for ATT.
- Developed SOP's & flowcharts for MNS rollout of AT&T assets for CRAN/5G network infrastructure.
- Accountable for fixed, intangible, and inventory assets with a valuation of ten million dollars.

Operations Supervisor**Safeway Albertsons****02/2016 to 02/2017**
11 V, Anchorage, AK

- Scheduled labor to meet effective and efficient production standards.
- Ensured proper inventory control methods using SOX audit compliance, cyclic inventory accounting, and random control measures.
- Implemented all safety measures for a 100% incident-free culture.
- Maintained quarterly goals in decreasing costs of overall production by a minimum of \$15,000.

Materials Manager**SteelFab****02/2015 to 02/2016****Anchorage, AK**

- Accounted, inspected, received, and managed all inventory utilized for special projects within oil and gas, construction, mining, and the utility industry.
- Coordinated transportation movement of all incoming and outgoing materials and projects using SAGE enterprise resource planning system.
- Processed, mapped, and documented all procedures to improve workflows, facilitate cross-training, and reduce training timeframe for new employees.

Payroll Auditor**Lynden Transport****09/2015 to 01/2016****Anchorage, AK**

- Ensured for-hire drivers complied with the regulations set forth by FMCSR.
- Audited and approve driver's logs, hours, and mileage for submission to the finance department.
- Performed audits on statements and reports to upper management.

Oil and Gas Intern**Carlile****06/2015 to 09/2015****Anchorage, AK**

- Served underneath VP of Oil & Gas and worked to incorporate new process engineering & flowcharts to reduce inefficiencies in logistics to external clients: Conoco Phillips, Shell, and BP.
- Worked alongside the logistics project manager to provide resources for the Shell Chukchi project.
- Strengthened core relationships with outside 3PL agencies to provide better customer service for Alaska residents.

Aviation Support Specialist**Alaska National Guard****06/2011 to 06/2013****Anchorage, AK**

- Supported two million dollars logistical operations with infrastructure and equipment needed for soldiers to conduct monthly and annual training exercises.
- Assigned and allocated assets of five million dollars to individuals while maintaining full accountability of the commander's property.

Senior Supply Officer**United States Army, 4/25th ABCT, 1-501 IN ABN****05/2007 to 06/2011****Anchorage, AK**

- Noncommissioned Officer responsible for all resources requisitioned at the organizational level.
- Section sergeant: was responsible for S-SHOP soldiers working across multiple departments to include human resources, communication, supply, and unit armory.
- Supervised, trained, and empowered soldiers to coordinate and establish inventory control measures to ensure efficient operations under minimal discrepancy standards.
- Managed unit commander's property of two million dollars with zero loss.
- Acted as the assistant NCOIC for unit deployment mobilization in inventorying all assets between CONUS/OCONUS deployment.

BBA: Supply Chain Management

University of Alaska Anchorage

- Leadership Honors.
- Martin Luther King Jr. Recipient.
- Phi-Alpha, TKE, Founding Member, President.

11.V.06/2015
Anchorage, AK

Technical Certificate: Professional Truck Driving Institute

Northern Industrial Training

- Commercial Driver's License Class A.

07/2013
Palmer, AK

Certifications

- PBUSE, Logistics Information System, Dept. of the Army (04/2008).
- AIT Operator Training, Logistics Information Systems, Dept. of the Army (08/10).
- Chemical, Biological, Radiological and Nuclear Defense Course (10/2007).
- Government Purchase Card Training and Ethics (03/10).
- Combat Casualty Course (10/08).

Organizations

- Alaska BAR Association Board of Governors, Alaska State Commission, Public Appointed Member.
- Hillside Rotary Club.
- Leadership Anchorage, Cohort 20, Alumni.
- Northern Lights ABC PTA Secretary (2019-2020).
- Veterans of Foreign Wars Post 9981, Member.
- Huffman/O'Malley Community Council.

Achievements

- Candidate for Anchorage Assembly, South Anchorage, Seat K (April 2020).
- Chairman of the Board, Phi-Alpha Chapter of Tau Kappa Epsilon.
- Army Commendation Medal (x4).
- Combat Action Badge.
- Parachutist Badge.

Websites, Portfolios, Profiles

- <https://www.linkedin.com/in/rickforalaska/>.
- [kotcc.com](https://www.kotcc.com).
- https://ballotpedia.org/Rick_Castillo.

• **References**

[REDACTED]

Steven Childers

Personal Background

- Place/Date of Birth: Bryson City, NC 02/09/1978 (43 years old)
- Raised in North Carolina and graduated high school from Central Cabarrus HS in June, 1996
- Joined the U.S. Army (active duty) in March, 1997 and exited June, 2008
- Attended NC State University; University of Alaska (earned Associates Degree)
- Attended Wayland Baptist University (earned BAS in Justice Administration)
- Current Employment Anchorage Police Department May 2008 - Present (currently assigned as the Investigative Support Unit Supervisor and SWAT Team Leader)
- Retired from the U.S. Army Reserves after 11 years 9 months (total: 24 years of U.S. Army service)
- Currently married with no children
- Hobbies include camping, fishing, hiking, snowboarding, restoring 1970 Dodge Coronet, and physical fitness

Professional Military Experience

U.S. Army Basic Training – Ft. Benning, GA – March 1997 - June 1997

Scout/Sniper – Ft. Bragg, NC – July 1997-June 2000

- 2/504th Parachute Infantry Battalion (PIR), 82nd Airborne Division
- Reconnaissance Soldier and Sniper Team Leader; promoted to Sergeant (E-5)

Team/Squad Leader, Platoon Sergeant, Instructor – Ft. Richardson, AK – June 2000 - June '08

- 1/501st PIR and 4/25th BCT (Airborne)
- Infantry Platoon Team Leader (three Soldier team), Squad Leader (nine Soldier team), Platoon Sergeant (37 Soldier team); Master Fitness and Combatives Instructor; promoted to Sergeant First Class (E-7)

3rd Mission Support Group, U.S. Army Reserves – Ft. Richardson, AK – June 2008 - April 2021

- HHD, 3rd Mobilization Support Group (MSG); 3301st Mobilization Support Battalion; 3rd MSG (Command Team)
- Brigade Operations NCO; Company First Sergeant; Battalion Command Sergeant Major (CSM); Brigade Command Sergeant Major
- Responsible for units throughout the Pacific Area of Operations including Alaska, Hawaii, and Guam

US Army Deployments

- FOB Salerno, Khowst, Afghanistan October 2003 - August 2004 in support of Operation Enduring Freedom with 1/501st PIR
- U.S. Embassy, Green Zone (Baghdad), Iraq November 2004 - April 2005 in support of Operation Iraqi Freedom with the Civil Affairs Command
- FOB Kalsu, Iraq October 2006 - December 2007 in support of Operation Iraqi Freedom with 4/25th BCT (Airborne)

Retired from the U.S. Army 01 April 2021 from 3rd MSG

Professional Law Enforcement Experience

Anchorage Police Department Academy – May 2008 - October 2008

Patrol Officer - November 2008 - April 2014 (approximate)

- Mainly worked on Swing Shift Patrol
- Selected to the Vice Unit as temporary duty for three months
- Instructed Defensive Tactics and Taser

Special Assignment Unit (SAU) – ~April 2014 – April 2015

- Was selected to the APD SWAT Team and later assigned to SAU in support of APD's mission

Patrol Sergeant – April 2015 - February 2021

- Worked as a Patrol Supervisor on both Swing Shift and Day Shift

Investigative Support Unit (ISU) – February 2021 - Current

- I currently supervise a unit of eight SWAT Officers that are responsible for locating and apprehending Anchorage's worst offenders with assaultive/weapon history

Collateral Duties with APD

- SWAT Team Leader – I have been on the SWAT Team since September 2012 and am currently serving as a Team Leader, responsible for the welfare and training of 12 Operators
- SWAT Sniper Team Leader – I am currently the Team Leader for the Sniper Cadre which consists of eight specially trained SWAT Operators responsible for surveillance, intelligence gathering, and long-range precision fire
- Instructor in Taser, Defensive Tactics, Less Lethal/Chemical Agents, and Sniper Tactics

Training and Awards

U.S. Army - During my 24 years of service I have attended numerous schools and courses to include: US Army Airborne School; US Army Sniper School; Primary Leadership Development Course; US Army Master Fitness Course; Jumpmaster Course; Air Assault School; Basic Noncommissioned Officers Course, Advanced Noncommissioned Officers Course; Load Planners and Air Load Planners Course; Peace Operations Training Course in Amman Jordan; and the US Army Sergeants Major Academy to name a few. I have earned the Expert Infantryman's Badge, Combat Infantryman's Badge, Senior Jumpmaster Badge, and Air Assault Badge. Some of my awards include the Bronze Star, Meritorious Service Medal with oak leaf cluster, Joint Service Commendation Medal, Army Commendation Medal with third oak leaf cluster, Army Achievement Medal with third oak leaf cluster, Global War on Terrorism Expeditionary Medal, Global War on Terrorism Service Medal, Afghanistan Campaign Medal, Iraq Campaign Medal, Armed Forces Reserve Medal with hourglass and M devices, Noncommissioned Officer Professional Development Ribbon with the numeral 5, and the Overseas Service Ribbon with the numeral 5.

Anchorage Police Department - During my 13 years of service I have attended numerous schools and courses to include: Drug Enforcement Agency Basic Course, Defensive Tactics Course, One-on-One Control Tactics, Less Lethal Course, Chemical Agent Instructor Course, SWAT 1, SWAT 2, 1911 and Accuracy International Armorers Courses, Patrol Supervisors Course, SWAT Team Leader Course, SWAT Command Decision Making Course, and multiple other firearms and tactics training courses. I have been awarded the Life Saving Medal, Meritorious Conduct Award, and Officer of the Quarter.

**MILITARY BIOGRAPHY
MSG DAVID C FOLI (RET)**

MSG Foli joined the Army in January of 1982 and attended the Infantry OSUT (One Station Unit Training) and The Army Airborne School at FT Benning, GA. MSG Foli Left the Active Army in September 1992, and in December 1992 joined the Alaska Army National Guard. In April 2008 he transferred to the Army reserves in Germany. He retired in June 2009.

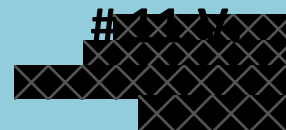
During his career, MSG Foli served as a Rifleman, 203 Gunner, 90mm Recoilless Rifle Gunner, Team Leader, Squad Leader, Recon Patrol Leader, Platoon Sergeant, Operations Sergeant, Acting Operations SGM, and two times as a Company First Sergeant. He was also an Instructor at The Air Assault School at Fort Campbell, KY. His deployments include: missions in Panama and South America, training missions in Canada and Japan, and 2005-2006 OIF in southern Iraq.

MSG Foli has been assigned to the following units: 24th Infantry Div. Ft. Stewart GA, C CO (ABN) 5/327 INF BN Ft. Richardson, AK, Military Intelligence School Ft. Huachuca AZ, The Air Assault School Ft. Campbell KY, A Co 1/501 ABN INF BN, 207th RECON DET (ABN), C CO 3/297th INF BN (SCT), HHC 207th INF GRP (SCT), and HHC STARC Ft. Richardson AK, HHC 1/297th INF BN (SCT) Camp Bucca Iraq, HHC 479th FA BDE Ft. Sill OK, and HHC 7th CSC Kaiserslautern Germany.

MSG Foli's military and civilian education includes the US Army Airborne School, US Army Air Assault School, US Army Pathfinder School, US Army Jumpmaster School, US Army Repel Master Course, Primary Leadership Development Course, the Basic Noncommissioned Officers Course, the Advance Noncommissioned Officers Course, Small Group Instructor Course, Instructor Training Course, Army Combat Lifesavers Course, HAZWOPER Course, HAZWOPER Instructor Course, and he has completed several classes with Central Texas College and has an Associate's degree in Computer Sciences from Charter College.

MSG Foli has been awarded the PARACHUTIST BADGE, AIR ASSAULT BADGE, CANADIAN PARACHUTIST BADGE, MASTER PARACHUTIST BADGE, PATHFINDER BADGE, NATIONAL DEFENSE SERVICE MEDAL (2ND AWARD), GLOBAL WAR ON TERRORISM SERVICE MEDAL, HUMANITARIAN SERVICE MEDAL, IRAQ CAMPAIGN MEDAL, ARMED FORCES RESERVE MEDAL W/ M DEVICE, EXCELLENCE IN COMPETITION BADGE PISTOL, MERITORIOUS SERVICE MEDAL (2ND AWARD), MERITORIOUS UNIT COMMENDATION AWARD, ARMY COMMENDATION MEDAL (2ND AWARD), ARMY ACHIEVEMENT MEDAL (2ND AWARD), ARMY GOOD CONDUCT MEDAL (3RD AWARD), ARMY RESERVE COMPONENTS ACHIEVEMENT MEDAL (3RD AWARD), NON COMMISSIONED OFFICER PROFESSIONAL DEVELOPMENT RIBBON (3RD AWARD), ARMY SERVICE RIBBON, ARMED FORCES RESERVE MEDAL, OVERSEAS SERVICE RIBBON (3RD AWARD)

MICHAEL J. HAYWARD



EDUCATION

Radiation Safety Officer training

Thomas Edison State University

Jan 2019 – Feb 2019

Course work focuses on the fundamentals of regulatory requirements, policies and implementation practices for working with and supervising those who work with radioactive materials and radiation producing machines.

Business, Bachelor of Science

Jan 2011 – June 2017

Columbia Southern University, Orange Beach, Alabama

Focus is on the acquisition of theory and technical competencies associated with the information technology profession and provides fundamental knowledge and application in information technology and data information development.

Human Resource Management, Undergrad Certificate

June 2015 – June 2017

Columbia Southern University, Orange Beach, Alabama

Designed to give the information necessary to understand the human resources industry. Effectively utilize human resource concepts to develop solutions within an organization.

Project Management, Undergrad Certificate

June 2015 – June 2017

Columbia Southern University, Orange Beach, Alabama

Gives the tools needed to integrate complex projects and achieve cost-effective results. Able to do the following: Evaluate the key objectives of project management and use project management tools to make decisions and plan projects.

Business, Associate of Science

August 2009 – December 2010

Columbia Southern University, Orange Beach, Alabama

Studies focused in business management, IT project management, technical planning, and business case analyses.

Small Computer Systems Specialist (4066)

October 1998 – February 1999

USMC Communications Electronics School, 29 Palms, California

Trained to install, operate, and configure computer and LAN/WAN systems using TCP/IP. Trained to design and implement network and operating system software in accordance with Marine Corps standard operating procedures. Trained to support a myriad of systems to include Banyan Vines, UNIX, Windows NT, Netware and management in support of the Defense Messaging System (DMS) and the Tactical Data Network (TDN) server.

EXPERIENCE

IT Director, bloodbankofalaska.org

July 2009 – Present

Blood Bank of Alaska, Anchorage, AK

Working in a multi-unit statewide environment with network administrative oversight and support. Supervises Network Technicians. Prioritize and delegate tasks. Schedule IS technicians (regular shifts and on-call) to ensure user support is available. Primary responsibility for system administration of Windows 2003/2008 network, Exchange 2007, AS/400, and other computer systems used at the Blood Bank of Alaska including but not limited to items such as user profile

Skills

Windows Server

AS/400

Mac OS

DHCP/Active Directory

UNIX/LINUX

Symantec BackupExec

Oracle

SQL 2005

Norton Ghost

ATLASS II

Cisco

Project Management

Software Validation under FDA regulation

Helpdesk/User Support

Windows Systems Management Server

Windows Sharepoint Services

Symantec Endpoint Security

Microsoft terminal Server licensing and management

setup, directory and file structures, system configuration, monitoring, maintenance, and troubleshooting. Primary responsibility for providing system administration support for BBCS and related computer applications used at BBA.

Network Technician, bloodbankofalaska.org

September 2008 – June 2009

Blood Bank of Alaska, Anchorage, AK

Responding to end-user problems. Act as front line in providing end user support via telephone and in person. Document and follow-up problem items; ensure problems are resolved. Assist in the research and resolution of technical computer problems. Exhaust all internal options before calling in outside technical support to avoid unnecessary charges from outside support agencies. Assist IS Administrator in performance of duties including but not limited to selection of hardware and software to meet user needs, implementation of new/upgraded computer applications, and development of computer related Standard Operating Procedures and policies.

Analyst III, Tech Supp., redcrossblood.org/centralohio

September 2005 – August 2008

American Red Cross - Biomedical Services, Columbus, Ohio

Provided consultation to users for all aspects of end-user computing and desktop-based LAN systems software. Provided onsite support as directed for infrastructure hardware and software. Provided technical support and guidance through Tier 2 support and worked with vendors to resolve Tier 3 issues. Was responsible for documenting solutions to problems and developing end-user guidelines. Provided on-the-spot guidance to users. Evaluated, maintained, modified and documented desktop application packages, participated in the testing and evaluation of new desktop packages, and implement prototypes. Consult with and make recommendations to users on selection of hardware and software products to address business requirements.

Small Computer Systems Specialist

October 1998 – July 2002

US Marine Corps, Camp Lejeune, North Carolina

Worked as an E-2 in an E-7 billet for ~4 years providing single source network and desktop support to Service Company, 8th Comm. Bn, Electronics Maintenance Platoon. This platoon was responsible for all 2nd echelon repair for units stationed on Camp Lejeune reporting to II MEF command. Was promoted twice while serving in that capacity.

REFERENCES

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ACTIVITIES & AWARDS

Local Board Member, Selective Service System

Troop Committee Chairman, BSA Troop 214

Commander, American Legion Post 28

2nd Vice Commander, Department of Alaska, The American Legion

Americanism Chairman, Department of Alaska, The American Legion

2019 Legionnaire of the Year, Department of Alaska, The American Legion

2019 Recruiter of the Year, Department of Alaska, The American Legion

Print server
management
11.V.

S2 Enterprise
Security

Milestone NVR

10 CFR 37

Vendor
Management

Grant Writing

FEMA/DHS&EM
Disaster Grants

Jonathon Orzechowski

I am currently a Senior Non-Commissioned Officer with the Air Force Reserves assigned to the 477 Fighter Group on Joint Base Elmendorf-Richardson. I currently have just under 21 years of military service spanning from Active Duty, Air Force Reserves, and the Alaska Air National Guard.

Services Superintendent

Air Force Reserves at JBER, AK (2019 - Present)

Oversee and manage the training of 10 personnel within the services section. Coordinate with Active Duty and Alaska Air National Guard to conduct home station/contingency training to make sure members are mission ready. I oversee areas such as Lodging, Dining facility, Fitness centers, and Mortuary affairs. I forecast and review food services and lodging budgetary expenses for our section and the Fighter Group.

Electrical Systems Superintendent

Alaska Air National Guard (AKANG) at JBER, AK (2015 - 2019)

Oversee the training of 15 personnel within the Electrical and Power Production Section. Coordinate and schedule mission essential training with active duty. Inspect quality of work after mission essential training is complete to ensure members are mission ready. Establish monthly section inspections and inputs information into the Management Internal Control Toolset (MICT) to show section compliance with safety standards. Conduct annual reviews for performance evaluations on members.

Project Programming: Perform Contracting Officer Representative (COR) duties which aided the lead civilian contracting officer with project details and financial responsibilities.

Supervision: Routinely, provide supervision and guidance as Acting Chief of enlisted matters on UTA weekends to over 60 military and 12+ state civilian personnel on renovation projects at AKANG facilities; and managed the maintenance and upkeep of over 25 AKANG facilities.

Project Tracking & Management: Coordinate and collaborate with other trades to ensure AKANG projects are completed on time, with most finishing ahead of schedule.

Data and Analysis Support: Manage over 21 additional duties to include computer systems like: iEMS, PCOLS, ATAAPS, CDSAR, WAWF, ACES, MICT, and ABSS.

Training: Organized, coordinated and executed efforts for a successful FEMA State Emergency Response training for AKANG personnel.

Electrical Systems Supervisor

United States Air Force JBER, Alaska (2000 to 2015)

Supervision: Key liaison between the Air Force Reserves and the Active Duty electricians with successful coordination with three different panel change outs during UTA weekends; improved relations with Active Duty counterparts and collaborated on the completion of overdue work-orders.

Quality Assessment & Quality Control: Collaborated and coordinated with Active Duty energy savings program manager to identify possible energy savings options for the squadron.

Electrical Systems: Electrical Shop (Interior & Exterior); Airfield Lighting; and Fire/Security Alarm Systems.

Skills Summary

- Licensed Journeyman Electrician with over 15 years' experience in new construction, tenant improvements and renovations, and lineman electrician projects.
- Knowledge and direct hands-on experience with implementation of Federal and State of Alaska laws and regulations as well as Electrical specific code requirements. Regulations such as:
 - Municipality inspections/regulations
 - United Facilities Criteria (UFC)
 - National Electric Code (NEC)
 - National Fire Protection Association 70e (NFPA 70e)
- Practical knowledge and application of United States Department of Air Force (USAF) and Department of Defense (DoD) policies and guidance along with USAF unique computer systems:
 - WAWF – Wide Area WorkFlow
 - PCOLS – Purchase Card On-Line System
 - iEMS – Installation Equipment Management System
 - ATAAPS – Automated Time, Attendance, and Production System
 - CDSAR – Course Development and Student Administration Record-Keeping System
 - ACES – Automated Civil Engineer System
 - Management Internal Control Toolset (MICT)
- Experienced leading and supervising teams of Electrical, Structural (carpenters), Utilities (plumbers/fuels), Heavy Equipment Operators, HVAC/R, and Power Production personnel.
- Hands on experience of Quality Assessment and Quality Control (QA/QC) inspections.
- Coordinated and cooperated with various facility inspections with the Alaska Air National Guard (AKANG) and Weldin Construction.
- Inspected 10+ facilities after 7.2M earthquake struck, identifying electrical hazards, potential structural deficiencies, as well as coordinating corrective actions with state workforce to fix discovered findings.

Lead Electrician/Electrical Foreman
AVRIL Construction Palmer, Alaska (2019 – Current)

Construction Manager
Northwind Site Services JBER, Alaska (2019)

Lead Electrician

Weldin Construction at Joint Base Elmendorf-Richardson (JBER), AK (2016 - 2019)

Represent Weldin in electrical and safety concerns, collaborate and coordinate with internal and external groups such as military, civilians, tenants, contractors, federal and state landowners, as well as state and federal regulators. Provide technical support and advice on execution of new and renovation projects within Alaska.

Supervision: Lead Electrician and routinely, supervise 6 electricians on installation of electrical/fire alarms systems at new and renovation projects within the Anchorage area.

Project Tracking & Management: Coordinated efforts with other trades to make sure equipment was on time and properly installed to keep project on schedule. Oversaw scope of work details and advised project lead on recommended courses of action to complete projects on time.

Quality Assessment & Quality Control: Managed and corrected safety write-ups identified by OSHA. Also identified faulty safety system and coordinated efforts with the facility manager and project lead to find a solution to the problem.

Lead Electrician

Encore Electric Anchorage, Alaska (2014 to 2015)

Lead Electrician: Completed lighting upgrades to local university auditorium. Electrical lead for the Alaska Native Heritage Center expansion project. Demolished outdated CT scan electrical system and installed new system /wiring for new equipment in local medical facility.

Supervision: Managed a 4 person electrician team that installed new electrical systems, electrical panels, transformers, and new fire alarm systems to multiple retail store facilities in the Anchorage area.

Lead Electrician

Mechanical Services Incorporated (2012 to 2014)

Electrical Systems: Demolished and installed new Direct Digital Control (DDC) systems at multiple locations within the Anchorage area to include the Department of Transportation and various medical facilities.

Journeyman Electrician

Weldin Construction at JBER, AK (2006 - 2012)

Electrical Systems: As a Journeyman Electrician, facilitated the installation of new feeders, branch circuits and lighting; upgraded primary transformer and secondary switchgear; new fire alarm systems as well as VESDA alarm systems; and high-tech security systems within the Anchorage area.

Quality Assessment & Quality Control: Collaborated and coordinated with key personnel on energy conservation lighting project.

Education

- Bachelors of Science in Leadership, Aug 2018
- Associate of Applied Science, Mechanical and Electrical Technology, CCAF, May 2015
- Associate of Applied Science, Education and Training, CCAF, May 2015

Training

- Current SECRET clearance for JBER
- COR (Contracting Officer Representative) Training, July 2015
- 30 hour OSHA, Nov 2015
- Lightning Protection training course for military installations, 2009
- Asbestos Awareness training course, 2007
- Advanced High Voltage training course, 4 weeks 2003
- CPR/First Aid training certification 2016
- Silica Training 2018
- Hazardous Waste Generator Training 2018
- HAZCOM Training 2018
- Exothermic Weld certified, Harger University 2018, Military required certification
- Lightning Protection Installation Training, Harger University 2020, Military required certification

Accolades

- Inducted into the National Society of Leadership and Success, Dec 2015
- Graduate Summa Cum Laude

PROFESSIONAL REFERENCES

[REDACTED]

[REDACTED]

MICHAEL A PAULSEN, CMS (ret)

Employment Status – Retired

Employment History

Air Force Chief Master Sergeant (E9), (ret) 2011

--Active Duty Air Force 1973-1981

-Alaska Air National Guard 1981-2011

Aircraft Mechanic Supervisor, Federal Civil Service, (ret) 2009

Alaska Air National Guard Technician 1982-2009

Managed all aspects of Aircraft Generation and maintenance activities of C130 Airlift Squadron and Air Force Combat Search and Rescue Unit having HC130 and HH60 aircraft. Possess numerous Air Force Specialty training qualifications in Avionics Comm/Nav Systems, Aircraft Electro Environmental, general aircraft maintenance and Logistics Planning.

Deployed on 8 Combat Assignments to SW Asia, to include Afghanistan, Kuwait, and Turkey in support of the various Iraq No Fly Operations, Enduring Freedom, etc.

Serviced as a Maintenance Single Point of Contact for Alert Rescue

Volunteer Positions

CIVIL AIR PATROL

-Mission Pilot, Director of Operations Birchwood Comp Sq (89-93), Director of Maintenance- Alaska Wing (93-03), Director of Operations-Alaska Wing (03-06) 34 Mission Aircraft assigned to Alaska.

EMPLOYEE SUPPORT of the GUARD and RESERVE, (ESGR)

-Military Outreach Director, State of Alaska 2011-2018

MILITARY AWARDS

AF Meritorious Service Medal w 4 Oak Leaf Clusters, AF Commendation Medal w 2 Oak Leaf Clusters, AF Achievement Medal w 5 Oak Leaf Clusters, Gallant Unit Citation, Joint MS Unit Award. National Defense Medal with 2 Service Stars, Armed Forces Expeditionary Medal w 2 Service Stars, SW Asia Service Medal w 1 Service Star, Afghan Campaign Medal w 1 Service Star, GWOT Service Medal, AF Expeditionary Service Ribbon w Gold Border

-Michael A Paulsen, CMS (ret)



STEPHENIE TODD WHEELER

... Stephenie #11.V.
described as the Railroad's
secret weapon – a skilled
professional housing the
skills in one person often
found in an entire public
relations firm. ”

Alaska Railroad President/CEO
Chris Aadnesen (2012)

OBJECTIVE: A challenging communications position. **REFERENCES:** Available.

ACCOMPLISHMENT HIGHLIGHTS

- **MONEY-SAVING SKILLS:** Annually save tens of thousands of dollars by producing informational and educational materials in-house and negotiating lower cost alternatives for contracted services.
- **IMAGE ENHANCEMENT:** Consistently project a positive company image with intriguing stories and compelling news shared through newsletters, social media, web content, media pitches and business information networks.
- **AWARD-WINNING SUCCESS:** Successfully develop targeted nominations to garner organization recognition via local and national awards. (PRSA Alaska 2018 *Aurora Award*, State Chamber 2011 *Gold Pan*, Green Star 2011 *Super Nova*, American Short Line & Regional Railroad 2013 *Marketing Award*, League of Railway Women 2014 *Woman of the Year*)
- **ENHANCED ENGAGEMENT:** Continually and measurably improved employee engagement with accessible news, thoughtful response to voiced concerns, and meaningful recognition for a job well done.
- **ESTABLISHED CORNERSTONE:** Advanced a decade-delayed project to overhaul the internal employee web site, ultimately completing this cornerstone to improved electronic communications.
- **REGULATORY REQUIREMENTS:** Reliably met and exceeded regulatory and grant requirements with well-researched public involvement planning and execution.
- **MAKEOVERS:** Routinely transform passable documents into professional materials with experienced writing, desktop publishing and graphic design. Hundreds of materials standardized with makeovers and template development.

EXPERIENCE AND SKILLS

INTERNAL COMMUNICATIONS / RELATIONS

- **WEB SITE:** Researched, designed and executed complete rebuild of employee web site. Manage, update, monitor and conduct training for site content.
- **NEWS:** Manage and execute all aspects of employee newsletter and periodic customer electronic bulletin, including content planning, information gathering/interviews, writing, photography, design and layout, and online delivery.
- **PUBLICITY:** Develop and design wide variety of informational, promotional, educational and motivational materials, ranging from posters and flyers, to event invitations, to themed logos and advertisements.
- **OTHER WRITING/EDITING:** Compile and craft feature stories, opinion columns, executive correspondence and biographies, legislative testimony, organizational and technical fact sheets, frequently asked questions, operating instructions, manuals, crisis management plans, corporate sponsorship proposals, board meeting minutes, industry comment and position papers on public land management and state transportation plans.
- **RECOGNITION:** Revamped, managed and grew participation in employee recognition program.
- **VOLUNTEER MANAGEMENT:** Engaged and organized employee to support community functions, events and programs.
- **COST CONTROL:** Negotiate costs and develop budgets and timelines for projects and annual programs.
- **ENGAGEMENT:** Designed surveys and analyze results. Plan and execute employee engagement strategy and tactics. Coordinate, draft and vet response to employee comments, complaints and inquiries.
- **DATA MANAGEMENT:** Developed and maintained complex membership database and employee recognition database.

COMMUNITY COMMUNICATIONS / RELATIONS

- **ONLINE:** Planned, managed and updated content for corporate external web site. Developed social media editorial content calendar. Coordinate posts on popular social media forums.
- **PLANNING:** Author communication/PR plans for programs and projects to exceed regulatory and grant requirements.
- **EVENTS:** Organized and coordinated public events, from issue-specific public meetings to large-scale open houses.
- **PUBLIC INVOLVEMENT:** Led and executed public involvement strategies and plans for capital projects and special programs. Developed and created all public involvement support materials, including advertisements, fact sheets, graphic info-sheets, display boards, mailers, etc. Solicited and responded to public inquiries and comment.
- **SPEAKING & PRESENTATIONS:** Developed presentations for delivery to civic/community organizations.
- **NEWS:** Develop content, write, edit and design quarterly newsletter and periodic bulletin for external audiences.

- **IMAGE:** Managed participation in positive image programs including Green Star and School Business Partnership. Compile compelling and comprehensive nominations with high success in winning local and national awards.
- **CHARITABLE GIVING:** Managed corporate in-kind donation program.
- **FUND-RAISING:** Developed sponsorship proposals. Execute annual fund-raising auction and raffles. Grant-writing.
- **COMMUNITY SERVICE:** Public Relations Society of America - Alaska Chapter board member (2021); Municipality of Anchorage (MOA) Military & Veterans Affairs Commission commissioner (2015-present)

MEDIA COMMUNICATIONS / RELATIONS

- **NOTIFICATION:** Trained and experienced in journalistic writing style. Well-versed in media requirements. Write, edit and distribute news releases and press advisories.
- **INTERACTION:** Respond to media inquiries. Serve as backup corporate spokesperson. Staff 24/7 media phone line.
- **EMERGENCIES:** Trained as Incident Command (ICS) Public Information Officer (PIO) for crisis communications.

SUPERVISORY

- 2002 - 2017:** Managed volunteer forces engaged in community or public involvement events.
- 1999 to 2001:** Oversaw office operations and personnel in the absence of the general manager.
- 1994 to 1996:** Supervised administrative assistant and summer youth workers.
- 1990 to 1992:** Managed military internal information section (editor and 2 staff newspaper writers).

SOFTWARE AND APPLICATION KNOWLEDGE

- Adobe PhotoShop and Corel PhotoPaint (photo editing); Adobe Illustrator and Corel Draw (graphic design)
- Adobe InDesign, Quark Express and Pagemaker (desktop publishing); Adobe Acrobat (document sharing/editing)
- MailChimp.com (e-newsletter, e-holiday card, e-invites); MS Outlook (email and calendar)
- Dreamweaver and WIX.com (web development); DNN and Sharepoint (web editing); Google Analytics (web tracking)
- Prezi (online zoom-technology presentation); MS Power Point (presentation)
- MS Word (word-processing), MS Excel (spreadsheet), MS Access (database), MS Visio (flow charts)
- Facebook, Twitter, LinkedIn, Instagram, Google+ (social media forums)

WORK HISTORY

ALASKA RAILROAD CORPORATION ▪ Anchorage, Alaska ▪ May 2001 - March 2017

Corporate & Regulatory Communications Officer – September 2009 - March 2017 and December 2017 - Current
Public Involvement Officer – May 2001 - August 2009

SMALL BUSINESS OWNER ▪ Anchorage, Alaska ▪ February 1994 - Present

Small Business Owner, Alaska Message Maker – February 1994 - present
Public relations and publications for non-profits.

PROVIDENCE HEALTH & SERVICES ALASKA ▪ Anchorage, Alaska ▪ May 2017 - October 2017

Senior Manager, Internal Communications – May 8, 2017 - October 2017 (layoff)

ALASKA SCHOOL ACTIVITIES ASSN ▪ Anchorage, Alaska ▪ September 2003 - August 2006

Director of Communications (part-time) – September 2003 - August 2006

ALASKA SUPPORT INDUSTRY ALLIANCE ▪ Anchorage, Alaska ▪ July 1997 - May 2001

Assistant Manager and Communications Coordinator – July 1999 - May 2001
Communications & Membership Coordinator – July 1997 - June 1999

ALASKA VISITORS ASSN (AVA is now ATIA) ▪ Anchorage, Alaska ▪ June 1992 - June 1997

Communications Manager – June 1995 - June 1997; Public Relations Coordinator – June 1992 - June 1995

UNITED STATES AIR FORCE ▪ Elmendorf AFB, Alaska ▪ 1985 - 1992 ▪ Honorably Discharged

Public Affairs Specialist. Held positions in media relations, internal communications, community relations and journalism.

EDUCATION

Social Media Academy (8 courses; Social Media Strategist Certificate) ▪ socialmediaacademy.com 2014 - 2015

Information Technology focus (11 courses; 33 semester credits) ▪ University of Phoenix 2008 - 2009

Bachelor's Degree, Business (Accounting) ▪ Excelsior (Regents) College of New York June 1992

Associate Degree, Public Relations ▪ Community College of the Air Force September 1986



LAUREN WHITMAN

OBJECTIVE I am an active-duty member of the Air Force, stationed at Elmendorf Air Force Base. My Christian faith drives my work ethic on a daily basis where my leadership, organizational, and public speaking skills are entwined with the hands-on technical skills I apply as an aircrew flight technician. I believe this can be applied while representing a military perspective on this board.

SKILLS & ABILITIES I have useful skills such as public speaking, training technicians, project management, delegating tasks effectively, networking, complying with extremely technical instructions, and operating outside of my comfort zone.

**EXPERIENCE UNITED STATES AIR FORCE, ELMENDORF AIR FORCE BASE (1POX1)
November 2018-Current**

Manages, performs, and schedules inspections, maintenance, and adjustments of assigned aircrew flight equipment (AFE), aircrew chemical defense equipment (ACDE), and associated supplies, and inventories assets.

MIRIMAR BEACH DENTAL AND ORTHODONTICS, MIRIMAR BEACH, FLORIDA

February 2017- November 2018

Coordinated policies between patients, office and insurance companies, pre-op and post-op consultations and scheduled all appointments for the dental clinic.

****disclaimer, I am currently pursuing a religious accommodation waiver for the covid-19 Vaccination in the military and the possible denial of the waiver could result in the air force terminating my contact and discharging me .I am handling this situation with dignity and firm standing faith. I love my country and pray to continue serving however, I will always serve God first and follow my convictions.**

PROFESSIONAL

POI (PRINCIPLE OF INSTRUCTION COURSE) OCTOBER 26, 2020 (CERT ON FILE)

ACHIEVEMENTS

"Principles of Instruction (POI) is a two-week course that teaches people from all over the base, of all jobs, how to instruct so that they can teach in house courses, conduct a competent briefing to higher-ups and really hone their public speaking skills."

ORAL COMMUNICATION COLLEGE COURSE

Comprehensive approach to speech communication that includes training in the fundamental principles of public speaking and the effective delivery of oral presentations.

AFECT INSTRUCTOR CERTIFYIED

This is an additional duty to my current position. In this, I am required to brief, train, and present information and operating instructions to a classroom of F-22 pilots. I underwent rigorous training until being task evaluated by my superintendent and certified. SMSgt Parnell's remarks on my certification. "CFETP - 1POX1 - 026.006.003. SrA Whitman passed her evaluation on LL-06 for F-22 MDS and has met all requirements to be appointed as an AFECT instructor. She did an excellent job and will be a great instructor."

5 LEVEL 1POX1 TRAINER FOR MY SQUADRON

This means that I have accomplished all of the tasks necessary in my career field to be considered an aircrew flight equipment technician(journeyman).To include on the job training and correspondence course as well as CDC (career development courses)

EVALUATION PERFORMANCE REVIEW (EPR)

This is a review conducted by my supervisor. Concerning my past year of work. (The grade scale is 1-5) I received a 5 on my evaluation and that is stated as ,"truly among the best"

BOOSTER CLUB PREDIDENT

(Nonprofit org) I led the cabinet members in providing morale and welfare type interaction for the 170 member Squadron that I'm assigned to. Duties include Fundraising, event planning, venue securing, filing taxes and adhering to a strict club constitution as we were a nonprofit organization. Position held from 2019-2020

AWARDS

DECORATION

PROMOTIONS

BMT honor graduate (top 10 % with decoration ribbon)24 Jan,2019 (cert on file)

To be recognized as an honor graduate in BMT, trainees are evaluated in a number of areas; physical fitness, living area inspections, leadership points, and the end of course exam. Typically, **10 percent** of BMT trainees graduate as honor graduates. So it was no small feat to graduate number one among this elite group.

BTZ promotion(6 Months early) 25 Nov,2020 (cert on file)

Below the zone (BTZ) is a competitive early promotion program offered to enlisted U.S. Air Force personnel in the grade of Airman First Class /E-3. This early promotion opportunity is restricted to exceptional Airmen who stand out from their peers and perform duties at a level above their current rank.

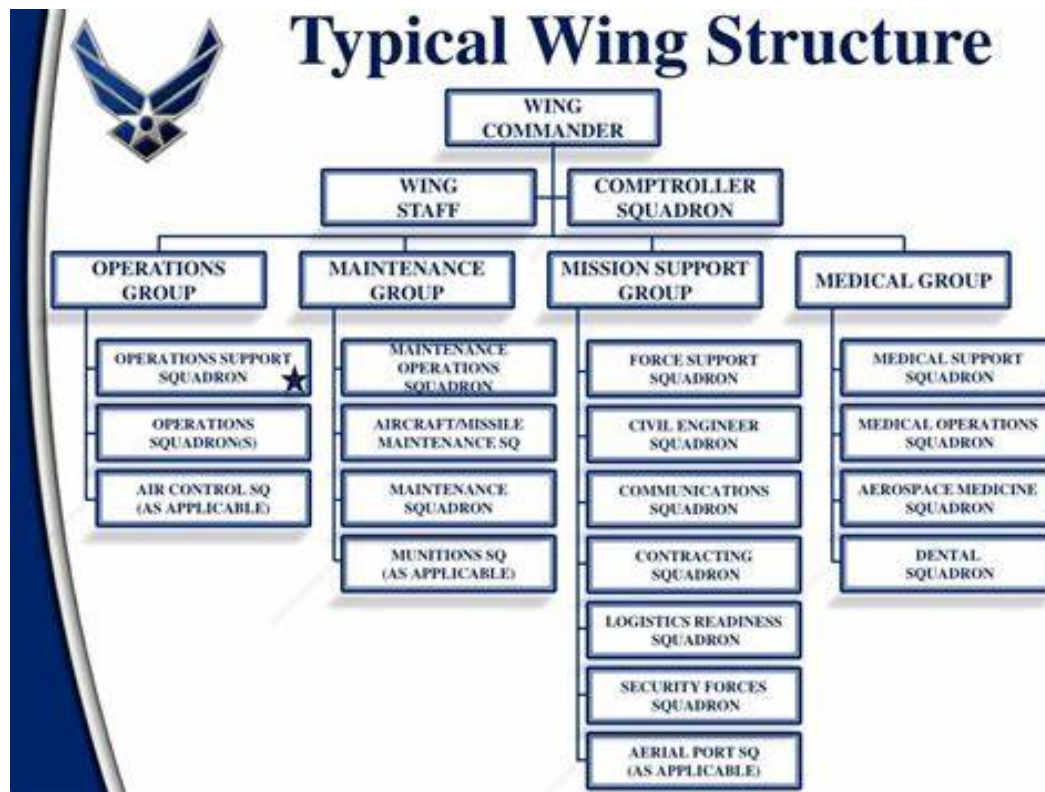
SSgt promotion(6 Months early)(cert on file)

(SSgt) is the lowest Non-Commissioned Officer (NCO)
. Staff Sergeant is the first rank that promotion is done competitively; SSgt are to maintain and improve their technical abilities and to supervise the work of their subordinates.

Wing level airman of the year (2020)

Group level airman of the year (2020)

Squadron level airman of the year (2020)



REFERENCES:

14 Sep 2021

MEMORANDUM FOR WHOM THIS MAY CONCERN

FROM: [REDACTED]

SUBJECT: SrA Lauren Whitman Character Statement

1. I have been the Aircrew Flight Equipment Superintendent in the 3rd Operations Support Squadron since November 2019. During this period, I have had the pleasure of seeing SrA Whitman's unmatched work ethic and devotion to her faith be displayed on a daily basis. She has never wavered in her actions to complete tasks required and has never shown character to push back on lawful orders. I honestly believe this is a true conviction of her faith that she feels in her heart from her creator and should be considered when making a determination on her waiver.
2. SrA Whitman has earned the trust and confidence of squadron leadership, flight leadership and peers. She is routinely relied on for her proven ability to tackle any task. Lauren's leadership and determination has always been to excel at whatever task she is given. Additionally, Lauren was a key player in the implementation of newly fielded equipment to our F-22 pilots. To top it all off, she was selected for promotion to Staff Sergeant and received other accolades like Senior Airman Below-The-Zone, Airman of the 2nd quarter and Wing Airman of the Year 2021 for outstanding performance.
3. SrA Whitman is a proven performer and a true believer in her faith. I have relied on her leadership, mentorship and drive, and I trust her implicitly with the toughest tasks. Furthermore, I can attest to many occasions where she has depended on her faith to make moral decisions. The greatest asset the Air Force holds is the next generation of great Airmen and without a doubt SrA Whitman can be that future leader. I believe we will lose one of our greatest assets, which is exceptional Airman, if the waiver is not strongly considered. If you have any questions, please contact me at DSN 552-9351 or adam.m.parnell@us.af.mil.

[REDACTED]
[REDACTED]

September 13, 2021

To whom it may concern,

To the best of my knowledge, Ian and Lauren Whitman are faithful followers of Jesus who strive to make every decision in their life based off their faith in Christ. I make this statement with confidence based off the following observations:

1. They have been faithfully attending ABT since they first came in the fall of 2019 with no unexplainable absences.
2. Lauren made a public profession of her faith by following the Lord in believer's baptism February 7, 2021.
3. They both have served faithfully in various ministries throughout our church.
 - a. Ian has consistently served on the Church's worship team.
 - b. Lauren has consistently served in the Church's nursery ministry.
4. They have both displayed the fruit of the spirit (Christ-like character) in a variety of settings. Examples include:
 - a. When being corrected.
 - b. When playing sports.
 - c. While talking with guests and members alike.
5. They both are actively involved in our church community. They do not just attend the 11am service and disappear; rather, they show up early to serve and participate in our church's community groups.

Based off these observations and many more, I can say with confidence that Ian and Lauren are striving to make every decision in their life in accordance with their faith based off the Bible's teachings.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

AVAILABLE CERTIFICATIONS



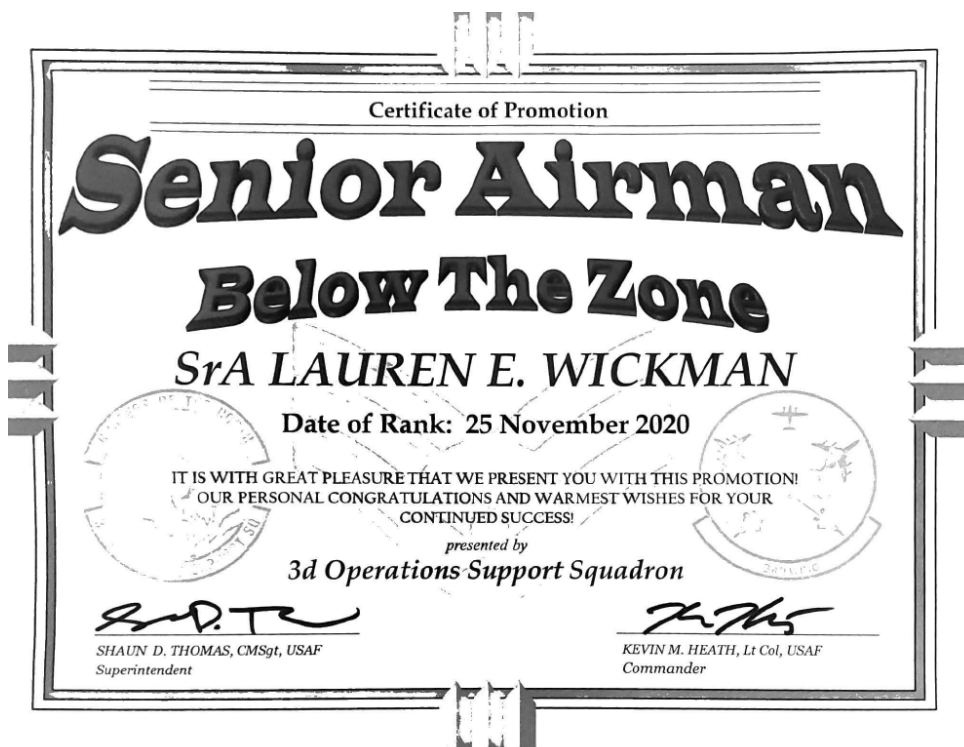
*Honor Graduate Ribbon
awarded to*

AIRMAN BASIC WICKMAN LAUREN

*in recognition of outstanding performance in Basic Military Training. This
award is given to those Airmen who have consistently achieved excellence in
Dorm and Drill Performance, Physical Training, and War Skills & Military Studies.*

24 January 2019

JASON E. CORROTHERS, Colonel, USAF
Commander





The
United
States
Air Force



CERTIFIES THAT

A1C Lauren Wickman

HAS SUCCESSFULLY COMPLETED THE

Principles of Instruction (FTD)

J7AZTXXXX OPIA, PDS Code 9MM, 80 Hours (CCAF-4 SII)

82d Training Wing, 372 TRS, Detachment 14, Joint Base Elmendorf-Richardson, AK 99506

AND IS HEREWITH AWARDED THIS

Certificate of Training


AARON J. KIRBY, MSgt, USAF
DETACHMENT SUPERINTENDENT, DET 14

October 26, 2020

Date

AF FORM 1209, NOV 86



MUNICIPALITY OF ANCHORAGE

11.W.

Assembly Memorandum

No. AM 665-2021

Meeting Date: OCTOBER 12, 2021

From: MAYOR

**Subject: ANCHORAGE COMMUNITY DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS APPOINTMENTS**
(Stacia Green, Travis Frisk, Adam Trombley, Mike Mills)

I have appointed the following individuals to the Anchorage Community Development Authority Board of Directors:

Stacia Green (Business- Private Sector)	To Replace:	Sheldon Fisher
	Term Expires:	10/14/2024
Travis Frisk (CFO)	To Replace:	Alex Slivka
	Term Expires	10/14/2022
Adam Trombley (MOA Executive)	To Replace:	Christopher Schtte
	Term Expires:	10/14/2022
Mike Mills (Legal)	To Replace:	REAPPOINTMENT
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 12, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachment

A self-motivated, achievement-oriented and tenacious sales professional with consistent sales success in medical device sales and pharmaceuticals, delivering consistent high-quality customer service and cultivator of repeat business. Consistently exceeds sales goals and rewarded for being a top performer. Professionally recognized for a strong work ethic, high achiever, and a subject matter expert for competitive market analysis, product knowledge and mentoring.

Experience and Accomplishments

Polar Bear Gifts, Inc.
Co Owner

March 2002 - Present

3M Minnesota Mining and Manufacturing Company
Surgical and Post Surgical Solutions Manager, Alaska

July 2017 - Present

Sell and provide scientific training for Negative Pressure Wound Therapies, Specialty Medical Devices, Epidermal Autograft and Wound Vacuum-Assisted Closure Disposables. Cover all medical practices, hospitals and wound care centers in Alaska. Key targets: Orthopedic, General, Colorectal, Breast, Plastic, Surgeons, Perioperative Department, Podiatrists, Orthopedic Surgeons

Rewards and Achievements: Marketing/Sales Duties & Achievements

- 2021: Sales Increase
- 2020: Ranked #3 in U.S.
- 2019: Ranked #1 in U.S.
- 2019: Sales Contest Winner of 2021 BMW X3 Three Year Lease.
- 2018: Ranked #2 in U.S.
- Q1, Q2, Q3 2018, Regionally recognized #1 Representative of the Quarter.
- 2017-2018: Prevena Incisional Negative Pressure System 253% growth.
- 2017-2018 Snap Disposable Negative Pressure System: 450% growth.
- 2017 National Meeting #1 Role Play Award - \$500.
- Successful in leveraging relationships with key opinion leaders.
- Achieved successful conversions of Prevena at largest in hospitals in Anchorage.

Advanced Oncology Associates, Anchorage, Alaska
Practice Representative

June 2015 – June 2017

Under the umbrella of Advanced Oncology Associates, responsible for sales and marketing duties for four cancer centers throughout the state of Alaska. These medical centers specialize in cancerous and noncancerous radiation treatments and have a reputation for delivering the highest standard of care with state of the art technology. The centers are located in Anchorage, Mat-Su Valley, Soldotna and Juneau.

Exceeded expectations however, the position was eliminated due to financial considerations.

Marketing/Sales Duties & Achievements

- Educated customers on proper clinical usage of company products by giving presentations and demonstrations using a wide variety of formats and platforms. Products are: three different radiation machines used to treat cancerous and non-cancerous tumors, as well as oncological services and resources.
- Developed relationships with thought leaders, key physicians, clinic staff and hospital personnel through casual conversation, meetings, participation in conferences. Hospitals include: Providence Medical Center, Alaska Regional, Alaska Native, Veterans Administration, Elmendorf, Mat-Su Valley, and Central Peninsula.
- Identified key decision makers in order to facilitate future sales.

- Worked closely with five radiation oncologists to develop and implement marketing strategies. Also worked with the following specialists: pain anesthesiologists, cardiologists, general surgeons, breast surgeons, gynecological surgeons, colorectal surgeons, vascular surgeons, thoracic surgeons, medical oncologists, pulmonologists, urologists, hepatocellular/gastroenterologists and primary care.
- Teamed up with the Providence Hospital marketing department with regards to direct to patient brochures, media opportunities, website development and social media.
- Achieved and surpassed quota every year until position was dissolved.
- Goal met of patients per month post launch of the Mat-su Valley Cancer Center, with resulted in profitability.

Polar Bear Gifts, Anchorage, Alaska

January 2012 - June 2015

Operations Manager, souvenir/gift retail store with two locations in downtown Anchorage.

- Initiated second e-commerce store on Amazon.com. Worked with Amazon to create over 400 items, and responsible for all documentation required for launch. Launch date was June 15, 2012.
- Created, conceptualized, designed, and administered the first online web e-commerce store, polarbeargifts.net.
- Strengthen sales force responsibilities with extensive sales training.
- Responsible for hiring staff.

Pfizer, Inc., Alaska

July 2009 – December 2011

Therapeutic Sales Representative, Specialty Psychiatry/Hospital and Institutional Sales

Sales and Marketing responsibilities for Central Nervous System Division for products: Geodon, Pristiq, and Lyrica. Key Targets: Psychiatrists, Primary Health Care Providers, Providence Medical Center, Alaska Regional Hospital, Department of Corrections, and Veterans Administration. Position dissolved due to Geodon going generic.

- Achieved District of the Year for 2011.
- Achieved in 2011 a National Ranking in Top 5%; Regional Ranking #3; District Ranking #1.
- Awarded 2011 Rep of the Quarter.
- Achieved Top 15% National Ranking 2010: 15/86 Top 17% Region, 75/493 Top 15% Nation.
- Extraordinary Growth in Geodon Retail Market Share from 4% in 2009 to 10.9% in 2011.
- Achieved a Medicaid win for Geodon, November 2010 by working with key thought-leaders in community.
- Winner of Pacesetter Contest, Semester 1, 2010. Award was a gift card and three-day trip with spouse.
- Achieved ranking #186 in Northwest Region, January 2010 at 187% of bonus.
- Awarded winner of \$3,500 ACE Dollars which is an award incentive based on subjective performance, 2010.
- Awarded District Engagement MVP Q1, 2010, nominated by District Manager, voted by Peers.
- Winner of Spartan Contest, Q1, 2010, \$2000 Debit Card – with cumulative growth of 201%.
- Ranked #1/86 in Region, #1/13 in District at 156.7% of Quota, Q3, 2009.
- Ranked #1/13 in District in New Prescriptions (NRx) and Total Prescription (TRx) share growth, August 2009.

Abbott Laboratories, Inc., Alaska

September 2008 – June 2009

VSS Neuroscience Specialty Sales Representative

Managed portfolio of Depakote ER to Psychiatrists and Neurologists and Primary Care. Profiled Pain Management, Orthopedic, and Primary Care physicians while in pre-launch mode for long-acting Vicoden®. Continued a positive trend with Depakote ER in a declining market due to generic infiltration. Position dissolved due to FDA denial of Vicoden® approval

- Achieved top bonus payout in 2008.
- Achieved Ranking of #3/300 in Nation, #2/95 in Region, #1/13 District for Top Depakote Quota, 131.79%; November, 2009.
- Ranked #1/13 for highest quarterly earnings bonus, Trimester 3, December 2008.
- Achieved highest Ranking in District for Top Depakote Quota Attainment, 131.79%, 2009.

Janssen-Ortho-McNeil, Johnson & Johnson, Alaska

June 2003 – October 2005

Senior Hospital Specialty Representative

Sold to hospitals and healthcare providers in Alaska, including the Veteran's Administration, Department of Defense, Alaska Native, Providence, Alaska Regional and Fairbanks Memorial. Managed portfolio of Levaquin IV / oral®, Risperdal®, Reminyl®, Duragesic®, Ultracet® and Aciphex® to targeted Infectious Disease, Oncologists, Cardiologists, Nephrologists, Endocrinologists, Pulmonologists, Psychiatrists, Neurologists, Anesthesiologists, Otolaryngologists, Rheumatologists, Surgeons, Gastroenterologists, and Primary Care physicians.

- Achieved top 5% of Nation Ranking #3/105, #2/48 in Region and #1/9 in District; 3rd Quarter 2004.
- Ranked #14/105 in Nation, #6/48 in Region and #1/9 in District; 2004.

Novartis, Inc., Los Angeles, California

April 2001 – November 2002*

Respiratory, Pediatric and Dermatology Specialist

Managed a portfolio of Foradil®, Elidel®, Zaditor® and Focalin® to targeted Pulmonologists, Dermatologists, Allergists, Pediatricians, Internists, Hospitals and pharmacies.

- Achieved Most Valuable Professional, "MVP", of California for Western Region, March 2002.
- Awarded Winner of National Foradil® Launch Contest for first four months after launch.
- Awarded Winner of Foradil® Launch Excellence Award in Southern California Area, July 2001.
- Ranked #1/110 in West Coast Region, 2002. Ranked #10/110 in West Coast Region 2001.
- Launched 3 new products in a challenged managed care environment.

**moved to Alaska*

Aventis Pharmaceuticals, Inc., Los Angeles, California.

Neurology Specialist

Managed and sold Copaxone®, a self-injectable for Multiple Sclerosis. Sold primarily to Neurologists and accounts included UCLA, USC, Cedar Sinai Medical Hospital, Kaiser Medical Center, Multiple Sclerosis Societies and Multiple Sclerosis Patient Support Groups.

- Achieved President's Club, 1998 and 1999 (required to be top 5% in U.S.).
- Promoted to Western Region Sales Trainer within first 10 months of employment.
- Ranked #1/61 in Total Rx's, in United States, 1999, which resulted in highest market share out of launch.

Glaxo Smith Kline

March 1992 - March 1997

Sales Representative, Los Angeles, California.

Spent 2 years working in Israel as a Dermatological Product Manager responsible for launch of corticosteroids in the country from March 1995 – March 1997

Sales Professional, LOS ANGELES, responsible for selling and launching Zofran, Fortaz IV, Zinacef IV, Ceftin, Imitrex and Zantac to Oncologists, Gastroenterologists, Otolaryngologists, Cardiologists, Neurologists, Pulmonologists, Infectious Disease, Primary Care and hospitals and pharmacies.

- #6 in U.S. Awarded President's Club, 1993-1994.
- Awarded Representative of the Quarter, 1994. Awarded District Teamwork Leader Award, 1994.
- Ranked #1/13 for Imitrex® Q3, Q4, 1995 and Q1, 1996.

Special Interests and Community Achievements

Tennis:

Alaska Tennis Association Board President 2021 - Present

ATA League Captain 2017, 2018, 2019

Tennis Instructor for Campers at Gan Izzy Camp, Anchorage 2010-2019

Community:

Jewish Cultural Museum Gala: Chair of Annual Event 2015-Present

West High School Tennis - Director of Yearly Banquet 2018-Present

Sports Interests:

Tennis, Bicycling, Swimming, Cross Fit, F45, Spinning

Education

University of California, Los Angeles UCLA, Bachelors of Arts: Economics



MUNICIPALITY OF ANCHORAGE

11.X.

Assembly Memorandum

No. AM 634-2021(A)

Meeting Date: October 27, 2021

1 **From: MAYOR**

2
3 **Subject: Executive Appointment – Confirmation Hearing**

4
5 Pursuant to the Municipality of Anchorage Charter in sections 5.02, 5.03 through
6 5.05 and the Anchorage Municipal Code sections 2.30.095, 3.20.020 and
7 3.20.070, I ask the Assembly to confirm the following executive and department
8 head that I have appointed:

9
10 **Name**

Position

11 Daniel Zipay

Solid Waste Services Director

12
13 Resume submitted in accordance with Anchorage Municipal Code section
14 3.30.173 is attached for your information.

15
16 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

17
18 Prepared by: David Samsa, Human Resources Executive Assistant

19 Approved by: Niki Tshibaka, Chief Human Resources Officer

20 Concur: Amy Demboski, Municipal Manager

21 Respectfully submitted: Dave Bronson, Mayor

Over 40 years of municipal, state, and federal project management experience, overseeing more than \$150 million in business transactions relating to refuse and material handling. I bring my skills, leadership, national contacts with waste industry leaders, and experience to bear in the management of Anchorage Solid Waste Service.

Now the state's largest waste company; managed municipal contracts (school district), as well as private contracts; managed human resources, business development, contract development and execution, dispute resolution, safety plans, OSHA and state compliance. Was at the forefront of recycling in Alaska. Grew it to a multi-million dollar company before selling it in 2009. **Unusual Projects:** Assisted with one of Alaska's first glass recycling projects; transferred bio-solids for AWWU from the Point Woronzof Asplund Water Treatment Facility to the Eagle River Landfill on an on-call basis when the processing incinerator would require repairs.

Largest Polaris snow machine dealership in North America. Sold in 1992.

A commercial trucking business in Anchorage, including work at Anchorage International Airport, Port of Alaska, and JBER. **Unusual Projects:** hauled all the aggregate for the windmills on Fire Island. Accompanied truck to Louisiana to assist in cleanup from Hurricane Katrina and was on station for three months in New Orleans.

Working to keep costs down on new CTS construction; enacting more stringent oversight of overdue accounts receivable and instituting a new and improved safety protocol to help minimize risk; establishing more direct contact with all personnel and working with other MOA utilities to share personnel completing the same position description; streamlining overtime costs; negotiating a satisfactory solution to a four year dispute with Alaska Department of Environmental Conservation.

30%	Plan and direct the activities of the Solid Waste Department
20%	Oversee the preparation of and monitor the department budget

DAN ZIPAY

- | | |
|-----|---|
| 20% | Oversee the planning and implementation of equipment purchases and maintenance programs |
| 10% | Establish priorities for solid waste projects |
| 10% | Plan and evaluate departmental staffing requirements |
| 10% | Interacts with the Mayor, Municipal Manager, Assembly, and public |

EDUCATION

DIMOND HIGH SCHOOL - CLASS OF 1973

PRIVATE PILOT'S LICENSE

CLASS A CDL

MOA CERTIFIED SEPTIC AND WATER INSTALLATION

COMMUNITY SERVICE

ACTIVE PARTICIPANT IN ANNUAL CITY WIDE CLEAN UP

VOLUNTEER HOCKEY AND AOR BASEBALL COACH FIVE-

TIME IRON DOG CHAMPION

IRON DOG HALL OF FAME INDUCTEE/ BOARD OF DIRECTORS/ ARMY NATIONAL
GUARD AMBASSADOR RIDER

501 C3 VOLUNTEER AT BOY SCOUTS OF AMERICA AND MOOSE MAMA'S OF ALASKA

Jeannette Cooley



October 18, 2021

Honorable Members of The Anchorage Assembly,

I have known Dan Zipay for over 30 years. I have had the privilege to work directly for him in the waste industry through Alaska Waste Transfer, and alongside him as a colleague and competitor in the trucking industry. I personally feel that much of what I have brought to these industries, as a business owner, is in large part to his example and experience.

I have worked in the waste industry as an accountant, office manager, contract administrator, and purchasing representative serving private and public accounts. Each service contract and customer were treated with the same respect and accountability from the Anchorage School District to the single homeowner. I was proud to work for Mr. Zipay because his work ethic and determination was in line with my own, and the business thrived for it. He built a household name in Alaska out of an opportunity.

In the trucking industry, you cannot find an experienced contractor or driver who is not aware of Mr. Zipay. His status is almost legendary. His experience spans over 50 years and the entire state of Alaska. He is a problem solver who has been consulted for the most difficult job completion. After 20 years of operating my own trucking company in Alaska, I can say that his skill is still unsurpassed, and his contributions are innumerable. If there were a hall of fame, he would be the first inductee.

Mr. Zipay started his waste removal company in a bold move after deregulation. He saw the potential in competitive service within the Municipality and put his experience to work for the people of Anchorage. The level of professionalism upheld by Mr. Zipay in these aspects is unparalleled. Knowing Mr. Zipay professionally and privately, I cannot see a more practical and ideal fit for his nominated position. He is the balance of frugality and innovation. His talents are complimented by his pointed focus and capacity to complete the necessary functions of any undertaking. Few can work harder; none are more qualified.

If this were my own position to fill, I would take drastic measures to secure Mr. Zipay as an asset. The selection made in his appointment has encouraged me to feel optimistic about this administration.

Respectfully,


Jeannette Cooley
Anchorage Business Owner

October 19, 2021

Re: Letter of Reference

Dear honorable members of the Anchorage Assembly:

Anchorage Sand & Gravel Co., Inc. has worked with Dan Zipay and his companies for over the past four decades.

Dan is an intelligent and motivated individual. We have always found him to be honest and forthright. In our business we constantly have time sensitive requests and deadlines, and we rely on Dan to help us meet our customer's demands. He is organized and ready to help in a moment's notice to complete a project in a safe and efficient manner. Dan's cooperative attitude and good cheer are greatly appreciated and have played an integral part in meeting our customers' needs. Over the many years we have had the pleasure of working with his companies we have relied on Dan to give us honest feedback and excellent customer service.

[REDACTED]

Sincerely,



Ryan Zins
Vice President / General Manager

INGRIM EQUIPMENT

11.X.

October 18, 2021

Re: Letter of Reference

To honorable members of the Anchorage Assembly,

I am happy to provide a reference for Dan Zipay. I have worked with Dan over the past two decades in both trucking and waste removal. Dan has been a great resource in assisting me with my business and various obstacles I have been challenged with. I can't thank him enough for all of his assistance and advice. Dan can handle a high volume of work and is extremely well-organized. He ran his company with integrity and skill and I trust his opinion emphatically.

Dan has always been straightforward, honest, and dependable and I am happy to write this letter of reference.

Best Regards,



Wm Paul Ingram
Owner



11.X.

October 18, 2021

Dear Honorable Members of the Anchorage Assembly,

I'm Mike Mosesian, owner of Bell's Nursery and Gifts here in Anchorage. I am writing to give my highest recommendation for Mr. Dan Zipay as Director of Solid Waste Services.

I've known Dan for 40 years. Over the years, Dan hauled gravel to my nurseries for various projects I had. He was always on time and on budget with his dump trucks. In addition, for a decade he was my carrier for waste removal from the nurseries. Again, it was a pleasure doing business with him in that respect too. I found Dan to be energetic and a straight shooter. If he tells you he'll do something, he does it. He's well-organized and has a knack for increasing efficiency and solving problems, but never at the expense of safety. He's always ready with a smile and is a natural leader. I give him my highest and sincere recommendation for Director of Solid Waste Services.

Sincerely,

A handwritten signature in blue ink that reads "Mike Mosesian".

Mike Mosesian, Owner
Bell's Nursery and Gifts



MUNICIPALITY OF ANCHORAGE
MAYOR DAVE BRONSON

11.X.

August 16, 2021

Daniel Zipay
[REDACTED]

Dear Daniel,

I am pleased you have accepted the executive position of SWS Director (position 30005103) with the SWS Department. Your executive appointment begins August 16, 2021.

Your salary will be based on an annual salary of \$131,310.40 (\$63.13 per hour) and is paid on a bi-weekly basis. This is a salaried executive position and as such is exempt from the minimum wage and overtime provisions of the Federal Fair Labor Standards Act. You will serve in an appointed capacity at the pleasure of the Mayor.

On an annual basis beginning August 16, 2021 you will receive eighty (80) hours of non-cashable leave in accordance with Anchorage Municipal Code (3.30.174.J)

In accordance with Anchorage Municipal Code (3.30.173), executive employees shall submit a resume prior to hire or appointment. Under Municipal policy, your resume will be submitted to the Assembly and become part of the public record. In addition, your appointment is subject to confirmation by the Municipal Assembly.

The Municipal Executive Team and I look forward to working with you.

Sincerely,


Dave Bronson
Mayor

cc: Personnel File
Central Payroll



MUNICIPALITY OF ANCHORAGE

11.Y.

Assembly Memorandum

No. AM 651-2021(A)

Meeting Date: October 27, 2021

1 **From: MAYOR**

2
3 **Subject: Executive Appointment – Confirmation Hearing**

4
5 Pursuant to the Municipality of Anchorage Charter in sections 5.02, 5.03 through
6 5.05 and the Anchorage Municipal Code sections 2.30.095, 3.20.020 and
7 3.20.070, I ask the Assembly to confirm the following executive and department
8 head that I have appointed:

9
10

<u>Name</u>	<u>Position</u>
Joe Gerace	AHD Director

11
12
13 Resume submitted in accordance with Anchorage Municipal Code section
14 3.30.173 is attached for your information.

15
16 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

17
18 Prepared by: David Samsa, Human Resources Executive Assistant
19 Approved by: Niki Tshibaka, Chief Human Resources Officer
20 Concur: Amy Demboski, Municipal Manager
21 Respectfully submitted: Dave Bronson, Mayor

Joe Gerace

Objective

I wish to continue my many decades of public service using my emergency service delivery and disaster response experience to improve all aspects of service delivery by the Anchorage Health Department. I have a history of handling emergency responses of all types, from small house fires to coordinated major disaster responses. As our current pandemic situation is highly dynamic and requires daily adjustments to any operations plan, I am confident in my ability to provide the oversight and management that the current AHD response needs for operational success.

Experience

Director (Sept, 17 2021 to present)

Anchorage Health Department (825 L Street #410, Anchorage AK 99519-6650)

- Immediately recognized a significantly high staff turnover rate in my department. In partnership with HR and Employee Relations, I commissioned a 4 year retrospective analysis of employee turnover and partnered with the proper city departments to address this issue.
- On 10/1/2021, AHD merged a 3 agency incident action plan and response (AHD/DHD/EOC) into a single agency response. This response covers: Testing, vaccinations and Mass Care. I streamlined these operations under the AHD. The AHD Director is serving as the incident commander for the Covid-19 response at this time.
- Partnered with many outside agencies over the last 30 days. This list includes State of Alaska stakeholders, the local school district, many city departments, local NGOs and community members. I am strongly committed to working on public/private partnerships to advance many important programs that strongly benefit the most vulnerable members of the community.
- Spearheaded improved Covid-19 PCR testing program after the AHD detected a funding shortfall. AHD arranged for additional funding, we contacted outside partners for increased private testing and we are working to finding external funding sources to make testing more widely available for our citizens. After data analysis and listening to community feedback, we adjusted operational hours of the MOA-AHD funded testing locations, resulting in a 60% increase in operation hours. This program was specifically designed to support the ASD students before and after school with testing and shift workers.

- Updated AHD staff safety program to protect all MOA workers from Covid-19.

Director of Operations (March 2021 – Sept, 15 2021)

Visit Healthcare (12001 Industry Way Suite B4, Anchorage AK 99515)

I oversaw all aspects of operations for Visit Healthcare in Alaska. Visit Healthcare has been the sole testing provider for the MOA-AHD team since the end of July 2020. In Feb of 2021, Visit Healthcare took over sole responsibility for multiple fixed vaccination clinics and mobile vaccination clinics from the MOA and partner agencies. After assuming the operation of these ongoing clinics, Visit Healthcare went on to open 3 more fixed vaccination sites at the MOA's direction. I personally oversaw all aspects of the start-up and operation of these new clinic locations. When demand for Covid-19 vaccine lessened, I handled the demobilization of the clinics designated to close by the MOA-AHD team. Additionally I created tools to help manage the fair and equitable distribution of vaccine and track productivity. I worked with my AHD partners to adjust operations based on actual metrics not perceived inequities. Visit Healthcare – Alaska's operation is in excess of 40MM and provides employment to 305 local employees.

Red Cross Disaster Responder (June 1985–Present)

American Red Cross of Alaska (235 E. 5th Ave, Anchorage, AK 99501)

I am a seasoned disaster responder with dozens of in person disaster deployments. From responding to local residential and apartment fires or providing senior leadership on National level disasters, I am trained, prepared and experienced at making tough decisions and taking immediate actions that are necessary for the success of a response operation. Just in the last 5 years, I have served on earthquake, hurricane, California Wildfires (3 years in a row), local and state level disaster responses. I have specialty response skills including avalanches, landslides, plane crashes and dealing with a plane of US Department of State officials needing support. I am certified in over 20 specialties in Disaster Response. I am an experienced Logistics Section Chief.

I am currently Chairman of the Board for the American Red Cross serving Alaska.

Medical Detachment Commander (Lieutenant Colonel-Alaska) (Jan 2020 –Present)

State of Alaska JTF-Medical (Bldg. 49000 JBER, Anchorage AK 99515)

Beginning in Jan of 2020, I started to assist the Alaska Guard/DHS & EM with response planning for a pandemic. I served as a subject matter expert on several topics in the State EOC. In March of 2020 I was called to State Active Duty (StAD) and served in a mix of pandemic response roles. I served on Joint Taskforce Medical providing direct medical and logistical support of the AKNG pandemic mission. I had additional responsibilities of the Covid screening program at the AKNG Headquarters. In partnership with LTC Sanders, we checked-in, inspected and tested all reporting AKNG soldiers who had been activated for the Covid 19 response in Alaska. As the pandemic transformed, I was assigned to support DHSS. My DHSS role at first was to lead a Covid-19 contact tracing team, later the role expanded to include helping citizens get scheduled for vaccinations and MAB treatments. I departed StAD in March of 2021, returning to regular drill status, to assume my current role at Visit Healthcare. I continue to serve in the 49th Brigade, ASDf. During my activation I oversaw the creation of a new EMS agency for statewide response to medical situations.

Firefighter/Paramedic (Dec 1982 –Present)*Various Agencies over many years*

Started this role in December of 1982 as an EMT. Over next three years I added dozens of trainings to my skill set. In the Spring of 1985, I became a career FF/Paramedic. Over many years and several agencies, I have continued to serve my fellow citizens as both a paid & volunteer responder. I am a current Alaska EMS responder supporting several EMS/Fire agencies. I respond to emergency calls out of Seward AK, when time allows me to be at my second home. I teach EMS & Fire courses regularly helping citizens get the skills they need to make their communities more resilient and protecting life and property. I have used my advanced skills on many deployments to austere and heavily impacted regions worldwide. My field medical experience has trained me to be able to provide quality care in a multitude of hostile situations.

Skills

- ▶ State of Alaska Advanced EMS Instructor
- ▶ State of Alaska Advanced EMT
- ▶ State of Montana Paramedic
- ▶ Instructor Trainer for Advanced & Pediatric Life Support, Basic Life Support, Wilderness/Remote EMT, Emergency Medical Responder
- ▶ American Red Cross Advanced Disaster Instructor

Education**Masters of Business Administration** (May 1998)

- ▶ Focus on Supply Chain Logistics and Operations

Masters of Science in Physician Assistant Studies (Jan 1993)

- ▶ Focus on Preventative Health

Bachelors of Science Chemistry & Chemical Engineering (May 1988)

- ▶ Strong physical science background, earned dual Bachelors

October 18, 2021

Municipality of Anchorage
Anchorage Municipal Assembly
632 West 6th Avenue
Anchorage, Alaska 99501

Reference: Letter of Recommendation for LTC (AK) Joseph Gerace, Anchorage Health Department Director

To Anchorage Municipal Assembly Members,

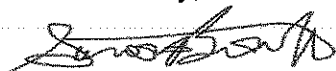
It is my great pleasure to recommend LTC (AK) Joseph Gerace for the Confirmation Hearing as Anchorage Health Department Director. I know LTC (AK) Gerace as a committed and dedicated employee of the Alaska State Defense Force and as a fellow Executive Board Member of the American Red Cross, Alaska. In both positions he has demonstrated an enthusiastic and ethical commitment to servicing others, especially the residents of Alaska.

LTC (AK) Gerace's military experience, medical education, teaching and mentoring skills, managing various high profile programs for the Red Cross throughout America, being the 49th Brigade Surgeon, and working with large diverse groups and cultures, has prepared him for the Director of Anchorage Health Department.

LTC (AK) Gerace has shown this same level of commitment, ethical standards, and dedication in other areas of his life, as husband and father, teacher, a paramedic, fireman, and he has demonstrated selflessness throughout his life. He continually demonstrates what it means, "to care for others". He is a person who puts the ethical needs of the mission, the safety and welfare of the people he is caring for, and a concern for future impacts above his needs.

I believe that LTC Gerace would be an incredible addition to the Municipality of Anchorage Health Department, and I hold him in the utmost esteem. Please feel free to contact me if you have any questions regarding his character or past achievements.

Sincerely,



Simon Brown II
Brigadier General (Alaska) / 49th Brigade
Commander



MUNICIPALITY OF ANCHORAGE
MAYOR DAVE BRONSON

11.Y.

September 15, 2021

Joe Gerace


Dear Joe,

I am pleased you have accepted the executive position of AHD Director (Director of Health & Human Services, position 30001556) with the Anchorage Health Department. Your executive appointment begins September 17, 2021.

Your salary will be based on an annual salary of \$119,995.20 (\$57.69 per hour) and is paid on a bi-weekly basis. This is a salaried executive position and as such is exempt from the minimum wage and overtime provisions of the Federal Fair Labor Standards Act. You will serve in an appointed capacity at the pleasure of the Mayor.

In accordance with Anchorage Municipal Code (3.30.173), executive employees shall submit a resume prior to hire or appointment. Under Municipal policy, your resume will be submitted to the Assembly and become part of the public record. In addition, your appointment is subject to confirmation by the Municipal Assembly.

The Municipal Executive Team and I look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Bronson".

Dave Bronson
Mayor

cc: Personnel File



MUNICIPALITY OF ANCHORAGE

11.Z.

ASSEMBLY INFORMATION MEMORANDUM

No. AIM 175-2021

Meeting Date: October 27, 2021

From: **MAYOR**

Subject: **EMERGENCY PROCUREMENTS AWARDED UNDER AMC 7.20.090**

Pursuant to AMC 7.20.090, the following procurements were directed as a result of the Mayors Emergency Orders 03 and 06. AMC 7.20.090 requires the procurements to be reported to the Assembly if they were otherwise subject to AMC 7.15.040 no later than the second regular meeting following award of the contract. In addition, those contracts noted below under \$30,000 are not required to be reported, however, they are reported here as a matter of interest.

Prepared by: Rachelle A. Alger, Purchasing Director

Concur: Travis C. Frisk, CFO

Concur: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor

11.Z.

Vendor	Purchase Order Number	Commodity/Service	Requesting Department	Dates	Amount
Rent A Can	2021002998	Toilets, handwashing stations, cleaning services and supplies for Sullivan Arena Shelter	DSD	07/01/2021–10/31/2021	\$131,852.00
SALA Medics Services at Guess House Inn	2020001668	Medical screening, medical monitoring and case management services for persons experiencing homelessness.	DSD	10/01/2021-10/31/2021	\$506,409.18
99 Plus 1	2021000309	Non-congregate shelter management services at Creekwood Inn, Sockeye Inn, & Alex Hotel	DSD	10/01/2021-10/31/2021	\$96,557.33
Creekwood Inn	2020004538	Non congregate shelter to provide up to twenty (20) rooms and accommodations	DSD	10/01/2021-10/31/2021	\$20,077.00
GuestHouse Inn	2020003682	Rooms for persons experiencing homelessness that require quarantine & isolation due to being exposed to COVID-19	DSD	10/01/2021-10/31/2021	\$213,092.50
Aviator Hotel	2020005213	Provide non congregate shelter for two hundred (200) hotel rooms and accommodations to persons experiencing homelessness	DSD	10/01/2021-10/31/2021	\$562,804.00



MUNICIPALITY OF ANCHORAGE # 11.AA.

Assembly Memorandum

No. AM 690-2021

Meeting Date: October 27, 2021

From: MAYOR

Subject: PLATTING BOARD APPOINTMENTS
(Rick Castillo, Jana Weltzin, Ryan Morman, Zach Young)

I have appointed the following individuals to the Platting Board:

Rick Castillo	To Replace:	VACANCY (Seat 1)
	Term Expires:	10/14/2024
Jana Weltzin	To Replace:	REAPPOINTMENT (Seat 3)
	Term Expires:	10/14/2024
Ryan Morman	To Replace:	VACANCY (Seat 5)
	Term Expires:	10/14/2024
Zach Young	To Replace:	VACANCY (Seat 8)
	Term Expires:	10/14/2022

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

Summary of Qualifications

Dynamic, result-oriented veteran prepared to leverage public and private sector experience in organizing and leading a team in a high-tempo environment—a proven leader in addressing internal and external stakeholders with clear and concise messaging. A precise coordinator experienced with multiple enterprise resource planning systems to meet time horizons & KPI's. A charismatic team builder driving others to search for shared vision and encourages groupthink to function in a dynamic environment.

- Application Development.
- Business Development Support.
- Lobbying & Advocacy.
- Agile Work Processes.
- Transportation Management.
- Stakeholder Rapport.
- Oracle, Sage, SAP modules.
- Contract Development and Management.
- Policy Strategist.
- Capital Planning and Asset Management.

Experience

Consultant, Owner

01/2021 to Current

KOTC Consulting

Anchorage, AK

KOTC Consulting provides supply chain solutions, strategic planning, business development, government solutions, lobbying, and policy work to those in Alaska. With a decade of experience in the public and private sector, including oil and gas, transportation, and telecommunications, KOTCC empowers their clients with deliverables that drive results.

Contract: CovidSecure, LLC (Contract 2021-Present)

- Manage external customer and client relations.
- Assign tasks, standards, conditions for API software development team.
- Conduct business development and strategy solutions for expansion into new markets.

Substitute Teacher, K-12

12/2020 to Current

Anchorage School District

Anchorage, AK

- Engage students and drive learning.
- Provide feedback and review on school day activities to the primary teacher.
- Enforce safe classroom routines amongst students at a consistent level within parameters guided by CDC for COVID-19.

Supply Chain Manager

01/2017 to 01/2021

MasTec Network Solutions

Anchorage, AK

- Responsible for five direct reports in the logistics operation, which oversees material, purchasing, warehousing, and fleet management.
- Acted as a change agent for a multimillion dollar business acquisition site, transitioning multiple vendors and agents throughout the value chain.
- Optimized inventory turnover, providing \$100k in additional monthly revenue and increasing the profit margin on LTE closeout packages for ATT.
- Developed SOP's & flowcharts for MNS rollout of AT&T assets for CRAN/5G network infrastructure.
- Accountable for fixed, intangible, and inventory assets with a valuation of ten million dollars.

Operations Supervisor**Safeway Albertsons****# 11AA**
02/2016 to 02/2017
Anchorage, AK

- Scheduled labor to meet effective and efficient production standards.
- Ensured proper inventory control methods using SOX audit compliance, cyclic inventory accounting, and random control measures.
- Implemented all safety measures for a 100% incident-free culture.
- Maintained quarterly goals in decreasing costs of overall production by a minimum of \$15,000.

Materials Manager**SteelFab****02/2015 to 02/2016****Anchorage, AK**

- Accounted, inspected, received, and managed all inventory utilized for special projects within oil and gas, construction, mining, and the utility industry.
- Coordinated transportation movement of all incoming and outgoing materials and projects using SAGE enterprise resource planning system.
- Processed, mapped, and documented all procedures to improve workflows, facilitate cross-training, and reduce training timeframe for new employees.

Payroll Auditor**Lynden Transport****09/2015 to 01/2016****Anchorage, AK**

- Ensured for-hire drivers complied with the regulations set forth by FMCSR.
- Audited and approve driver's logs, hours, and mileage for submission to the finance department.
- Performed audits on statements and reports to upper management.

Oil and Gas Intern**Carlile****06/2015 to 09/2015****Anchorage, AK**

- Served underneath VP of Oil & Gas and worked to incorporate new process engineering & flowcharts to reduce inefficiencies in logistics to external clients: Conoco Phillips, Shell, and BP.
- Worked alongside the logistics project manager to provide resources for the Shell Chukchi project.
- Strengthened core relationships with outside 3PL agencies to provide better customer service for Alaska residents.

Aviation Support Specialist**Alaska National Guard****06/2011 to 06/2013****Anchorage, AK**

- Supported two million dollars logistical operations with infrastructure and equipment needed for soldiers to conduct monthly and annual training exercises.
- Assigned and allocated assets of five million dollars to individuals while maintaining full accountability of the commander's property.

Senior Supply Officer**United States Army, 4/25th ABCT, 1-501 IN ABN****05/2007 to 06/2011****Anchorage, AK**

- Noncommissioned Officer responsible for all resources requisitioned at the organizational level.
- Section sergeant: was responsible for S-SHOP soldiers working across multiple departments to include human resources, communication, supply, and unit armory.
- Supervised, trained, and empowered soldiers to coordinate and establish inventory control measures to ensure efficient operations under minimal discrepancy standards.
- Managed unit commander's property of two million dollars with zero loss.
- Acted as the assistant NCOIC for unit deployment mobilization in inventorying all assets between CONUS/OCONUS deployment.

BBA: Supply Chain Management

University of Alaska Anchorage

- Leadership Honors.
- Martin Luther King Jr. Recipient.
- Phi-Alpha, TKE, Founding Member, President.

11.AA. 06/2015
Anchorage, AK

Technical Certificate: Professional Truck Driving Institute

Northern Industrial Training

- Commercial Driver's License Class A.

07/2013
Palmer, AK

Certifications

- PBUSE, Logistics Information System, Dept. of the Army (04/2008).
- AIT Operator Training, Logistics Information Systems, Dept. of the Army (08/10).
- Chemical, Biological, Radiological and Nuclear Defense Course (10/2007).
- Government Purchase Card Training and Ethics (03/10).
- Combat Casualty Course (10/08).

Organizations

- Alaska BAR Association Board of Governors, Alaska State Commission, Public Appointed Member.
- Hillside Rotary Club.
- Leadership Anchorage, Cohort 20, Alumni.
- Northern Lights ABC PTA Secretary (2019-2020).
- Veterans of Foreign Wars Post 9981, Member.
- Huffman/O'Malley Community Council.

Achievements

- Candidate for Anchorage Assembly, South Anchorage, Seat K (April 2020).
- Chairman of the Board, Phi-Alpha Chapter of Tau Kappa Epsilon.
- Army Commendation Medal (x4).
- Combat Action Badge.
- Parachutist Badge.

Websites, Portfolios, Profiles

- <https://www.linkedin.com/in/rickforalaska/>.
- [kotcc.com](https://www.kotcc.com).
- https://ballotpedia.org/Rick_Castillo.

References

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

JANA WELTZIN

Principle Owner of JDW Counsel

PROFILE

I focus my legal practice on land use and zoning law, medical marijuana law in Arizona and recreational marijuana and hemp business law and regulation compliance in Alaska.

I provide representation for cannabis and hemp clientele relating to business structure, permitting and licensing, land use applications and hearings, conditional use permits, investment connections and presentation, regulation compliance, real estate commercial leasing and purchases, operations, and general activism for the cannabis industry.

CONTACT

PHONE:



WEBSITE:



EMAIL:



WORK EXPERIENCE

JDW Counsel Attorney, Principal Owner
2015 – current

Rose Law Group, Scottsdale, AZ Associate Attorney
2013–2015

Advise Medical Marijuana clients regarding operation, create business structure and related entity documentation, draft and advise regarding purchase sales agreement, negotiate leases, draft and advise regarding joint venture agreements, licensing process, and obtain variances, special use permits and zoning ordinance amendments for purposes of securing location for cultivation and dispensing product. Assist civil litigation department with research, drafting of pleadings, and co-counsel on several civil litigation cases. Manage all NFL related class action concussion case clients, point of contact for all NFL related clients. Assist real estate department with commercial lease drafting and review, land use issues, and other matters.

Frank, Sheldon & Houser, Phoenix, AZ Family Law Associate Attorney
2012–2013

Drafted pleadings, researched and drafted memorandums of laws, attend and participate in court hearings and depositions, prepared disclosure statements, interact and consult with clients.

EDUCATION

Sandra Day O’Conner College of Law, Arizona State University, Tempe, AZ
J.D. May 2012

- Class Ranking 56/175
- The Law Journal for Social Justice - Associate Editor
- Moot Court, Finalist in 2009 Client Counseling Competition
- Phi Alpha Delta - Co-Chair of Social Committee (2009), Vice Justice (2010-2011)
- Women Law Student’s Association
- Student Ambassador
- Indian Legal Program
- Indian Legal Clinical Program
- Pedrick Scholar (recognizes students who receive above a 3.55 for the semester), Fall 2011, Spring 2011, Fall 2012, Spring 2012
- CALI Award in Indian Gaming, Spring 2012
- Oral Argument Arizona Division One Appellate Court, July 26, 2011

University of Reno, Reno, NV 2005-2009
2005 - 2009

- Bachelor of Arts, Political Science, minor Economic Policy, May 2009
- Phi Alpha Delta, pre-law co-ed fraternity, 2005-2009

ATTENDANCE RECORD

Platting Board

Date Range: 10/1/2020 To 9/30/2021

Member: Jana Weltzin

Date Appointed: February 14, 2017

Meeting Dates	Attendance Status
10/07/2020	Present
11/05/2020	Present
12/02/2020	Present
01/06/2021	Excused
02/03/2021	Present
03/03/2021	Cancelled
04/07/2021	Excused
05/05/2021	Cancelled
05/19/2021	Present
06/02/2021	Excused
07/07/2021	Cancelled
08/04/2021	Present
09/01/2021	Present

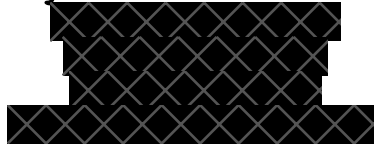
Totals:

Meetings: 13

Present: 007

Excused: 003

Other: 003

**Target: Platting Board – Municipality of Anchorage**

My professional experience hasn't come overnight; it's taken many years of both failures and successes. Over my career, I have worked with operators, engineers, builders, developers, government officials, and homeowners. These experiences have taught me how to collaborate, find a common ground, creatively look for solutions, communicate and deal with conflict. I believe these same skills will serve me well if selected for the Municipality of Anchorage Platting Board. Over the last decade, I've worked with many levels of government. I have gained an appreciation for the processes, rules and regulations designed to make our communities great. In my view, great planning paired with an open mind will yield the best results.

Professional Experience**Operations Manager (Aggregate Mining, Manufacturing & Company Fleet)**

Anchorage Sand & Gravel, Inc., a Knife River Corporation Company

2013 – present

- Work with all levels of local government in Anchorage and the Matanuska-Susitna Borough.
- Manage Company-Wide Fleet, Manufacturing Plants, Railroad Operations and Mining Operations.
- P&L management for the following 6 departments: Aggregate Mining, Aggregate Transfer & Unloading, Aggregate Crushing & Recycling, Lucy & Sand Lake Fill Sites, and Company-Wide Fleet & Maintenance Services.
- In-depth knowledge of surveying, drawings and construction.
- Lead platting and development projects here in Anchorage and throughout the Matanuska-Susitna Borough.
- In-depth knowledge of Title 21.
- Lead process control improvement projects companywide.
- Key contributor for annual business strategic and fiscal planning.
- Conduct new employee hiring, technical training, and employee performance reviews.
- Identify and implement cost savings programs for operations.

Quality Assurance & Lab Manager

Anchorage Sand & Gravel, Inc., a Knife River Corporation Company

2008 – 2013

- P&L management of Quality Control and Laboratory for multiple divisions. (A.B.I. Cement, AS&G, Fairbanks Block)
- Lead process control improvement projects companywide.
- Conduct new employee hiring, technical training, and employee performance reviews.
- Identify and implement cost savings programs for operations.
- Work daily with the Municipality, Alaska DOT, and the Army Corps. of Engineers.

Ready-Mix Business & Operations Manager

Marshall Concrete Products, Inc. (Minneapolis, Minnesota)

2004 – 2008

- P&L management of concrete operations, contractor supply stores and central dispatch operations.
- Lead ready-mix department segment marketing, product branding, and pricing
- Manage plant operations in three metro locations and a central dispatch department
- Key contributor for annual business strategic and fiscal planning
- Conduct new employee hiring, training, and employee performance reviews (direct reports = 65 class B & A drivers, 3 supervisors, 3 managers)
- Identify and implement cost savings programs for operations (16% reduction in 2006 costs)
- Lead negotiations with major raw material suppliers
- Maintain non-union environment while regional industry remains exclusively union
- Ensure fleet and driver Department of Transportation compliance
- Develop and conduct internal and customer-based surveys to enhance customer service

Production Manager & Quality Assurance

Coatings Division – Valmont Industries (Minneapolis, Minnesota)

2000 – 2004

- Lead and managed a staff of more than 25 employees
- Established job descriptions and initiated organizational development that resulted in higher efficiency
- Exceeded minimum daily production throughput by strong leadership, organization skills and positive team building while maintaining a safe work environment
- Initiated cross-functional teams that lead to a significant increase in production
- Handled many aspects of multiple corporate accounts by creating specifications, process development and complaint handling with a strong focus on ensuring customer satisfaction

Commercial Sales Specialist

Lowe's Home Improvement (Ames, Iowa)

1998 – 2000

- Student employee
- Compiled and analyzed data to ensure that new program metrics were consistent with corporate strategic goals
- Led sales team in monthly sales in a narrow commercial market (16 of 24 months)
- Participated in new customer-focused strategic planning for a national construction business
- Skilled in capturing new business through networking and personal effectiveness
- Proven customer satisfaction based on repeat customers, referrals, and awards

Senior Lab Technician

Anchorage Sand & Gravel (Anchorage, Alaska)

1993 – 1997

- Summer student employee
- Tested various proprietary concrete products as well as competitive product analysis
- Developed both concrete & asphalt mix designs to meet local, state, and federal requirements
- Monitored daily production and worked closely with plant operators to maintain product specifications

Leadership & Volunteer Activities

- | | |
|---|----------------|
| • VP & Treasurer of the American Concrete Institute (Alaska Chapter / Non-Profit) | 2013 - present |
| • Board Member & Treasurer of Cascadian Green Building Council (Alaska Chapter) | 2009 – present |
| • Board Member of Goldenview Homeowners Association (Alaska) | 2009 – present |
| • Board Member of Alaska Rock Products Association | 2013 – present |

Education

May, 2000	Bachelor of Science & Arts, Business & Rhetoric (Professional Communications) Iowa State University, Ames, Iowa
1992 – 1996	Business and English Minor (transferred to Iowa State) Montana State University, Bozeman, Montana

11.AA.

ZACH YOUNG

REAL ESTATE PROFESSIONAL

PERSONAL PROFILE

I am a Real Estate Sales professional and investor working primarily within the residential space, specializing in small multifamily investments

WORK EXPERIENCE

Real Estate Courier, Sign Installer, Foreclosure

Service Signs and Contracting | Oct 2017 - March 2019

- Install signs, lockboxes, and complete field work for real estate professionals
- Walkthrough and photograph HUD homes, confirm vacancy, ensure unitization

Real Estate Sales Associate

Unity Home Group | March 2019- January 2020

- Helped People in the purchase and sale of property

Zach Young Real Estate

Real Estate Brokers of Alaska | January 2020-Present

- Buyer and Seller Representative
- Small Multifamily Specialist
- 10+ Multifamily Closings

EDUCATION HISTORY

Calvin University

Studied Biochemistry | Aug 2016 - Sept 2017

- XC Track Student Athlete
- Knights Investment Management

University of Alaska Anchorage

Business- Property Management | Sept 2017- May 2019

- Property Management, Real Estate, Economics
- Tau Kappa Epsilon Member and Event Organizer



CONTACT ME AT



SKILLS SUMMARY

- Interpersonal Skills
- Negotiation
- Problem Solving
- Enterprise Resource Planning
- Dispute Resolution



MUNICIPALITY OF ANCHORAGE # 11.AB.

Assembly Memorandum

No. AM 693 -2021

Meeting Date: October 27, 2021

From: MAYOR

Subject: URBAN DESIGN COMMISSION APPOINTMENTS
(Mark Anthony Cox, Edith McKee)

I have appointed the following individuals to the Urban Design Commission:

Mark Anthony Cox	To Replace:	VACANCY (Seat 3)
	Term Expires:	10/14/2024
Edith McKee	To Replace:	REAPPOINTMENT (Seat 1)
	Term Expires:	10/14/2024

Resumes are attached for your information. Confirmation is requested at the regularly scheduled meeting on October 27, 2021.

Respectfully Submitted,

Dave Bronson
Mayor

Attachments

MC

MARK ANTHONY COX^{# 11.AB.}

To be a reliable asset to ensure the prosperity of the city of Anchorage for many years to come.

SKILLS

As a soldier and scholar with exposure to executive leadership positions in the nonprofit and for-profit sector, I come with an array of skills available for utilization.

- ❖ Microsoft Suite proficiency
- ❖ Oratory proficiency
- ❖ Financial reporting
- ❖ Knowledge of digital tools
- ❖ Management experience
- ❖ Objectivity
- ❖ Interpersonal skills

EXPERIENCE

FOUNDER/EXECUTIVE DIRECTOR • FAMILY CHARITY OF ALASKA • NOV 2020 – PRESENT

As executive director of a 501(c)(3), I oversee staff and volunteers who give emergency relief to families/individuals experiencing financial distress through individual donations and grants.

YOUTH OUTREACH/TEACHER • LIGHTHOUSE CHRISTIAN FELLOWSHIP • DEC 2019 – PRESENT

As a volunteer children's ministry teacher, I train communities of at-risk youth and families biblical and practical emotional, social, and financial skills.

NON-COMMISSIONED OFFICER • US ARMY • MAY 2016 – MAY 2020

As a medical enlisted non-commissioned officer, I worked and excelled in my field and trained diverse constituents to achieve above the status-quo. I received up to date training in medicine, interpersonal communication, and Equal Opportunity Advisor and Leader courses.

EDUCATION

BACHELORS IN BUSINESS-FINANCE • MAY 2022 • UAA

In the pursuit of continuing education I work with up to date standards of the Finance industry and excel in the coursework as a consistent Dean's List Scholar.

REAL ESTATE LICENSEE • JULY 2021 • AK

ASSOCIATES OF ARTS AND SCIENCE • MAY 2021 • UAA



MC

11.AB.

MARK ANTHONY COX

Received up to date education in a diverse course load to include: computer systems, sound business practices, social/emotional intelligence, accounting, operations management, and marketing.

HIGH SCHOOL DIPLOMA • MAY 2012 • EAGLE RIVER HIGH SCHOOL

Focused on achieving and excelling in high school required coursework. Gained proficiency in foreign languages and interpersonal skills.

VOLUNTEER EXPERIENCE OR LEADERSHIP

As a soldier in the United States Army volunteering, I worked together with Food Banks, Disaster Relief efforts, and Veteran volunteer efforts.

As a soldier and civilian I was a student, mentor, trainer, and exemplar of the standards that I expected from my soldiers and associates.



PROFESSIONAL SUMMARY

I have a history of consistent project delivery. I bring high ethical standards, excellent communication, effective schedule management, and team building skills with me to the work place. I seek innovative methods to engineering project delivery. I am passionate about what I do and excited about bringing projects to the community that improve quality of life.

EMPLOYMENT HISTORY

AK Department of Transportation & Public Facilities

- Sr. Transportation Project Manager Feb 2020 -Present
Supervisor: Matt Stone P.E., Transportation Business Group Manager, 907-644-2057

HDL Engineering Consultants LLC.

- Civil Engineering Manager Aug 2019 – Feb 2020
Former Supervisor: Jeff Fuglestad, P.E., Principal, 907-564-2120

AK Department of Transportation & Public Facilities

- Engineer II Project Manager, Traffic Section Nov 2015-Aug 2019
Current Supervisor: Cynthia Ferguson P.E., Chief: Traffic, Safety, and Utilities, 907-269-0686
Former Supervisor: Jim Amundsen, P.E., Chief: CR Highway Design, 907-269-0566
- Tribal Relations Liaison, temporary appointment May 2018 – May 2019
Supervisor: Marc Luiken, Commissioner (Former)
- Engineer I Project Engineer, Highway Design July 2011-Nov 2015
Supervisor: Sean Holland, P.E., Construction Project Manager, 907-269-0670
- Engineer Assistant III Highway Design Nov 2010-July 2011
Supervisor: Christina Huber, P.E., Highway Design Project Manager, 907-269-0572

KUNA Inc. (Formerly WHPacific Inc., formerly ASCG Inc.)

- Designer, EIT: Civil Design August 2004-Nov 2010
Supervisor: Lou Bassler, P.E., Retired

EXPERIENCE

Project Management

- Manage the development of capital improvement projects applying current engineering concepts and principles to produce constructible plans, specifications, and estimate (PS&E) packages. Direct staff in preparing, reviewing, and selecting a variety of engineering solutions for transportation related projects.
- As project manager at AK DOT&PF led the development of 16 projects with a construction value over 160 million
- Produce complete, accurate, biddable, and constructible PS&E packages as the Engineer of Record. As the project engineer delivered 15 PS&E packages in four years that met obligation deadlines and obligated over 80 million dollars.

- Experience with pavement preservation, rehabilitation, and reconstruction projects from conceptual design to construction ready bid documents. Including the preparation of 3R Analysis Report
- Establish a scope, schedule and budget, prepare a Project Management Plan, and assemble project teams for multiple transportation projects.
- Maintain project schedule by monitoring progress, coordinating activities, and resolving problems.
- Plan, schedule, and moderate public meetings with attendees including resource group representatives, Federal & State local officials, Community Groups, outside agencies, and the public.
- Facilitate and attend meetings with in house staff, consultants, resource agencies, local governments, and the public as needed to develop and coordinate project designs.
- Provide support during construction. Provide design clarification and solutions for unexpected conditions.

11.AB

Team Management

- Coordinate in-house traffic design staff and/or engineering consultants, which involves project costing, scheduling, scoping, and the coordination of actions and decisions regarding quality, timeliness, and cost considerations.
- Manage a design team of engineering assistants, a drafting technician, and interns in the preparation of Plans, Specification, & Estimation (PS&E) packages for highway improvement projects.
- Assign and prioritize work, check for thoroughness and adherence to standards.
- Prepare consultant contracts, write Scopes of Services and Requests for Proposals, assist with consultant selection, negotiate with consultants on cost and scope, and write Records of Negotiation. Review consultants' progress and work products pertaining to design development activities.

Design

- Design horizontal and vertical roadway alignments, construct surfaces, generate plan and profile sheets, cross-sections, and details using Land Desktop and Civil 3D.
- Prepare hydraulic analysis and hydrology reports using regression and rational methods, and HY-8 analysis software.
- Prepare design study reports, ESCP's, technical memos, and specifications

Tribal Coordination: 2018-2019

- One-year appointment to perform the duties of Tribal Liaison in addition to regular project management
- Conduct government-to-government consultation between Tribes and DOT&PF
- Prepare and Facilitate the Governors Transportation Advisory Committee (GTAC), Transportation Subcommittee quarterly meetings
- Seek opportunities for partnerships between Tribes and the DOT&PF to improve transportation facilities
- Prepare and give presentations
- Attend the GTAC monthly meeting and report on DOT&PF activities
- Work with federal transportation partners and tribal officials to develop and implement national programs in Alaska

Documentation & Compliance

- Review other agency's plans, specifications, reports, and estimates for conformance to current standards with respect to Department of Transportation infrastructure located in DOT&PF right-of-way. Make comments on behalf of the Highway Design Section Chief. Review and approve access permits for the Highway Design Section of Central Region DOT&PF.
- Review plans, specifications, estimates, and contract documents to ensure quality and conformance to program requirements and local, state, and federal laws, codes, regulations, and standards.
- Ensure NEPA compliance through coordination with the Area Planner and the Environmental Team Leader to identify impacts of the project.

- Develop a Public Involvement Plan (PIP) that identifies stakeholders and potential effects on individuals or groups.
- Coordinate with regulatory agencies and functional groups for compliance with applicable federal and state laws, codes, policies and procedures. Coordinate schedules between functional groups and regulatory agencies to ensure the necessary permits are obtained on time and all permit requirements are included in the plans and specifications.
- Prepare responses to requests for information from the public, upper management within the Department, other outside agencies, and the Legislature.
- Report to upper management on project progress and financial status.
- Coordinate with functional sections to meet project certification and design objectives.

11.AB.

EDUCATION, LICENSING, & APPOINTMENTS

- B.S. Civil Engineering with Minor in Mathematics: University of Alaska Anchorage 2003
- Professional Engineer License: AELC #12966
- Urban Design Commissioner: March 2019 - present

RELEVANT TRAINING

- FHWA's SHRP2 R09 Project Management; Managing Risks on Rapid Renewal Projects
- Managing Environmental Conflict
- Academy for Supervisors
- Municipality of Anchorage (MOA) Bikeway Design Workshop
- Development of Informed Consent
- Urban Drainage Design
- Federal-Aid Highway 101
- NEPA & Transportation Decision Making
- NHI 380095: Geometric Design: Applying Flexibility and Risk Management
- NHI 380109: Alternative Intersections and Interchanges
- Design & Construction Management
- Effective Sediment and Erosion Control (ESCP)
- MOA Strategy for Development of Context Sensitive Transportation Projects

COMMUNITY ACTIVITIES

- Dimond High School Smart Girls Rock – Career mentoring
- STEM Girl Scout of America volunteer – teaching young women engineering concepts using fun hands on activities
- I know I Can volunteer – reading program at local elementary schools to encourage continuing education
- Engineer Week volunteer at UAA
- Volunteer to meet with UAA Engineering students at a variety of events hosted by UAA

References available on request.

ATTENDANCE RECORD

Urban Design Commission

Date Range: 10/1/2020 To 9/30/2021

Member: Edith J. McKee

Date Appointed: February 12, 2019

Meeting Dates	Attendance Status
10/14/2020	Present
11/18/2020	Present
12/09/2020	Present
12/17/2020	Present
01/13/2021	Cancelled
02/10/2021	Cancelled
03/10/2021	Present
04/14/2021	Cancelled
05/26/2021	Present
06/09/2021	Cancelled
06/23/2021	Present
07/14/2021	Present
08/11/2021	Present
08/19/2021	Excused
09/08/2021	Cancelled

Totals:

Meetings: 15

Present: 009

Excused: 001

Other: 005

Submitted by: Assembly **#13.A.**
Chair
LaFrance and Vice-Chair
Constant
Prepared by: Assembly Counsel
For reading: September 20, 2021

**ANCHORAGE, ALASKA
AO No. 2021-92**

**AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE
MUNICIPAL CODE SECTIONS 2.30.095 AND 3.20.020, AND CHAPTER 3.30,
REGARDING MAYORAL APPOINTMENTS TO PRINCIPAL EXECUTIVE OR
DEPARTMENT HEAD POSITIONS AND ASSEMBLY CONFIRMATION.**

WHEREAS, since taking office July 1, 2021, in addition to hiring his office staff, the new Mayor has made several appointments to principal executive and department head positions; and

WHEREAS, these Mayoral appointments are subject to Assembly confirmation, pursuant to Article V of the Home Rule Charter of the Municipality of Anchorage and as implemented in Anchorage Municipal Code, including sections 2.30.095 and 3.20.020; and

WHEREAS, most confirmations of appointed qualified individuals have occurred seamlessly, after submittal of an Assembly Memorandum form the Mayor naming the appointee and including a resume, holding a confirmation hearing at an Assembly work session, and voting to confirm the appointment at an Assembly meeting; and

WHEREAS, however, some of the Mayor's appointments have been controversial, and one failed to be confirmed; and

WHEREAS, most, if not all, the new Mayor's appointments to the aforementioned positions were hired or began working in a provisional, temporary or acting capacity in the position for which appointed, before the confirmation vote; and

WHEREAS, Anchorage Municipal Code section 3.30.066 currently allows a person to be work in a position in a provisional, temporary, or acting appointment capacity for up to six months; now, therefore,

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. Anchorage Municipal Code section 2.30.095 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

**2.30.095 Confirming the appointment of principal executives,
department heads, and members of boards and
commissions.**

#13.A.

- 1 A. Except as otherwise provided in this section, a [A] confirmation
 2 hearing for an appointment submitted to the assembly is scheduled
 3 pursuant to this section when:
 4 1. The municipal clerk's office receives an assembly
 5 memorandum submitted to the assembly agenda from the
 6 mayor or designee with the subject "Executive appointment -
 7 confirmation hearing," or
 8 2. The assembly requests it.
- 9 B. *Confirmation hearing procedure.* When this Code requires it, the
 10 following process shall be used to schedule assembly confirmation
 11 hearings of appointments:
 12 1. The municipal clerk shall set an appointment on a regular
 13 meeting agenda for action occurring more than ten days after
 14 the proposed assembly memorandum for the appointment is
 15 received.
 16 2. The municipal clerk shall set a confirmation hearing for the
 17 proposed appointee at a work session scheduled prior to the
 18 meeting for assembly action. The municipal clerk shall provide
 19 the proposed assembly memorandum to all assembly
 20 members at or before the confirmation hearing.
 21 3. At the assembly meeting for action to confirm the appointment,
 22 the assembly may proceed even if no confirmation hearing was
 23 held.
- 24 C. An appointment for a principal executive or department head position
 25 subject to assembly confirmation may be scheduled for a confirmation
 26 hearing and set on a meeting agenda for a confirmation vote by the
 27 assembly chair at any time after such person is hired or receives
 28 compensation for the position, or is otherwise serving in the position
 29 in a provisional, temporary, or acting capacity. Submittal of a
 30 memorandum from the mayor or designee is not a prerequisite for this
 31 action by the chair, and lack of such memorandum does not preclude
 32 a confirmation vote.

33
 34
 35 (AO No. 2019-109(S), § 2, 12-3-19)

36
 37 **Section 2.** Anchorage Municipal Code section 3.20.020 is hereby amended to
 38 read as follows (*the remainder of the section is not affected and therefore not set*
 39 *out*):

40
 41 **3.20.020 Powers of mayor.**

- 42
 43 A. *Appointments.* In addition to appointments as provided for in Charter
 44 sections 5.02(a) and 5.03 through 5.05, the mayor shall appoint the
 45 internal auditor, and all heads of municipal departments, including
 46 public utilities, subject to confirmation by the assembly, and all other
 47 heads of municipal agencies provided for in this chapter, without
 48 assembly confirmation. All appointments under this subsection shall
 49 be based upon the professional qualifications of the appointee. Except
 50 as provided in this chapter, persons appointed by the mayor serve at
 51 the pleasure of the mayor. Persons appointed by the mayor and

#13.A.

required to take the oath of office pursuant to section 1.35.010 shall do so as soon as practicable after appointment or confirmation.

1. Appointments of a person to the following positions, in addition to the appointments subject to assembly confirmation identified in subsection A. above, shall be submitted in accordance with subsection A.2.:

- a. The director of the Police and Fire Retirement System (section 3.85.025P.),
- b. Executive director of the Heritage Land Bank (section 25.40.040), and
- c. Executive director of the Anchorage Community Development Authority (section 25.35.040).

2. When required by this section, in addition to any other appointment requirements in this Code the mayor or designee shall submit a proposed assembly memorandum to the assembly agenda with the subject "Executive appointment - confirmation hearing," naming the person, and including their resume. These appointments shall be subject to a confirmation hearing in accordance with section 2.30.095.

3. Notwithstanding any other provision of this code, a person serving in a provisional, temporary, or acting capacity for a position described in this subsection A., shall be deemed rejected for confirmation if a memorandum has not been submitted to the Assembly and received by the Municipal Clerk within 60 days of the date the person begins to serve in the position. Promptly after the 60 day period ends, the person shall no longer serve in or be compensated for that position.

(AO No. 79-27; AO No. 82-70; AO No. 85-8; AO No. 88-47(S); AO No. 88-82; AO No. 90-15(S); AO No. 91-173(S); AO No. 2000-105(S), § 2, 6-27-00; AO No. 2018-24 , § 2, 4-10-18; AO No. 2019-109(S) , § 3, 12-3-19)

Section 3. Anchorage Municipal Code section 3.30.066 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

3.30.066 Types of appointments.

Type of appointment means the status of an employee when designated to a specific vacant position in a particular class of positions, filled by a particular method.

B. *Provisional appointment.* When an agency head finds it essential to fill a vacancy and the director is unable to provide full certification for such a vacancy because there is no existing appropriate list, or because there is an insufficient number of persons on the appropriate lists who are willing to accept appointment, the director may authorize the agency head to fill the vacancy by means of provisional appointment. A provisional appointment is a temporary appointment and shall expire when a list has been prepared and a regular appointment made, or it

#13.A.

shall expire automatically six months from the date of such appointment, except a provisional appointment by the mayor to a position subject to assembly confirmation shall expire automatically 60 days from the date of such appointment.

G. *Temporary appointment.* Appointments for short-term or seasonal employment may be made as are necessary to carry on the government business. Appointments of this type shall normally be made from established employment lists. If no list exists or if certification from lists is impracticable because of nonavailability of eligibles for temporary work, the director may authorize the temporary appointment of any qualified individual to the designated agency head. The length of a temporary appointment shall not be more than six months in any one year except where the director grants an extension because of extenuating circumstances. However, a temporary appointment by the mayor to a position subject to assembly confirmation shall not be more than 60 days from the date of such appointment, and the director may not grant an extension for any reason. The acceptance or refusal by an eligible of a temporary appointment does not affect his standing on the regular employment list. Temporary employees of a seasonal nature may have their names placed on a reemployment list to be considered for the following season.

H. *Acting appointment.* An acting appointment is made when a qualified employee may be required to serve temporarily in and accept responsibility for work in a vacant higher level position which, from the standpoint of the municipality's business, cannot be left vacant for any but the shortest period of time, and yet no qualified applicant is available for its filling, announcement of the position is delayed or for some other reason it is not feasible to make a probationary appointment. This type of appointment gives the acting employee no advantage in competition for regular filling of this position. However, time in acting appointment may be counted toward experience for the class of position concerned. An acting appointment can be distinguished from an acting assignment in that in an acting appointment the individual has been determined by the director to be fully qualified for the vacant higher level position, the full range of responsibilities for the vacant position has been assigned to the temporarily appointed individual, and the director has concurred with the decision not to make a probationary appointment. An acting appointment requires the prior written approval of the director. An acting appointment by the mayor to a position subject to assembly confirmation shall expire automatically 60 days from the date of such appointment.

(AO No. 79-195; AO No. 94-117, § 11, 7-26-94)

Section 4. This ordinance shall be effective for any person who, on the effective date of this ordinance, is or was hired, serving or receiving compensation for a provisional, temporary, acting, or other appointment capacity in a position that is, pursuant to Charter or Code, a principal executive or department head position

#13.A.

appointed by the mayor and subject to confirmation by the assembly, and has not yet been confirmed. For any person described in this section, the time period limitations and authority of the Assembly Chair to schedule a confirmation hearing with or without a memorandum from the Mayor shall begin on the effective date of this ordinance.

Section 5. This ordinance shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair

ATTEST:

Municipal Clerk

**ANCHORAGE, ALASKA
AO No. 2021-92(S)**

AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE MUNICIPAL CODE SECTIONS 2.30.095 AND 3.20.020, AND CHAPTER 3.30, REGARDING MAYORAL APPOINTMENTS TO PRINCIPAL EXECUTIVE OR DEPARTMENT HEAD POSITIONS AND ASSEMBLY CONFIRMATION.

WHEREAS, since taking office July 1, 2021, in addition to hiring his office staff, the new Mayor has made several appointments to principal executive and department head positions; and

WHEREAS, these Mayoral appointments are subject to Assembly confirmation, pursuant to Article V of the Home Rule Charter of the Municipality of Anchorage and as implemented in Anchorage Municipal Code, including sections 2.30.095 and 3.20.020; and

WHEREAS, most confirmations of appointed qualified individuals have occurred seamlessly, after submittal of an Assembly Memorandum form the Mayor naming the appointee and including a resume, holding a confirmation hearing at an Assembly work session, and voting to confirm the appointment at an Assembly meeting; and

WHEREAS, however, some of the Mayor's appointments have been controversial, and one failed to be confirmed; and

WHEREAS, most, if not all, the new Mayor's appointments to the aforementioned positions were hired or began working in a provisional, temporary or acting capacity in the position for which appointed, before the confirmation vote; and

WHEREAS, Anchorage Municipal Code section 3.30.066 currently allows a person to be work in a position in a provisional, temporary, or acting appointment capacity for up to six months; and

WHEREAS, the proposed Code amendments herein are not intended to intrude on the Mayor's appointment powers, but only to refine the Assembly's confirmation powers; now, therefore,

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. Anchorage Municipal Code section 2.30.095 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

2.30.095 **Confirming the appointment of principal executives, department heads, and members of boards and commissions.** #13.A.

A. Except as otherwise provided in this section, a [A] confirmation hearing for an appointment submitted to the assembly is scheduled pursuant to this section when:

1. The municipal clerk's office receives an assembly memorandum submitted to the assembly agenda from the mayor or designee with the subject "Executive appointment - confirmation hearing," or
2. The assembly requests it.

B. *Confirmation hearing procedure.* When this Code requires it, the following process shall be used to schedule assembly confirmation hearings of appointments:

1. The municipal clerk shall set an appointment on a regular meeting agenda for action occurring more than ten days after the proposed assembly memorandum for the appointment is received.
2. The municipal clerk shall set a confirmation hearing for the proposed appointee at a work session scheduled prior to the meeting for assembly action. The municipal clerk shall provide the proposed assembly memorandum to all assembly members at or before the confirmation hearing.
3. At the assembly meeting for action to confirm the appointment, the assembly may proceed even if no confirmation hearing was held.

C. An appointment for a principal executive or department head position subject to assembly confirmation may be scheduled for a confirmation hearing and set on a meeting agenda for a confirmation vote by the assembly chair at any time after such person is hired or receives compensation for the position, or is otherwise serving in the position in a provisional, temporary, or acting capacity. Submittal of a memorandum from the mayor or designee is not a prerequisite for this action by the chair, and lack of such memorandum does not preclude a confirmation vote.

(AO No. 2019-109(S), § 2, 12-3-19)

Section 2. Anchorage Municipal Code section 3.20.020 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

3.20.020 Powers of mayor.

A. *Appointments.* In addition to appointments as provided for in Charter sections 5.02(a) and 5.03 through 5.05, the mayor shall appoint the internal auditor, and all heads of municipal departments, including public utilities, subject to confirmation by the assembly, and all other heads of municipal agencies provided for in this chapter, without

#13.A.

assembly confirmation. All appointments under this subsection shall be based upon the professional qualifications of the appointee. Except as provided in this chapter, persons appointed by the mayor serve at the pleasure of the mayor. Persons appointed by the mayor and required to take the oath of office pursuant to section 1.35.010 shall do so as soon as practicable after appointment or confirmation.

1. Appointments of a person to the following positions, in addition to the appointments subject to assembly confirmation identified in subsection A. above, shall be submitted in accordance with subsection A.2.:

- a. The director of the Police and Fire Retirement System (section 3.85.025P.),
- b. Executive director of the Heritage Land Bank (section 25.40.040), and
- c. Executive director of the Anchorage Community Development Authority (section 25.35.040).

2. When required by this section, in addition to any other appointment requirements in this Code the mayor or designee shall submit a proposed assembly memorandum to the assembly agenda with the subject "Executive appointment - confirmation hearing," naming the person, and including their resume. These appointments shall be subject to a confirmation hearing in accordance with section 2.30.095.

3. Notwithstanding any other provision of this code, a person serving in a provisional, temporary, or acting capacity for a position described in this subsection A. and not yet confirmed, shall be placed on the next regular assembly meeting agenda for a [DEEMED REJECTED FOR] confirmation vote if a memorandum has not been submitted to the Assembly and received by the Municipal Clerk within 60 days of the date the person begins to serve in the position. [PROMPTLY AFTER THE 60 DAY PERIOD ENDS, THE PERSON SHALL NO LONGER SERVE IN OR BE COMPENSATED FOR THAT POSITION.]

(AO No. 79-27; AO No. 82-70; AO No. 85-8; AO No. 88-47(S); AO No. 88-82; AO No. 90-15(S); AO No. 91-173(S); AO No. 2000-105(S), § 2, 6-27-00; AO No. 2018-24 , § 2, 4-10-18; AO No. 2019-109(S) , § 3, 12-3-19)

Section 3. Anchorage Municipal Code section 3.30.066 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

3.30.066 Types of appointments.

Type of appointment means the status of an employee when designated to a specific vacant position in a particular class of positions, filled by a particular method.

B. *Provisional appointment.* When an agency head finds it essential to fill

#13.A.

a vacancy and the director is unable to provide full certification for such a vacancy because there is no existing appropriate list, or because there is an insufficient number of persons on the appropriate lists who are willing to accept appointment, the director may authorize the agency head to fill the vacancy by means of provisional appointment. A provisional appointment is a temporary appointment and shall expire when a list has been prepared and a regular appointment made, or it shall expire automatically six months from the date of such appointment, except a provisional appointment by the mayor to a position subject to assembly confirmation shall expire automatically 60 days from the date of such **provisional** appointment.

G. *Temporary appointment.* Appointments for short-term or seasonal employment may be made as are necessary to carry on the government business. Appointments of this type shall normally be made from established employment lists. If no list exists or if certification from lists is impracticable because of nonavailability of eligibles for temporary work, the director may authorize the temporary appointment of any qualified individual to the designated agency head. The length of a temporary appointment shall not be more than six months in any one year except where the director grants an extension because of extenuating circumstances. However, a temporary appointment by the mayor to a position subject to assembly confirmation shall not be more than 60 days from the date of such **temporary** appointment, and the director may not grant an extension for any reason. The acceptance or refusal by an eligible of a temporary appointment does not affect his standing on the regular employment list. Temporary employees of a seasonal nature may have their names placed on a reemployment list to be considered for the following season.

H. *Acting appointment.* An acting appointment is made when a qualified employee may be required to serve temporarily in and accept responsibility for work in a vacant higher level position which, from the standpoint of the municipality's business, cannot be left vacant for any but the shortest period of time, and yet no qualified applicant is available for its filling, announcement of the position is delayed or for some other reason it is not feasible to make a probationary appointment. This type of appointment gives the acting employee no advantage in competition for regular filling of this position. However, time in acting appointment may be counted toward experience for the class of position concerned. An acting appointment can be distinguished from an acting assignment in that in an acting appointment the individual has been determined by the director to be fully qualified for the vacant higher level position, the full range of responsibilities for the vacant position has been assigned to the temporarily appointed individual, and the director has concurred with the decision not to make a probationary appointment. An acting appointment requires the prior written approval of the director. An acting appointment by the mayor to a position subject to assembly confirmation shall expire automatically 60 days from the date of such **acting** appointment.

13.A.

(AO No. 79-195; AO No. 94-117, § 11, 7-26-94)

Section 4. This ordinance shall be effective for any person who, on the effective date of this ordinance, is or was hired, serving or receiving compensation for a provisional, temporary, acting, or other appointment capacity in a position that is, pursuant to Charter or Code, a principal executive or department head position appointed by the mayor and subject to confirmation by the assembly, and has not yet been confirmed. For any person described in this section, the time period limitations and authority of the Assembly Chair to schedule a confirmation hearing with or without a memorandum from the Mayor shall begin on the effective date of this ordinance.

Section 5. This ordinance shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair

ATTEST:

Municipal Clerk

Submitted By: Chairman of the Assembly at the Request of the Mayor **# 14.A.**
 Prepared By: Office of Management & Budget
 For Reading: October 12, 2021

ANCHORAGE, ALASKA
AO No. 2021 - 96

AN ORDINANCE OF THE MUNICIPALITY OF ANCHORAGE ADOPTING AND APPROPRIATING FUNDS FOR THE 2022 GENERAL GOVERNMENT OPERATING BUDGET FOR THE MUNICIPALITY OF ANCHORAGE.

WHEREAS, the Mayor has presented a recommended 2022 General Government Operating Budget for the Municipality of Anchorage to the Assembly in accordance with Article XIII, Section 13.03 of the Municipal Charter; and

WHEREAS, the Assembly reviewed the budget as presented; and

WHEREAS, duly advertised public hearings were held in accordance with Article XIII, Section 13.04 of the Municipal Charter; and

WHEREAS, the 2022 General Government Operating Budget for the Municipality of Anchorage is now ready for adoption and appropriation of funds in accordance with Article XIII, Section 13.05 of the Municipal Charter; now therefore,

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. The 2022 General Government Operating Budget is hereby adopted for the Municipality of Anchorage.

Section 2. The direct cost amounts set forth for the 2022 fiscal year for the following operating departments and/or agencies are hereby appropriated for the 2022 fiscal year:

Department/Agency	2022 Direct Cost	2022 Debt Service	2022 Total Direct Cost
GENERAL GOVERNMENT			
Assembly	\$ 5,459,474	\$ -	\$ 5,459,474
Building Services	15,188,070	-	15,188,070
Chief Fiscal Officer	454,120	-	454,120
Community Development	3,062,360	-	3,062,360
Equal Rights Commission	768,800	-	768,800
Finance	12,942,225	442,050	13,384,275
Anchorage Fire Department	99,661,297	4,402,303	104,063,600
Anchorage Health Department	12,967,233	17,236	12,984,469
Human Resources	6,694,207	-	6,694,207
Information Technology	22,577,562	1,016,906	23,594,468
Internal Audit	760,721	-	760,721
Management & Budget	1,051,112	-	1,051,112
Mayor	1,829,335	-	1,829,335
Municipal Attorney	7,687,227	-	7,687,227

	2022 Direct Cost	2022 Debt Service	2022 Total Direct Cost
1 Department/Agency			
2 Municipal Manager	24,636,004	839,929	25,475,933
3 Parks & Recreation	28,768,475	3,219,824	31,988,299
4 Anchorage Police Department	127,461,532	1,008,967	128,470,499
5 Public Transportation	25,852,090	592,611	26,444,701
6 Public Works	60,982,699	45,139,604	106,122,303
7 Purchasing	1,921,655	-	1,921,655
8 Real Estate	8,311,316	-	8,311,316
9 Areawide TANs Expense	-	448,090	448,090
10 Convention Center Reserve	13,560,827	1,000	13,561,827
11 GRAND TOTAL GENERAL GOVERNMENT	<u>\$ 482,598,341</u>	<u>\$ 57,128,520</u>	<u>\$ 539,726,861</u>

12
13 **Section 3.** The function cost amounts set forth for the 2022 fiscal year for the following operating
14 funds are hereby appropriated:

	2022 Function Cost	2022 Debt Service	2022 Total Function Cost
15 Fund No. Fund Description			
16 <u>GENERAL FUNDS</u>			
17 101000 Areawide General	\$ 146,659,583	\$ 4,667,104	\$ 151,326,687
18 103000 Areawide EMS Lease	829,029	-	829,029
19 104000 Chugiak Fire SA	1,302,800	-	1,302,800
20 105000 Glen Alps SA	337,012	-	337,012
21 106000 Girdwood Valley SA	3,653,309	-	3,653,309
22 107000 AW APD IT Systems Special Levy	1,500,000	-	1,500,000
23 111000 Birchtree/Elmore LRSA	291,565	-	291,565
24 112000 Sec. 6/Campbell Airstrip LRSA	157,888	-	157,888
25 113000 Valli-Vue Estates LRSA	115,570	-	115,570
26 114000 Skyranch Estates LRSA	31,305	-	31,305
27 115000 Upper Grover LRSA	18,000	-	18,000
28 116000 Raven Woods/Bubbling Brook LRSA	18,663	-	18,663
29 117000 Mt. Park Estates LRSA	32,232	-	32,232
30 118000 Mt. Park/Robin Hill RRSA	149,858	-	149,858
31 119000 Chugiak/Birchwood/Eagle River RRSA	7,332,175	-	7,332,175
32 121000 Eaglewood Contributing RSA	104,612	-	104,612
33 122000 Gateway Contributing RSA	2,143	-	2,143
34 123000 Lakehill LRSA	52,863	-	52,863
35 124000 Totem LRSA	28,604	-	28,604
36 125000 Paradise Valley South LRSA	16,142	-	16,142
37 126000 SRW Homeowners LRSA	59,450	-	59,450
38 129000 Eagle River Street Light SA	343,656	-	343,656
39 131000 Anchorage Fire SA	77,594,834	3,751,970	81,346,804
40 141000 Anchorage Roads & Drainage SA	31,079,970	43,726,512	74,806,482
41 142000 Talus West LRSA	145,576	-	145,576
42 143000 Upper O'Malley LRSA	703,103	-	703,103
43 144000 Bear Valley LRSA	53,733	-	53,733
44 145000 Rabbit Creek View/Heights LRSA	116,483	-	116,483
45 146000 Villages Scenic Parkway LRSA	23,813	-	23,813

	Fund	2022	2022	2022
	No. Fund Description	Function	Debt	Total
		Cost	Service	Function Cost
1				
2	147000 Sequoia Estates LRSA	18,454	-	18,454
3	148000 Rockhill LRSA	49,518	-	49,518
4	149000 South Goldenview Area RRSA	704,221	-	704,221
5	150000 Homestead LRSA	24,124	-	24,124
6	151000 Anchorage Metropolitan Police SA	137,511,349	571,640	138,082,989
7	152000 Turnagain Arm Police SA	24,867	-	24,867
8	161000 Anchorage Parks & Recreation SA	20,513,454	2,893,455	23,406,909
9	162000 Eagle River/Chugiak Parks/Rec SA	4,394,412	199,683	4,594,095
10	163000 Anchorage Building Safety SA	7,521,290	-	7,521,290
11	164000 Public Finance & Investment Fund	2,528,437	-	2,528,437
12	Subtotal General Funds	\$ 446,044,097	\$ 55,810,364	\$ 501,854,461
13				
14	<u>SPECIAL REVENUE FUNDS</u>			
15	2020X0 Convention Center Reserves	\$ 13,561,827	\$ -	\$ 13,561,827
16	221000 Heritage Land Bank	1,001,403	-	1,001,403
17	Subtotal Special Revenue Funds	\$ 14,563,230	\$ -	\$ 14,563,230
18				
19	<u>DEBT SERVICE FUNDS</u>			
20	301000 PAC Surcharge Revenue Bond	-	300,250	300,250
21	Subtotal Debt Service Fund	\$ -	\$ 300,250	\$ 300,250
22				
23	<u>INTERNAL SERVICE FUNDS</u>			
24	602000 Self-Insurance	\$ 1,419,680	\$ -	\$ 1,419,680
25	607000 Information Technology	(7,372,151)	1,016,906	(6,355,245)
26	Subtotal Internal Service Funds	\$ (5,952,471)	\$ 1,016,906	\$ (4,935,565)
27				
28	GRAND TOTAL GENERAL GOVERNMENT	\$ 454,654,856	\$ 57,127,520	\$ 511,782,376
29				

Section 4. The amount of NINETEEN MILLION TWO HUNDRED THOUSAND DOLLARS (\$19,200,000) is hereby appropriated from the MOA Trust Fund (730000) as a contribution to the 2022 General Government Operating Budget, Areawide General Fund (101000) as revenue appropriated in support of operations.

Section 5. The 2022 Operating Budget for the Police and Fire Retiree Medical Administration Fund (165000) is hereby adopted and appropriated as supported by contributions from 2022 Police and Fire Departments' General Government Operating Budgets.

- Police and Fire Retiree Medical Administration direct cost is appropriated in an amount of ONE HUNDRED EIGHTY-NINE THOUSAND SEVEN HUNDRED TEN DOLLARS (\$189,710);
- Fund 165000 function cost is appropriated in an amount of TWO HUNDRED SIX THOUSAND FOUR HUNDRED FORTY DOLLARS (\$206,440).

Section 6. The amount of ONE MILLION EIGHTY-FIVE THOUSAND THREE HUNDRED SIXTY-EIGHT DOLLARS (\$1,085,368) of anticipated assessment revenues from the Downtown Improvement District, Special Assessment District 1SD97, is appropriated to the Public Services Special Assessment District Fund (271000), for 2022 services benefiting property owners within said assessment district.

Section 7. The 2022 Operating Budget for the Police and Fire Retiree Medical Liability Fund (281000) is adopted and appropriated as supported by contributions from 2022 Police and Fire Departments' General Government Operating Budgets.

- Police and Fire Retiree Medical Liability direct cost is appropriated in an amount of THREE MILLION SEVEN HUNDRED SEVENTY-SEVEN THOUSAND SEVEN HUNDRED FORTY-FIVE DOLLARS (\$3,777,745);

- Fund 281000 function cost is appropriated in an amount of THREE MILLION EIGHT HUNDRED TWO THOUSAND SEVENTY-SEVEN DOLLARS (\$3,802,077).

Section 8. The 2022 Operating Budget for the Equipment Maintenance (Fleet) Fund (601000) is adopted and appropriated from anticipated income included as expenditures in the General Government Operating Budget Departments.

- Equipment Maintenance (Fleet) direct cost is appropriated in an amount of SIX MILLION FIVE HUNDRED FORTY-NINE THOUSAND TWO HUNDRED SIXTEEN DOLLARS (\$6,549,216);

- Fund 601000 function cost is appropriated in an amount of EIGHT MILLION FIVE HUNDRED NINETY-ONE THOUSAND ONE HUNDRED EIGHTY-SEVEN DOLLARS (\$8,591,187).

Section 9. The 2022 Operating Budget for the Police and Fire Retirement System Fund (715000) is adopted and appropriated from anticipated investment income of the Fund as approved by the Anchorage Police and Fire Retirement System Board:

- Police and Fire Retirement Agency direct cost is appropriated in an amount of THIRTY-FIVE MILLION NINE HUNDRED TWENTY-THREE THOUSAND THREE HUNDRED TWENTY-TWO DOLLARS (\$35,923,322);

- Fund 715000 function cost is appropriated in an amount of THIRTY-FIVE MILLION NINE HUNDRED EIGHTY-TWO THOUSAND FIVE HUNDRED SIXTY-SEVEN DOLLARS (\$35,982,567).

Section 10. The amount of SEVEN MILLION NINE HUNDRED SIXTY-SEVEN THOUSAND FOUR HUNDRED TWENTY-ONE DOLLARS (\$7,967,421) of anticipated E911 Surcharge revenue is hereby appropriated to the E911 Surcharge Fund (211000) for E911 operations in fiscal year 2022.

Section 11. The amount of FIVE MILLION FOUR HUNDRED THIRTY-TWO THOUSAND ONE HUNDRED SEVENTY-TWO DOLLARS (\$5,432,172) of contributions from the 2022 Police and Fire Departments' General Government Operating Budgets is hereby appropriated to the Police / Fire retiree COPs Debt Service Fund (330000) for debt service payments in fiscal year 2022.

Section 12. The 2022 Operating Budget for the Alcoholic Beverages Retail Sales Tax Fund (206000) is adopted and appropriated to the following respective departments:

Department	2022 Total Direct Cost
Chief Fiscal Officer	\$ 1,800,000
Equity & Justice	\$ 186,418
Finance	\$ 239,449
Health	\$ 8,380,017
Municipal Attorney	\$ 240,987
Parks & Recreation	\$ 1,069,236
Police	\$ 1,302,890
	<u>\$ 13,218,997</u>

- Fund 206000 function cost is appropriated in an amount of THIRTEEN MILLION TWO HUNDRED EIGHTY THOUSAND ONE HUNDRED FIFTY DOLLARS (\$13,280,150).

Section 13. This ordinance shall take effect upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this ____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
AM No. 604 - 2021

14.A.

Meeting Date: October 12, 2021

From: MAYOR

**Subject: AN ORDINANCE OF THE MUNICIPALITY OF ANCHORAGE
ADOPTING AND APPROPRIATING FUNDS FOR THE 2022
GENERAL GOVERNMENT OPERATING BUDGET FOR THE
MUNICIPALITY OF ANCHORAGE.**

The 2022 budget is a reduction from the 2021 budget and demonstrates that we can achieve increased efficiencies while maintaining core services, with the ultimate goal of reducing the property tax burden on our taxpayers at a crucial time when economic revitalization should be a priority.

The attached "AM Support" summarizes budget changes from the 2021 Revised to the 2022 Proposed for the general government operating and for the Alcoholic Beverages Retail Sales Tax Fund (206000).

The complete budget documents are available as follows:

- <http://www.muni.org/Departments/budget/Pages/default.aspx>
- Hard copies at each municipal library branch

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Karol (Karl) Raszkievicz, Director, Office of
Management & Budget
Concur: Travis C. Frisk, Chief Fiscal Officer
Concur: Patrick Bergt, Municipal Attorney
Concur: Amy Demboski, Municipal Manager
Respectfully submitted: Dave Bronson, Mayor

2022 Proposed General Government Operating Budget

Funding Sources

#	Department	Category and Description	Fund	Positions * Filled *	Positions * Vacant *	Direct Costs	Non-Property Tax Revenues	IGC	Fund Balance (All GG)	Property Tax Under Charter Limit	Property Tax - Special Levy and SAs with Max Tax Rates
1		2021 Revised General Government Operating Budget				\$ 557,514,727	\$ 193,802,220	\$ 28,304,534	\$ 16,179,950	\$ 297,714,363	\$ 21,513,660
2											
3											
4		2022 Continuation									
5	Multiple	Labor	Multi	(12)	(9)	2,371,265	-	-	172,163	2,158,259	40,843
6	Multiple	Non-Labor	Multi	-	-	(2,406,367)	-	-	(92,060)	(2,314,307)	-
7	Multiple	Non-Labor - Debt Service	Multi	-	-	(1,687,235)	-	-	2,500	(1,688,057)	(21,678)
8	Multiple	IGCs	Multi	-	-	-	-	(74,867)	(268,343)	329,717	13,493
9	Multiple	Fund Balance	Multi	-	-	-	-	-	(7,745,568)	7,545,568	200,000
10	Multiple	Revenues	Multi	1	-	(84,479)	(1,011,700)	-	(605,026)	1,523,065	9,182
11		Total 2022 Continuation		(11)	(9)	\$ (1,806,816)	\$ (1,011,700)	\$ (74,867)	\$ (8,536,334)	\$ 7,574,245	\$ 241,840
12											
13		Running Subtotal of 2022 Proposed General Government Operating Budget				\$ 555,707,911	\$ 192,790,520	\$ 28,229,667	\$ 7,643,616	\$ 305,288,608	\$ 21,755,500
14		Funding Source Adjustments									
15	Fire	Supplemental Emergency Medical Transportation (SEMT) Medicaid reimbursement program. Based on regulations being signed.	101000	-	-	-	1,866,667	-	-	(1,866,667)	-
16	Parks & Recreation	Library - Passport Fees - the Library is no longer processing passports	101000	-	-	-	(3,000)	-	-	3,000	-
17	Public Works	Maintenance & Operations - AWARDN usage charges from CEA, \$12,500/mo - agreement ends 06/30/22	101000	-	-	-	(75,000)	-	-	75,000	-
18	Taxes & Reserves	Property Tax Exemption Recovery - total participation of \$730K in 2022	101000	-	-	-	160,000	-	-	(160,000)	-
19	Taxes & Reserves	Contribution from Anchorage Hydropower Net Income expected from 2021 Operations.	101000	-	-	-	600,000	-	-	(600,000)	-
20		Total Funding Source Adjustments		-	-	\$ -	\$ 2,548,667	\$ -	\$ -	\$ (2,548,667)	\$ -
21											
22		Running Subtotal of 2022 Proposed General Government Operating Budget				\$ 555,707,911	\$ 195,339,187	\$ 28,229,667	\$ 7,643,616	\$ 302,739,941	\$ 21,755,500
23		Tax Cap Adjustments									
24	Parks & Recreation	Voter Approved Bond O&M - 2019 Bond Proposition 5, AO 2019-2	161000	-	-	10,000	-	-	-	10,000	-
25	Parks & Recreation	Voter Approved Bond O&M - 2020 Bond Proposition 5, AO 2019-150	161000	-	-	87,000	-	-	-	87,000	-
26	Parks & Recreation	Voter Approved Bond O&M - 2021 Bond Proposition 6, AO 2021-3	161000	-	-	182,000	-	-	-	182,000	-
27	Public Works	Voter Approved Bond O&M - 2021 Bond Proposition 3, AO 2021-5	101000	-	-	1,000	-	-	-	1,000	-
28	Public Works	Voter Approved Bond O&M - 2021 Bond Proposition 5, AO 2021-8	Multi	-	-	412,000	-	-	-	412,000	-
29		Total Tax Cap Adjustments		-	-	\$ 692,000	\$ -	\$ -	\$ -	\$ 692,000	\$ -
30											
31		Running Subtotal of 2022 Proposed General Government Operating Budget				\$ 556,399,911	\$ 195,339,187	\$ 28,229,667	\$ 7,643,616	\$ 303,431,941	\$ 21,755,500
32		Reorganization and Transfers									
33	Building Services	Add new Director of Building Services	101000	1	-	202,589	-	-	-	202,589	-
34	Building Services	Transfer Development Services to be a division in Building Services	Multi	70	1	11,551,463	-	-	6,606,526	4,944,937	-
35	Building Services	Transfer Planning to be a division in Building Services	101000	23	1	3,492,135	-	-	-	3,492,135	-
36	Building Services	Transfer two (2) Engineering Technician III and two (2) Engineering Technician IV positions from Watershed Management to Building Safety Service Area Fund	163000	4	-	494,414	-	-	494,414	-	-
37	Building Services	Transfer one (1) Engineering Technician IV position from Traffic Engineering to Development Services division	101000	1	-	153,458	-	-	-	153,458	-
38	Community Development	Transfer Director and non-labor from Economic & Community Development	101000	1	-	210,089	-	-	-	210,089	-
39	Community Development	Transfer Data & Analytics division from Economic & Community Development	101000	3	1	1,082,699	-	-	-	1,082,699	-
40	Community Development	Transfer Public Art position and non-labor from Public Works Administration	101000	1	-	209,061	-	-	-	209,061	-
41	Community Development	Transfer positions and non-labor from Public Works Administration	101000	11	1	1,653,364	-	-	-	1,653,364	-
42	Development Services	Transfer Development Services to be a division in Building Services	Multi	(70)	(1)	(11,551,463)	-	-	(6,606,526)	(4,944,937)	-
43	Economic & Community Deve	Transfer Director and non-labor to Community Development	101000	(1)	-	(210,089)	-	-	-	(210,089)	-
44	Economic & Community Deve	Transfer Data & Analytics division to Community Development	101000	(3)	(1)	(1,082,699)	-	-	-	(1,082,699)	-
45	Economic & Community Deve	Transfer I-team to Information Technology	101000	(3)	-	(537,208)	-	-	-	(537,208)	-
46	Economic & Community Deve	Transfer Principal Admin Officer and non-labor to Municipal Manager	101000	(1)	-	(226,319)	-	-	-	(226,319)	-
47	Economic & Community Deve	Transfer Culture & Recreation division to Municipal Manager	Multi	-	-	(10,381,929)	-	-	(300,250)	(10,081,679)	-
48	Equity & Justice	Transfer Equal Opportunity to Municipal Manager	101000	(2)	-	(243,148)	-	-	-	(243,148)	-
49	Finance	Property Appraisal - Transfer CAMA maintenance budget to Information Technology	101000	-	-	(298,615)	-	-	-	(298,615)	-
50	Human Resources	Transfer Payroll from Information Technology	101000	11	4	1,712,236	-	-	-	1,712,236	-
51	Information Technology	Transfer Payroll to Human Resources	101000	(11)	(4)	(1,712,236)	-	-	-	(1,712,236)	-
52	Information Technology	Transfer I-team from Economic & Community Development	101000	3	-	537,208	-	-	-	537,208	-
53	Information Technology	Transfer CAMA maintenance budget from Finance, Property Appraisal	607000	-	-	298,615	-	-	298,615	-	-
54	Library	Transfer Library to be a division in Parks & Recreation	101000	(79)	(10)	(8,951,264)	-	-	-	(8,951,264)	-
55	Maintenance & Operations	Transfer positions and non-labor to Public Works	Multi	(156)	-	(89,436,669)	-	-	-	(89,436,669)	-

2022 Proposed General Government Operating Budget

Funding Sources

#	Department	Category and Description	Fund	Filled *	Vacant *	Direct Costs	Non-Property Tax Revenues	IGC	Fund Balance (All GG)	Property Tax Under Charter Limit	Property Tax - Special Levy and SAs with Max Tax Rates
56	Municipal Manager	Add new Director of Enterprise Services position	101000	1	-	196,057	-	-	-	196,057	-
57	Municipal Manager	Transfer Equal Opportunity from Equity & Justice	101000	2	-	243,148	-	-	-	243,148	-
58	Municipal Manager	Transfer Principal Admin Officer and non-labor from Economic & Community Development	101000	1	-	226,319	-	-	-	226,319	-
59	Municipal Manager	Transfer Culture & Recreation division from Economic & Community Development	Multi	-	-	10,381,929	-	-	300,250	10,081,679	-
60	Parks & Recreation	Transfer Library to be a division in Parks & Recreation	101000	79	10	8,951,264	-	-	-	8,951,264	-
61	Planning	Transfer Planning to be a division in Building Services	101000	(23)	(1)	(3,492,135)	-	-	-	(3,492,135)	-
62	Project Management & Engin	Transfer two (2) Engineering Technician III and two (2) Engineering Technician IV positions from Watershed Management to Building Safety Service Area Fund in Building Services department, Development Services division, Permit Management	101000	(4)	-	(494,414)	-	-	-	(494,414)	-
63	Protect Management & Engin	Transfer positions and non-labor to Public Works	101000	(5)	-	(974,552)	-	-	-	(974,552)	-
64	Public Works	Add new Director of Public Works	101000	1	-	202,589	-	-	-	202,589	-
65	Public Works	Transfer positions and non-labor from Maintenance & Operations	Multi	156	-	89,436,669	-	-	-	89,436,669	-
66	Public Works	Transfer positions and non-labor from Project Management & Engineering	101000	5	-	974,552	-	-	-	974,552	-
67	Public Works	Transfer Other Service Areas positions and non-labor from Public Works Administration	Multi	4	-	10,198,891	-	-	-	-	10,198,891
68	Public Works	Transfer two (2) Purchasing positions from Purchasing	101000	2	-	235,494	-	-	-	235,494	-
69	Public Works	Transfer positions and non-labor from Traffic Engineering	101000	29	2	6,002,181	-	-	-	6,002,181	-
70	Public Works Administration	Transfer Public Art position and non-labor to Community Development	101000	(1)	-	(209,061)	-	-	-	(209,061)	-
71	Public Works Administration	Transfer positions and non-labor to Community Development	101000	(11)	(1)	(1,653,364)	-	-	-	(1,653,364)	-
72	Public Works Administration	Transfer Other Service Areas positions and non-labor to Public Works	Multi	(4)	-	(10,198,891)	-	-	-	-	(10,198,891)
73	Purchasing	Transfer two (2) Purchasing positions to Public Works	101000	(2)	-	(235,494)	-	-	-	(235,494)	-
74	Traffic Engineering	Transfer one (1) Engineering Technician IV position to Building Services,	101000	(1)	-	(153,458)	-	-	-	(153,458)	-
75	Traffic Engineering	Transfer positions and non-labor to Public Works	101000	(29)	(2)	(6,002,181)	-	-	-	(6,002,181)	-
76	Multiple	IGC Recalculation - 2022 Proposed based on 2021 1Q factors. Factors will be updated in 2022 1Q	Multi	-	-	-	-	358,384	(743,463)	408,148	(23,069)
77	Total Reorganization and Transfers										
78				3	-	\$ 601,235	\$ -	\$ 358,384	\$ 49,566	\$ 216,354	\$ (23,069)
79		Running Subtotal of 2022 Proposed General Government Operating Budget				\$ 557,001,146	\$ 195,339,187	\$ 28,588,051	\$ 7,693,182	\$ 303,648,295	\$ 21,732,431
80	Savings and Efficiencies										
81	Building Services	Development Services - Eliminate one (1) Right-of-Way Engineering Technician III position. Work to be absorbed	101000	-	(1)	(127,768)	-	-	-	(127,768)	-
82	Building Services	Development Services - Eliminate two (2) Electrical Inspector positions, leaving three Electrical Inspectors to right-size staffing levels to current and next few years demand levels	163000	(2)	-	(320,100)	-	-	(320,100)	-	-
83	Building Services	Development Services - Eliminate one (1) Mechanical/Plumbing Inspector position to right-size staffing levels to current and next few years demand levels	163000	(1)	-	(154,586)	-	-	(154,586)	-	-
84	Building Services	Development Services - Eliminate one (1) Plan Reviewer (Permit Techs) position due to improved efficiency through software enhancements combined with flat construction activity forecast for the next few years	163000	(1)	-	(98,714)	-	-	(98,714)	-	-
85	Building Services	Development Services - Eliminate one (1) Structural Inspector position to right-size staffing levels to current and next few years demand levels	101000	(1)	-	(160,050)	-	-	-	(160,050)	-
86	Building Services	Development Services - Eliminate one (1) Seasonal Engineering Technician III position.	163000	-	(1)	(42,637)	-	-	(42,637)	-	-
87	Building Services	Planning - Reduce Sr. Planner from 1 to .5 FTE for knowledge transfer	101000	-	-	(70,274)	-	-	-	(70,274)	-
88	Chief Fiscal Officer	Reduce non-labor	101000	-	-	(31,803)	-	-	-	(31,803)	-
89	Community Development	Public Works Admin. - Eliminate one (1) Administrative Assistant position offset with professional services increase.	101000	-	(1)	(92,853)	-	-	-	(92,853)	-
90	Equal Rights Commission	Reclassify Investigator II to Investigator III	101000	-	-	10,684	-	-	-	10,684	-
91	Equal Rights Commission	Reduce non-labor	101000	-	-	(5,921)	-	-	-	(5,921)	-
92	Finance	Controller - Eliminate one (1) Accounting Clerk IV position with no measurable impact to services	101000	-	(1)	(99,876)	-	-	-	(99,876)	-
93	Finance	Controller - Eliminate one (1) Senior Accountant position with no measurable impact to services	101000	(1)	-	(131,352)	-	-	-	(131,352)	-
94	Finance	Controller - Reduce non-labor	101000	-	-	(9,500)	-	-	-	(9,500)	-
95	Finance	Public Finance - Reduce non-labor	164000	-	-	(35,000)	-	-	(35,000)	-	-
96	Finance	Treasury - Increase budget for postage in response to 5.5% USPS first class postage rate increase from \$0.55 to \$0.58	101000	-	-	2,760	-	-	-	2,760	-

2022 Proposed General Government Operating Budget

Funding Sources

# Line	Department	Category and Description	Fund	Positions * Filled *	Positions * Vacant *	Direct Costs	Non-Property Tax Revenues	IGC	Fund Balance (All GG)	Property Tax Under Charter Limit	Property Tax - Special Levy and SAs with Max Tax Rates
97	Finance	Treasury - Reduce non-labor of Remittance Processing Section (RPS) operation driven by decreased hardware maintenance costs	101000	-	-	(6,650)	-	-	-	(6,650)	-
98	Finance	Treasury - Increase Vacancy Factor based on long-term average and more mobile workforce	101000	-	-	(25,000)	-	-	-	(25,000)	-
99	Finance	Treasury - Eliminate one (1) Administrative Officer position and reduce non-labor dedicated to non-permanent fund dividend (PFD) garnishment.	101000	-	(1)	(151,966)	-	-	-	(151,966)	-
100	Finance	Treasury - Eliminate one (1) Tax Enforcement Officer (TEO) II field auditor position tied to audits of various self-reported taxes.	101000	-	(1)	(138,261)	-	-	-	(138,261)	-
101	Fire	Increase for Emergency Medical Services (EMS) provided by Chugiak Volunteer Fire Department (CVFD) to better align the funding between EMS and Fire with the services provided by the CVFD	101000	-	-	177,897	-	-	-	177,897	-
102	Fire	Reduce overtime	131000	-	-	(800,000)	-	-	-	(800,000)	-
103	Fire	Reduce academy expense by utilizing existing staff for trainers	131000	-	-	(300,000)	-	-	-	(300,000)	-
104	Fire	Reduce and manage special team membership	131000	-	-	(150,000)	-	-	-	(150,000)	-
105	Fire	Discontinue tactical Emergency Medical Service (EMS)	101000	-	-	(60,000)	-	-	-	(60,000)	-
106	Fire	Eliminate one Fire Training Specialist position and discontinue community risk reduction	131000	(1)	-	(183,107)	-	-	-	(183,107)	-
107	Fire	Eliminate one Executive Assistant position and absorb work	131000	(1)	-	(136,192)	-	-	-	(136,192)	-
108	Health	Add Special Admin II Homeless Coordinator position at 2 hours per week	101000	1	-	10,136	-	-	-	10,136	-
109	Health	Reduce Adverse Childhood Experiences (ACES) funding - additional prevention projects are funded through the alcohol tax	101000	-	-	(250,000)	-	-	-	(250,000)	-
110	Health	Reduce Human Services Community Matching Grant (HSCMG) municipal matching funds	101000	-	-	(24,298)	-	-	-	(24,298)	-
111	Human Resources	Position reclassifications to create efficiencies	101000	-	-	12,844	-	-	-	12,844	-
112	Human Resources	Eliminate Payroll Director position	101000	-	(1)	(178,148)	-	-	-	(178,148)	-
113	Human Resources	Eliminate Payroll Auditor position	101000	-	(1)	(117,849)	-	-	-	(117,849)	-
114	Information Technology	i-team - Reduce non-labor	101000	-	-	(28,078)	-	-	-	(28,078)	-
115	Information Technology	Reduce budget for Constant Contact email marketing for Mayor's office	607000	-	-	(2,106)	-	-	(2,106)	-	-
116	Information Technology	Reduce budget for Socrata Open Data subscription for Mayor's office	607000	-	-	(72,452)	-	-	(72,452)	-	-
117	Internal Audit	Leave .5 FTE Audit Technician position vacant for three quarters of the year	101000	-	-	(32,689)	-	-	-	(32,689)	-
118	Management & Budget	Reduce contractual services budget to achieve 5%	101000	-	-	(56,000)	-	-	-	(56,000)	-
119	Mayor	Reduce Community Grants	101000	-	-	(128,873)	-	-	-	(128,873)	-
120	Mayor	Non-labor for dinners	101000	-	-	7,000	-	-	-	7,000	-
121	Municipal Attorney	Civil Law - Eliminate one (1) Municipal Attorney I position	101000	-	(1)	(173,775)	-	-	-	(173,775)	-
122	Municipal Attorney	Civil Law - Eliminate one (1) Legal Secretary III with no measurable impact to services	101000	-	(1)	(106,520)	-	-	-	(106,520)	-
123	Municipal Attorney	Criminal - Eliminate one (1) Municipal Attorney I position. Currently, attorneys have about 800 cases = 3 minutes per case per week	101000	-	(1)	(138,432)	-	-	-	(138,432)	-
124	Municipal Manager	Reduce non-labor	101000	-	-	(30,000)	-	-	-	(30,000)	-
125	Parks & Recreation	Community Work Service - Eliminate two (2) Service Specialist positions, one (1) Recreation Supervisor position, and reduce non-labor	161000	(2)	(1)	(335,279)	-	-	-	(335,279)	-
126	Police	Reduce non-labor	151000	-	-	(42,000)	-	-	-	(42,000)	-
127	Public Transportation	Reallocate funding from Anchorage Neighborhood Health Consortium (ANHC) to purchase paratransit trips	101000	-	-	(40,000)	-	-	-	(40,000)	-
128	Public Transportation	Public Transportation	101000	-	-	40,000	-	-	-	40,000	-
129	Public Transportation	Reallocate funding from Glacier Valley Transit to maintenance and improvements of bus stops	101000	-	-	(20,000)	-	-	-	(20,000)	-
130	Public Transportation	Public Transportation	101000	-	-	20,000	-	-	-	20,000	-
131	Public Works	Maintenance & Operations - Eliminate one (1) General Foreman position providing project management for facility capital projects resulting in no impact to service	101000	-	(1)	(151,130)	-	-	-	(151,130)	-
132	Public Works	Maintenance & Operations - Reduce non-labor	101000	-	-	(80,000)	-	-	-	(80,000)	-
133	Public Works	Maintenance & Operations - Reduce facilities non-labor contractual services budget bringing work in-house instead of utilizing professional services	101000	-	-	(40,000)	-	-	-	(40,000)	-
134	Public Works	Maintenance & Operations - Reduce non-labor contractual services budget within Facilities Maintenance reducing the service level to critical needs and life/safety only	101000	-	-	(295,000)	-	-	-	(295,000)	-
135	Public Works	Maintenance & Operations - Eliminate one (1) Civil Engineer Technician III	141000	-	(1)	(127,768)	-	-	-	(127,768)	-
136	Public Works	Maintenance & Operations - Eliminate one (1) seasonal Office Associate position providing dispatch and phone support to street maintenance	141000	-	(1)	(26,115)	-	-	-	(26,115)	-
137	Public Works	Maintenance & Operations - Reduce non-labor repair and maintenance contract services budget for street light repairs	141000	-	-	(157,756)	-	-	-	(157,756)	-
138	Public Works	Public Management & Engineering - Reduce non-labor	101000	-	-	(34,738)	-	-	-	(34,738)	-

14.A.

2022 Proposed General Government Operating Budget

Funding Sources

#	Department	Category and Description	Fund	Filled *	Vacant *	Direct Costs	Non-Property Tax Revenues	IGC	Fund Balance (All GG)	Property Tax Under Charter Limit	Property Tax - Special Levy and SAs with Max Tax Rates
139	Public Works	Traffic - Salary savings based on reclassification of position	101000	-	-	(59,283)	-	-	-	(59,283)	-
140	Public Works	Traffic - Reduce non-labor	101000	-	-	(1,099)	-	-	-	(1,099)	-
141	Purchasing	Reduce non-labor	101000	-	-	(6,898)	-	-	-	(6,898)	-
142	Real Estate	Reduce non-labor	Multi	-	-	(18,500)	-	-	(3,000)	(15,500)	-
143	Multiple	IGC Recalculation - 2022 Proposed based on 2021 1Q factors. Factors will be updated in 2022 1Q	Multi	-	-	-	-	(643,566)	3,510	678,638	(38,582)
144		Total Savings and Efficiencies		(9)	(15)	\$ (5,825,075)	\$ -	\$ (643,566)	\$ (725,085)	\$ (4,417,842)	\$ (38,582)
145											
146		Running Subtotal of 2022 Proposed General Government Operating Budget				\$ 551,176,071	\$ 195,339,187	\$ 27,944,485	\$ 6,968,097	\$ 299,230,453	\$ 21,693,849
147		Non-Labor Reductions Resulting in Position Reductions from Other Funds									
148	Police	Reduce contribution for Mobile Intervention Team (MIT) that will result in reduction of two (2) non-sworn positions from Projects Fund (261010)	151000	(1)	(1)	(234,240)	-	-	-	(234,240)	-
149	Multiple	Realign fleet costs between departments based on the elimination of one (1) Maintenance Worker I, one (1) Maintenance Worker II and one (1) Maintenance Supervisor from Fleet Fund (602000)	Multi	(3)	-	(197,125)	-	-	(150)	(194,369)	(2,606)
150		Total Non-Labor Reductions Resulting in Position Reductions from Other Funds		(4)	(1)	\$ (431,365)	\$ -	\$ -	\$ (150)	\$ (428,609)	\$ (2,606)
151											
152		Running Subtotal of 2022 Proposed General Government Operating Budget				\$ 550,744,706	\$ 195,339,187	\$ 27,944,485	\$ 6,967,947	\$ 298,801,844	\$ 21,691,243
153		Transfers to/from Other Funding Sources									
154	Building Services	Transfer two (2) Engineering Technician III positions from Project Management & Engineering bond projects to Building Services, Development Services division, Right-of-Way	101000	2	-	268,849	-	-	-	268,849	-
155	Human Resources	Executive Health Care Committee approved allocation change of Retirement Analyst position as 60% to Areawide General Fund (101000) and 40% to the Medical/Dental Self Insurance Fund (603000)	101000	-	-	(32,242)	-	-	-	(32,242)	-
156	Mayor	Reduce labor for time charged to grant administration	101000	-	-	(141,036)	-	-	-	(141,036)	-
157	Parks & Recreation	Transfer 50% of pool costs back to Anchorage School District (ASD)	161000	-	(5)	(564,012)	(125,000)	-	-	(439,012)	-
158	Parks & Recreation	Eagle River Service Area - Transfer 50% of pool costs back to ASD	162000	-	(2)	(79,931)	-	-	-	-	(79,931)
159	Police	School Resource Officers (SROs) cost recovery from ASD for the 3/4 of the year that school is in service	151000	-	-	-	2,308,894	-	-	(2,308,894)	-
160	Public Works	Maintenance & Operations - Transfer 50% of pool costs back to ASD	101000	-	-	(43,451)	-	-	-	(43,451)	-
161	Public Works	Maintenance & Operations - Transfer one (1) Civil Engineer II position to project funding sources	101000	-	(1)	(162,385)	-	-	-	(162,385)	-
162	Public Works	Traffic - Transfer one (1) non-code required Assistant Traffic Engineer II position from operating to alternate project funding sources	101000	-	(1)	(162,385)	-	-	-	(162,385)	-
163		Total Transfers to/from Other Funding Sources		2	(9)	\$ (916,593)	\$ 2,183,894	\$ -	\$ -	\$ (3,020,556)	\$ (79,931)
164											
165		Running Subtotal of 2022 Proposed General Government Operating Budget				\$ 549,828,113	\$ 197,523,081	\$ 27,944,485	\$ 6,967,947	\$ 295,781,288	\$ 21,611,312
166		Service Area Board Adjustments									
167	Fire	Girdwood Service Area - Girdwood Board of Supervisors (GBOS) approved budget changes	106000	-	-	114,879	1,000	-	-	-	113,879
168	Parks & Recreation		106000	-	-	(27,822)	2,000	-	-	-	(29,822)
169	Public Works		106000	-	-	100,100	(3,000)	-	-	-	103,100
170		Total Service Area Board Adjustments		-	-	\$ 187,157	\$ -	\$ -	\$ -	\$ -	\$ 187,157
171											
172		Running Subtotal of 2022 Proposed General Government Operating Budget				\$ 550,015,270	\$ 197,523,081	\$ 27,944,485	\$ 6,967,947	\$ 295,781,288	\$ 21,798,469
173											
174		2021 Revised General Government Operating Budget									
175						\$ 557,514,727	\$ 193,802,220	\$ 28,304,534	\$ 16,179,950	\$ 297,714,363	\$ 21,513,660
176		Total Adjustments and Amendments		(19)	(34)	\$ (7,499,457)	\$ 3,720,861	\$ (360,049)	\$ (9,212,003)	\$ (1,933,075)	\$ 284,809
177											
178		2022 Proposed General Government Operating Budget				\$ 550,015,270	\$ 197,523,081	\$ 27,944,485	\$ 6,967,947	\$ 295,781,288	\$ 21,798,469
179											
180		Less Depreciation / Amortization - Information Technology				\$ (10,288,409)					\$ 317,579
181		2022 Proposed General Government Operating Budget Appropriation				\$ 539,726,861					\$ 149,579
182											
183		Preliminary Tax Cap Calculation								\$ 295,930,867	
184		Amount (Over)/Under the Cap								\$ 149,579	

14.A.

2022 Proposed General Government Operating Budget - Alcoholic Beverages Retail Sales Tax Program

Funding Sources

Line	Department	Category and Description	Fund	Positions Filled *	Positions Vacant *	Direct Costs	Non-Property Tax Revenues	IGC	Fund Balance (All GG)	Property Tax Under Charter Limit	Property Tax - Special Levy and SAs with Max Tax Rates
1											
2		2021 Revised Alcoholic Beverages Retail Sales Tax Program				\$ 11,624,240	\$ 11,830,150	\$ 86,904	\$ -		
3											
4		Child Abuse, Sexual Assault, and Domestic Violence									
5	Health	Reduce Early Education grants to providers	206000	-	-	(1,000,000)	-	-	(1,000,000)		
6	Health	Reverse 2021 1Q - Constant #2 - fund Victims for Justice (\$125K), AWAIC, and other grantees from the Anchorage Health Department funded with reduction in evidence-based grants child abuse and domestic program	206000	-	-	(250,000)	-	-	(250,000)		
7	Parks & Recreation	Library - Continuation cost of Early Literacy Specialist	206000	-	-	25,253	-	-	25,253		
8		Total Child Abuse, Sexual Assault, and Domestic Violence				\$ (1,224,747)	\$ -	\$ -	\$ (1,224,747)		
9											
10		Running Subtotal of 2022 Alcoholic Beverages Retail Sales Tax Program				\$ 10,399,493	\$ 11,830,150	\$ 86,904	\$ (1,224,747)		
11											
12	First Responders										
13	Fire	Transfer Program for Mental Health First Responders - two (2) Firefighter/Paramedics, two (2) Social Workers, two (2) Mental Health Clinicians, one (1) Administrative Officer, one (1) Battalion Chief	206000	(1)	(7)	(1,575,180)	-	-	(1,575,180)		
14	Municipal Attorney	Continuation cost of one (1) Prosecutor and one (1) Clerk	206000	-	-	2,520	-	-	2,520		
15	Police	Mobile Crisis Team (MCT) contract costs	206000	-	-	750,000	-	-	750,000		
16	Police	First Responders - Eliminate one (1) Data Systems Technician	206000	-	(1)	(118,981)	-	-	(118,981)		
17	Police	Continuation cost of First Responders - one (1) Police Dispatcher, two (2) Identification Technicians, and one (1) Crime Analysis Clerk	206000	-	-	10,103	-	-	10,103		
18		Total First Responders		(1)	(8)	\$ (931,538)	\$ -	\$ -	\$ (931,538)		
19											
20		Running Subtotal of 2022 Alcoholic Beverages Retail Sales Tax Program		(1)	(8)	\$ 9,467,955	\$ 11,830,150	\$ 86,904	\$ (2,156,285)		
21											
22	Homelessness, Mental Health, and Substance Misuse										
23	Health	Continuation cost of one (1) Principal Accountant, one (1) Grant Acquisition/Contracting Officer, and one (1) Senior Office Associate	206000	-	-	56,122	-	-	56,122		
24	Health	Housing and Homeless Services Program Manager	206000	1	-	148,124	-	-	148,124		
25	Health	Housing and Homeless Services Response Coordinator	206000	1	-	111,175	-	-	111,175		
26	Health	Senior Office Associate	206000	1	-	83,369	-	-	83,369		
27	Health	Epidemiologist	206000	1	-	162,003	-	-	162,003		
28	Health	one (1) Public Health Nursing Supervisor and five (5) Public Health Nurses	206000	6	-	816,525	-	-	816,525		
29	Health	Operational costs for shelter, day center and/or treatment center	206000	-	-	2,008,664	-	-	2,008,664		
30	Parks & Recreation	Library - Community Resource Coordinator	206000	1	-	104,235	-	-	104,235		
31	Parks & Recreation	Library - Asst. Community Resource Coordinators	206000	2	-	201,977	-	-	201,977		
32	Parks & Recreation	Continuation cost of Healthy Spaces - expand camp abatement to year-round to include storage	206000	-	-	38,559	-	-	38,559		
33		Total Homelessness, Mental Health, and Substance Misuse		13	-	\$ 3,730,753	\$ -	\$ -	\$ 3,730,753		
34											
35	Administration, Collection, and Audits to the Municipality										
36	Equity & Justice	Continuation cost of Equity & Justice Officer	206000	-	-	43,670	-	-	43,670		
37	Finance	Continuation cost of one (1) Tax Enforcement Officer I and one (1) Tax Enforcement Officer II	206000	-	-	26,619	-	-	26,619		
38	Mayor	Reduce Administration/Collections non labor funding	206000	-	-	(50,000)	-	-	(50,000)		
39	Multiple	Calculated IGCs	206000	-	-	-	-	(25,751)	(25,751)		
40	Taxes & Reserves	Alcoholic Beverages Sales Tax	206000	-	-	-	1,450,000	-	(1,450,000)		
41		Total Administration, Collection, and Audits to the Municipality		-	-	\$ 20,289	\$ 1,450,000	\$ (25,751)	\$ (1,455,462)		
42											
43		Running Subtotal of 2022 Alcoholic Beverages Retail Sales Tax Program		12	(8)	\$ 13,218,997	\$ 13,280,150	\$ 61,153	\$ 119,006		

14.A.



MUNICIPALITY OF ANCHORAGE
ASSEMBLY INFORMATION MEMORANDUM
No. AIM 180-2021

14.A.

Meeting Date: November 9, 2021

From: CHAIR

**Subject: LIBRARY ADVISORY BOARD RESOLUTION OPPOSING MOVING
THE ANCHORAGE PUBLIC LIBRARY UNDER THE PARKS
DEPARTMENT.**

Please see the attached resolution from the Library Advisory Board for your review and information.

Prepared by: Jenna Brister, Executive Administrative Assistant

Approved by: Barbara A. Jones, Municipal Clerk

Respectfully submitted: Suzanne LaFrance, Chair

**A RESOLUTION TO THE ANCHORAGE MUNICIPALITY ASSEMBLY OPPOSING MOVING THE
ANCHORAGE PUBLIC LIBRARY UNDER THE PARKS DEPARTMENT**

WHEREAS, Mayor Bronson's proposed 2022 budget recommends that the Anchorage Public Library move under the Anchorage Parks & Recreation Department where a non-librarian will oversee the Anchorage Public Library;

WHEREAS the Parks Department already has a huge responsibility, which could be hindered by adding additional workload to the Parks Director;

WHEREAS moving Anchorage Public Library under the Parks Departments dilutes the essential role of the library of providing: education to the community; a variety of technology assistance both in and outside the library; economic development to small businesses;

WHEREAS the Mission of the Anchorage Public Library is connecting people to education, information, and community, which lacks any significant overlap with the Anchorage Parks & Recreation Department's Mission that "... provides outdoor recreation opportunities and conserves and interprets natural, cultural, and historic resources for the use, enjoyment, and welfare of the people;"

WHEREAS the Anchorage Public Library's Strategic Plan focuses on: Education & Skills for Life, Building Community, and a Bridge to Information & Resources. Conversely, the Anchorage Parks & Recreation Department's annual strategic focuses on an "action plan for park improvements, community engagement and staff operations, resulting in more than \$3-7 million in annual investment in parks, trails and community recreation programs;"

WHEREAS the Anchorage Public Library is made up of a shared staff and budget for all five branch locations and the new Dimond Transit Express Library. Conversely, the Anchorage Parks & Recreation Department has different geographical managers in Eagle River and Girdwood, and Board of Supervisors oversight, which would create disjointed control over buildings, collections, and staffs;

WHEREAS there is little budgetary savings to the city by moving the Anchorage Public Library to a division within the Parks Department;

WHEREAS the Anchorage Public Library already provides equitable access to computing equipment, robust resources, safe, simulating, clean and well-maintained buildings, works with community partners and library programming helping to increase the foundations of reading, social skills, and creative skills through early learning educational activities, and where APL provides civic engagement, cultural enrichment, and enhances the quality of life for all Anchorage residents through provisions of life-long educational services including library materials, online resources, and programs/events. Thus, moving the Anchorage Public Library to Parks & Recreation Department does not improve what the library is already doing;

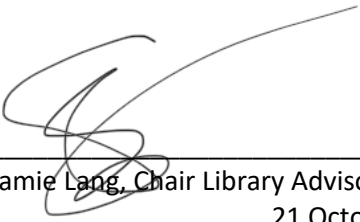
WHEREAS, the Anchorage Public Library, and our community patrons, need to have a department run by librarians who have the appropriate qualifications, foundations skills and knowledge to provide an essential center for learning, where there is free and equal access to information and library spaces, and where literacy and life-long learning is promoted;

14.A.

NOW, THEREFORE BE IT RESOLVED, the Anchorage Public Library Advisory Board respectfully asks the Anchorage Assembly to deny the proposal to move the Anchorage Public Library under the Parks & Recreation Department, keeping the Anchorage Public Library an independent department.

Vote Yes – unanimously approved by the LAB board.

Vote No – no board member opposed



Jamie Lang, Chair Library Advisory Board
21 October 2021

Submitted by: Chair of the Assembly at the **# 14.B.**

Request of the Mayor

Prepared by: Office of Management & Budget

For reading: October 12, 2021

**ANCHORAGE, ALASKA
AO No. 2021 – 97**

AN ORDINANCE ADOPTING THE 2022 GENERAL GOVERNMENT CAPITAL IMPROVEMENT BUDGET.

WHEREAS, the Mayor has presented a recommended 2022 General Government Capital Improvement Budget (CIB) for the Municipality of Anchorage to the Assembly in accordance with Article XIII, Section 13.03 of the Municipal Charter; and

WHEREAS, the Assembly reviewed the budget as presented; and

WHEREAS, duly advertised public hearings were held in accordance with Article XIII, Section 13.04 of the Municipal Charter; and,

WHEREAS, the 2022 General Government CIB is now ready for adoption in accordance with Article XIII, Section 13.05 of the Municipal Charter; now, therefore,

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. The 2022 General Government CIB is hereby approved for the Municipality of Anchorage, subject to receipt and appropriation of the necessary funds.

Section 2. The anticipated 2022 appropriations by fund are as follows (000)s:

Fund Title	Bonds	State	Federal	Other	Total
401X00 Areawide General CIP	3,580	2,300	-	526	6,406
409X00 Misc Capital Projects CIP	-	-	150	-	150
419X00 CBERRRSA CIP	-	-	-	600	600
431X00 Anchorage Fire SA CIP	2,100	-	-	-	2,100
441X00 Anchorage Road and Drainage	28,350	-	11,100	-	39,450
461X00 Anchorage Parks & Rec SA CIP	2,300	-	2,150	-	4,450
462X00 ER/Chug Parks & Rec SA CIP	-	-	-	400	400
485X00 Public Transportation CIP	1,200	-	10,550	-	11,750
601800 Fleet Service	-	-	-	2,300	2,300
607800 Information Technology CIP	-	-	-	1,260	1,260
Total	37,530	2,300	23,950	5,086	68,866

14.B.

Section 3. The anticipated 2022 appropriations by department are as follows (000)s:

Department	Bonds	State	Federal	Other	Total
Fire	2,400	-	-	-	2,400
Information Technology	-	-	-	1,260	1,260
Parks & Recreation	2,300	2,300	2,150	400	7,150
Public Transportation	1,200	-	10,550	-	11,750
Public Works	31,630	-	11,250	3,426	46,306
Total	37,530	2,300	23,950	5,086	68,866

Section 4. This ordinance shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk

MUNICIPALITY OF ANCHORAGE

14.B.

ASSEMBLY MEMORANDUM

AM No. 605 – 2021

Meeting Date: October 12, 2021

From: MAYOR

**Subject: AN ORDINANCE ADOPTING THE 2022 GENERAL GOVERNMENT
CAPITAL IMPROVEMENT BUDGET.**

The attached Assembly Ordinance adopts the 2022 General Government Capital Improvement Budget. Details are included in the 2022 General Government Capital Improvement Budget / 2022-2027 General Government Capital Improvement Program book.

The complete budget documents are available as follows:

- <http://www.muni.org/Departments/budget/Pages/default.aspx>
- Hard copies at each municipal library branch

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Karol (Karl) Raszkievicz, Director, Office of
Management & Budget

Concur: Travis C. Frisk, CFO

Concur: Patrick Bergt, Municipal Attorney

Concur: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor

Submitted by: Chair of the Assembly at the **# 14.C.**

Request of the Mayor

Prepared by: Office of Management & Budget

For reading: October 12, 2021

**ANCHORAGE, ALASKA
AR No. 2021 - 323**

A RESOLUTION ADOPTING THE 2022-2027 GENERAL GOVERNMENT CAPITAL IMPROVEMENT PROGRAM.

WHEREAS, the Mayor has presented a recommended 2022-2027 General Government Capital Improvement Program (CIP) for the Municipality of Anchorage to the Assembly in accordance with Article XIII, Section 13.02 of the Municipal Charter; and

WHEREAS, the Assembly reviewed the 2022-2027 General Government CIP as presented; and

WHEREAS, a duly advertised public hearing was held in accordance with Article XIII, Section 13.02 of the Municipal Charter; now, therefore,

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. The 2022-2027 General Government Capital Improvement Program, is hereby adopted as by AO 2021 – 97.

Section 2. This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk

MUNICIPALITY OF ANCHORAGE

14.C.

ASSEMBLY MEMORANDUM

AM No. 606 - 2021

Meeting Date: October 12, 2021

From: MAYOR

**Subject: A RESOLUTION ADOPTING THE 2022-2027 GENERAL
GOVERNMENT CAPITAL IMPROVEMENT PROGRAM**

The attached Assembly Resolution adopts the 2022-2027 General Government Capital Improvement Program.

Details are included in the 2022 General Government Capital Improvement Budget / 2022-2027 General Government Capital Improvement Program book.

The complete budget documents are available as follows:

- <http://www.muni.org/Departments/budget/Pages/default.aspx>
- Hard copies at each municipal library branch

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Karol (Karl) Raszkievicz, Director, Office of
Management & Budget

Concur: Travis C. Frisk, CFO

Concur: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor

Submitted by: Chair of the Assembly
at the # 14.D.
Request of the Mayor
Prepared by: Office of Management &
Budget
For reading: October 12, 2021

ANCHORAGE, ALASKA
AR No. 2021 – 324

A RESOLUTION ADOPTING THE 2022-2027 SIX-YEAR FISCAL PROGRAM.

WHEREAS, the Mayor has presented a recommended 2022-2027 Six-Year Fiscal Program for the Municipality of Anchorage to the Assembly in accordance with Article XIII, Section 13.02 of the Municipal Charter; and

WHEREAS, the Assembly reviewed the 2022-2027 Six-Year Fiscal Program as presented; and

WHEREAS, a duly advertised public hearing was held in accordance with Article XIII, Section 13.02 of the Municipal Charter; and

WHEREAS, assumptions and projections contained in the 2022-2027 Six-Year Fiscal Program were developed with information that was considered the most reliable and current at the time; now, therefore,

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. To adopt the 2022-2027 Six-Year Fiscal Program as a working tool for further consideration by the Administration, the Assembly, and the public to address options by which Anchorage municipal government can manage future fiscal requirements.

Section 2. This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
AM No. 607 - 2021

14.D.

Meeting Date: October 12, 2021

From: MAYOR

Subject: A RESOLUTION ADOPTING THE 2022-2027 SIX-YEAR FISCAL PROGRAM.

In accordance with Article XIII, Section 13.02 of the Municipal Charter, the Mayor is required to submit to the Assembly a “six-year program for public services, fiscal policies, and capital improvements of the municipality. The program shall include estimates of the effect of capital improvement projects on maintenance, operation, and personnel costs.”

Like all responsible governments, the Municipality of Anchorage must provide its citizens with an acceptable level of critical public services. The purpose of the Six-Year Fiscal Program is to provide a financial plan for review and consideration in response to services required by the public.

The Six-Year Fiscal Program includes projections from the Anchorage Economic Development Corporation (AEDC) and municipal departments and encourages a balanced approach towards responding to ever-changing fiscal conditions. Achieving balance starts with a mindful approach and engaged activities to keep the cost of local government in focus. In addition to cost containment, other fiscal strategies include economic development, expenditure reductions, and revenue enhancements. Key strategic policy decisions will need to be made over the next six years in order to determine exactly what the appropriate balance point should be.

The complete budget documents are available as follows:

- <http://www.muni.org/Departments/budget/Pages/default.aspx>
- Hard copies at each municipal library branch

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Karol (Karl) Raszkievicz, Director, Office of Management & Budget

Concur: Travis Fisk, Chief Fiscal Officer

Concurrence: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor

Submitted By: Chair of the Assembly at the Request of the Mayor **# 14.E.**
Prepared By: Office of Management & Budget
For Reading: October 12, 2021

ANCHORAGE, ALASKA
AO No. 2021 - 98

AN ORDINANCE ADOPTING AND APPROPRIATING FUNDS FOR THE 2022 MUNICIPAL UTILITIES/ENTERPRISE ACTIVITIES OPERATING BUDGETS AND THE 2022 MUNICIPAL UTILITIES/ENTERPRISE ACTIVITIES CAPITAL IMPROVEMENT BUDGETS.

WHEREAS, the Mayor has presented recommended 2022 Municipal Utilities/Enterprise Activities Operating Budgets and Capital Improvement Budgets (CIB) for the Municipality of Anchorage to the Assembly in accordance with Article XIII, Section 13.03 of the Municipal Charter; and

WHEREAS, the Assembly reviewed the budgets as presented; and

WHEREAS, duly advertised public hearings were held in accordance with Article XIII, Section 13.04 of the Municipal Charter; and

WHEREAS, the 2022 Utilities/Enterprise Activities Operating Budgets and the 2022 Utilities/Enterprise Activities CIB are now ready for adoption and appropriation of funds in accordance with Article XIII, Section 13.05 of the Municipal Charter; now therefore,

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. The 2022 Municipal Utilities/Enterprise Activities Operating Budgets and the 2022 Municipal Utilities/Enterprise Activities Capital Improvement Budgets are hereby adopted.

Section 2. The amounts set forth for the 2022 Municipal Utilities/Enterprise Activities Operating Budgets for the following Municipal Utilities/Enterprise Activities are hereby appropriated for the 2022 fiscal year:

Fund	Utility/Enterprise	Appropriated Budget
531000	Anchorage Hydropower Utility	\$ 3,879,582
540000	Anchorage Water Utility (AWU)	49,235,172
540300	AWU - Reimbursable	1,000,000
550000	Anchorage Wastewater Utility (ASU)	50,075,999
550300	ASU - Reimbursable	1,000,000
560000	Solid Waste Refuse Collections	12,000,313
562000	Solid Waste Disposal	21,690,656
570000	Port of Alaska	15,390,493
580000	Merrill Field Airport	2,153,953
Utility/Enterprise Operating Appropriated Budgets		\$ 156,426,168

14.E.

Section 3. The amounts set forth for the 2022 Municipal Utilities/Enterprise Activities Capital Improvement Budgets for the municipal utilities/enterprise activities are hereby approved. AWU & ASU sections intend to complete the projects listed by category, but may complete related capital improvements as may be required for safety purposes or to maintain service to customers.

Section 4. The following capital activities' funding sources are available and are hereby appropriated for the 2022 Municipal Utilities/Enterprise Activities in amounts not to exceed, as follows:

Fund	Utility/Enterprise	Appropriated Budget
531200	Anchorage Hydropower Capital	600,000
540200	AWU Capital	11,615,000
550200	ASU Capital	10,695,000
560200	SWS Refuse Capital	1,120,000
562200	SWS Disposal Capital	5,095,000
570200	Port of Alaska Capital	1,550,000
580200	Merrill Field Airport Capital	-
Utility/Enterprise Capital Appropriated Budgets		\$ 30,675,000

Section 5. This ordinance shall take effect immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk

MUNICIPALITY OF ANCHORAGE

14.E.

ASSEMBLY MEMORANDUM

AM No. 608 - 2021

Meeting Date: October 12, 2021

From: MAYOR

Subject: AN ORDINANCE ADOPTING AND APPROPRIATING FUNDS FOR THE 2022 MUNICIPAL UTILITIES/ENTERPRISE ACTIVITIES OPERATING BUDGETS AND THE 2022 MUNICIPAL UTILITIES/ENTERPRISE ACTIVITIES CAPITAL IMPROVEMENT BUDGETS.

The accompanying Assembly Ordinance:

- appropriates the Municipal Utilities/Enterprise Activities 2022 Operating Budgets
- approves the 2022 Municipal Utilities/Enterprise Activities Capital Improvement Budgets
- appropriates the 2022 Municipal Utilities/Enterprise Activities Capital Improvement Budgets that have available funding sources.

The complete budget documents are available as follows:

- <http://www.muni.org/Departments/budget/Pages/default.aspx>
- Hard copies at each municipal library branch

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Office of Management & Budget
Concur: Travis C. Frisk, CFO
Concur: Patrick Bergt, Municipal Attorney
Concur: Amy Demboski, Municipal Manager
Respectfully submitted: Dave Bronson, Mayor

**ANCHORAGE, ALASKA
AR No. 2021 - 325**

**A RESOLUTION APPROVING THE 2022-2027 MUNICIPAL UTILITIES/ENTERPRISE
ACTIVITIES CAPITAL IMPROVEMENT PROGRAMS.**

WHEREAS, the Mayor has presented a recommended 2022-2027 Municipal Utilities/Enterprise Activities Capital Improvement Programs (CIP) for the Municipality of Anchorage to the Assembly in accordance with Article XIII, Section 13.02 of the Municipal Charter; and

WHEREAS, the Assembly reviewed the 2022-2027 Municipal Utilities/Enterprise Activities CIPs as presented; and

WHEREAS, a duly advertised public hearing was held in accordance with Article XIII, Section 13.02 of the Municipal Charter; now, therefore,

THE ANCHORAGE ASSEMBLY RESOLVES:

Section 1. The 2022-2027 Municipal Utilities/Enterprise Activities CIPs are hereby approved as by AO 2021 - 98.

Section 2. This resolution shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk

MUNICIPALITY OF ANCHORAGE

14.F.

ASSEMBLY MEMORANDUM

AM No. 609 - 2021

Meeting Date: October 12, 2021

From: MAYOR

Subject: A RESOLUTION APPROVING THE 2022-2027 MUNICIPAL UTILITIES/ENTERPRISE ACTIVITIES CAPITAL IMPROVEMENT PROGRAMS.

The accompanying Assembly Resolution approves the Municipal Utilities/Enterprise Activities 2022-2027 Capital Improvement Programs.

The complete budget documents are available as follows:

- <http://www.muni.org/Departments/budget/Pages/default.aspx>
- Hard copies at each municipal library branch

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Karol (Karl) Raszkiewicz, Director, Office of Management & Budget

Concur: Travis C. Frisk, CFO

Concur: Amy Demboski, Municipal Manager

Respectfully submitted: Dave Bronson, Mayor

Attachment to Resolution 2021-325 Approving the:

Municipality of Anchorage
Utilities/Enterprise Activities
2022-2027 Capital Improvement Programs
(in thousands)

Department	2022	2023	2024	2025	2026	2027	Total
Anchorage Hydropower Utility	600	741	760	780	780	-	3,661
AWWU - Water Utility	11,615	13,055	17,560	20,240	9,425	6,810	78,705
AWWU - Wastewater Utility	10,695	13,870	10,635	8,780	9,935	6,380	60,295
Merrill Field	7,362	12,395	11,707	5,593	-	-	37,057
Port of Alaska	134,424	29,300	3,300	1,023,300	1,550	50	1,191,924
SWS - Disposal Utility	5,095	4,455	6,200	3,949	4,950	5,550	30,199
SWS - Refuse Collections	1,120	1,428	1,387	605	513	1,360	6,413
Total	170,911	75,244	51,549	1,063,247	27,153	20,150	1,408,254

**ANCHORAGE, ALASKA
AO No. 2021 – 99**

**AN ORDINANCE ADOPTING AND APPROPRIATING FUNDS FOR THE 2022
OPERATING AND CAPITAL BUDGETS OF THE ANCHORAGE COMMUNITY
DEVELOPMENT AUTHORITY.**

WHEREAS, the Anchorage Assembly approved Assembly Ordinance 2004-181(S) as amended on January 18, 2005 establishing the Anchorage Community Development Authority (ACDA); and

WHEREAS, ACDA is an instrument of the Municipality of Anchorage, but exists independently of and separate from the Municipality; and

WHEREAS, the 2022 operating and capital budgets for ACDA have been reviewed and approved by the Anchorage Community Development Authority Board; now, therefore,

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. The fiscal year 2022 Operating and Capital Improvement Budgets of the Anchorage Community Development Authority are hereby adopted.

Section 2. The 2022 Operating Budget appropriation for ACDA is SEVEN MILLION ONE HUNDRED SEVENTY-SEVEN THOUSAND TWO HUNDRED TWO DOLLARS (\$7,177,202).

Section 3. The 2022 Capital Improvement Budget appropriation for ACDA is TWO HUNDRED THOUSAND DOLLARS (\$200,000).

Section 4. This ordinance shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk



MUNICIPALITY OF ANCHORAGE
ASSEMBLY MEMORANDUM
AM No. 610 - 2021

14.G.

Meeting Date: October 12, 2021

From: MAYOR

**Subject: AN ORDINANCE ADOPTING AND APPROPRIATING FUNDS
FOR THE 2022 OPERATING AND CAPITAL BUDGETS OF THE
ANCHORAGE COMMUNITY DEVELOPMENT AUTHORITY.**

The Anchorage Assembly adopted Anchorage Ordinance 2004-181(S) as amended, on January 18, 2005, establishing the Anchorage Community Development Authority (ACDA). The ACDA expanded the role of the former Anchorage Parking Authority into a development and parking authority, with parking operations now a unit within ACDA.

The 2022 operating and capital budgets for the ACDA were reviewed and approved by the Anchorage Community Development Authority Board.

The complete budget documents are available as follows:

- <http://www.muni.org/Departments/budget/Pages/default.aspx>
- Hard copies at each municipal library branch

THE ADMINISTRATION RECOMMENDS APPROVAL.

Prepared by: Karol (Karl) Raszkievicz, Director, Office of
Management & Budget
Concur: Travis C. Frisk, CFO
Concur: Patrick Bergt, Municipal Attorney
Concur: Amy Demboski, Municipal Manager
Respectfully submitted: Dave Bronson, Mayor

Attachment to Ordinance 2021-99 Appropriating the:
ANCHORAGE COMMUNITY DEVELOPMENT AUTHORITY
2022 Capital Improvement Budget

Project Title	Total
6th Ave Building	200,000
Total	200,000

Submitted by: Chair of the Assembly, at the Request of the Mayor #14.H.
Prepared by: Planning Department
For Reading: October 12, 2021

ANCHORAGE, ALASKA

AO No. 2021-106

AN ORDINANCE AMENDING THE ZONING MAP TO MODIFY THE ZONING DISTRICT BOUNDARY AND SPECIAL LIMITATIONS FOR ALPINE VIEW ESTATES SUBDIVISION, PHASE 3, TRACT B-2B, PER PLAT 2014-38; GENERALLY LOCATED SOUTH OF THE ALYESKA HIGHWAY, WEST OF TIMBERLINE DRIVE, NORTH OF TANNER CIRCLE, AND EAST OF THE BARREN AVENUE RIGHT-OF-WAY ALIGNMENT, IN GIRDWOOD.

(Girdwood Board of Supervisors) (Planning and Zoning Commission Case 2021-0067)

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. The zoning map shall be amended by designating Alpine View Estates Subdivision, Phase 3, Tract B2-B, per Plat 2014-38, as gR-4 (multiple-family residential District) and gR-4 SL (multiple-family residential district with special limitations).

The property described above is shown on Exhibit A and B, attached.

Section 2. This zoning map amendment established in Section 1 shall become effective upon the recording of a suitable replat.

Section 3. The gR-4 SL portion of the zoning map amendment is subject to the following special limitations:

- a. The district is limited to 8 dwelling units per acre.
- b. Each lot shall have an administrative site plan review.

Section 4. This ordinance shall become effective 10 days after the Director of the Planning Department has received the written consent of at least 51 percent of the owners of the property within the area described in Section 1 above to any special limitations contained herein. The rezone approval contained herein shall automatically expire, and be null and void, if the written consent is not received within 120 days after the date on which this ordinance is passed and approved. In the event no special limitations are contained herein, this ordinance is effective immediately upon passage and approval. The Director of the Planning Department shall change the zoning map accordingly.

PASSED AND APPROVED by the Anchorage Assembly this _____
day of _____ 2021.

Chair of the Assembly

ATTEST:

Municipal Clerk

ASSEMBLY MEMORANDUM

No. AM 641-2021

Meeting Date: October 12, 2021

1 **FROM: MAYOR**

2
3 **SUBJECT: AN ORDINANCE AMENDING THE ZONING MAP TO MODIFY**
4 **THE ZONING DISTRICT BOUNDARY AND SPECIAL**
5 **LIMITATIONS FOR ALPINE VIEW ESTATES SUBDIVISION,**
6 **PHASE 3, TRACT B-2B, PER PLAT 2014-38; GENERALLY**
7 **LOCATED SOUTH OF THE ALYESKA HIGHWAY, WEST OF**
8 **TIMBERLINE DRIVE, NORTH OF TANNER CIRCLE, AND EAST**
9 **OF THE BARREN AVENUE RIGHT-OF-WAY ALIGNMENT, IN**
10 **GIRDWOOD.**

11
12
13 On August 2, 2021, the Planning and Zoning Commission unanimously
14 recommended approval of this rezone. The subject parcel already has
15 preliminary plat approval by Case S12622 to subdivide into seven lots and one
16 tract. This rezone is required prior to recording the final plat of the property.

17
18 The rezone and subdivision will eliminate the current split-zoning and allow
19 multifamily housing to be built. Currently, this eight-acre tract is zoned GR-4 on
20 the north side and GR-4 SL on the south side. The zoning boundary will be
21 straightened to follow the new property boundaries of the subdivision. Also, the
22 special limitations from AO 2007-111 will be updated to remove restrictions that
23 have already been resolved by Plat 2014-38 and the adoption of the current
24 zoning code in 2013.

25
26 The application complies with the approval criteria for rezoning in AMC
27 21.03.160E., *Approval Criteria*, and implements the *Girdwood Area Plan*.

28
29 This ordinance has no private-sector economic effects, and local government
30 effects are less than \$30,000. Pursuant to AMC 2.30.053B.1., a summary of
31 economic effects is not required.
32

THE ADMINISTRATION RECOMMENDS APPROVAL.

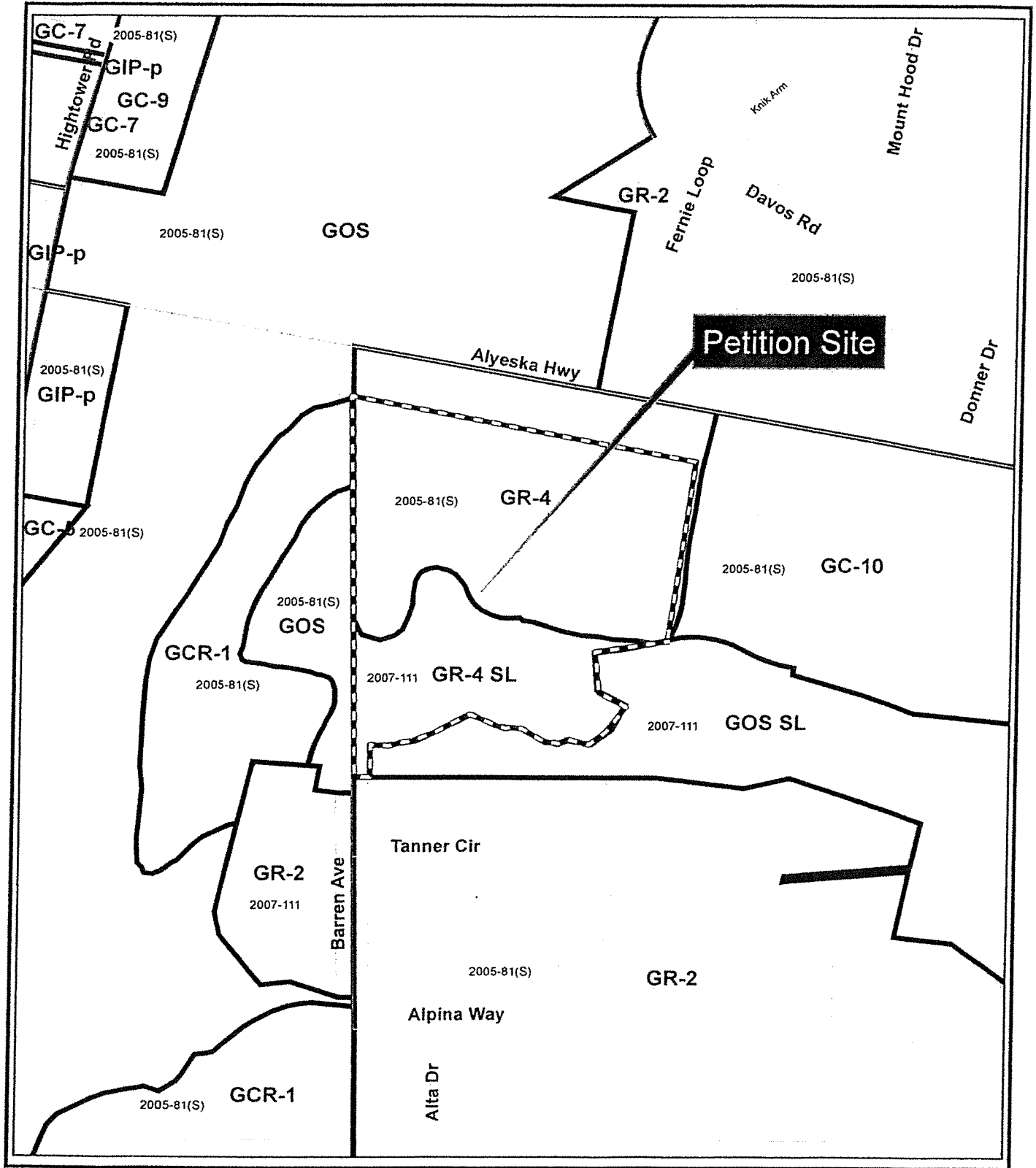
Prepared by: Francis McLaughlin, Senior Planner
Planning Department
Approved by: Michelle J. McNulty, Planning Director
Concur: Adam Trombley, Community Development Director
Concur: Karol (Karl) Raszkievicz, OMB Director
Concur: Patrick Bergt, Municipal Attorney
Concur: Amy Demboski, Municipal Manager
Respectfully submitted: Dave Bronson, Mayor

Attachment: Exhibits A and B
Planning Department Analysis Packet

(Planning and Zoning Commission Case No. 2021-0067)

2021-0067

EXHIBIT A
#14.H.



**MUNICIPALITY OF ANCHORAGE
PLANNING AND ZONING COMMISSION
RESOLUTION NO. 2021-026**

A RESOLUTION RECOMMENDING APPROVAL TO MODIFY THE ZONING DISTRICT BOUNDARY AND SPECIAL LIMITATIONS FOR ALPINE VIEW ESTATES SUBDIVISION, PHASE 3, TRACT B-2B, PER PLAT 2014-38; GENERALLY LOCATED SOUTH OF THE ALYESKA HIGHWAY, WEST OF TIMBERLINE DRIVE, NORTH OF TANNER CIRCLE, AND EAST OF THE BARREN AVENUE RIGHT-OF-WAY ALIGNMENT, IN GIRDMOOD.

(Case 2021-0067; Tax I.D. No. 075-163-43)

WHEREAS, a request has been received from the Glacier View, LLC to modify the zoning district boundary and special limitations for Alpine View Estates, Phase 3, Tract B-2B, per Plat 2014-38; generally located south of the Alyeska Highway, west of Timberline Drive, north of Tanner Circle, and east of Barren Avenue, in Girdwood; and

WHEREAS, notices were published, posted, and mailed, and a public hearing was held on August 2, 2021.

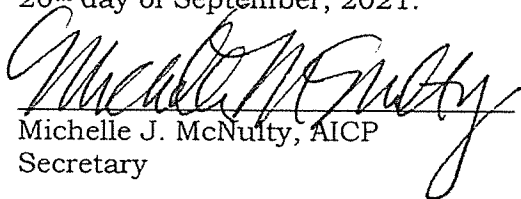
NOW, THEREFORE, BE IT RESOLVED, by the Municipal Planning and Zoning Commission that:

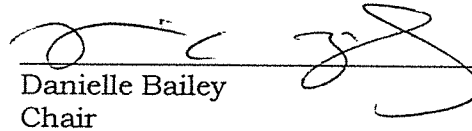
- A. The Commission makes the following findings of fact:
1. This is an administrative process that will clean up the zoning and the tract of land to match the platting that is in place.
 2. The rezoning complies with all nine approval criteria for rezonings, in accordance with AMC 21.03.160E., *Approval Criteria*.
 3. There were no public objections to this rezone and the Planning Department recommended approval, subject to an effective clause and special limitations.
- B. The Commission recommends approval of the rezone subject to:
1. This zoning map amendment shall become effective upon the recording of a suitable replat.
 2. The gR-4 SL portion of the zoning map amendment shall have the following special limitation: "The district is limited to 8 dwelling units per acre and an administrative site plan review."

Planning and Zoning Commission
Resolution 2021-026
Page 2 of 2

PASSED AND APPROVED by the Municipal Planning and Zoning Commission
on the 2nd day of August, 2021.

ADOPTED by the Anchorage Municipal Planning and Zoning Commission this
20th day of September, 2021.


Michelle J. McNulty, AICP
Secretary


Danielle Bailey
Chair

(Case 2021-0067; Tax I.D. No. 075-163-43)

fm

**PLANNING DEPARTMENT
STAFF ANALYSIS
REZONING**

DATE: August 2, 2021

CASE NO.: 2021-0067

APPLICANT: Tim Cabana, Glacier View, LLC

REPRESENTATIVE: Tony Hoffman, The Boutet Company

REQUEST: A request to rezone gR-4 and gR-4 SL to a different gR-4 and gR-4 SL

LOCATION: Alpine View Estate Subdivision, Phase 3, Tract B-2B per Plat 2014-38

COMMUNITY COUNCIL: Girdwood

TAX NUMBERS: 075-163-43

ATTACHMENTS:

1. Application
2. Departmental and Public Comments
3. Affidavit of Posting and Historical Information

RECOMMENDATION SUMMARY: Approval of rezone to gR-4 and gR-4 SL

SITE:

Acres: ±8.06 acres (whole parcel)

Vegetation: Birch, spruce, and alder

Current Zoning: gR-4 SL and gR-4 SL

Topography: Sloping downhill to the west

Existing Use: Undeveloped

Utilities: Public water and sewer

COMPREHENSIVE PLAN

Classification: "Multi-Family Residential" in the *Girdwood Area Plan*

SURROUNDING AREA

	NORTH	EAST	SOUTH	WEST
Zoning:	GOS; GR-2	GC-10; GOS	GOS	GOS; GCR-1
Land Use:	Park; Single-Family Residential	Vacant	Park	Park

PROPOSAL

Glacier View, LLC is seeking to modify the zoning boundary on their property to subdivide into smaller lots and to remove outdated special limitations. Glacier View,

LLC is requesting to eliminate the split zoning of Alpine View Estates Subdivision, Phase 3, Tract B-2B per Plat 2014-38, by modifying the zoning district boundary to match a recent residential subdivision approval (Preliminary Plat Case S12622). This rezone is required prior to recording the final plat of the property. The north half of the petition site is zoned gR-4 and the south half is zoned gR-4 SL per AO 2007-111. The zoning boundary curves and meanders through the parcel. On June 21, 2021, the MOA Platting Officer approved Preliminary Plat Case S12622, subject to nine conditions. Condition of approval number 8 states: "Complete and effectuate the zoning of the subject property to gR-4 and gR-4 SL per Case 2021-0067."

The special limitations in AO 2007-111 require wetlands setbacks, dedication of water and sewer easements, dedication of rights-of-way, and limit residential density with an administrative site plan review. All of these special limitations have been resolved, except the limitation on residential density. The current Title 21 regulations that were adopted in 2015 contain wetlands setback requirements. Also, the water and sewer easements were platted in 2014. The required right-of-way dedication is part of the approval of Preliminary Plat Case S12622. Finally, the applicant is carrying forward the special limitation limiting residential density and requiring an administrative site plan review. This special limitation will remain.

AGENCY COMMENTS

Reviewing agencies provided comments that are attached. None of the reviewing agencies objected to the rezone.

COMMUNITY COMMENTS

Ninety-three public hearing notices were mailed on June 12, 2021, and no responses were received. The Girdwood Board of Supervisor did not provide comments.

FINDINGS

21.03.160 Rezoning (Zoning Map Amendments)

Pre-Application Conference

A pre-application conference was held on March 11, 2021, in accordance with 21.03.020B.

Community Meeting

A community meeting was held at the Girdwood Board of Supervisors meeting on March 17, 2021, in accordance with 21.03.020C.

21.03.160E. Approval Criteria

The planning and zoning commission may recommend approval, and the assembly may approve a rezoning, if the rezoning meets all of the following criteria:

1. **The rezoning shall be in the best interest of the citizens of Anchorage and shall promote the public health, safety, and general welfare.**

This rezoning would remove antiquated special limitations that were based on the old zoning code. The current zoning code provides wetlands and stream setbacks. Recent platting dedicated easements for utilities and road alignment. This rezone also straightens the curvilinear zoning boundary to match new platting. This resolves the existing split zoning and makes a buildable land available for housing. One special limitation shall remain, which limits residential density and requires an administrative site plan review.

2. **The rezoning complies with and conforms to the comprehensive plan, including the comprehensive plan map(s).**

The site is identified as a “multi-family residential” in the *Girdwood Area Plan*. The goal of that land use designation is to develop multi-family residential housing because the location is suited for that use. The implementing zoning district is gR-4.

There are several policies in *Anchorage 2020* that are relevant to this rezoning:

- *Policy 4: The Zoning Map shall ultimately be amended to be consistent with the adopted Neighborhood or District Plan Maps.*

There is no conflict with the proposed rezone and the adopted plans. The *Girdwood Area Plan* classifies the site as “multi-family residential” and the implementing zoning district is gR-4.

- *General Land Use Policy 5: Rezones and variances shall be compatible in scale with adjacent uses and consistent with the goals and policies of Anchorage 2020.*

The rezone is compatible in scale with adjacent land uses. The site is already zoned gR-4 and gR-4 SL. Future residential development must conform the required setbacks, height limitations, building design standards, and site design standards.

- *Policy 7: Avoid incompatible uses adjoining one another.*

Compatibility with neighboring properties is not an issue. The site is surrounded by the Alyeska Highway to the north, vacant commercial land to the east, and parkland to the south and east sides. This rezone is needed to allow the property owner to make full use of the property for residential development. The property is split zoned with the south half being zoned gR-4 SL. The problem is that the zoning boundary is curvilinear, which makes it difficult to develop.

3. **The rezoning is generally consistent with the zoning district purpose in the requested zone, and the purpose of this title.**

The rezone is consistent with the intent and purpose of the district. AMC 21.09.040B.2.e., *gR-4 (multiple-family residential) district*, states:

“The intent for the gR-4 district is to continue the existing pattern of multiple-family development on sewers. Single-family and two-family development is allowed on existing lots of less than 20,000 square feet.”

4. **The rezoning is compatible with surrounding zoning and development, and protects areas designated for specific uses on the zoning map from incompatible land uses or development intensities.**

This rezoning will resolve the existing split zoning of a tract of land. There is a diversity of commercial and residential uses in the vicinity. The north boundary of the site abuts the Alyeska Highway. The south and west boundaries are adjacent parkland. The east boundary abuts vacant commercial land. This is a good site for multi-family residential development, and Girdwood needs more housing of this type.

5. **Facilities and services (including roads and transportation, water, gas, electricity, police and fire protection, and sewage and waste disposal, as applicable) are capable of supporting the uses allowed by the zone or will be capable by the time development is complete, while maintaining adequate levels of service to existing development.**

The *Official Streets and Highways Plan* identifies the Alyeska Highway as a Class II Minor Arterial.

Public utilities such as sewer, gas, and electric are available to this property. Public water is not available to this subdivision without a water mainline extension.

The petition site is served by Whittier Police and the Girdwood Volunteer Fire Department (Station 41). The site is located outside of the Building Safety Service Area.

6. **The rezoning is not likely to result in significant adverse impacts upon the natural environment, including air, water, noise, storm water management, wildlife, and vegetation, or such impacts shall be substantially mitigated.**

The rezoning will not result in adverse impacts on the natural environment. The property is currently undeveloped. This rezone will make it possible to construct new housing units with access to the Alyeska Highway.

7. **The proposed rezoning is not likely to result in significant adverse impacts upon adjacent land uses, or such impacts shall be mitigated through stipulations.**

The rezone will not result in significant adverse impacts upon adjacent land uses. The base zoning district, gR-4 (multiple-family residential district), will not change with this rezone, but the outdated special limitations will be eliminated. The special limitation limiting residential density to eight dwelling units per acre and requiring an administrative site plan review will remain.

8. The rezone does not extend or exacerbate a land use pattern that is inconsistent with the comprehensive plan.

The elimination of split zoning and the revised special limitations are consistent with *Anchorage 2040* and the *Girdwood Area Plan*.

9. The rezoning shall not result in a split-zoned lot.

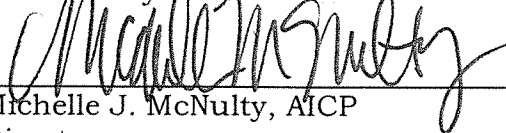
This rezoning will eliminate the existing split-zoning with an effective clause requiring a replat of the property.

DEPARTMENT RECOMMENDATION

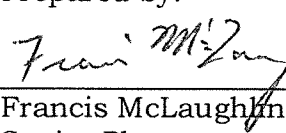
The Department find that all nine approval criteria for a rezone are met and recommends APPROVAL of the rezoning from gR-4 and gR-4 SL to a different gR-4 and gR-4 SL, subject to:

1. This zoning map amendment shall become effective upon the recording of a suitable replat.
2. The gR-4 SL portion of the zoning map amendment shall have the following special limitations:
 - a. "The district is limited to 8 dwelling units per acre."
 - b. "Each lot shall have an administrative site plan review."

Reviewed by:


Michelle J. McNulty, AICP
Director

Prepared by:


Francis McLaughlin
Senior Planner

(Parcel ID No. 075-163-43)

ANCHORAGE, ALASKA

AO No. 2021-

1 AN ORDINANCE AMENDING THE ZONING MAP TO MODIFY THE ZONING
2 DISTRICT BOUNARY AND SPECIAL LIMITATIONS FOR ALPINE VIEW
3 ESTATES SUBDIVISION, PHASE 3, TRACT B-2B, PER PLAT 2014-38;
4 GENERALLY LOCATED SOUTH OF THE ALYESKA HIGHWAY, WEST OF
5 TIMBERLINE DRIVE, NORTH OF TANNER CIRCLE, AND EAST OF THE
6 BARREN AVENUE RIGHT-OF-WAY ALIGNMENT, IN GIRDWOOD.
7

8 (Girdwood Board of Supervisors) (Planning and Zoning Commission Case 2021-0067)
9

10 **THE ANCHORAGE ASSEMBLY ORDAINS:**
11

12 **Section 1.** The zoning map shall be amended by designating Alpine View
13 Estates Subdivision, Phase 3, Tract B2-B, per Plat 2014-38, as gR-4 (multiple-
14 family residential District) and gR-4 SL (multiple-family residential district with
15 special limitations).
16

17 The property described above is shown on Exhibit A and B, attached.
18

19 **Section 2.** This zoning map amendment established in Section 1 shall become
20 effective upon the recording of a suitable replat.
21

22 **Section 3.** The gR-4 SL portion of the zoning map amendment is subject to the
23 following special limitations:
24

- 25 a. The district is limited to 8 dwelling units per acre.
26
27 b. Each lot shall have an administrative site plan review.
28

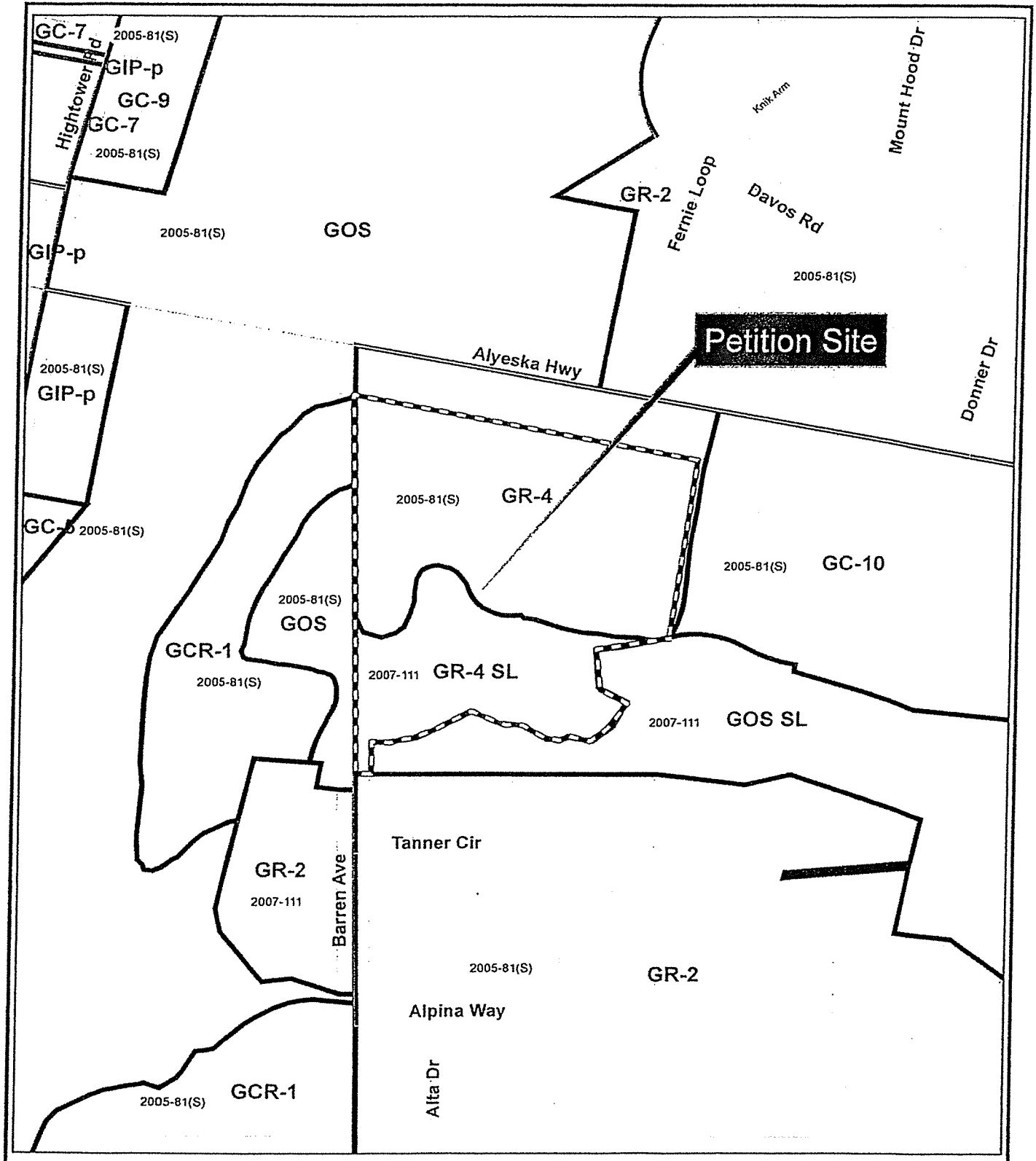
29 **Section 4.** This ordinance shall become effective 10 days after the Director of
30 the Planning Department has received the written consent of at least 51 percent
31 of the owners of the property within the area described in Section 1 above to any
32 special limitations contained herein. The rezone approval contained herein shall
33 automatically expire, and be null and void, if the written consent is not received
34 within 120 days after the date on which this ordinance is passed and approved.
35 In the event no special limitations are contained herein, this ordinance is effective
36 immediately upon passage and approval. The Director of the Planning
37 Department shall change the zoning map accordingly.
38
39
40
41
42
43

PASSED AND APPROVED by the Anchorage Assembly this _____
day of _____ 2021.

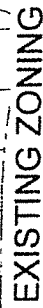
Chair of the Assembly

ATTEST:



Municipal Clerk

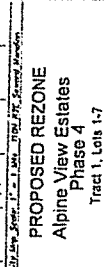


14.H.



LEGEND

	CR-4 ZONE
	CR-4 11.70 HNC



A Subdivision of
 Tract #12-B, Above New Cities Phase 3 (May 2010-20), located
 within the NW 1/4, Section 16 and NE 1/4, Section 17 T10N R1E,
 Grand Marais, Anishnaabe Reserving District, Alaska
 Citing 6100 and 1 Tract in approximately 6330 acres

14:

HB

The Boulet Co.
 421 COLUMBIA PARKWAY
 ALBANY, NY 12206
 518-486-3333 FAX 518-486-3337

Call SEBIS & SEBIS

Sizes 1"-20"

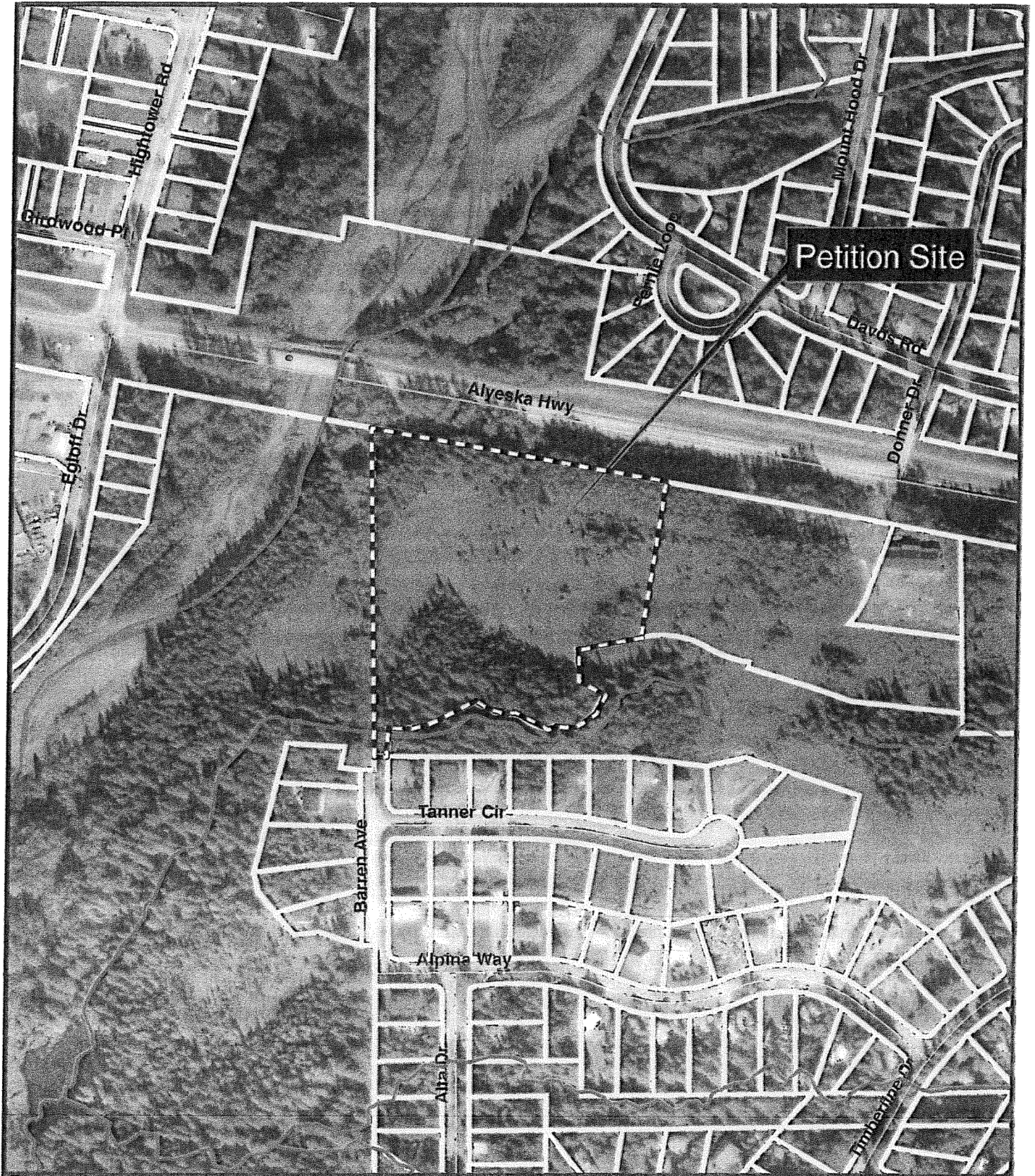
Drawn by Christine W

10/10/99 2010-10-10

Order 17/02/2000

Unit Cost No. 1/2

SHEET 1 of 1



Submitted by: Chair of the Assembly at the Request of the Mayor # 14.I.
Prepared by: Planning Department
For reading: October 12, 2021

**ANCHORAGE, ALASKA
AO No. 2021-107**

1 **AN ORDINANCE AMENDING THE ZONING MAP AND PROVIDING FOR THE**
2 **REZONING OF APPROXIMATELY 6.64 ACRES OF LAND FROM I-1 SL (LIGHT**
3 **INDUSTRIAL WITH SPECIAL LIMITATIONS) DISTRICT AND RO SL**
4 **(RESIDENTIAL OFFICE WITH SPECIAL LIMITATIONS) DISTRICT TO B-3**
5 **(GENERAL BUSINESS) DISTRICT FOR NORTHWAY BUSINESS PARK**
6 **SUBDIVISION, CZAR ALEXANDER TRACT AND WICKERSHAM TRACT-1**
7 **(PLATS 86-226 AND 96-59); GENERALLY LOCATED WEST OF NORTHWAY**
8 **DRIVE, NORTH OF DEBARR ROAD, EAST OF AIRPORT HEIGHTS DRIVE,**
9 **AND SOUTH OF PENLAND PARKWAY, IN ANCHORAGE**

10
11 (Airport Heights Community Council) (Case 2021-0087)
12

13 **WHEREAS**, the rezone meets all approval criteria outlined in 21.03.160E, now,
14 therefore,
15

16 **THE ANCHORAGE ASSEMBLY ORDAINS:**
17

18 **Section 1.** The zoning map shall be amended by designating Northway
19 Business Park Subdivision, Czar Alexander Tract and Wickersham Tract-1 (Plats
20 86-226 and 96-59), as B-3 (General Business) District.
21

22 The property described above is shown on the attached Exhibit A.
23

24 **Section 2.** This ordinance shall be effective immediately upon passage and
25 approval by the Assembly. The Director of the Planning Department shall change
26 the zoning map accordingly.
27

28 PASSED AND APPROVED by the Anchorage Assembly this _____ day
29 of _____, 2021.
30
31

32
33 _____
34 Chair of the Assembly

35 ATTEST:
36
37
38
39 _____
40 Municipal Clerk



Assembly Memorandum

No. AM 674-2021

Meeting Date: October 12, 2021

1 **FROM: MAYOR**

2
3 **SUBJECT: AN ORDINANCE AMENDING THE ZONING MAP AND REZONING**
4 **APPROXIMATELY 6.64 ACRES OF LAND FROM I-1 SL (LIGHT**
5 **INDUSTRIAL WITH SPECIAL LIMITATIONS) DISTRICT AND RO**
6 **SL (RESIDENTIAL OFFICE WITH SPECIAL LIMITATIONS)**
7 **DISTRICT TO B-3 (GENERAL BUSINESS) DISTRICT FOR**
8 **NORTHWAY BUSINESS PARK SUBDIVISION, CZAR**
9 **ALEXANDER TRACT AND WICKERSHAM TRACT-1 (PLATS 86-**
10 **226 AND 96-59); GENERALLY LOCATED WEST OF NORTHWAY**
11 **DRIVE, NORTH OF DEBARR ROAD, EAST OF AIRPORT**
12 **HEIGHTS DRIVE, AND SOUTH OF PENLAND PARKWAY, IN**
13 **ANCHORAGE.**
14

15
16 Cook Inlet Tribal Council, Incorporated has requested an amendment to the zoning
17 map to rezone approximately 6.64 acres of land located at 800 Northway Drive in
18 Anchorage from I-1 SL (Light Industrial with Special Limitations) District and RO
19 SL (Residential Office with Special Limitations) District to B-3 (General Business)
20 District. This rezone is being requested to facilitate the development of a new
21 building for childcare, job and skills training, parental resources, and office space
22 on a vacant lot adjacent to the existing Clare Swan Early Learning Center (CITC
23 Early Head Start Learning Center). The child care facility in the new building would
24 be able to accommodate older children, an important need as the existing Early
25 Head Start building is only available for children aged six weeks to three years.
26 The rezone will also eliminate a split-zoned lot.
27

28 On September 20, 2021, the Planning and Zoning Commission adopted a
29 resolution reflecting unanimous recommended approval of the rezone to the B-3
30 District after a public hearing held on August 9, 2021. The Airport Heights
31 Community Council submitted a Resolution of Support (AHCC Resolution 2021-4)
32 to the Planning and Zoning Commission for this rezone request.
33

34 The rezone complies with the approval criteria for rezoning in AMC 21.03.160E.,
35 Approval Criteria, and implements the *Anchorage 2040 Land Use Plan*. This area
36 is one of the targeted area rezones described in Implementation Strategy 6 of the
37 *Anchorage 2040 Land Use Plan*.
38

39 The ordinance has no private-sector effects and local government effects are less
40 than \$30,000. Pursuant to AMC 2.30.053B.1., a summary of economic effects is

1 not required.

2
3 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

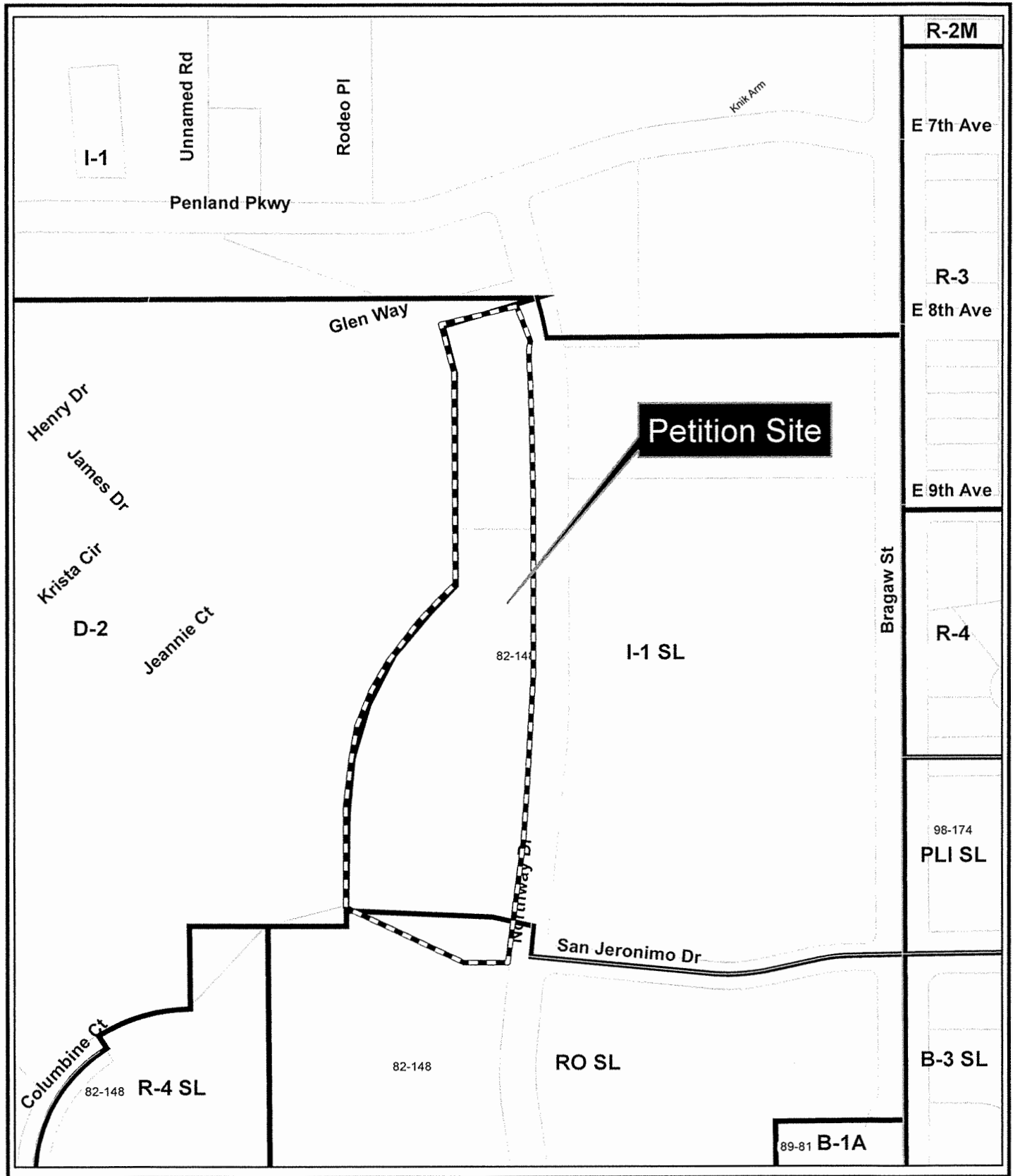
4
5 Prepared by: Elizabeth Appleby, Senior Planner,
6 Planning Department
7 Approved by: Michelle J. McNulty, Planning Director
8 Concur: Adam Trombley, Community Development Director
9 Concur: Karol (Karl) Raszkievicz, OMB Director
10 Concur: Patrick Bergt, Municipal Attorney
11 Concur: Amy Demboski, Municipal Manager
12 Respectfully submitted: Dave Bronson, Mayor
13
14 Attachment: Exhibit A
15 Planning Department Analysis Packet
16
17
18

(Case No. 2021-0087)

2021-0087

EXHIBIT A

14.I.



**MUNICIPALITY OF ANCHORAGE
PLANNING AND ZONING COMMISSION
RESOLUTION NO. 2021-028**

A RESOLUTION RECOMMENDING APPROVAL OF THE REZONING OF APPROXIMATELY 6.64 ACRES FROM LIGHT INDUSTRIAL WITH SPECIAL LIMITATIONS (I-1 SL) DISTRICT AND RESIDENTIAL OFFICE WITH SPECIAL LIMITATIONS (RO SL) DISTRICT TO GENERAL BUSINESS (B-3) DISTRICT FOR CZAR ALEXANDER TRACT AND WICKERSHAM TRACT-1, NORTHWAY BUSINESS PARK; GENERALLY LOCATED WEST OF NORTHWAY DRIVE, NORTH OF DEBARR ROAD, EAST OF AIRPORT HEIGHTS DRIVE, AND SOUTH OF PENLAND PARKWAY, IN ANCHORAGE.

(Case 2021-0087; Tax ID No. 004-091-70, 004-091-89)

WHEREAS, a petition has been received from Cook Inlet Tribal Council, Incorporated (CITC), owner, to rezone two parcels of land covering approximately 6.64 acres from Light Industrial with Special Limitations (I-1 SL) District and Residential Office with Special Limitations (RO SL) District to General Business (B-3) District for Czar Alexander Tract and Wickersham Tract-1, Northway Business Park; generally located west of Northway Drive, north of DeBarr Road, east of Airport Heights Drive, and south of Penland Parkway, in Anchorage.

WHEREAS, public hearing notices were published and a public hearing was held on August 9, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Anchorage Planning and Zoning Commission that:

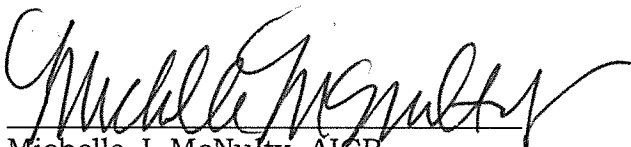
- A. The Commission makes the following findings of fact:
1. The application meets all nine rezone approval criteria of Anchorage Municipal Code 21.03.160E.
 2. This rezone complies with and conforms to the Comprehensive Plan, including Goal 1: Plan for Growth and Livability of the *2040 Land Use Plan* by improving community resiliency and citizens' quality of life with a much needed child care center development.
 3. The rezone implements one of the targeted area rezones described in Implementation Strategy 6 of the *2040 Land Use Plan*.
 4. The use of a child care center is not likely to result in adverse impacts partially because of the requirement in Anchorage Municipal Code 21.050B.1.b.v for L2 buffer landscaping when a child care center in a nonresidential district is adjacent to a residential use or district.

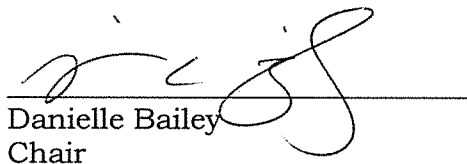
Planning and Zoning Commission
Resolution 2021-028
Page 2 of 2

5. This rezone will resolve the split-zoned lot of Wickersham Tract 1 Northway Business Park between the I-1 SL District and the RO SL District.
- B. The Commission recommends APPROVAL of the rezone from I-1 SL District and RO SL District to B-3 District.

PASSED AND APPROVED by the Anchorage Municipal Planning and Zoning Commission the 9th day of August, 2021.

ADOPTED by the Anchorage Municipal Planning and Zoning Commission this 20th day of September, 2021.


Michelle J. McNulty, AICP
Secretary


Danielle Bailey
Chair

(Case 2021-0087; Tax ID No. 004-091-70, 004-091-89)

ea

**PLANNING DEPARTMENT
STAFF ANALYSIS
ZONING MAP AMENDMENT**

DATE: August 9, 2021

CASE NUMBER: 2021-0087

APPLICANT: Cook Inlet Tribal Council, Inc. (CITC)

REQUEST: A request for a zoning map amendment to rezone approximately 6.64 acres of land from the I-1 SL District and RO SL District to the B-3 District

PROPERTY DESCRIPTION: Czar Alexander Tract, Northway Business Park; Wickersham Tract-1, Northway Business Park

COMMUNITY COUNCIL: Airport Heights Community Council

ATTACHMENTS:

1. Maps
2. Application
3. Reviewing Agency and Public Comments
4. Posting Affidavit
5. Supporting Information

RECOMMENDATION SUMMARY: APPROVAL**SITE**

Acres: ±6.64 acres

Vegetation: Cleared site with building for parcel to north; parcel to south is cleared with patches of birch, spruce, and aspen

Current Zoning: I-1 SL (Light Industrial with Special Limitations) District and RO SL (Residential Office with Special Limitations) District

Topography: Generally flat

Utilities: Public water and wastewater

COMPREHENSIVE PLAN

Classification: "Town Center within a Transit-Supportive Development Corridor" per the *Anchorage 2040 Land Use Plan*, Land Use Plan Map

SURROUNDING AREA

	<u>NORTH</u>	<u>EAST</u>	<u>SOUTH</u>	<u>WEST</u>
Zoning:	I-1	I-1 SL	RO SL	D-2
	Light Industrial	Light Industrial with Special Limitations	Residential Office with Special Limitations	Residential (Old Title 21 zone; similar to R-2M [Mixed Residential] in current Title 21)

PROPOSAL

Cook Inlet Tribal Council, Inc. (CITC) requests to amend the zoning map for two parcels covering approximately 6.64 acres of land from Light Industrial with Special Limitations (I-1 SL) District and Residential Office with Special Limitations (RO SL) District to General Business (B-3) District. CITC would like to construct a new building adjacent to the existing Clare Swan Early Learning Center (CITC Early Head Start Learning Center) building. The existing 7,582 square-foot CITC Early Head Start Learning Center building is used to provide care for up to 72 children ages 6 weeks to 35 months old. The Early Head Start program has a long waiting list and there is a need for additional child care facilities. CITC anticipates construction to start in 2022 for a 40,000 square foot building. The new building would have a child care facility on the first floor and a parent resource center, flexible space for job and skills training, and open office space for CITC staff on additional floors. The child care facility in the new building would be able to accommodate older children, an important need as the existing Early Head Start building is only available for children aged over 3 years. A brief description describing the individual parcels for this request follows:

Parcel 004-091-70 (Czar Alexander Tract): This parcel is the current location of the CITC Early Head Start Learning Center. The building was converted to a child care center in 2015 from a vacant building that formerly was used as a restaurant. The parcel is approximately 1.47 acres in size. The entire parcel is currently zoned I-1 SL District.

Parcel 004-091-89 (Wickersham Tract-1): This parcel is vacant land. It was used for storage of empty commercial disposal containers, but these have now been removed from the site with the pending new development. A Phase 1 Environmental Site Assessment was completed for the parcel and there is no indication of contamination from the containers. The parcel is approximately 5.18 acres in size. It is split-zoned, with most of the parcel zoned I-1 SL District and the southernmost section zoned RO SL District.

The special limitations applying to the parcels were created in the 1980s with Assembly Ordinances (A.O.'s) 82-148 and 85-102 and are no longer necessary. The RO SL District created with A.O. 85-102 gives a maximum height restriction of seven stories. The I-1 SL District created with A.O. 82-148 gives a maximum height restriction of four stories. The maximum height in the B-3 District and RO Zoning District is 45 feet, which would keep a building below four stories. The B-3 District allows an option for a height increase to 45 feet or 60 feet, but municipal approval of those height increases would require a site plan review or a conditional use permit. The I-1 SL District in A.O. 82-148 also prohibits certain industrial uses and requires public facilities to undergo a site plan review. Child care is not allowed within the I-1 District in Title 21 as it reads today. However, CITC has a conditional use permit for a child care center (case 2015-0106) following old Title 21. A rezone of this parcel to the B-3 District would negate the need for a conditional use permit because the B-3 District allows child care as a permitted use. A child care center within the B-3 District would still be subject to the use-specific standards for a child care center outlined in 21.05.040B.1.

These parcels were identified for a targeted area rezoning in the *Anchorage 2040 Land Use Plan (2017)*. The Assembly waived the zoning map amendment application fee for this case to encourage the continuation and redevelopment of these parcels located within an Identified Priority Targeted Area Rezone Area with Assembly Ordinance 2021-61 on July 13, 2021.

COMMUNITY COMMENTS

The Planning Department mailed 58 public hearing notices in accordance with AMC 21.03.200H.3. *Notice*. A public hearing notice was also mailed to the Airport Heights Community Council. The Airport Heights Community Council submitted a Resolution of Support (2021-4) for this rezone. As of this writing, no other public comments have been received.

REVIEWING AGENCY COMMENTS

Reviewing agencies provided comments of non-objection to the rezoning action.

FINDINGS

21.03.160 REZONINGS (ZONING MAP AMENDMENTS)

Pre-Application Conference

A pre-application conference was held on May 24, 2021, in accordance with AMC 21.03.020B.

Community Meeting

A virtual community meeting was held during a regularly scheduled Airport Heights Community Council meeting via Zoom on May 20, 2021, in accordance with AMC 21.03.020C. The Airport Heights Community Council adopted a resolution of support (Resolution 2021-4) for this rezone during the meeting. A summary of the meeting and a copy of the resolution are in the application.

21.03.160E. APPROVAL CRITERIA

The planning and zoning commission may recommend approval, and the assembly may approve a rezoning, if the rezoning meets all of the following criteria:

- 1. The rezoning shall be in the best interest of the citizens of Anchorage and shall promote the public health, safety, and general welfare.**

The criterion is met.

The rezoning will promote public health, safety, and welfare. The existing CITC Early Head Start Learning Center serves income-qualifying households. The Penland Mobile Home Park is to the west of the petitioning parcels and Fairview, Mountain View, and Russian Jack neighborhoods are nearby. The conditional use permit that was granted in 2015 mentions a recognized lack of

child care services in Anchorage, that child care for infants and toddlers is the most expensive form of child care due to increased staffing and space needs for very young children, and that the socioeconomic demographics of the surrounding neighborhoods make the site ideal for a subsidized child care facility.

The current I-1 SL District was put in place with the Assembly's adoption of A.O. 82-148. Meeting notes from the Assembly regular meeting of September 21, 1982, and the Assembly special meeting of September 28, 1982, describe some of the discussion that occurred around the zoning to the I-1 SL District. Developer Bob Penney testified to requesting the rezone to construct a business park that would be low profile with little retail use. The rezoning to the I-1 District was necessary to develop the business park. Petitioners in the 1985 adoption of A.O. 85-102 to create the RO SL District were also Bob Penny along with Joe Cange, who requested the rezone to develop a 70,000-square foot professional building to allow for flexibility in the design of the business park as recorded in the minutes of the Assembly regular meeting of August 27, 1985.

The existing CITC Early Head Start Learning Center building was constructed in 1986. Other nearby buildings were also mostly constructed in the 1980s, including the Subway Strip Mall in 1984, a U.S. Post Office in 1984, the Denali Media building in 1985, and the Burger King in 1985. Northway Mall across Penland Parkway to the north of the petitioning site opened in 1980. This construction pattern followed national building trends. Business parks were popular in the 1980s for single purpose office spaces. Northway Mall followed on the heels of America's mall boom in the 1960s and 1970s and a nearby Home Depot (formerly K-Mart) built in 1993 followed trends to build big box stores. There has since been a shift to build more mixed-use spaces for offices with amenities employees desire and for malls to shift towards different purposes, particularly with the advent of online retail. More recent nearby construction includes the CITC Alaska Native Justice Center in 2005 and the newly constructed and opened Alaska Surgery Center to the south of the petitioning site.

There was opposition at the time of the 1982 public hearing for A.O. 82-148 with concern for the loss of land that could be used for residential development and the I-1 SL District being potentially incompatible with the neighborhood. Others had concerns for the increase in traffic and the need for schools residential development might bring and that noise from Merrill Field might impact potential residential development. At the time, it was also stated that there was not a lack of land available for residential housing. The Planning & Zoning Commission had recommended denial of the rezone to the I-1 SL District, but ultimately the Assembly approved a zoning to the I-1 SL District as the Airport Heights Community Council Chair did not oppose the project and agreed with the special limitations of the zoning district. Many of the special limitations were to prevent certain industrial uses on the parcels, which is more in line with a commercial zoning.

For the present rezoning request, the Airport Heights Community Council submitted a resolution supporting the rezone to the B-3 District and stated it is

in line with the character of the area. CITC noted a comment from the Airport Heights Community Council to keep a buffer of trees between the residentially zoned parcels to the west and CITC is amenable to this request. The use-specific standards in Title 21 (21.050B.1.b.v) for child care centers require L2 buffer landscaping for child care centers in a nonresidential district adjacent to a residential use or district. The large residential tract bordering the subject parcels at the west is currently the Penland Mobile Home Park, with a land use designation for Compact Mixed Residential – Low. The rezone to the B-3 District will make a better transition from the residential D-2 District to commercial uses. Other directly adjacent parcels are zoned I-1 District (north and east) and RO District (south) and do not need a similar buffer.

2. The rezoning complies with and conforms to the comprehensive plan, including the comprehensive plan map(s).

The criterion is met.

The rezoning is consistent with the designations within the *Anchorage 2040 Land Use Plan* and maps within the document. The *Anchorage 2040 Land Use Plan* is a component of the Municipality's Comprehensive Plan. The *Anchorage 2040 Land Use Plan (2017)* classifies the petitioning parcels as "Town Center" with "Transit-Supportive Development" growth-supporting features. Centers exhibit the highest degree of interaction between different land uses. Town Center character is to be two to five stories with convenient, direct walking and bicycle connections to adjoining neighborhoods. Day care centers, schools, and offices are listed among potential uses for the Town Center designation. The B-3 District is given as a suggested zoning district for the Town Center designation. Transit-Supportive Development Corridors are, "corridors where expanded public transit service will support a compact, walkable pattern of commercial, residential, and/or mixed-use development" (page 60 of the *Anchorage 2040 Land Use Plan*). Nearby Bragaw Street and Debarr Road are listed in the *Anchorage 2040 Land Use Plan* as priority Transit-Supportive Development Corridors. There are currently 15-minute peak frequency bus routes along Northway Drive, Debarr Road, and Bragaw Street. Additional bus routes with 30- or 60-minute peak frequency service connect Northway Mall, Pine Street, Mountain View Drive, and 4th Avenue to the petitioning site. The application states that there is plenty of parking on-site for the proposed development. If the rezone is approved and the project moves into other phases of review, transit access and a walkable environment as part of the Town Center and Transit-Supportive Development Corridor land use designations should be accounted for in the project design so the site is accessible when not using a personal vehicle.

Strategy 6 of the *Anchorage 2040 Land Use Plan* calls for targeted area rezoning where existing zoning does not align with the Land Use Plan Map designation. The petition site is one area identified for a targeted area rezoning because the current industrial zoning is not in alignment with the land use designation of a Town Center. The rezone to the B-3 District will bring these parcels into alignment with their Town Center land use designation. The thumbnail map in Figure 1 show these parcels (each marked with a star) are part of an area

outlined in black denoted in the *Anchorage 2040 Land Use Plan* for a targeted area rezoning. The thumbnail map also shows that these parcels are part of an area marked for a small-area implementation plan special study area and the transit-development corridor along Bragaw Street.

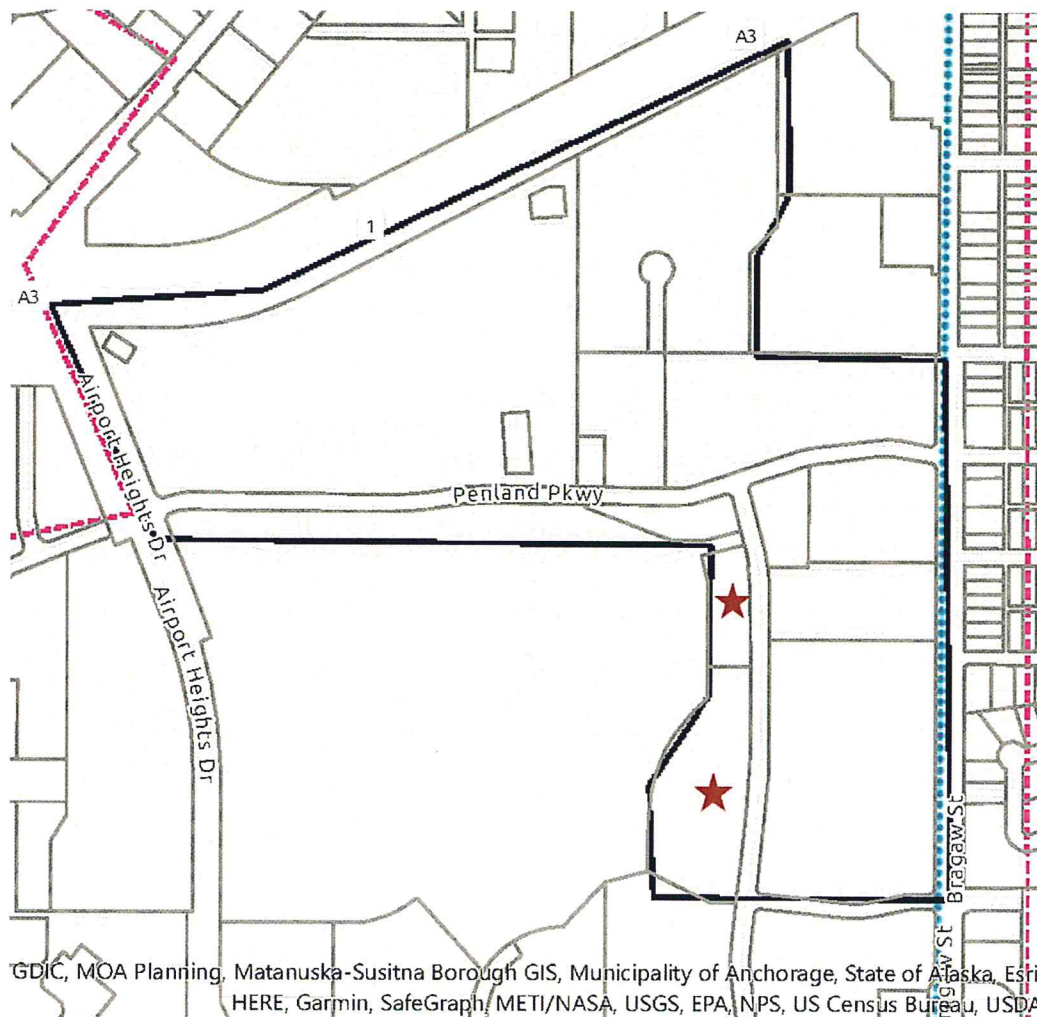


Figure 1. Anchorage Land Use Plan designations showing the subject parcels (red stars) as part of a targeted area rezone (black solid outline) and a small-area implementation plan special study area (purple dashed outline), and near the transit-supportive development corridor along Bragaw Street (blue dotted line)

Action Item 3-6 calls for a small-area implementation plan for the Northway Town Center area and Action Item 3-7 calls for targeted area rezonings within designated Town Center areas, including the Northway Town Center. In addition, this rezone is consistent with the goals and policies of the following applicable comprehensive plans:

Anchorage 2040 Land Use Plan:

- **Goal 1** *Anchorage achieves residential and commercial growth, which improves community resiliency and citizens' quality of life as it supports their vision for the future expressed in the Comprehensive Plan.*

This rezone request will bring commercial growth and provide child care to neighboring residential neighborhoods, improving the quality of life.

- **Goal 2** *Infill and redevelopment meet the housing and employment needs of residents and businesses in Anchorage.*

The rezone will meet child care needs of residents, many of whom need child care in order to seek employment. The existing building is a repurposed vacant restaurant and the new building will be infill development on a vacant parcel.

- **LUP 1.4** *Use the 2040 LUP and area-specific plan in conjunction with other elements of the Comprehensive Plan to determine appropriate zoning in the Bowl, and evaluate proposed changes to land use regulations. (Supersedes Anchorage 2020: Policy 4).*

Rezoning these parcels to the B-3 District will align them with their Town Center land use designation. The parcels are along bus routes and near low-income neighborhoods, making it a good location for the CITC Early Head Start Learning Center, a parent resource center, flexible space for job and skills training. Consolidating CITC services in adjacent buildings will also provide convenient access.

- **LUP 5.1** *Implement recommended land use patterns and growth in context with existing infrastructure capacity and planned improvements, for utilities, streets, trails, public transit parks, green infrastructure, and schools.*

The CITC Early Head Start Learning Center, parent resource center, and flexible space for job and skills training are along bus routes and near low-income neighborhoods, which is in context with existing infrastructure capacity. Major collector streets are also nearby.

- **Strategy 6** ***Targeted Area Rezonings***

The petitioning parcels are located where existing zoning does not align with the Land Use Plan Map designation. They are a part of an area identified for a targeted area rezone.

Anchorage 2020

- **General Land Use Policy 5:** *Rezoning and variances shall be compatible in scale with adjacent uses and consistent with the goals and policies of Anchorage 2020.*

The rezone is compatible in scale with adjacent land uses. The surrounding area to the north and west also has a land use designation of a Town Center. Future residential development must conform the required setbacks, height limitations, building design standards, and site design standards. The large tract to the west is the Penland Mobile Home Park and it is designated for Compact Mixed Residential-Low land use. The rezone from an industrial district to a commercial district provides a more compatible neighboring land use to this residential area.

- **General Land Use Policy 7:** *Avoid incompatible uses adjoining one another.*

Compatibility with neighboring properties is not an issue. The adjacent neighborhoods will have convenient access to the child care facility, but it will be buffered from the residential zoning district to the west with landscaping. Most of the surrounding I-1 District is used for offices or small-scale commercial uses along Northway Drive.

- **Policy #24** *Town Centers are designated on the Land Use Policy map in seven areas of the Bowl. Other areas may become Town Centers. Development of Town Center strategies shall provide direction for the design and construction of public improvements and to provide guidance and incentives for private investment. Existing and new centers shall be characterized by the following:*

- a) *Generally ½ to 1 mile in diameter;*
- b) *A commercial core consisting of a range of commercial retail/services and public facilities that serve the surrounding neighborhoods. The configuration of shops in the core area is oriented to the street with parking behind the buildings when possible;*
- c) *Public facilities including but not limited to: indoor recreational facilities, parks, branch libraries, ice skating arenas, schools, post office, and transit facilities;*
- d) *Medium to high- density residential development in and surrounding the core, consisting of a combination of duplexes, townhouses, and apartment buildings with overall density targets of 12-0 dwelling units per acre;*
- e) *An enhanced pedestrian environment with good connections within and between the core and surrounding residential development; and,*
- f) *Distinctive public spaces and public art that create a sense of place.*

The rezone to B-3 is consistent with the Town Center designation on the Land Use Plan Map. The expanded child care facility, parent resource center, flexible space for job and skills training will provide services to the surrounding neighborhoods.

3. The rezoning is generally consistent with the zoning district purpose in the requested zone, and the purpose of this title.

The criterion is met.

The purpose of the B-3 District provided in AMC 21.04.030D. is the following:

AMC 21.04.030D. B-3: General Business District

1. Purpose.

"The B-3 district is intended primarily for general commercial uses in commercial centers and areas exposed to heavy traffic. These commercial uses are intended to be located on arterials, or within commercial centers of town, and to be provided with adequate public services and facilities. They are subject to the public view and should provide an attractive appearance with landscaping, sufficient parking, and controlled traffic movement. Environmental impacts should be minimized. Abutting residential areas should be protected from potentially negative impacts associated with commercial activity. While B-3 district areas shall continue to meet the need for auto-related and other auto-oriented uses, it is the municipality's intent that the B-3 district also shall provide for safe and convenient personal mobility in other forms. Planning and design shall accommodate pedestrians and bicyclists. In addition to a wide range of commercial office, retail and commercial services, other use categories such as residential and community uses, and mixed-use projects, are allowed."

This rezone is consistent with the purpose of the B-3 District. The parcels are within an area designated as a Town Center and have sufficient parking for vehicles. Bus service and sidewalk access are available to the site. The L2 buffer landscaping requirement is part of use-specific standards for a child care center would protect adjacent residential uses. A child care center is a community use allowed outright in the B-3 District and no conditional use permit would be required with the rezone.

The purpose of Title 21 is provided in AMC 21.01.030 as follows:

AMC 21.01.030 – Purpose of this title:

- A. Encouraging the efficient use of existing infrastructure and the available land supply in the municipality, including redevelopment;*
- B. Encouraging a diverse supply of quality housing located in safe and livable neighborhoods;*
- C. Encouraging a balanced supply of nonresidential land uses that are compatible with adjacent land uses and have good access to transportation networks;*
- D. Promoting well-planned development that reflects the municipality's unique northern setting, natural resources, and majestic surroundings;*

E. Providing appropriate development incentives to achieve an economically balanced and diverse community and to promote further economic development in the municipality;

F. Protecting the diversity of fish and wildlife habitats by minimizing adverse impacts of land development on the natural environment;

G. Protecting development and residents of the municipality from flooding, wildfires, seismic risks, and other hazards;

H. Encouraging development of a sustainable and accessible system of recreational facilities, parks, trails, and natural open space that meet neighborhood and community-wide needs;

I. Promoting development in city centers and infill areas so as to create efficient travel patterns;

J. Promoting development patterns and site designs that protect and enhance the surrounding community character and a variety of appealing and distinctive neighborhoods;

K. Promoting a pattern of land use and development upon which to provide for adequate transportation, water supply, sewerage, and other public facilities; and

L. Encouraging land and transportation development patterns that promote public health and safety and offer transportation choices.

This rezone is consistent with the purpose of Title 21. The proposed rezone will encourage a balance of nonresidential land uses compatible with adjacent land uses and provide access to affordable child care for the surrounding neighborhoods. The infill development will take advantage of efficient travel patterns and existing bus service.

4. The rezoning is compatible with surrounding zoning and development, and protects areas designated for specific uses on the zoning map from incompatible land uses or development intensities.

The criterion is met.

This rezone is compatible with surrounding zoning districts and existing development surrounding the petition site. The B-3 District is of a suitable development intensity for the area.

Properties to the east and north are zoned I-1 District without any special limitations. These include a U.S. Post Office and offices to the east and Northway Mall to the north, which is currently mostly vacant of tenants. As stated in AMC 21.04.050B.1., the I-1 District is, "intended primarily for public and private light and general manufacturing, processing, service, storage, wholesale, and distribution operations along with other uses that support and/or are compatible with industrial uses". The I-1 District allows for business-industrial parks, bulk retail sales, and many commercial uses. The B-3 District is a compatible adjacent district to the I-1 District. The land use designation for this entire area is a Town Center, so eventually more

surrounding parcels may also be rezoned to the B-3 District. If that occurs, these parcels will still be compatible with surrounding zoning and development.

Two properties to the south extending to Debarr Road have the same RO-SL District designation and were vacant, but the new Alaska Surgery Center has been constructed on one of the vacant parcels. The north-south transect from I-1 District, B-3 District (petitioning properties), to RO District is a compatible corridor to move from larger retail and industrial in the Northway Mall area to smaller-scale commercial development along Debarr Road. The RO District is intended for small to medium sized office buildings, often in commercial locations inappropriate for intense mixed uses or auto-oriented retail.

The tracts to the west are zoned D-2 District, a multifamily zoning district. The tracts are the site of the Penland Park Mobile Home Park. The "D" classification is for areas of land planned for eventual residential uses, but are not as developed as their surrounding area. Densities are allowed to be similar to the R-2M and R-3 mixed residential districts. Residents would potentially be able to walk to the new child care center/resource center/office building.

6. **Facilities and services (including roads and transportation, water, gas, electricity, police and fire protection, and sewage and waste disposal, as applicable) are capable of supporting the uses allowed by the zone or will be capable by the time development is complete, while maintaining adequate levels of service to existing development.**

The criterion is met.

Northway Drive and Glenn Drive are adjacent to the parcels. Neither of these streets are classified in the *Official Streets and Highways Plan*. Nearby Penland Parkway is classified as a Commercial/Industrial Collector (IA). The intersection of Penland Parkway and Northway Drive has 10,900 average daily vehicle trips per day in the 2019 Annual Traffic Report. There is sufficient vehicle access to the site.

Public water and sewer services serve Alexander Tract and public water and sewer services are available to vacant Wickersham Tract-1. The petition site is within the Police and Fire Service Areas, Building Safety Service Area, Anchorage Roads and Drainage Service Area, and the Parks and Recreation Service Area. Frequent bus service (15-minute peak frequency) is along Debarr Road and Northway Drive. Increasing the land use intensity in this area is unlikely to stretch the capabilities of existing municipal services beyond their capacity.

6. **The rezoning is not likely to result in significant adverse impacts upon the natural environment, including air, water, noise, storm water management, wildlife, and vegetation, or such impacts shall be substantially mitigated.**

The criterion is met.

The proposed rezone is unlikely to adversely impact the existing natural environment. Municipal code places preference on using existing vegetation and trees to achieve compliance with landscaping requirements. The applicant is encouraged to retain as much mature vegetation as possible. The new construction on the vacant Wickersham Tract-1 must follow requirements of Title 21 and Title 23 to provide parking, landscaping, stormwater management, utility connections, and driveways. The parcel is large enough to follow requirements and adequate utility and paved road connections are available to the site.

The parcels do not fall within mapped wetlands or floodplain areas. They are within Zone 2 (out of 5 zones) for ground failure, indicating moderately-low ground failure susceptibility. They are within Zone II (out of 4 zones) of wind zones for building design. The vacant petitioning site is not expected have adverse impacts with new construction and the existing CITC Early Head Start Learning Center will not have new adverse impacts with the rezoning.

The intersection of Penland Parkway and Northway Drive has 10,900 average daily vehicle trips per day according to data in the 2019 Annual Traffic Report. It is unlikely that the additional traffic generation to this site will increase the adverse impacts to the surrounding natural environment.

There may be some noise generated by new construction. However, site operations will not be permitted to exceed noise control standards of AMC 15.70.

7. The proposed rezoning is not likely to result in significant adverse impacts upon adjacent land uses, or such impacts shall be mitigated through stipulations.

The criterion is met.

The shift to the B-3 District would allow child care as a permitted use. The new Title 21 does not allow a child care facility at all within the I-1 District. The current zoning of I-1 SL District only allows a child care facility with a 2015 conditional use permit under "grandfather rights" to Code in old Title 21. CITC has met all conditions of this conditional use permit. While a rezone to the B-3 District would no longer require a conditional use permit, CITC must still comply with the child care use-specific standards required in 21.05.040B.1, which will mitigate operational impacts. The use-specific standards require L2 buffer landscaping along the adjacent lot line to a residential district. For the petition site, this would apply to the western property boundary adjacent to the Penland Mobile Home Park within the D-2 District. L2 buffer landscaping specifies a minimum planting bed width of 10 feet, with an average planting bed width of at least 15 feet. There must also be 2 trees and 6 shrubs per 20 linear feet of property line requiring buffer landscaping, with half of the trees at a minimum to be coniferous to provide year-round screening. A 6-foot high ornamental sight-obscuring fence or existing vegetation without a fence could also be used as a landscaping buffer with the residential zoning district. These

measures would prevent potential impacts along the property line with the D-2 District.

The RO SL District has a maximum height restriction of seven stories and the I-1 SL District has a maximum height restriction of four stories. The maximum height in the B-3 District and RO District is 45 feet, which would keep a building below four stories. The B-3 District has an option for a height increase to 45 feet or 60 feet. However, those height increases would require a site plan review or a conditional use permit, which would prevent adverse impacts or structures of incompatible heights with surrounding uses. The special limitations of the current zoning restrict several industrial uses, such as light and general manufacturing, impound yard, and marine wholesaling. The change to the B-3 District negates the need to specially disallow industrial uses with a zoning SL. The change in zoning would allow for uses compatible with adjacent properties.

8. The rezone does not extend or exacerbate a land use pattern that is inconsistent with the comprehensive plan.

The criterion is met.

The petition site is designated as "Town Center" with "Transit-Supportive Development" growth supporting features in the *Anchorage 2040 Land Use Plan*. Additional areas of "Town Center" with "Transit-Supportive Development" growth supporting features surround the petition site to the north and east across Penland Parkway and Northway Drive. The large tract to the west is designated as "Compact Mixed Residential-Low" with "Transit-Supportive Development" growth supporting features. The parcel to the south is designated as a "Main Street Corridor" with "Transit-Supportive Development" and "Residential Mixed-use" growth-supporting features. The rezone to B-3 District is consistent with these land uses identified in the comprehensive plan.

9. The rezoning shall not result in a split-zoned lot.

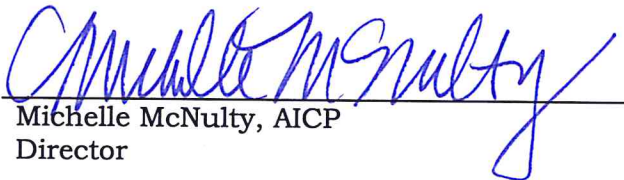
The criterion is met.

The rezoning will not result in a split-zoned lot. The southern petitioning parcel for the rezone (parcel 004-091-89-000; Wickersham Tract-1 Northway Business Park) is currently a split-zoned lot between the I-1 SL District and the RO SL District. If the request is approved, the entire parcel will be rezoned to the B-3 District. The rezone of the entire parcel to the B-3 District will thus eliminate the split-zone.

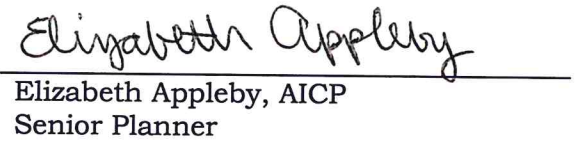
DEPARTMENT RECOMMENDATION

The Planning Department finds that the approval criteria for a zoning map amendment is met. The Planning Department recommends APPROVAL of this rezone to the B-3 District. A draft Assembly ordinance has been enclosed for review by the Planning and Zoning Commission.

Reviewed by:


Michelle McNulty, AICP
Director

Prepared by:


Elizabeth Appleby, AICP
Senior Planner

(Parcel ID No. 004-091-70, 004-091-89)

ANCHORAGE, ALASKA
AO No. 2021-113

AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE MUNICIPAL CODE TO CODIFY MANAGEMENT AUTHORITY OVER ASSEMBLY PREMISES, AND REGARDING USE OF MUNICIPAL RESOURCES BY THE ASSEMBLY, TO ENSURE THAT THE ASSEMBLY MAY SAFELY, EFFICIENTLY, AND EFFECTIVELY CONDUCT BUSINESS.

WHEREAS, it has been a long-standing practice and custom in the Municipality of Anchorage that the Assembly Chair has the authority to direct the setting of the Assembly Chambers at Z. J. Loussac Library for regular and special Assembly meetings; and

WHEREAS, the scheduling protocol in Municipal conference rooms and other rooms regularly used by the legislative branch to conduct its business, including the Assembly conference rooms, Mayor's conference room, Assembly chambers, and other locations, are well-established and are not intended to be changed by this ordinance; and

WHEREAS, this ordinance is intended to clarify and codify long history, custom, and practice of the Municipality; and

WHEREAS, this ordinance will not have significant economic effects; now, therefore

THE ANCHORAGE ASSEMBLY ORDAINS:

Section 1. Anchorage Municipal Code section 2.30.030 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

2.30.030 - Meetings.

*** *** ***
H. Management authority for assembly premises; necessary resources.
Notwithstanding any other section of this code, the presiding officer of the assembly, or the presiding officer's designee, shall have management authority over assembly premises. No person shall act to frustrate, or unreasonably deny to the presiding officer municipal resources needed to exercise the presiding officer's management authority over assembly premises. For purposes of this section:

1. "assembly premises" shall mean the Assembly Chambers or other designated space which is used by the Assembly, a

committee of the assembly, or for legislative purposes, including the room in which a meeting is held, and adjacent areas and rooms reasonable and necessary for logistical purposes, staff support, security, executive session, recess, public and press access, public broadcasting, and other ancillary needs related to legislative uses. Such other designated space includes, but is not limited to, the Assembly and Municipal Clerk's offices and conference rooms at City Hall and the Z.J. Loussac Library, conference rooms and offices customarily used by the Assembly or Municipal Clerk and their staff, and other similar space customarily used by the Assembly and legislative branch departments.

2. "management authority" shall mean control over the physical and logistical arrangements of the premises for use of the space, including furnishings, equipment, technology, security, seating arrangements, attendance and occupancy limits (which may be more, but shall not be less restrictive than those required by title 23), special safety measures or orders, accessibility accommodations, signage, décor, and other personal property and operational matters at the premises.

3. "to frustrate, or unreasonably deny to the presiding officer municipal resources" shall include:

a. failing to make meeting premises available at such times as the presiding officer reasonably requires, notwithstanding that a conflicting use may have been scheduled and may need to be canceled,

b. failing to reasonably make available fixtures, furnishings and equipment, information systems, contractors, and personnel that customarily support, or are otherwise necessary for a legislative use, or

c. instructing an individual not to follow or implement, or otherwise to impede, a legitimate order of the presiding officer.

(AO No. 13-75; AO No. 61-75; AO No. 242-76; AO No. 78-49; AO No. 79-137; AO No. 82-140; AO No. 83-120(S); AO No. 83-211; AO No. 84-55; AO No. 84-86; AO No. 84-224; AO No. 84-249; AO No. 85-15(S); AO No. 85-54; AO No. 86-62; AO No. 86-151; AO No. 87-12; AO No. 88-164; AO No. 89-15, 4-1-89; AO No. 90-154(S); AO No. 91-25; AO No. 91-178(S); AO No. 92-107(S); AO No. 94-76, § 1, 5-3-94; AO No. 94-132(S), § 4, 8-25-94; AO No. 94-177(S), § 1, 10-27-94; AO No. 95-130, § 1, 6-6-95; AO No. 95-83(S-1), §§ 1—3, 1-9-96; AO No. 96-22, § 3, 2-6-96; AO No. 96-92, § 1, 6-25-96; AO No. 97-19, § 2, 2-11-97; AO No. 98-161, § 1, 10-20-98; AO No. 2000-121, § 1, 8-15-00; AO No. 2001-126, § 1, 7-10-01; AO No. 2002-148, § 1, 10-15-02; AO No. 2003-58, § 2, 7-8-03; AO No. 2008-81, § 1, 7-29-08; AO No. 2009-

134, § 1, 1-12-10; AO No. 2015-113, § 1, 10-13-15 ; AO No. 2017-53 , § 5, 4-11-17)

Section 2. Anchorage Municipal Code section 25.10.050 is hereby amended to read as follows (*the remainder of the section is not affected and therefore not set out*):

25.10.050 - Designation of managing agency.

A. Except as to property described [REQUIRED] in section 25.40.020 (relating to Heritage Land Bank lands) and section 2.30.030H. (relating to Assembly premises), and subject to subsection B. of this section, the mayor may in writing designate any municipal agency as the managing authority of a specific parcel of municipal property. Management authority and responsibility shall rest with the designated agency until such authority is transferred pursuant to this section. Any land for which no such managing agency has been designated shall be managed by the Real Estate Department. The designation of management authority shall not confer authority over the disposal of land provided that any agency appointed to manage space leased for municipal offices may in addition be granted authority to acquire and dispose of a leasehold interest in such space.

(AO No. 79-170; AO No. 90-31; AO No. 90-112; AO No. 91-173(S); AO No. 2015-23(S) , § 22, 3-24-15; AO No. 2015-47, § 1, 5-14-15)

Section 3. This ordinance shall be effective immediately upon passage and approval by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair

ATTEST:

Municipal Clerk



MUNICIPALITY OF ANCHORAGE

14.J.

ASSEMBLY MEMORANDUM

No. AM 724-2021

Meeting Date: October 28, 2021

From: Assembly Chair LaFrance, Vice Chair Constant

Subject: AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE MUNICIPAL CODE TO CODIFY MANAGEMENT AUTHORITY OVER ASSEMBLY PREMISES, AND REGARDING USE OF MUNICIPAL RESOURCES BY THE ASSEMBLY, TO ENSURE THAT THE ASSEMBLY MAY SAFELY, EFFICIENTLY, AND EFFECTIVELY CONDUCT BUSINESS.

The attached ordinance clarifies and codifies long-standing municipal practice regarding Assembly meetings and workspaces.

The ordinance confirms that the Chair of the Assembly has management authority over Assembly premises, which are defined to mean: Assembly meeting spaces and areas that support meetings (both in the Loussac Library and at City Hall); the Assembly and Clerk's office spaces located in City Hall; and other space customarily used by the legislative branch departments.

To ensure that the Assembly may effectively conduct its business safely, efficiently, and without unreasonable interruption or delay, the ordinance also provides that "[n]o person shall act to frustrate, or unreasonably deny to the presiding officer municipal resources needed to exercise the presiding officer's management authority over assembly premises." The provision ensures that security, IT, audio/visual, heating and cooling, utilities, and other resources needed to conduct an Assembly meeting will be made available to the Assembly.

The ordinance also makes conforming changes to Title 25 of Municipal Code.

We request your support for the ordinance.

Prepared by: Assembly Counsel's Office

**Respectfully submitted: Suzanne LaFrance, Assembly Chair
District 6, South Anchorage**

**Christopher Constant, Assembly Vice Chair
District 1, Downtown**

Submitted by: Assembly Chair LaFrance, #15.A.
Assembly Vice-Chair Constant
and Public Safety Committee
Co-Chairs Perez-Verdia and
Kennedy
Prepared by: Municipal Clerk's Office
For reading: November 9, 2021

ANCHORAGE, ALASKA
AR No. 2021-365

1 **A RESOLUTION OF THE ANCHORAGE MUNICIPAL ASSEMBLY STATING ITS**
2 **CONDITIONAL PROTEST REGARDING THE TRANSFER OF LOCATION OF**
3 **PACKAGE STORE, LIQUOR LICENSE #686, FOR LIQUOR STORES USA NORTH**
4 **INC. DBA BROWN JUG-WHALER LOCATED AT 530 MULDOON ROAD,**
5 **ANCHORAGE, AK 99504; PENDING SATISFACTION OF MUNICIPAL**
6 **REQUIREMENTS AND AUTHORIZING THE MUNICIPAL CLERK TO TAKE CERTAIN**
7 **ACTION.**

8
9 (Northeast Community Council)
10

11 **WHEREAS**, the Assembly Co-Chairs of the Public Safety Committee and the Assembly
12 Chair and Vice-Chair are deemed the sponsors of this resolution; and
13

14 **WHEREAS**, Anchorage Municipal Code (AMC) 2.30.120F. requires the Assembly to act
15 on state liquor license applications by resolution and does not require introduction of the
16 resolution; and
17

18 **WHEREAS**, Liquor Stores USA North Inc. has made an application with the Alaska
19 Alcohol and Marijuana Control Office (AMCO), for consideration by the Alcoholic Beverage
20 Control (ABC) Board, and has paid the required fee for the transfer of location of package
21 store liquor license, #686, to be used for Brown Jug-Whaler, located at 530 Muldoon
22 Road, Anchorage, Alaska, 99504; and
23

24 **WHEREAS**, the Assembly must enter any protest to AMCO within 60 days following
25 receipt of the application; and
26

27 **WHEREAS**, Anchorage Municipal Code (AMC) 2.30.120 and 3 AAC 304.145(d) require
28 the Assembly to hold a public hearing to provide the applicant an opportunity to defend
29 their application prior to exercising or waiving the right to protest; and
30

31 **WHEREAS**, the Anchorage Municipal Clerk received a copy of this application on
32 September 13, 2021 and has determined that the last day for the Assembly to file a protest
33 is November 12, 2021; and
34

35 **WHEREAS**, this resolution sets the public hearing on the protest of the transfer of location
36 of liquor license, #686, for November 9, 2021; and
37

1 **WHEREAS**, the public hearing notice posting as required by Anchorage Municipal
2 Charter Section 10.01(b) and AMC 2.30.060 has been satisfied and is on the Municipal
3 Webpage for Current Public Notices; and
4

5 **WHEREAS**, notice of the proposed resolution has been given to the applicant and the
6 Northeast Community Council ten days in advance as required by AMC 2.30.120F. and
7 AS 04.21.010(d); and
8

9 **WHEREAS**, the Assembly Meeting on November 9, 2021 is the last scheduled regular
10 meeting of the Anchorage Assembly prior to the expiration of the protest period; and
11

12 **WHEREAS**, the Municipal Clerk reports the following status concerning this location:
13

- 14 1. Any ABC Board violations and/or incidents on file that would lead to an ABC
15 Board violation are attached; and
16
- 17 2. There are no taxes owing to the Municipality of Anchorage; and
18
- 19 3. Special Land Use Permit required by AMC 21.03.040C.4.a., **has not been**
20 **approved**; and
21
- 22 4. Certifications from the Anchorage Health Department, Anchorage Fire
23 Department, Building Safety Official and Land Use Enforcement **have been**
24 **received**; and
25

26 **WHEREAS**, protest by the Assembly is in order pending Assembly confirmation that
27 outstanding items required for this location have been completed.
28

29 **NOW, THEREFORE**, the Anchorage Assembly resolves:
30

31 **Section 1.** The Anchorage Assembly hereby enters its **CONDITIONAL PROTEST**
32 for the transfer of location of liquor license, #686, until this condition is
33 met:
34

- 35 • Special land use permit as required by AMC 21.03.040C.4.a., has
36 been approved by the Assembly.
37

38 **Section 2.** A copy of this Assembly Resolution may be presented to AMCO as proof
39 that the Anchorage Assembly, as the local governing body, has stated its
40 protest in order to allow the Director of AMCO to hold processing of the
41 transfer of location of package store liquor license, #686, under local
42 protest, until the Director receives confirmation from the Municipal Clerk
43 that the condition in Section 1 have been met, and this protest is lifted as
44 authorized by this Assembly Resolution.
45

Section 3.

The Anchorage Assembly hereby authorizes the Municipal Clerk, upon confirmation that all conditions in Section 1 have been met, to provide written notification to AMCO that this protest is lifted without further action by the Assembly.

PASSED AND APPROVED by the Anchorage Assembly this _____ day of _____, 2021.

Chair

ATTEST:

Municipal Clerk



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development **# 15A**
ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 13, 2021

Municipality of Anchorage

VIA Email: miranda.honest@anchorageak.gov; kiana.belser@anchorageak.gov; munilicenses@muni.org

License Type:	Package Store	License Number:	686
Licensee:	Liquor Stores USA North Inc		
Doing Business As:	Brown Jug- Whaler		
Premises Address:	530 Muldoon Road		

☐ New Application

☒ Transfer of Location Application

☐ Transfer of Ownership Application

☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Director
amco.localgovernmentonly@alaska.gov



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1000
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

What is this form?

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review Title 04 of Alaska Statutes and Chapter 304 of the Alaska Administrative Code. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the *current* licensee and licensed establishment.

Licensee:	Liquor Stores USA North Inc.	License #:	686
License Type:	Package Store	Statutory Reference:	AS 04.11.150
Doing Business As:	Brown Jug - Whaler		
Premises Address:	7927 Peck Avenue		
City:	Anchorage	State:	AK
		ZIP:	99504
Local Governing Body:	Municipality of Anchorage		

Transfer Type:

- ☒ Regular transfer
☐ Transfer with security interest
☐ Involuntary retransfer

OFFICE USE ONLY			
Complete Date:	9-13-2021	Transaction #:	100082897
Board Meeting Date:	11-2-2021	License Years:	21-22
Issue Date:		BRE:	Lee/Kris



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 2 – Transferee Information

Enter information for the *new* applicant and/or location seeking to be licensed.

Licensee:	Liquor Stores USA North Inc.				
Doing Business As:	Brown Jug - Whaler				
Premises Address:	530 Muldoon Road				
City:	Anchorage	State:	AK	ZIP:	99504
Community Council:	Northeast				

Mailing Address:	3909 Arctic Blvd., Suite 500				
City:	Anchorage	State:	AK	ZIP:	99503

Designated Licensee:	Robert Matthew Thorpe				
Contact Phone:	907.222.9550	Business Phone:	907.222.9550		
Contact Email:	mthorpe@afognak.com				

Seasonal License? Yes ☐ No ☒ If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

0.3 miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

500 feet



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.
If more space is needed, please attach a separate sheet with the required information.
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.
If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:	Robert Matthew Thorpe				
Title(s):	President	Phone:	907.222.9564	% Owned:	0
Address:	3909 Arctic Blvd., Suite 500				
City:	Anchorage	State:	AK	ZIP:	99503



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:	Ana Benjamin Fisk				
Title(s):	Secretary	Phone:	907.222.9564	% Owned:	0
Address:	3909 Arctic Blvd., Suite 500				
City:	Anchorage	State:	AK	ZIP:	99503

Entity Official:	Michelle R. Spratt				
Title(s):	Treasurer	Phone:	907.222.9564	% Owned:	0
Address:	3909 Arctic Blvd., Suite 500				
City:	Puyallup	State:	WA	ZIP:	99503

Entity Official:	Afognak Commercial Group, LLC				
Title(s):	Shareholder	Phone:	907.222.9564	% Owned:	100
Address:	3909 Arctic Blvd., Suite 500				
City:	Anchorage	State:	AK	ZIP:	99503

(SEE ATTACHED FOR DIRECTORS)

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	118060	AK Formed Date:	8/27/2008	Home State:	Nevada
Registered Agent:	Amy J. Shimek	Agent's Phone:	907.222.9564		
Agent's Mailing Address:	3909 Arctic Blvd., Suite 500				
City:	Anchorage	State:	AK	ZIP:	99503

Residency of Agent:

Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

☒ ☐

ALASKA ALCOHOLIC BEVERAGE CONTROL

Form AB-01: Transfer License Application (Supplement)

Section 5 – Entity Ownership Information (con't)

Entity Official:	Gregory Dale Hambricht				
Title(s):	Affiliate, Director	Phone:	907.222.9564	% Owned:	0
Address:	3909 Arctic Blvd., Suite 500				
City:	Anchorage	State:	AK	Zip:	99503

Entity Official:	Kathleen Estelle Villars				
Title(s):	Affiliate, Director	Phone:	907.222.9564	% Owned:	0
Address:	3909 Arctic Blvd., Suite 500				
City:	Anchorage	State:	AK	Zip:	99503



Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?



If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

SEE ATTACHED EXHIBIT A

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?



If "Yes", disclose the name of the individual and the reason for this authorization:

Susan Johnson, Attorney, and Stoel Rives LLP staff.

BROWN JUG LIQUOR STORES
ACTIVE LICENSES

EXHIBIT A

License Number	DBA	License Type	Street Address	City	Borough	Community Council
114	Brown Jug-Spenard	Package Store	3900 Spenard Rd, 99517	Anchorage, Muni. of	Anchorage	Spenard
162	Brown Jug - Eagle River	Package Store	11221 Old Glenn Hwy, 99577	Anchorage, Muni. of	Anchorage	Eagle River
169	Brown Jug-Bragaw	Package Store	1555 S. Bragaw, 99508	Anchorage, Muni. of	Anchorage	Russian Jack Park
322	Brown Jug	Package Store	9200 Old Seward Hwy, 99515	Anchorage, Muni. of	Anchorage	Bayshore/Klatt
395	Brown Jug-Fireweed	Package Store	525 W. Fireweed Ln, 99503	Anchorage, Muni. of	Anchorage	North Star
613	Brown Jug	Package Store	509 W. Parks Hwy 99654	Wasilla	Matanuska-Susitna Borough	None
759	Brown Jug-Mountain View	Package Store	119 S. Klevin St., 99508	Anchorage, Muni. of	Anchorage	Mtn View
1072	Brown Jug-Minnesota	Package Store	3727 Spenard Rd, 99517	Anchorage, Muni. of	Anchorage	Spenard
1174	Brown Jug-Tudor	Package Store	3561 E. Tudor Rd, 99507	Anchorage, Muni. of	Anchorage	University Area
1410	Brown Jug - Wasilla	Package Store	1350 S Seward Meridian Pkwy 99654	Wasilla	Matanuska-Susitna Borough	None
1461	Brown Jug Warehouse Transfer	Package Store	4140 Old Seward Hwy, 99503	Anchorage, Muni. of	Anchorage	Midtown
1461	Department (Storage Warehouse)	Storage Warehouse	5311 Electron Drive, Suite A-5, 99518	Anchorage		
1561	Brown Jug	Package Store	No Premises / Closed Store	Anchorage, Muni. of	Anchorage	None
1941	Brown Jug-Independence Park	Package Store	2101 Abbott Loop Rd., 99507	Anchorage Muni. of	Anchorage	Abbott Loop
1967	Brown Jug-Northern Lights	Package Store	5400 E. Northern Lights Blvd, 99508	Anchorage Muni. of	Anchorage	University Area
3322	Brown Jug Fine Wine, Spirits and Beer (see notes)	Package Store	930 W. 5th Ave, 99501	Anchorage, Muni. of	Anchorage	Downtown
4069	Brown Jug - College Mall	Package Store	2220 E. Northern Lights Blvd, 99508	Anchorage, Muni. of	Anchorage	Rogers Park
4076	Brown Jug - Fairbanks	Package Store	559 Harold Bentley Avenue , 99701	Fairbanks	Fairbanks North Star Borough	None
4453	Brown Jug #670	Package Store	2451 E Sun Mountain Village Dr., 99654	Wasilla	Matanuska-Susitna Borough	None
4520	Brown Jug / Northern Lights at Spenard	Package Store	1203 W. Northern Lights Blvd, 99503	Anchorage, Muni. of	Anchorage	Spenard
4558	Brown Jug	Package Store	1106 N. Muldoon Rd. #110, 99504	Anchorage, Muni. of	Anchorage	Northeast
4775	Brown Jug - Dimond & Victor	Package Store	2203 W. Dimond Blvd., 99515	Anchorage, Muni. of	Anchorage	Sand Lake



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

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Phone: 907.269.0350

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

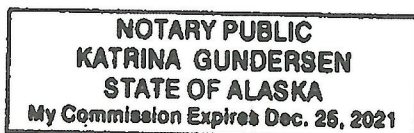
Signature of transferor

Robert Matthew Thorpe

Printed name of transferor

Subscribed and sworn to before me this 27 day of May, 2021.

Signature of Notary Public



Notary Public in and for the State of Alaska

My commission expires: 12/25/21

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this ____ day of _____, 20____.

Signature of Notary Public

Notary Public in and for the State of _____

My commission expires: _____



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Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.



I certify that all proposed licensees have been listed with the Division of Corporations.



I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.



I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.



I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.



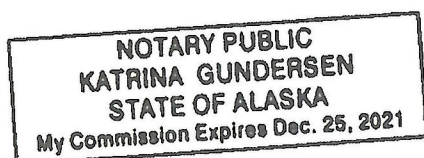
As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Signature of transferee

Robert Matthew Thorpe

Printed name

Subscribed and sworn to before me this 27 day of May, 2021.



Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 12/25/21



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram**What is this form?**

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The **second page** of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes

No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Liquor Stores USA North Inc.	License Number:	686
License Type:	Package Store		
Doing Business As:	Brown Jug - Whaler		
Premises Address:	530 Muldoon Road		
City:	Anchorage	State:	AK
		ZIP:	99504



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Alaska Alcoholic Beverage Control Board

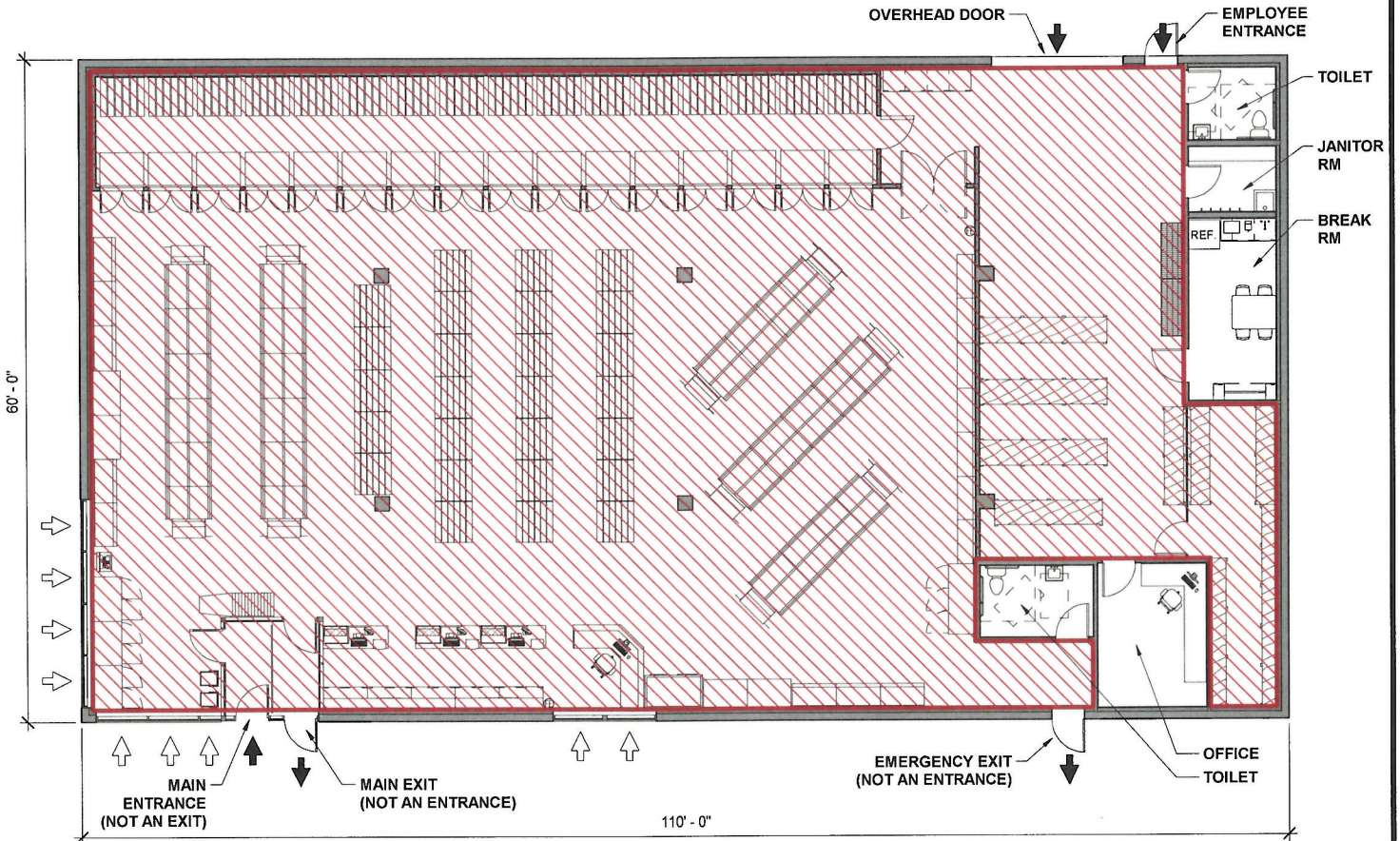
Form AB-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.

SEE ATTACHED

15.A.



HATCHING INDICATES AREAS DESIGNATED FOR
SALE OR STORAGE OF ALCOHOLIC BEVERAGES = 5,767 SF
THERE WILL BE NO SALE OR STORAGE OF ALCOHOLIC
BEVERAGES OUTSIDE OF THIS AREA


NOTE: THERE WILL BE NO
SAMPLING OR SERVICE OF ALCOHOLIC BEVERAGES
ON PREMISES.

1 AMCO Premises Plan
1/8" = 1'-0"



LICENSEE:	AFOGNAK COMMERCIAL GROUP
DOING BUSINESS AS:	BROWN JUG
PREMISES ADDRESS:	530 MULDOON ROAD
CITY:	ANCHORAGE
STATE:	ALASKA
ZIP:	99504

PREMISES LEGEND

- ➡ PROJECT EXTERIOR DOOR
- ➡ PROJECT EXTERIOR WINDOW
-  HATCHING INDICATES AREAS DESIGNATED FOR SALE OR STORAGE OF ALCOHOLIC BEVERAGES

DRAWINGS AT 8.5x11 ARE 1/2 SCALE INDICATED

Liquor Stores USA North Inc.
DBA Brown Jug - Whaler
530 Muldoon Rd, Anchorage, AK 99504

15.A.

