

**ANCHORAGE, ALASKA  
AO No. 2021-90**

1 **AN ORDINANCE OF THE ANCHORAGE ASSEMBLY AMENDING ANCHORAGE**  
2 **MUNICIPAL CODE REGARDING MANAGEMENT AUTHORITY OVER MEETING**  
3 **PREMISES AND OTHER MUNICIPAL PROPERTY USED BY THE ASSEMBLY,**  
4 **BOARDS, OR COMMISSIONS.**  
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6  
7 **WHEREAS**, it has been a long-standing practice and custom in the Municipality of  
8 Anchorage that the Assembly Chair has the authority to direct the setting of the  
9 Assembly Chambers at Z. J. Loussac Library for regular and special Assembly  
10 meetings; and  
11

12 **WHEREAS**, the new Mayor has asserted that authority in the Assembly Chair does  
13 not actually exist, as reported by the Assembly Chair at the September 14, 2021  
14 meeting; and  
15

16 **WHEREAS**, it has similarly been a long-standing practice and custom in the  
17 Municipality of Anchorage the chair or presiding officers of the various boards and  
18 commissions of the Municipality make settings and operational decisions for their  
19 meetings; and  
20

21 **WHEREAS**, there is a lack of express authority in the Anchorage Municipal Code  
22 regarding the extent of the presiding officer's, or Assembly Chair's, powers to make  
23 decisions for a meeting logistics, setting, and operations that intuitively should be  
24 included in a presiding officer's powers and duties; and  
25

26 **WHEREAS**, this ordinance is intended to clarify a long history, custom, and practice  
27 of the Municipality; now, therefore  
28

29 **THE ANCHORAGE ASSEMBLY ORDAINS:**  
30

31 **Section 1.** Anchorage Municipal Code section 2.30.030 is hereby amended to  
32 read as follows (*the remainder of the section is not affected and therefore not set*  
33 *out*):  
34

35 **2.30.030 - Meetings.**  
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37 \*\*\*                      \*\*\*                      \*\*\*

38 H. Management authority for meeting premises. Notwithstanding any  
39 other section of this code, the presiding officer of a meeting shall have  
40 management authority over the premises. This subsection shall also  
41 apply to a meeting of a committee of the assembly and its presiding  
42 officer. For purposes of this section:

43 1. "premises" shall mean the Assembly Chambers or other room

1 in which the meeting is held, and adjacent areas and rooms  
2 reasonable and necessary for logistical purposes, staff support,  
3 security, executive session, recess, public and press access,  
4 and other ancillary needs related to the meeting.

5 2. “management authority” is limited to control over the physical  
6 and logistical arrangements of the premises for a meeting,  
7 including furnishings, equipment, technology, security, seating  
8 assignments, accessibility accommodations, signage, décor,  
9 and other personal property and operational matters at the  
10 premises.

11  
12 (AO No. 13-75; AO No. 61-75; AO No. 242-76; AO No. 78-49; AO No. 79-  
13 137; AO No. 82-140; AO No. 83-120(S); AO No. 83-211; AO No. 84-55; AO  
14 No. 84-86; AO No. 84-224; AO No. 84-249; AO No. 85-15(S); AO No. 85-54;  
15 AO No. 86-62; AO No. 86-151; AO No. 87-12; AO No. 88-164; AO No. 89-  
16 15, 4-1-89; AO No. 90-154(S); AO No. 91-25; AO No. 91-178(S); AO No. 92-  
17 107(S); AO No. 94-76, § 1, 5-3-94; AO No. 94-132(S), § 4, 8-25-94; AO No.  
18 94-177(S), § 1, 10-27-94; AO No. 95-130, § 1, 6-6-95; AO No. 95-83(S-1),  
19 §§ 1—3, 1-9-96; AO No. 96-22, § 3, 2-6-96; AO No. 96-92, § 1, 6-25-96; AO  
20 No. 97-19, § 2, 2-11-97; AO No. 98-161, § 1, 10-20-98; AO No. 2000-121, §  
21 1, 8-15-00; AO No. 2001-126, § 1, 7-10-01; AO No. 2002-148, § 1, 10-15-02;  
22 AO No. 2003-58, § 2, 7-8-03; AO No. 2008-81, § 1, 7-29-08; AO No. 2009-  
23 134, § 1, 1-12-10; AO No. 2015-113, § 1, 10-13-15 ; AO No. 2017-53 , § 5,  
24 4-11-17)

25  
26 **Section 2.** Anchorage Municipal Code section 4.05.090 is hereby amended to  
27 read as follows:

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29 **4.05.090 - Meetings.**

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31 A. A board or commission shall hold regular monthly meetings at such  
32 time and place as may from time to time be designated by the board  
33 or commission, but meetings need not be held if no business is  
34 pending. Boards and commissions shall advise the public of their  
35 meeting schedules, or publicly advertise their meetings where  
36 necessitated by statutory requirements. The chairman of a board or  
37 commission, or the municipal employee who is designated as an ex  
38 officio member of the board or commission pursuant to section  
39 4.05.140, or a majority of the board or commission, may call a special  
40 meeting of the board or commission. Meetings of all boards and  
41 commissions shall be open to the public, except for an executive  
42 session, from which the public may be excluded.

43  
44 B. Notice of meetings of boards and commissions shall be as established  
45 in section 1.25.015.

46  
47 C. Management authority for meeting premises. Notwithstanding any  
48 other section of this code, the presiding officer of a board or  
49 commission meeting shall have management authority over the  
50 premises. For purposes of this section:



1 **Section 4.** This ordinance shall be effective immediately upon passage and  
2 approval by the Assembly.  
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4 PASSED AND APPROVED by the Anchorage Assembly this \_\_\_\_\_ day  
5 of \_\_\_\_\_, 2021.  
6

7  
8 \_\_\_\_\_  
9 Chair

10 ATTEST:  
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12  
13

14 \_\_\_\_\_  
15 Municipal Clerk  
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